CITY OF TORRANCE

Public Safety Communications Series
Career Ladder

Public Safety Communications Supervisor
HS Grad or GED Cert; & 3 yrs exp in emergency radio dispatching. Must obtain a valid CA Public Safety Dispatcher POST & EMD cert. w/in 1 yr of hire: & Class C CDL

Public Safety Dispatcher
HS Grad or GED Cert. 1 yr exp in voice communications equipment or public contact work involving use of communication equipment; & **valid** Public Safety Dispatcher POST & EMD cert w/in 1 yr of hire.

Administrative Assistant I/II
1 yr clerical exp which included typing of reports & correspondence & use of office equipment such as typewriters, copiers & computers.

Requires add'l training or educ. to qualify for promotion

PROMO

LATERAL