

March 12, 2003

MINUTES OF A REGULAR MEETING OF THE TORRANCE CABLE TELEVISION ADVISORY BOARD.

1. CALL MEETING TO ORDER:

The Torrance Cable Television Advisory Board convened in a regular meeting on Wednesday, March 12, 2003, at 7:08 p.m. in the Torrance Community Television studio located in the Telecommunications Center.

2. ROLL CALL:

Present: Commissioners: Carlson, Craft, Korman, Haussmann, Mikulicich Jr. (arrived 7:16 p.m.), Tsao, and Vice Chair Perkins

Also Present: Cindy Hibbard, Clerk Typist
Mark Doddy, TCTV Coordinator
Michael D. Smith, Cable Television Administrator

Excused: None

3. FLAG SALUTE:

Commissioner Craft led the salute to the flag.

4. MOTION TO ACCEPT AND FILE REPORT ON POSTING OF AGENDA:

MOTION: *Commissioner Haussmann moved to accept and file the report of the City Clerk on posting of the agenda for this meeting. This motion, seconded by Commissioner Tsao, carried with an aye vote.*

5. APPROVAL OF MINUTES:

a) January 8, 2003

MOTION: *Commissioner Craft moved to approve the minutes for the January 8, 2003 meeting. This motion seconded by Commissioner Korman. Commissioner Carlson abstained, motion carried with aye vote.*

6. SCHEDULED BUSINESS:

a) Community Matters – NONE

b) Committee Reports

(1) Producer Incentive

The Committee conducted the March 7th meeting respectively. The March meeting had seventeen guests to hear a presentation by Irving Keschner, Esq. on Copyright Law and Suzette Craft on Interviewing Talent.

MOTION: *Commissioner Tsao moved to accept the Producer Incentive Committee Report for February 2003. This motion, seconded by Commissioner Korman, Carlson abstained, motion carried with aye vote.*

(2) Franchise Renewal – NONE

(3) Operating Policies and Procedures – NONE

(4) Future of Access – NONE

(5) Video Programming Awards

The Committee reported the 11th Annual Torrance Community Television Video Programming Awards Ceremony, “Lord of the Stanley’s: The Fellowship of TCTV” was a success. The Committee reported a number of attendees expressed appreciation and support for the ceremony. They indicated guests thought the ceremony was well produced and producers appreciated being recognized by the Commission.

This was the first time 100% of award recipients were in attendance. Councilman Nowatka provided a welcome on behalf of the Mayor and Council. Sarah Hackett and Beau Bagley did an exceptional job hosting the ceremony as well as the Rusty Steel Band providing musical selections. The Commission wanted to thank staff for working very hard on the event.

MOTION: *Commissioner Haussmann moved to accept the Operating Policies and Procedures Committee Report for March 2003. This motion, seconded by Commissioner Tsao, Carlson abstained, motion carried with aye vote.*

C. Report of Community Television Center

(1) January, 2003

Coordinator Doddy discussed the statistics for the month. He highlighted 13 new programs were completed compared to 10 in 2002 and 1 in 2001. He also noted studio usage was at 52%. He also mentioned Field Equipment Reservations were at 37%, compared to 60% in 2002 and 5% in 2001. Staff and volunteers taped 2 multi-camera events.

Coordinator Doddy noted that staff provided a tour of thirty students and faculty from Yukon Elementary School.

Brief discussion followed.

MOTION: *Commissioner Craft moved to accept the Torrance Community Television Center Report for January 2003. This motion, seconded by Commissioner Tsao, Carlson abstained, motion carried with aye vote.*

(2) February, 2003

Coordinator Doddy discussed the statistics for the month. He highlighted 13 new programs were completed compared to 13 in 2002 and 1 in 2001. He also noted studio usage was at 40%. He also mentioned Field Equipment Reservations were at 15%, compared to 20% in 2002 and 20% in 2001. Staff and volunteers taped 1 multi-camera event.

Brief discussion followed.

MOTION: *Commissioner Craft moved to accept the Torrance Community Television Center Report for December 2002. This motion, seconded by Commissioner Mikulicich Jr., Carlson abstained, motion carried with aye vote.*

D. Report of Legislative and Cable Related Activities – February, 2003

Administrator Smith gave a brief summary of the report. He mentioned AOL Time Warner on Wednesday disclosed that it plans to sell \$2 billion to \$4 billion in assets to help pare debt. For the year 2002, the company posted a loss of nearly \$100 billion, the largest annual loss in U.S. corporate history. He also mentioned the Federal Communications Commission Wednesday posted on its Web site (www.fcc.gov) a fact sheet related to the ability of cable consumers to buy premium programming without having to purchase more than the basic tier.

Brief discussion followed.

MOTION: *Commissioner Tsao moved to accept the Legislative and Cable Related Activities Report for February 2003. This motion, seconded by Commissioner Craft, carried with an aye vote.*

E. Old Business - NONE

F. New Business

- 1) **A recommendation from the Cable Television Administrator that the Cable Television Advisory Board elect a Chairperson and Vice-Chairperson for the fiscal year 2002/03.**

MOTION: *Commissioner Craft moved to elect Commissioner Perkins as Chairperson. This motion, seconded by Commissioner Mikulicich Jr.*

MOTION: *Commission Craft moved to close the nominations. This motion Seconded by Commissioner Hausmann, nomination of Perkins as Chairperson carried with an aye vote.*

MOTION: *Commissioner Tsao moved to elect Commissioner Korman as Vice Chairperson. This motion, seconded by Commissioner Craft.*

MOTION: *Commission Perkins moved to close the nominations. This motion Seconded by Commissioner Mikulicich Jr., nomination of Korman as Vice Chairperson carried with an aye vote.*

MOTION: *Commissioner Craft moved to accept and file the Time Warner Communications basic rate review and announced rate report. This motion, seconded by Commissioner Tsao, carried with an aye vote.*

- 2) A recommendation from the Cable Television Administrator that the Chairperson appoint a new member to the Franchise Renewal Committee.

APPOINTMENT: Chairperson Perkins appointed Commissioner Carlson to the Franchise Renewal Committee.

MOTION: *Commissioner Craft moved to affirm the appointment of Commissioner Carlson as a member of the Franchise Renewal Committee. This motion, seconded by Commissioner Hausmann.*

G. Addendum Matters – NONE

7. ORAL COMMUNICATIONS:

- a) Secretary Hibbard welcomed Commissioner Carlson to the Commission.
- b) Coordinator Doddy also welcomed Commissioner Carlson to the Commission.
- c) Administrator Smith also welcomed Commissioner Carlson to the Commission.
- d) Administrator Smith expressed his appreciation for the hard work Coordinator Doddy and Secretary Hibbard performed on the Award Ceremony this year.
- e) Commissioner Carlson inquired if the Commission had ever considered inviting speakers from other Public Access facilities to make a presentation regarding their operations.
- f) Commissioner Craft inquired about the possibility of allowing three-day shoots in the studio.
- g) Commissioner Craft also welcomed Commissioner Carlson to the Commission.
- h) Commissioner Craft thanked staff for all of their hard work on the Award Ceremony this year.
- i) Commissioner Craft mentioned that the KOCE Masters in Education Series with his daughter hosting has returned at 5:00 p.m. and 5:30 p.m.
- j) Commissioner Korman also welcomed Commissioner Carlson to the Commission.
- k) Commissioner Korman also thanked staff for all of their hard work on the Award Ceremony this year.
- l) Commissioner Korman thanked TCTV in advance for their multi-camera coverage of the Torrance Symphony Concert coming up on March 15th.

- m) Commissioner Korman mentioned the Torrance Performing Arts Council recognition of Assemblyman George Nakano.
- n) Commissioner Haussmann wished everyone happy a April Fool's, St. Patty's, and Eyes of March Days.
- o) Commissioner Haussmann also welcomed Commissioner Carlson to the Commission.
- p) Commissioner Tsao also thanked staff for all of their hard work on the Award Ceremony this year.
- q) Commissioner Tsao wished everyone a happy St. Patrick's Day.
- r) Commissioner Tsao also welcomed Commissioner Carlson to the Commission.
- s) Chair Perkins also welcomed Commissioner Carlson to the Commission.
- t) Chair Perkins also thanked staff for all of their hard work on the Award Ceremony this year.
- u) Chair Perkins also wished everyone a happy St. Patrick's Day.

8. ADJOURNMENT:

Chair Perkins adjourned the meeting to reconvene on Wednesday, April 9, 2003 at 7:00 p.m.

Respectfully submitted,

Michael D. Smith
Cable Television Administrator