

Board Meeting of  
January 27, 2016

Honorable Chair and Members  
of the City of Torrance Oversight Board  
City Hall  
Torrance, California

**SUBJECT: Elect a Vice-Chairperson of the Board**

**RECOMMENDATION**

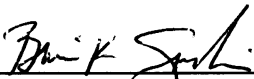
Recommendation that the Oversight Board elect a new Vice-Chairperson of the Oversight Board to the Successor Agency to the Former Redevelopment Agency of the City of Torrance.

**BACKGROUND AND ANALYSIS**

Following the adoption of Redevelopment Dissolution Bill ABx1-26, the Oversight Board to the Successor Agency to the former Redevelopment Agency of the City of Torrance (the Oversight Board) was created to oversee actions taken by the Successor Agency. On April 27, 2012 the Oversight Board adopted the Oversight Board Bylaws which dictated how the Board would be organized and how it would function. At the time of adoption, the Board elected a Chairperson and Vice – Chairperson. The Chairperson facilitates proper functioning of the Board and is responsible for planning meetings, coordinating with Board members to ensure that appropriate policies and procedures in place for effective management, and serves as a spokesperson for the Board at functions or meetings. A Vice – Chairperson shall serve as the alternate whenever the Chairperson is unavailable. Since that time, new members of the Board have been chosen where previous Board members were no longer able to serve their position. One of the Board Members that no longer serves their position, was the elected Vice-Chairperson. At this time, a new Vice – Chairperson must be elected to serve in the event that the Chairperson is unavailable.

Staff recommends that the Oversight Board elect a new Vice-Chairperson to the Oversight Board to the Successor Agency of the former Redevelopment Agency of the City of Torrance.

CONCUR:

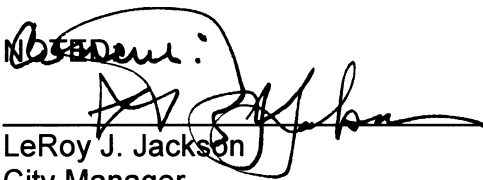
  
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Brian K. Sunshine  
Assistant to the City Manager

Respectfully submitted,

Brian Sunshine  
Assistant to the City Manager

By   
\_\_\_\_\_  
Carolyn Chun  
Senior Planning Associate

*for*   
\_\_\_\_\_  
Kenneth Flewellyn  
Assistant Finance Director

  
\_\_\_\_\_  
LeRoy J. Jackson  
City Manager

Attachment A) Oversight Board By-Laws



**BY-LAWS OF THE OVERSIGHT BOARD  
OF SUCCESSOR AGENCY TO THE  
CITY OF TORRANCE REDEVELOPMENT AGENCY**

**ARTICLE 1 – THE OVERSIGHT BOARD**

Section 1. Name of Authority

The official name is the “Oversight Board of Successor Agency to City of Torrance Redevelopment Agency” (herein referred to as “Oversight Board”).

Section 2. Place of Meeting

The office and regular place of meeting of the Oversight Board shall be at the City of Torrance City Hall, 3031 Torrance Boulevard, Torrance, California. The Oversight Board may hold its meetings at such other locations as the Oversight Board may from time to time designate by resolution, in the order of adjournment, or notice of call of any special meeting.

Section 3. Powers

The Oversight Board shall be vested with all the rights, powers, duties, privileges, and immunities established by the California Health and Safety Code Sections 34179, 34180, and 34181.

**ARTICLE II – OFFICERS**

Section 1. Officers and Officials

The officers of the Oversight Board shall be composed of seven members. The members shall elect one of their members as the chairperson and select one of their members shall elect one of their members as the vice chairperson. All Oversight Board members shall be selected pursuant to the guidelines set forth in the California Health and Safety Code 34179. Other officials acting as its staff shall be the Executive Director of the Successor Agency, a secretary, and such other employees of the Successor Agency/and or City of Torrance as deemed necessary by the Executive Director of the Successor Agency.

Section 2. Chairperson

The Chairperson of the Oversight Board shall preside at all meetings of the Oversight Board.

Section 3. Vice-Chairperson

The Vice-Chairperson shall perform the duties of the Chairperson in the absence or incapacity of the Chairperson.

Section 4. Secretary

The Executive Director of the Successor Agency shall designate a person to serve as the Secretary to the Oversight Board. The Secretary shall keep the records of the Oversight Board, shall act as secretary at meetings of the Oversight Board, shall record all votes, keep a record of the proceedings of the Oversight Board in a journal of proceedings to be kept for such purpose and shall perform all duties incident to the office. The Secretary shall maintain a record of all official proceedings of the Oversight Board and its programs. In the absence of the Secretary, the Executive Director to the Successor Agency shall appoint a member of the staff to act as Secretary.

Section 5. Vacancies

When a seat of the Oversight Board becomes vacant, the position will be filled by a member appointed by the agency who originally appointed the former member. Such appointments are to take place within 60 days of the creation of the vacancy. The Governor may appoint individuals to fill a member position that remains vacant for more than 60 days.

Section 6. Compensation

Oversight Board members shall serve without compensation or reimbursement for expenses.