

Youth Sports Prospective Assistant Coach's To Do List

1. **Coach's Application** – You must complete this application online at: <https://www.volgistics.com/ex/portal.dll/ap?AP=109843487>
2. **Fingerprints** – Upon completing your application you will need to go to the City's Human Resources Department, 3231 Torrance Blvd. and pick up a form to get your fingerprints done.
3. **Assistant Coach's Agreement** – you can find it on the Website at: <https://www.torranceca.gov/our-city/recreation/youth-sports/flag-football>
4. **Concussion Certificate** – Concussion training is through the CDC's Heads Up program and you can find it at this link: <https://headsup.cdc.gov/> It takes about 15 minutes, if you pass (and I am sure you all will) they will offer you a printable certificate, please send me a copy at pgoldenson@TorranceCA.Gov or bring it in to the Sports Office at 3031 Torrance Blvd. **This is now required to be an assistant coach**
5. **All of the above items must be completed in order for you to be eligible to assist as a coach for a Youth Sports Team. Please keep in mind completion of these items does not guarantee you an assistant coaching position.**