

July 11, 2001

MINUTES OF A REGULAR MEETING OF THE TORRANCE CABLE TELEVISION ADVISORY BOARD.

1. CALL MEETING TO ORDER:

The Torrance Cable Television Advisory Board convened in a regular meeting on Wednesday, June 13, 2001, at 7:18 p.m. in the Torrance Community Television studio located in the Telecommunications Center.

2. ROLL CALL:

Present: Commissioners: Cahill, Haussmann, Mikulicich, Jr., Tsao, and Chair Craft (arrived 7:26)

Also Present: Michael Smith, Cable Television Administrator
Jesse Foreman, TCTV Coordinator

Excused: Stadler NONE

3. FLAG SALUTE:

Vice Chair Cahill requested Commissioner Haussmann to lead the salute to the flag.

4. MOTION TO ACCEPT AND FILE REPORT ON POSTING OF AGENDA:

MOTION: *Commissioner Tsao moved to accept and file the report of the City Clerk on posting of the agenda for this meeting. This motion, seconded by Commissioner Mikulicich, Jr., carried with an aye vote.*

5. APPROVAL OF MINUTES:

MOTION: *Commissioner Haussmann moved to approve the minutes for the June 13, 2001 meeting. This motion seconded by Commissioner Mikulicich, Jr., carried with an aye vote.*

6. SCHEDULED BUSINESS:

a) Community Matters – NONE

b) Committee Reports

(1) Producer Incentive – NONE

(2) Franchise Renewal – NONE

(3) **Operating Policies and Procedures – NONE**

(4) **Open Mic Night**

Committee Chair Haussmann discussed the written report which reported they are waiting for the candidates in the School and College Board nomination period to close before finalizing the invitation to participate letters.

MOTION: *Commissioner Tsao moved to accept the Open Mic Night Report for June 2001. This motion, seconded by Commissioner Mikulicich, Jr., carried with an aye vote.*

c) **Report of Community Television Center - June, 2001**

Coordinator Foreman discussed the statistics for the month of June. He highlighted the three programs completed for the month and 9 Users completed the Pre Production Planning workshop and 4 completed the Field and Post production workshop.

Brief discussion followed.

MOTION: *Commissioner Cahill moved to accept the Torrance Community Television Center Report for June 2001. This motion, seconded by Commissioner Haussmann carried with an aye vote.*

d) **Report of Legislative and Cable Related Activities – June, 2001**

Administrator Smith gave a brief summary of the report. He highlighted Time Warner's introduction of Wink interactive TV!; technology that allows cable operators to collect detailed viewing information from digital-cable subscribers for use in targeted advertising; cable industry and power companies pole-attachment dispute before the U.S. Supreme Court; and the FCC is reconsidering its implementation that would allow consumers to purchase (instead of renting) navigational devices from retailers for cable service in 2005.

Brief discussion followed.

MOTION: *Commissioner Cahill moved to accept the Legislative and Cable Related Activities Report for June 2001. This motion, seconded by Commissioner Tsao, carried with an aye vote.*

e) **Old Business – NONE**

f) **New Business**

1. **Appointment of Member and Chair to the Producer Incentive Committee.**

Following brief discussion regarding the program, Chairperson Craft appointed Commissioner Stadler to the Producer Incentive Committee with Commissioner Mikulicich Jr. as Chair.

MOTION: *Commissioner Haussmann moved to accept the appointments to the Producer Incentive Committee. This motion, seconded by Commissioner Tsao, carried with an aye vote.*

2. Appointment of Member and Chair to the Franchise Renewal Committee.

Following brief discussion regarding the program, Chairperson Craft appointed Commissioner Mikulicich Jr. to the Franchise Renewal Committee and also to serve as Chair.

MOTION: *Commissioner Cahill moved to accept the appointment to the Franchise Renewal Committee. This motion, seconded by Commissioner Tsao, carried with an aye vote.*

3. Appointment of Member and Chair to the Future of Access Committee.

Following brief discussion regarding the program, Chairperson Craft appointed Commissioner Cahill to the Future of Access Committee and Commissioner Haussmann as Chair.

MOTION: *Commissioner Mikulicich, Jr., moved to accept the appointments to the Future of Access Committee. This motion, seconded by Commissioner Haussmann, carried with an aye vote.*

4. Appointment of a Member to the Operating Policies and Procedures Committee.

Following brief discussion regarding the program, Chairperson Craft appointed Commissioner Tsao to the Operating Policies and Procedures Committee.

MOTION: *Commissioner Mikulicich, Jr., moved to accept the appointment to the Operating Policies and Procedures Committee. This motion, seconded by Commissioner Haussmann, carried with an aye vote.*

5. Appointment of a Member to the Open Mic Night Committee.

Following brief discussion regarding the program, Chairperson Craft appointed Commissioner Tsao to the Open Mic Night Committee.

MOTION: *Commissioner Cahill moved to accept the appointment to the Open Mic Night Committee. This motion, seconded by Commissioner Mikulicich, Jr., carried with an aye vote.*

g) Addendum Matters – None

7. ORAL COMMUNICATIONS:

- a) Administrator Smith introduced temporary Clerk Typist, Valerie Blackwell. He indicated that she has been performing very well and a welcomed addition to the Office staff.
- b) Commissioner Mikulicich Jr. also welcomed Valerie Blackwell.
- c) Commissioner Hausmann mentioned the 60th anniversary of the introduction of “Classic Coke”.
- d) Commissioner Tsao also welcomed Valerie Blackwell.
- e) Chair Craft mentioned his daughter has returned from Egypt.
- f) Chair Craft also welcomed Valerie Blackwell.

8. ADJOURNMENT:

Chair Tsao adjourned the meeting at 8:06 p.m. to reconvene on Wednesday, August 8, 2001 at 7:00 p.m.

Respectfully submitted,

Michael D. Smith
Cable Television Administrator