

The Social Services Commission is an advisory body to the City Council that generally meets on the fourth Thursday of each month at 6:00 p.m. The Commission may make recommendations to the City Council on Veterans affairs, homeless issues, adults with development disabilities, and children with special needs. All meetings are open to the public except for those portions that under law may be considered in closed session.

Staff reports are available for review at the Civic Center Main Library and the City Clerk's Office. Direct any other questions or concerns to the Social Services Commission liaison at 310.618.5880. Agendas are posted on the City of Torrance Home Page www.TorranceCA.Gov.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Manager's office at (310) 618-5880. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR35.102-35.104 ADA Title II]

**TORRANCE SOCIAL SERVICES COMMISSION AGENDA
MARCH 26, 2026
REGULAR MEETING
6:00 P.M. WEST ANNEX COMMISSION MEETING ROOM
SOCIAL SERVICES COMMISSION MAY TAKE ACTION ON ANY ITEM
LISTED ON THE AGENDA**

1. **CALL MEETING TO ORDER**
ROLL CALL: Commission Members Bickford, De La Rosa, Furey, Johnson, Leys, Wright, Chair Pryor
2. **FLAG SALUTE:** Commissioner Johnson
3. **REPORT OF STAFF ON THE POSTING OF THE AGENDA** The agenda was posted on the Public Notice Board at 3031 Torrance Bl. and on the City's Website on March 17, 2026
4. **ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS**
5. **ORAL COMMUNICATIONS** (Limited to a 30-minute period)
*This portion of the meeting is reserved for comment on items on the Consent Calendar or items not on the agenda. Under the Ralph M. Brown Act, the Commission cannot act on items raised during public comment but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. **No longer than 2 minutes per speaker.** If presenting handout material to the Commission, please provide 10 copies to staff before speaking.*
6. **CONSENT CALENDAR**
Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed by a Commissioner from the Consent Calendar and considered separately.
 - 6A. **APPROVE MINUTES: FEBRUARY 26, 2026**
7. **ADMINISTRATIVE MATTERS**
 - 7A. **ACCEPT AND FILE PRESENTATION FROM TORRANCE HOMELESS STREET OUTREACH TEAM**
 - 7B. **DISCUSS AND APPROVE HOLDING CITY-SPONSORED HYGIENE AND LAUNDRY SUPPLY DRIVE FOR 3290 TEMPORARY HOUSING VILLAGE**
8. **COMMISSION ORAL COMMUNICATIONS**

9. ADJOURNMENT

9A. Adjournment of the Social Services Commission Meeting to Thursday, April 23, 2026, at 6:00 pm for a regular meeting in the West Annex Commission Meeting Room



February 26, 2026

**MINUTES OF A MEETING OF THE
TORRANCE SOCIAL SERVICES COMMISSION**

1. CALL TO ORDER

The Torrance Social Services Commission convened in a regular session at 6:00 p.m. on Thursday, February 26, 2026 at the West Annex Commission Meeting Room, 3031 Torrance Boulevard.

ROLL CALL

Present: Commissioners Bickford, De La Rosa, Furey, Johnson*, Leys, Wright

Absent: Chair Pryor and *Commissioner Johnson

Also Present: Deputy City Manager Hoang, Staff Liaison Allen, Staff Liaison in-Training O'Neill and Veterans Event Coordinator LeAnne Chen

*Commissioner Johnson arrived at 6:06 p.m.

MOTION: Commissioner Wright moved to approve the excused absence of Chair Pryor; motion was seconded by Commissioner Bickford. The motion passed by a 5-0 roll call vote. (Absent: Chair Pryor and *Commissioner Johnson)

2. FLAG SALUTE

The Pledge of Allegiance was led by Commissioner Wright.

3. REPORT OF THE STAFF ON THE POSTING OF THE AGENDA

Staff Liaison Allen stated that the agenda for the Social Services Commission was properly posted on February 18, 2026 on the Public Notice Board by the City Clerk's office and on the City's website.

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS

Staff Liaison Allen stated that there were no items.

5. ORAL COMMUNICATIONS

None

6. CONSENT CALENDAR

6A. APPROVAL OF MINUTES: October 23, 2025

MOTION: Commissioner Wright moved to approve the minutes of October 23, 2025; motion was seconded by Commissioner Bickford. The motion passed by a 5-0 roll call vote. ((Absent: Chair Pryor and *Commissioner Johnson)

7. ADMINISTRATIVE MATTERS

7A. ACCEPT AND FILE UPDATE ON THE 2026 GREATER LOS ANGELES HOMELESS COUNT

Deputy City Manager Hoang presented the report for the item and noted that 60 volunteers

participated in the count and added that half of those volunteers had been staff members. He explained that as a matter of best practice, staff members had been assigned to particular tracts where their knowledge of the tract would be best used. He added that there had also been Los Angeles Homeless Service Authority (LAHSA) staff members present as well. He thanked Commissioners Bickford, Furey, Johnson and Leys for their assistance at the count.

There was no public comment.

MOTION: Commissioner Leys moved to accept and file Item 7A, Accept and File Update on the 2026 Greater Los Angeles Homeless Count; motion was seconded by Commissioner Johnson. The motion passed by a 6-0 roll call vote. (Absent: Chair Pryor)

7B. ACCEPT AND FILE UPDATE FROM STAFF ON THE 2025 VETERANS APPRECIATION EVENT AND TIMELINE FOR 2026 VETERANS APPRECIATION EVENT

Veterans Event Coordinator LeAnne Chen reviewed events from the 2025 Veterans Appreciation events and discussed the attendance, the program, the meal and the vendors present.

The Commission discussed the following topics for the 2026 event:

- The City's Celebration of the 250th Anniversary
- Obtaining more pins for Vietnam Veterans- Deputy City Manager Hoang stated that the City had more pins to distribute now
- The date will be Monday, November 9, 2026 at the Toyota Meeting Hall and Torino Plaza
- Signup sheet at next meetings: for Coastal Cleanup and announcements at Council meetings
- Possible swag for the event: challenge coin
- Possible ways for veterans to obtain services, including a separate landing page, QR code
- Video of Torrance veterans, links and highlights on the City website

There was no public comment.

MOTION: Commissioner Wright moved to accept and file update from staff on the 2025 Veterans Appreciation Event and Timeline for 2026 Veterans Appreciation Event; motion was seconded by Commissioner Bickford. The motion passed by a 6-0 roll call vote. (Absent: Chair Pryor)

7C. ACCEPT AND FILE UPDATE ON PRESENTATIONS FOR THE COMMISSION THROUGH JUNE 2026

Staff Liaison Allen presented the report for the item:

- Torrance Community Services Department presentation on City Programs that serve adults and youth with disabilities and special needs (March 2026)
- Torrance Outreach Team: Update on City's efforts related to homelessness, including outreach and interim housing
- Torrance Human Resources: Update from the Human Resources Department on the City's internship partnership with EVOLVE, which supports young adults with autism, ADHD, anxiety and learning differences.

- Coastline Cares: Organization that support South Bay community members who may need support with yard care due to age or disabilities
- Mychal's Learning Place: Support, training and opportunities for youth and young adults with developmental disabilities to build independence and pursue their goals and dreams.
- Mental Health Presentation

Staff Liaison Allen stated that she would forward a copy to the Commission of "This Year in Review".

There was no public comment.

MOTION: Commissioner Wright moved to accept and file presentations for the Commissions through June 2026: motion was seconded by Commissioner Johnson. The motion passed by a 6-0 roll call vote. (Absent: Chair Pryor)

8. **COMMISSION ORAL COMMUNICATIONS**

Members of the Commission spoke.

9. **ADJOURNMENT**

9A. At 7:05 p.m., Commissioner Leys moved to adjourn the meeting to March 26, 2026 at 6:00 p.m. at the West Annex Commission Meeting Room, Torrance City Hall. The motion was seconded by Commissioner Wright. The motion passed with a 6-0 roll call vote. (Absent: Chair Pryor)

DRAFT SUBJECT TO APPROVAL

Honorable Members of the Social Services Commission
City Hall

Torrance, California

Members of the Commission:

**SUBJECT: Accept and File Presentation from Torrance Homeless Street
Outreach Team**

RECOMMENDATION

Recommendation of Staff that the Social Services Commission accept and file a presentation from the Torrance Homeless Street Outreach Team.

BACKGROUND AND ANALYSIS

The Street Outreach Team leads the City's efforts in locating, identifying, and building relationships with people experiencing homelessness in Torrance, with the ultimate purpose of connecting individuals with services necessary to support them in attaining permanent housing.

The City's Street Outreach Team, comprised of four Outreach Coordinators, works closely with the Torrance Police Department's Community Lead Officers (CLOs) to respond to many incoming requests from community members. The Street Outreach Team and CLOs also partner with other nonprofits and government agencies to provide services to the unhoused community. The City's Street Outreach Team operates Monday through Saturday, 7:30 am – 5:30 pm.

During tonight's meeting, your Honorable Body will receive an update from staff regarding the City's efforts related to Street Outreach. There has been some turnover in Harbor Interfaith Services staffing at the 3290 Temporary Housing Program at Civic Center Drive. When Harbor Interfaith Services staff have had a chance to settle in, the Commission's liaisons will schedule a presentation for the Commission.

Respectfully submitted,



Lauren Allen
Staff Liaison to the Commission



Viet Hoang
Staff Liaison to the Commission

Honorable Members of the Social Services Commission
City Hall
Torrance, California

Members of the Commission:

Subject: Discuss And Approve Holding City-Sponsored Hygiene and Laundry Supply Drive for 3290 Temporary Housing Village

RECOMMENDATION

Recommendation of staff that the Social Services Commission discuss and approve of April 13 – 24, 2026 for a City-sponsored Hygiene and Laundry Supply Drive for 3290 Temporary Housing Village.

BACKGROUND AND ANALYSIS

Since 2017, the Social Services Commission has held an annual toiletry drive to support people experiencing homelessness in our community. In recent years, the City generally receives an abundance of travel size toiletries from various organizations throughout the year. These supplies are used in outreach kits when the City's Outreach Team offers services to individuals experiencing street and vehicular homelessness.

The City is fortunate to have community volunteer, Nancy Wilcox, coordinate donations for the 40 beds at the 3290 Temporary Housing Village, and six other interim housing beds available through funding from the South Bay Cities Council of Governments. The interim sites benefit from full size hygiene products and laundry supplies. As such, the following items are recommended for this year's supply drive:

Full Size Hygiene Supplies

- Three-in-One Shampoo, Conditioner and Body Wash
- Deodorant
- Shaving Razor
- Shaving Cream
- Toothpaste
- Toothbrush
- Body Lotion

Laundry Supplies

- Laundry Pods
- Dryer Sheets (unscented)

In addition, the 3290 Temporary Housing Village does allow temporary residents to have a pet with Harbor Interfaith Services staff approval. And the Outreach Team often encounters individuals who have pets, too. Staff recommends that the drive also request dog and cat food and other supplies.

Staff recommends that the Commission hold the drive April 13 – 24, 2026. Bins will be located at the Torrance public libraries, Torrance City Hall, and the Permit Center. Similar to last year, staff does not recommend that the Commission hold a drive-thru event for donations, as participation in the drive-thru events has been minimal.

Additionally, staff respectfully requests that the Commission appoint members of the Commission for the following roles:

- Announce the toiletry drive at the April 8, 2026 City Council meeting; and
- Provide an on-camera interview with the Communications Division discussing the drive.

Respectfully submitted,



Lauren Allen
Staff Liaison to the Commission



Viet Hoang
Staff Liaison to the Commission