

**MINUTES OF A REGULAR MEETING OF
THE TORRANCE PLANNING COMMISSION**

1. CALL TO ORDER

The Torrance Planning Commission convened in a regular session at 7:00 p.m. on Wednesday, April 3, 2013 in City Council Chambers at Torrance City Hall.

2. SALUTE TO THE FLAG

The Pledge of Allegiance was led by Commissioner Polcari.

3. ROLL CALL/ MOTIONS FOR EXCUSED ABSENCE

Present: Commissioners D'anjou, Gibson, Polcari, Rizzo, Skoll, Watson and Chairperson Weideman.

Absent: None.

Also Present: Planning Manager Lodan, Planning Assistant Yumul, Plans Examiner Noh, Associate Civil Engineer Symons, and Assistant City Attorney Sullivan.

4. POSTING OF THE AGENDA

Planning Manager Lodan reported that the agenda was posted on the Public Notice Board at 3031 Torrance Boulevard on Friday, March 29, 2013.

5. APPROVAL OF MINUTES – None.

6. REQUESTS FOR POSTPONEMENTS

Planning Manager Lodan relayed the applicant's request to continue Agenda Item 12B, CUP13-00007: Angel Bins (Simon Property Group), to May 1, 2013.

MOTION: Commissioner Rizzo moved to continue Agenda Item 12B to May 1, 2013. The motion was seconded by Commissioner Gibson and passed by unanimous roll call vote.

7. ORAL COMMUNICATIONS #1 – None.

Chairperson Weideman reviewed the policies and procedures of the Planning Commission, including the right to appeal decisions to the City Council.

8. TIME EXTENSIONS – None.

9. SIGN HEARINGS – None.

10. CONTINUED HEARINGS – None.

11. **WAIVERS** – None.

12. **FORMAL HEARINGS**

12A. **DIV13-00001: KERR PROJECT SERVICES (FRESH & EASY PROPERTY CO, LLC)**

Planning Commission consideration for approval of a Division of Lot to consolidate two existing parcels into one and to allow the creation of air space units for existing commercial structures on property located in the H-DA2 Zone at 21815/21821 Hawthorne Boulevard.

Recommendation: Approval.

Planning Assistant Yumul introduced the request and noted supplemental material consisting of a revised Resolution reflecting modifications to Condition Nos. 4 and 6 and the deletion of Condition No. 7 as requested by the applicant.

Commissioner Polcari disclosed that he is very familiar with this site and drives by it every morning.

At Chairperson Weideman's request, Assistant City Attorney Sullivan provided background information regarding the definition of "air space units."

Deborah Kerr, Kerr Project Services, applicant, voiced her agreement with the recommended conditions of approval as revised in the supplemental material.

Commissioner D'anjou asked about the reason for deleting Condition No. 7, and Ms. Kerr explained that the condition referenced common areas and there will be no common areas as a result of this action.

MOTION: Commissioner Polcari moved to close the public hearing. The motion was seconded by Commissioner Gibson and passed by unanimous voice vote.

MOTION: Commissioner Polcari moved to approve DIV13-00001, as conditioned, including all findings of fact set forth by staff. The motion was seconded by Commissioner Gibson and passed by unanimous roll call vote.

Planning Assistant Yumul read aloud the number and title of Planning Commission Resolution No. 13-013.

MOTION: Commissioner Polcari moved to adopt Planning Commission Resolution No. 13-013 as revised in supplemental material. The motion was seconded by Commissioner Gibson and passed by unanimous roll call vote.

12B. **CUP13-00007: ANGEL BINS (SIMON PROPERTY GROUP)**

Planning Commission consideration for approval of a Conditional Use Permit to allow the installation and operation of donation bins on properties located in the H-DA1 Zone at 3520 and 3525 Carson Street, 21741 Del Amo Circle East and 3635 Fashion Way.

Item was continued to May 1, 2013.

13. **RESOLUTIONS** – None.

14. **PUBLIC WORKSHOP ITEMS** – None.

15. **MISCELLANEOUS ITEMS**

15A. **COMMUNITY DEVELOPMENT DIRECTOR WEEKLY SUMMARY REPORTS**

Planning Manager Lodan noted that the Community Development Director Weekly Summary Reports for March 15 and March 21, 2013 were provided to the Commission.

16. **REVIEW OF CITY COUNCIL ACTION ON PLANNING MATTERS**

Planning Manager Lodan reported that at the April 2 Council meeting, the City Council approved a lease with Los Angeles County for property just north of the court house, which will be used for soccer fields.

17. **LIST OF TENTATIVE PLANNING COMMISSION CASES**

Planning Manager Lodan reviewed the agenda for the April 17, 2013 Planning Commission meeting.

18. **ORAL COMMUNICATIONS #2**

18A. Councilmember Watson requested an excused absence for the April 17 meeting because she will be on vacation.

Commissioner Skoll, seconded by Commissioner D'anjou, so moved and the motion passed by unanimous voice vote.

18B. Chairperson Weideman requested that staff provide an information item on existing regulations for donation bins.

19. **ADJOURNMENT**

At 7:21 p.m., the meeting was adjourned to Wednesday, April 17, 2013 at 7:00 p.m.

Approved as Submitted April 17, 2013 s/ Sue Herbers, City Clerk
