



Historic Preservation Landmark Process Overview

The following steps will guide you through the Historic Preservation Landmark process. For more details, please refer to Article 21, Chapter 3, Division 1 of the T.M.C.

Historic Preservation Landmark Designation

Any person or group, including the City, may initiate the designation of an individual property, building or structure as a Historic Landmark, by submitting a **Development Application** and a **Landmark Designation Supplemental Application**. The application must have the property owner's written consent. All applications must be filed with the Community Development Department for review by the Historic Preservation Commission (HPC).

To be designated a Historic Landmark, a property must have both historic significance and historic integrity.

- Significance can be in association with a significant historic event(s) or an important person who made a significant contribution to the history, development or culture or it can display the distinctive characteristics of a type, period, style or method of construction. It can also be representative of the work of a master or possess high aesthetic values. It can be among the last, best remaining examples of an architectural or historical type or specimen.
- Historic integrity can be shown through location, design, materials, workmanship, feeling and association of a property or area during a certain time period.

To see how you can create a Historic Landmark, please review the "Historic Landmark Designation Process Flow Chart" below.

Landmark Designation Process Flowchart

