

PARTICIPATE BEFORE THE MEETING by emailing TrafficCommission@TorranceCA.Gov by 5:30 p.m. on the day before the meeting. Write "Public Comment" in the subject line and in the body of the email include the item number and/or title of the item with your comments.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's office at (310) 618-2780. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR35.102-35.104 ADA Title II]

Direct questions or concerns to the Commission Liaison, Shin Furukawa at (310) 781-6900 prior to submission to the Commission. Parties will be notified if the concern will be included on a subsequent agenda.

Any correspondence received before 5:30 p.m. on the day before the meeting on any item on the agenda will be provided to the Commission electronically and available for public inspection in the City Clerk's Office. A copy of the correspondence will be available for public inspection in a binder at the back of the Council Chamber or Commission Meeting room.

**TORRANCE TRAFFIC COMMISSION AGENDA
MARCH 2, 2026
REGULAR MEETING
7:00 P.M. IN WEST ANNEX COMMISSION MEETING ROOM
AT 3031 TORRANCE BOULEVARD**

**TRAFFIC COMMISSION MAY TAKE ACTION ON ANY ITEM
LISTED ON THE AGENDA**

1. CALL MEETING TO ORDER

ROLL CALL: Commissioners: Endo-Roberts, Gibson, Nichols, Schwartz, Suruki, Vice-Chair Thoma, Chair Sharma.

2. FLAG SALUTE

3. REPORT OF THE STAFF ON THE POSTING OF THE AGENDA

The agenda was posted on the Public Notice Board at 3031 Torrance Bl. and on the City's Website on Thursday, February 26, 2026.

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS

5. ORAL COMMUNICATIONS (Limited up to a 30-minute period)

*This portion of the meeting is reserved for comment on items on the Consent Calendar or not on the agenda. Under the Ralph M. Brown Act, the Commission cannot act on items raised during public comment, but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. **No longer than 2 minute per speaker.** If presenting handout material to Commission, please provide 10 copies to staff before speaking.*

6. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed by a Commissioner from the Consent Calendar and considered separately.

6A. Approve Commission Minutes: February 2, 2026

7. ADMINISTRATIVE MATTERS

7A. Overview of 2025 Traffic Requests

8. COMMISSION AND STAFF ORAL COMMUNICATIONS

9. ADJOURNMENT

9A. Adjournment of Traffic Commission Meeting to Monday, May 4, 2026 at 7:00 p.m. in the West Annex Commission Meeting Room.



Agenda Item No. 7A

TO: Traffic Commission

FROM: Craig Bilezerian, Public Works Director

SUBJECT: Overview of 2025 Traffic Requests

RECOMMENDATION

The Public Works Director recommends that the Traffic Commission receive and file this report providing an overview of the traffic requests processed by the Public Works Department in 2025.

BACKGROUND AND ANALYSIS

One of the primary functions of the Public Works Traffic Engineering Division is to respond to community requests related to traffic concerns. These requests originate from residents, businesses, schools, Torrance Police and other City departments, outside agencies and various other stakeholders. These traffic requests are differentiated from traffic-related maintenance requests, which are directed to Operations staff rather than to the Traffic Engineering division.

In 2025, the Division processed 421 traffic requests. These requests generally fell into the following categories:

- Parking issues (36%)
- Traffic signal timing reviews, synchronization and coordination (16%)
- Approving installation of new sign (15%)
- Speeding and traffic calming concerns (10%)
- Intersection control evaluations (8%)
- School-related traffic and circulation concerns (6%)
- Crosswalk and pedestrian safety enhancements (4%)
- Sight distance or obstruction complaints (3%)
- Streetlight, pavement, and other miscellaneous requests (1.5%)
- Bike lane requests (less than 0.5%)

On average, the Traffic Engineering Division completes its review of a request within approximately one month. Implementation typically takes about two to four weeks, although certain requests may require additional time depending on the complexity of the proposed measures. Routine requests, such as sign replacements or basic operational checks, are completed within days. However, certain other requests such as intersection signalization require additional analysis which necessitate extended processing times. In addition, these additional steps ensure that all evaluations comply with Federal and State guidelines, including the California Manual on Uniform Traffic Control Devices (CA MUTCD), city polices and regulations, and established engineering best practices. Such analyses include:

- Vehicle speed surveys, requiring deployment of speed trailers
- Vehicular turning movement counts, bicycle and pedestrian counts

- Review of police reports and accident history, requiring coordination with the Police Department
- Complex engineering studies, including warrants for signals, STOP signs, or crosswalk enhancements

Some requests require coordination or support from other City departments or outside agencies, including:

- Traffic Commission – issues seeking public input
- Police Department – collision data, police reports
- Public Works Maintenance – sign or marking repairs, vegetation trimming
- Neighboring cities – issues involving shared roadways
- School Districts – for school-area studies
- Caltrans – for State Route coordination

This collaboration ensures that staff recommendations are accurate, data-driven, and appropriately vetted. Staff will continue to monitor workload trends and adjust processes as needed to maintain timely and effective service to the community. In 2025, The Traffic Engineering Division implements all traffic-related improvements based on engineering analysis and judgment. Examples of some key reviews are listed below, and the related work orders are included as Attachments:

- Installation of new STOP signs at the intersection of Maple Ave and Monterey St
- Extended School Drop-off Hours at Hickory Elementary School
- Installation of new pedestrian signs for crosswalk at Madison St
- Installation of new signs for one-way street

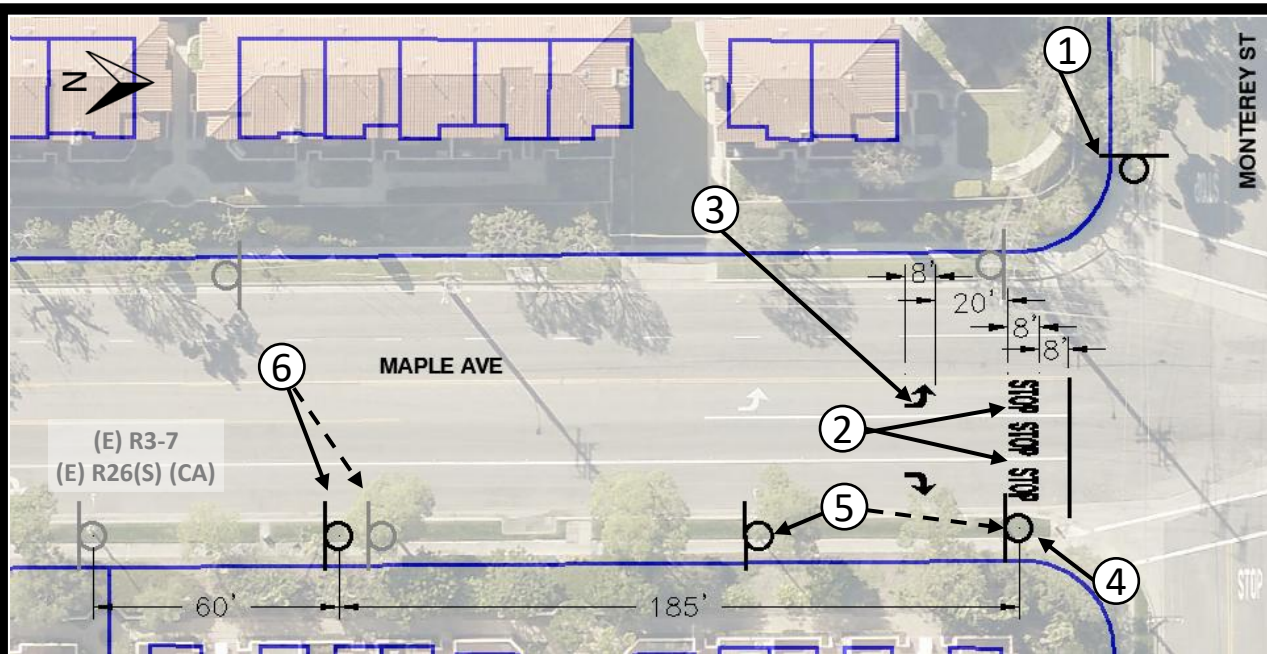
Residents may submit traffic requests via the City of Torrance Citizen Portal at <https://aca-prod.accela.com/TORRANCE/CommunityView/login>

Respectfully submitted,

CRAIG BILEZERIAN
PUBLIC WORKS DIRECTOR

By 
Shin Furukawa
Deputy Public Works Director/City Engineer

Attachments – Example Work Orders



MATERIAL(S) REQUIRED:

- 2X POST
- 2X R1-3P
- 1X R1-1
- 1X W3-1
- 1X R26(S)
- 1X TEMPORARY 'NEW STOP SIGN'

CONSTRUCTION NOTES

- ① REMOVE (E) W4-4P PLAQUE. INSTALL (N) R1-3P PLAQUE BELOW (E) R1-1, PER **DETAIL A** ON **PAGE 3**.
- ② REMOVE (E) ARROW PAVEMENT MARKINGS BY GRINDING.
- ③ INSTALL (N) STOP BAR, (N) STOP PAVEMENT MARKINGS, AND (N) LEFT AND RIGHT TURN ARROW PAVEMENT MARKINGS PER **DETAIL F** ON **PAGE 3**.
- ④ REMOVE (E) POLE, (E) R3-7 SIGN, AND (E) R26(S) (CA) SIGN. INSTALL (N) UNISTRUT BREAKAWAY POST WITH (N) R1-1, (N) R1-3P PLAQUE, AND (E) R26(S) (CA) SIGN PER **DETAIL B** ON **PAGE 3**. PROVIDE A **MINIMUM** OF 7' HEIGHT CLEARANCE FROM GROUND SURFACE TO THE BOTTOM OF THE LOWEST SIGN.
- ⑤ RELOCATE (E) R3-7 SIGN ONTO (E) STREET LIGHT POLE PER **DETAIL C** ON **PAGE 3**. PROVIDE A **MINIMUM** OF 7' HEIGHT CLEARANCE FROM GROUND SURFACE TO THE BOTTOM OF THE SIGN.
- ⑥ REMOVE (E) POLE AND (E) R26(S) SIGN. INSTALL (N) UNISTRUT BREAKAWAY POST WITH (N) W3-1 AND (N) R26(S) PER **DETAIL D** ON **PAGE 3**. PROVIDE A **MINIMUM** OF 7' HEIGHT CLEARANCE FROM GROUND SURFACE TO THE BOTTOM OF LOWEST SIGN.
- ⑦ PLACE **TEMPORARY 'NEW STOP SIGN AHEAD'** SIGN WITH STANDS AND FLAGS 400' IN ADVANCE OF THE STOP SIGN PER **DETAIL H** ON **PAGE 3**. REMOVE TEMPORARY SIGN AFTER **14 DAYS**.

Associated with: SR25-03934

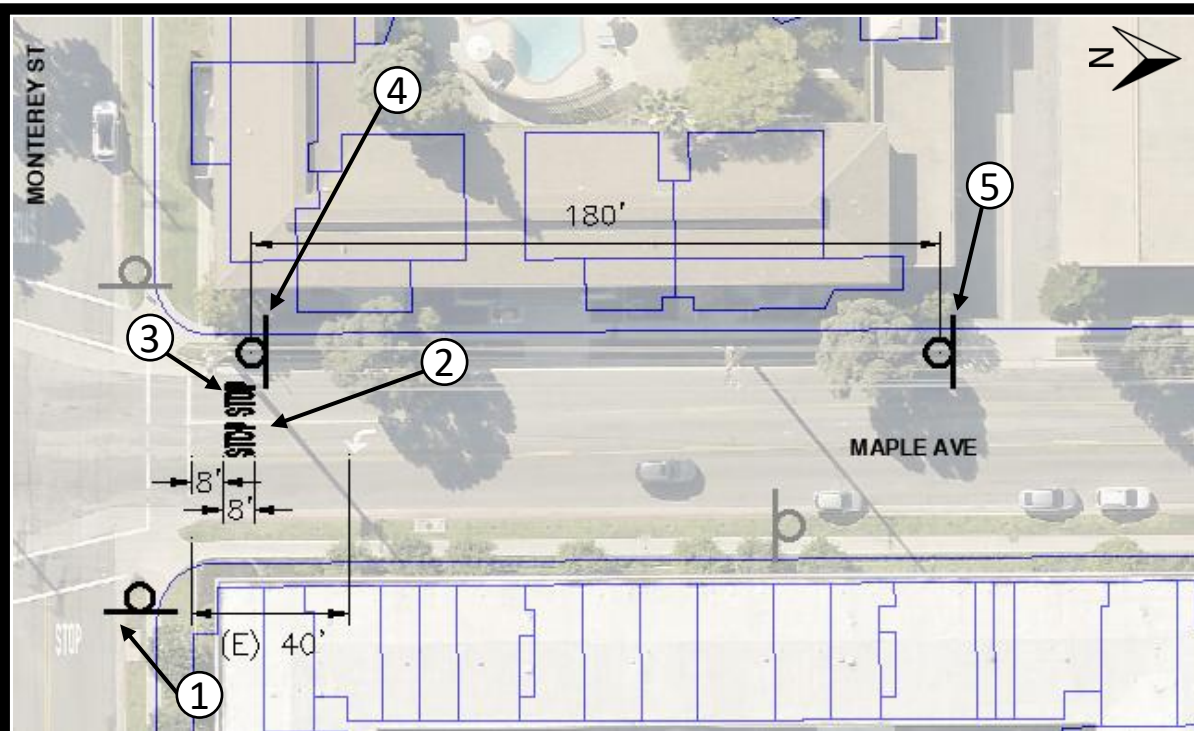


CITY OF TORRANCE
PUBLIC WORKS DEPARTMENT TRAFFIC WORK ORDER

M. QUY 310-618-3059
J. QUE 310-618-3066

MAPLE AVE AND MONTEREY ST

07-07-2025
1 OF 3



MATERIAL(S) REQUIRED:

- 2X POST
- 2X R1-3P
- 1X R1-1
- 1X W3-1
- 1X TEMPORARY 'NEW STOP SIGN'

CONSTRUCTION NOTES

- ① REMOVE (E) W4-4P PLAQUE. INSTALL (N) R1-3P PLAQUE BELOW (E) R1-1, PER **DETAIL A** ON **PAGE 3**.
- ② REMOVE (E) ARROW PAVEMENT MARKING BY GRINDING.
- ③ INSTALL (N) STOP PAVEMENT MARKINGS PER **DETAIL F** ON **PAGE 3**.
- ④ REMOVE (E) POLE, AND (E) R26(S) (CA) SIGN. INSTALL (N) UNISTRUT BREAKAWAY POST WITH (N) R1-1, (N) R1-3P PLAQUE, AND REINSTALL (E) R26(S) (CA) SIGN PER **DETAIL E** ON **PAGE 3**. PROVIDE A **MINIMUM** OF 7' HEIGHT CLEARANCE FROM GROUND SURFACE TO THE BOTTOM OF LOWEST SIGN.
- ⑤ INSTALL (N) UNISTRUT BREAKAWAY POST WITH (N) W3-1 PER **DETAIL G** ON **PAGE 3**. PROVIDE A **MINIMUM** OF 7' HEIGHT CLEARANCE FROM GROUND SURFACE TO THE BOTTOM OF LOWEST SIGN.
- ⑥ PLACE TEMPORARY 'NEW STOP SIGN AHEAD' SIGN WITH STANDS AND FLAGS 400' IN ADVANCE OF THE STOP SIGN PER **DETAIL H** ON **PAGE 3**. REMOVE TEMPORARY SIGN AFTER 14 DAYS.

Associated with: SR25-03934



CITY OF TORRANCE
PUBLIC WORKS DEPARTMENT TRAFFIC WORK ORDER

M. QUY 310-618-3059
J. QUE 310-618-3066

MAPLE AVE AND MONTEREY ST

07-07-2025
2 OF 3

Remove (E) W4-4P:



(N) R1-3P
(18"x16")

DETAIL A



DETAIL B



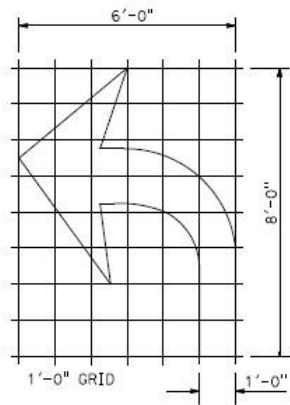
DETAIL C



DETAIL D



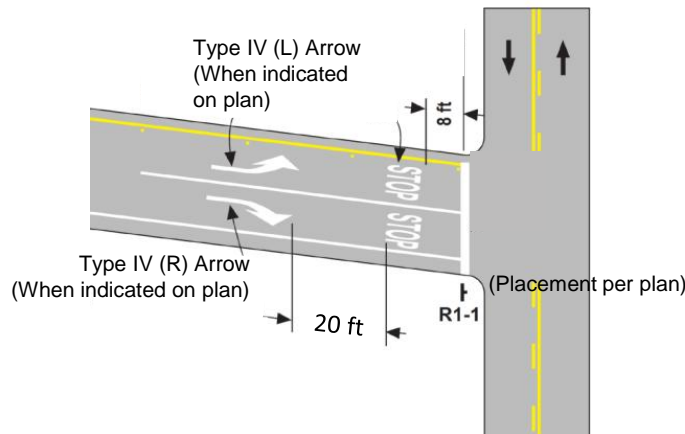
DETAIL E



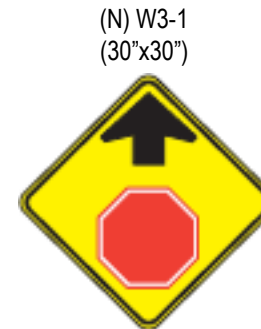
$A=15 \text{ ft}^2$

TYPE IV (L) ARROW

For Type IV (R) arrow, use mirror image.



DETAIL F



DETAIL G



DETAIL H

Associated with: SR25-03934

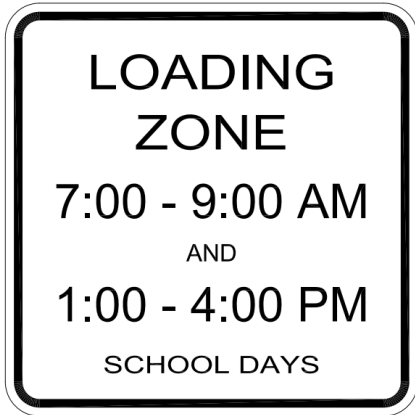
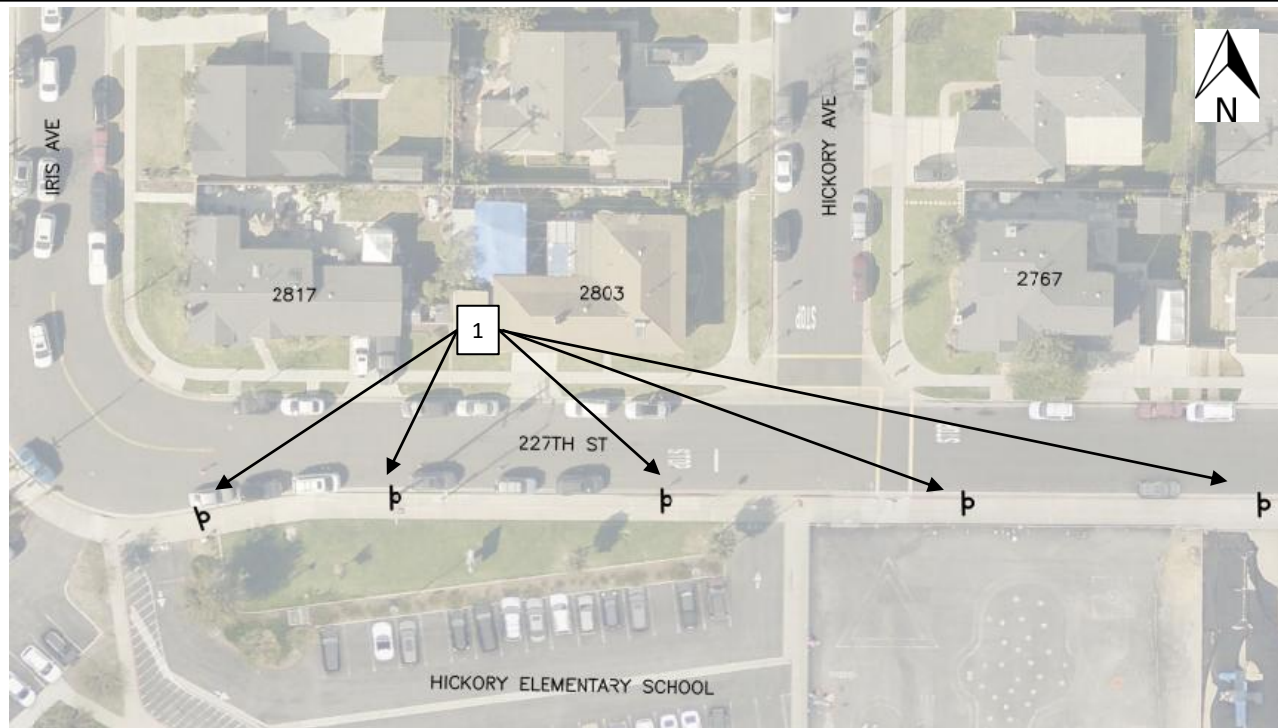


CITY OF TORRANCE
PUBLIC WORKS DEPARTMENT TRAFFIC WORK ORDER

M. QUY 310-618-3059
J. QUE 310-618-3066

MAPLE AVE AND MONTEREY ST

07-07-2025
3 OF 3



LOADING
ZONE SIGN

DETAIL A

CONSTRUCTION NOTES:

- 1 REMOVE (5) FIVE (E) LOADING ZONE SIGNS. REPLACE WITH (5) FIVE (N) LOADING ZONE SIGNS PER DETAIL A. PROVIDE 7' MINIMUM HEIGHT CLEARANCE BETWEEN GROUND SURFACE AND SIGNS.

Associated with: SR25-01417

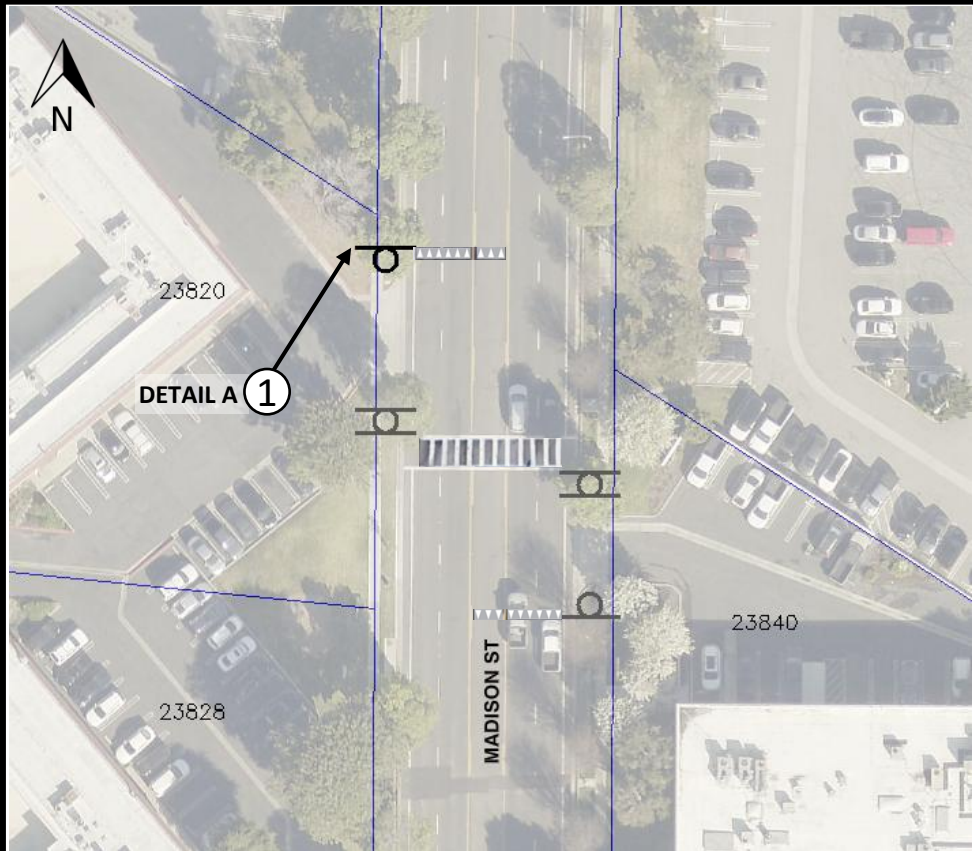


CITY OF TORRANCE
PUBLIC WORKS DEPARTMENT TRAFFIC WORK ORDER

M. QUY 310-618-3059
J. QUE 310-618-3066

HICKORY ELEMENTARY SCHOOL
EASTBOUND 227TH ST

02-27-2025
1 OF 1



DETAIL A

MATERIAL(S) REQUIRED:

- 1X POST
- 1X R1-5 (36" X 36")

CONSTRUCTION NOTES

- ① INSTALL (N) POST AND (N) R1-5 (36" X 36") PER **DETAIL A**. PROVIDE A MINIMUM OF 7' HEIGHT CLEARANCE FROM GROUND SURFACE TO THE BOTTOM OF SIGN.

Associated with: SR25-09651

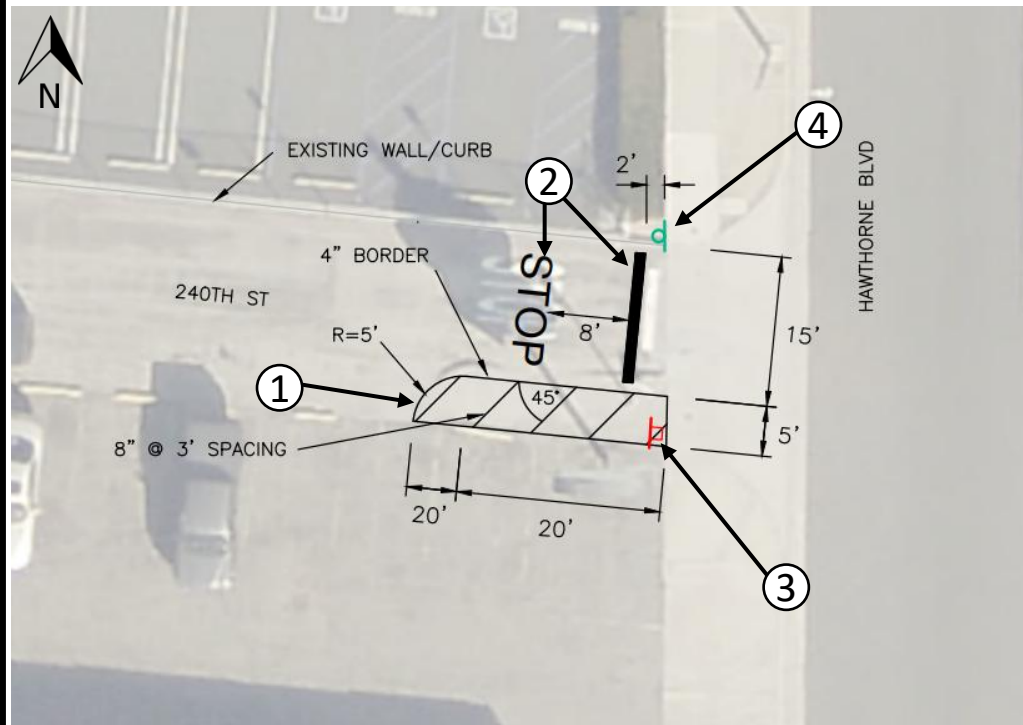


CITY OF TORRANCE
PUBLIC WORKS DEPARTMENT TRAFFIC WORK ORDER

M. QUY 310-618-3059
J. QUE 310-618-3066

23820 HAWTHORNE BLVD

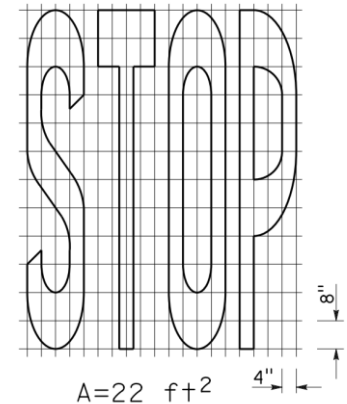
10-10-2025
1 OF 1



R5-1
(36"x36")



R5-1A
(42"x30")



Associated with: TR2024-075

CONSTRUCTION NOTES

- ① INSTALL 8" WHITE DIAGONAL STRIPING @ 3' SPACING AND ANGLED AT 45 DEGREES, WITH 4" WHITE BORDER.
- ② REMOVE (E) STOP LEGEND AND (E) STOP BAR. INSTALL (N) 12" STOP BAR PERPENDICULAR TO 240TH ST LONGITUDINAL GUTTER AND 2' AWAY FROM BACK OF WALK, WITH (N) STOP LEGEND 8' AHEAD.
- ③ REMOVE (E) SIGNPOST WITH (E) STOP SIGN AND INSTALL (N) UNISTRUT BREAKAWAY SIGNPOST. REINSTALL (E) STOP SIGN FACING EASTBOUND TRAFFIC AND (N) R5-1 WITH (N) R5-1A PLAQUE FACING HAWTHORNE BLVD, AS SHOWN ON DETAIL A ON PAGE 2. PROVIDE 7' MINIMUM HEIGHT CLEARANCE BETWEEN GROUND SURFACE AND SIGNS.
- ④ INSTALL (N) UNISTRUT BREAKAWAY SIGNPOST WITH (N) R5-1 AND (N) R5-1A PLAQUE WITHIN THE PLANTER. INSTALL AS SHOWN ON PAGE 2, WITH SIGN PANELS PARALLEL TO HAWTHORNE BLVD. PROVIDE 7' MINIMUM HEIGHT CLEARANCE BETWEEN GROUND SURFACE AND SIGNS



CITY OF TORRANCE
PUBLIC WORKS DEPARTMENT TRAFFIC WORK ORDER

M. QUY 310-618-3059
J. QUE 310-618-3066

INTERSECTION OF HAWTHORNE BLVD
AND 240TH ST

03-05-2025
1 OF 2



DETAIL A

Associated with: TR2024-075



CITY OF TORRANCE
PUBLIC WORKS DEPARTMENT TRAFFIC WORK ORDER

M. QUY 310-618-3059
J. QUE 310-618-3066

**INTERSECTION OF HAWTHORNE BLVD
AND 240TH ST**

03-05-2025
2 OF 2

**MINUTES OF REGULAR MEETING OF THE
TORRANCE TRAFFIC COMMISSION**

1. CALL MEETING TO ORDER

The Torrance Traffic Commission convened in a regular session at 7:00 PM on February 2, 2026, in the West Annex Commission Meeting Room 3031 Torrance Boulevard.

ROLL CALL

Present: Commissioners Endo-Roberts, Schwartz, Suruki, and Chair Sharma.
Absent: Commissioners Gibson, Nichols and Vice-Chair Thoma
Also Present: Engineering Manager Helen Shi, and Deputy Director Shin Furukawa.

MOTION: Commissioner Endo-Roberts moved to excuse the absence of Commissioners Gibson, Nichols and Vice-Chair Thoma from the February 2, 2026 meeting. Commissioner Suruki seconded the motion; a roll call vote reflected 4-0 approval. (Absent: Commissioners Gibson, Nichols and Vice-Chair Thoma)

2. FLAG SALUTE

The Pledge of Allegiance was led by Commissioner Schwartz.

3. REPORT OF STAFF ON THE POSTING OF THE AGENDA

Engineering Manager Shi reported that the agenda was posted on the Public Notice Board at 3031 Torrance Boulevard on Thursday, January 29, 2026.

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS

Engineering Manager Shi reported email correspondence was received after the posting of the agenda for item #7A and distributed copies.

5. ORAL COMMUNICATIONS

None

6. CONSENT CALENDAR

6A. Approve Commission Minutes: December 1, 2025

MOTION: Chair Sharma moved to approve the minutes of the December 1, 2025. Commissioner Suruki seconded the motion; a roll call vote reflected 4-0 approval. (Absent: Commissioners Gibson, Nichols and Vice-Chair Thoma)

7. **ADMINISTRATIVE MATTERS**

7A. **SAFE STREETS AND ROADS FOR ALL (SS4A) GRANT AWARD FOR CITY OF TORRANCE LOCAL ROADWAY SAFETY PLAN (LRSP)**

Engineering Manager Shi introduced the item.

No public comments.

Commissioners discussed and asked questions; Engineering Manager Shi and Deputy Director Furukawa answered questions.

Chair Sharma shared handouts from the TIMS website.

MOTION: Commissioner Suruki moved to receive and file report regarding the award of a federal Safe Streets and Roads for All (SS4A) grant to the City of Torrance for preparation of a Local Roadway Safety Plan (LRSP). Commissioner Schwartz seconded the motion; a roll call vote reflected 4-0 approval. (Absent: Commissioners Gibson, Nichols and Vice-Chair Thoma)

8. **COMMISSION AND STAFF ORAL COMMUNICATIONS**

Commissioner Schwartz stated she made public comments at a recent City Council meeting regarding an item that had come before the Traffic Commission as a private citizen and not as a Traffic Commission commissioner.

Chair Sharma mentioned an option of starting the Traffic Commission meetings at 6:30 PM vs. 7:00 PM. The item may be brought back to a future meeting.

Deputy Director Furukawa advised the commission that over the weekend there will be a 55-hour closure at the intersection of Del Amo Blvd and Prairie. The work will begin at 7:00 AM on Saturday morning, extending to 5:00 AM on Monday morning. This will occur for the next two weekends. The city will send out alerts and post on social media with information on the closure.

Engineering Manager Shi informed the commission the department submitted a funding request of \$50 million for fiber network implementation and also stated the department is actively applying for federal funding to improve five intersections with safety concerns.

9. **ADJOURNMENT**

MOTION: At 7:56 PM Chair Sharma moved to adjourn the meeting to March 2, 2026 at 7:00 PM in the West Annex Commission Meeting Room. Commissioner Schwartz seconded the motion; a roll call vote reflected a 4-0 approval. (Absent: Commissioners Gibson, Nichols and Vice-Chair Thoma)