

Green Halo Systems

Contractor User Guide

Creating an Account:

Step 1. The City of Torrance has triggered the Waste Management Plan for you via the “GREEN HALO REGISTRATION CONFIRMATION” email as shown below:

GREEN HALO REGISTRATION CONFIRMATION



Green Halo system <no-reply@greenhalosystems.com>
To wmpreview@greenhalosystems.com

 Follow up. Completed on Thursday, March 31, 2022.

GREEN HALO SYSTEMS
Recycling today's resources for tomorrow's generations

A WASTE MANAGEMENT PLAN HAS BEEN STARTED FOR YOU BY THE JURISDICTION OF TORRANCE

TRACKING #: GH338-161-5741
PROJECT ADDRESS: 123 street
PERMIT #: test-for-scenario-3
CLICK HERE TO [ACTIVATE PROJECT](#)

IF YOU ARE NOT GOING TO BE THE PRIMARY MANAGER OF THIS ACCOUNT, [CLICK HERE TO RE-ASSIGN THIS PROJECT](#)

Please contact Customer Service at 1-888-525-1301
Monday-Friday 8-5PT for assistance.

Note: Click “[ACTIVATE PROJECT](#)” if you are responsible for filling out the Waste Management Plan, otherwise Re-Assign the plan to who will be filling out the Waste Management Plan via the link

“[CLICK HERE TO RE-ASSIGN THIS PROJECT](#)”.

Creating an Account:


Step 2. If you are an existing Green Halo User, you can login to your account and finish your plan. If you are a NEW Green Halo User, see steps 2-5 below to establish your Green Halo account:

Create Your Account

1 SELECT PLAN
2 ENTER COMPANY INFO
3 ENTER PAYMENT INFO
4 CONFIRM & SUBMIT


BACK
NEXT STEP

Please select your plan
4 Month Minimum Subscription



FREE

FREE




PREMIUM

\$29

+ \$24 for each active project

PER MONTH




PRO

\$129

+ \$19 for each active project

PER MONTH



ENTERPRISE

\$329

+ \$15 for each active project

PER MONTH

Note: The FREE Project Tracker account allows you to create unlimited Waste Management Plans and upload unlimited weight tickets. This account can handle small to large projects. If needed, there are other account types suited more for LEED projects and more advanced reporting.

Creating an Account:

Step 3. Fill out Log In Profile and User Profile. Then click “Next Step”.

Create Your Account

1 SELECT PLAN 2 ENTER COMPANY INFO 3 ENTER PAYMENT INFO 4 CONFIRM & SUBMIT

BACK NEXT STEP

Please complete the following information to create your account.

Log In Profile

Email*

Confirm Email*

Password*

Confirm Password*

User Profile

First Name*

Last Name*

Position* *Selection Required*

Company Name*

Company Website*

I do not have a website

Address Line 1*

Address Line 2

Zip*

Phone* - - ext

How you heard about us* *None Selected*

BACK NEXT STEP

Creating an Account:


Step 4. Click “Confirm,” if the information on the screen is correct.

Create Your Account

1 SELECT PLAN
2 ENTER COMPANY INFO
3 ENTER PAYMENT INFO
4 CONFIRM & SUBMIT

BACK
Complete Registration
CONFIRM

Company Name	Green Halo Systems
Web Site	greenhalosystems.com
First Name	Green
Last Name	Test
Position	Contractor
Email	greentestyes@gmail.com
Phone Number	888-525-1301
Address	12345 Green Test
Zipcode	12345
How you heard about us	City,County-or-State



FREE

PROJECT TRACKER

Log In Profile

User Name greentestyes@gmail.com

Password view

BACK
CONFIRM

Note: If the information is incorrect, click the “Back” button to edit your information.

Creating an Account:

Step 5. Verify and activate your account by via email activation link.

Welcome to Green Halo!



Thank you for creating your Green Halo Account!

To start using your Account, you must [verify your Email Address](#). You should receive an Email from Green Halo within the next 10 minutes. Simply [click on the link in the e-mail to activate your Account](#) and start using Green Halo.

If you do not receive the Email within 10 minutes, [please click here](#) to send the e-mail again, or [contact Green Halo](#).

Note: Please check your spam/junk folder for your activation link from

no-reply@greenhalosystems.com