

June 8, 2005

**MINUTES OF A REGULAR MEETING OF THE TORRANCE CABLE TELEVISION ADVISORY BOARD.**

**1. CALL MEETING TO ORDER:**

The Torrance Cable Television Advisory Board convened in a regular meeting on Wednesday, June 8, 2005, at 7:05 p.m. in the Torrance Community Television Classroom located in the Stanley E. Remelmeyer Telecommunications Center.

**2. ROLL CALL:**

**Present:** Commissioners: Carlson, Nishinaga, Perkins, Sunshine, and Chair Korman

**Also Present:** Mark J. Doddy, TCTV Coordinator  
Cindy Hibbard, Clerk Typist  
Michael D. Smith, Cable & Community Relations Manager

**Excused:** Commissioners: Craft and Rivera

**3. FLAG SALUTE:**

Commissioner Carlson led the salute to the flag.

**4. MOTION TO ACCEPT AND FILE REPORT ON POSTING OF AGENDA:**

**MOTION:** *Commissioner Carlson moved to accept and file the report of the City Clerk on posting of the agenda for this meeting. This motion seconded by Commissioner Nishinaga, carried with an aye vote.*

**5. ANNOUNCEMENT OF WITHDRAWN OR DEFERRED ITEMS - NONE**

**6. APPROVAL OF MINUTES**

**A) MAY 11, 2005**

**MOTION:** *Commissioner Perkins moved to approve the minutes of May 11, 2005. This motion seconded by Commissioner Sunshine; Commissioners Carlson and Nishinaga abstained, motion carried with an aye vote.*

**7. SCHEDULED BUSINESS:**

**A) Community Matters – NONE**

**B) Committee Reports**

**1. Producer Incentive Committee**

**a. May 2005**

Staff provided the following report.

The Producer Get Together for May was on Desktop Editing. TCTV used the Final Cut Pro set up in the Edit Room as the educational guide in this demonstration. The object was to teach producers how to mix audio into a program and how to cut and fade audio in and out.

The June 3<sup>rd</sup> meeting is Advanced Sound Techniques taught by Audio Engineer Don Fefie.

Discussion followed.

**MOTION:** *Commissioner Perkins moved to accept the Producer Incentive Committee Report for May 2005. This motion seconded by Commissioner Carlson, motion carried with aye vote.*

**C) Report of the Community Television Center**

1. MAY 2005 - Coordinator Doddy discussed statistics for the month. He highlighted 10 new programs were completed compared to 10 in 2004 and 9 in 2003. He also noted studio usage was way up at 80%, field camera check-outs for the new DV Field Camcorders way up too at 86%. Post-production was above average at 52% this month compared to 45% last year. 5 potential Users attended the monthly New Users Orientation, 1 was certified. 12 Users attended the monthly Producer Posse. The Posse produced a show with a Mayan Priest and also produced "People's Media" show.

Brief discussion followed.

**MOTION:** *Commissioner Carlson moved to accept the Torrance Community Television Center Report for May 2005. This motion seconded by Commissioner Perkins, motion carried with aye vote.*

**D) Report of Legislative and Cable Related Activities – May, 2005**

Manager Smith gave a brief summary of the report. Time Warner Cable has filed suit against the city of Waukesha, challenging a tax imposed by the community on the digital converter boxes

Three former Bell companies are upgrading their networks with optical fiber so they can deliver television to consumers. It's a multibillion-dollar undertaking that will stretch out for years. But it will take even longer if SBC, Verizon and BellSouth also must secure video franchises from every city, village and hamlet where they operate.

Over the next 12 months, the FCC will look at a host of regulations with an eye toward keeping, changing or jettisoning rules it adopted between 1993 and 1995, depending on their affect on small businesses.

Comcast Corp. hopes its fledgling digital telephone service will soon become the cable giant's next profitable venture as it continues efforts to expand its business.

Researchers from Stanford University and Cornell University have put together a projector-camera system that can pull off a classic magic trick: it can read a playing card that is facing away from the camera. The system can show a scene from the point of view of the projector as well as that of the camera. It could eventually be used to quickly add lighting effects in movie scenes, including the ability to realistically integrate actors who are shot separately and computer graphics into previously shot scenes.

Brief discussion followed.

**MOTION:** *Commissioner Carlson moved to accept the Legislative and Cable Related Activities Report for May 2005. This motion seconded by Commissioner Perkins, carried with an aye vote.*

E) Old Business - NONE

F) New Business

1) A recommendation from the Cable & Community Relations Manager that the Cable Television Advisory Board elect a Chairperson and Vice-Chairperson for the fiscal year 2005/06

Brief discussion followed.

**MOTION:** *Commissioner Perkins moved to elect Commissioner Carlson Chairperson. This motion, seconded by Commissioner Korman, carried with an aye vote.*

**MOTION:** *Commissioner Carlson moved to elect Commissioner Sunshine Vice Chairperson. This motion, seconded by Commissioner Nishinaga, carried with an aye vote.*

2) A recommendation from the Cable & Community Relations Manager that the Chairperson appoints new members to the 14<sup>th</sup> Annual TCTV Video Programming Awards Cable Committee and appoints a new chairperson.

Brief discussion followed.

**APPOINTMENT:** *Chairwoman Korman appointed Commissioners Nishinaga and Perkins the Committee and Commissioner Craft as Chairperson.*

**MOTION:** *Commissioner Carlson moved to support the appointments, this motion, seconded by Commissioner Sunshine, carried with an aye vote.*

G) ADDENDUM MATTERS – NONE

## 8. ORAL COMMUNICATIONS:

a) Clerk Typist Hibbard wished everyone a happy Father's Day (June 19<sup>th</sup>), 1<sup>st</sup> day of summer (June 21<sup>st</sup>), and Saint John the Baptist Day (June 24<sup>th</sup>).

- b) Coordinator Doddy everyone a happy Father's Day.
- c) Manager Smith everyone a happy Father's Day.
- d) Commissioner Carlson announced he was working on a documentary about the official tree of the City of Torrance, the Cork Oak (Quercus Suber).
- e) Commissioner Carlson thanked the City for the opportunity to attend the educational one-day conference co-chaired by Manager Smith for SCAN NATOA Inc. in Santa Monica.
- f) Commissioner Nishinaga mentioned how happy and proud he was to attend the Armed Forces Day parade.
- g) Commissioner Perkins congratulated Manager Smith and his staff for winning three STAR Awards at the SCAN NATOA Inc. conference.
- h) Chairwoman Korman announced the June 18<sup>th</sup> Torrance Symphony concert.
- i) Chairwoman Korman also announced that August 28<sup>th</sup> Torrance Symphony concert in the park
- j) Chairwoman Korman also wished everyone a happy Fourth of July.

**9. ADJOURNMENT:**

Chairwoman Korman adjourned the meeting of June 8<sup>th</sup> to reconvene on Wednesday, July 13, 2005 at 7:00 p.m.

Respectfully submitted,

Michael D. Smith  
Cable & Community Relations Manager