

**MINUTES OF A REGULAR MEETING OF THE  
COMMUNITY SERVICES COMMISSION**

**1. CALL TO ORDER**

The Torrance Community Services Commission convened in a regular session at 7:04 p.m. on Thursday, June 23, 2005 in the West Annex meeting room at Torrance City Hall.

**2. ROLL CALL/MOTIONS FOR EXCUSED ABSENCE**

Present: Commissioners Gilbert, Hazell, Ning, and Chairperson Orpe.

Absent: Commissioner Adams.

Also Present: Senior Recreation Supervisor Kelso.

**3. FLAG SALUTE**

Chairperson Orpe led the Pledge of Allegiance.

**4. AFFIDAVIT OF POSTING**

**MOTION:** Commissioner Ning, seconded by Commissioner Hazell, moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting; a voice vote reflected unanimous approval (absent Commissioner Adams).

**5. APPROVAL OF MINUTES: MAY 26, 2005**

**MOTION:** Commissioner Ning moved for the approval of the May 26, 2005 Torrance Community Services Commission meeting minutes as submitted. The motion was seconded by Commissioner Gilbert and passed by unanimous voice vote approval (absent Commissioner Adams).

**6. STANDING COMMITTEES**

**6A. SOCIAL SERVICES ADVISORY COMMITTEE REPORT: JUNE 20, 2005**

Chairperson Orpe stated that he was unable to attend the June 20, 2005 meeting due to jury duty.

Commissioner Ning reported that there were six or seven attendees at the meeting and that it was decided that at the next meeting the Harvest Health Fair would be discussed.

He stated that the guests enjoyed the presentations of the two guest speakers: 1) the Director of Government Relations and Marketing for Convoid, a Torrance-based company that manufactures strollers for handicapped children, and 2) a representative from Superior Mobility, also from the City of Torrance, who described distribution of their product line of handicapped strollers and wheelchairs.

Commissioner Ning stated that he was disappointed that more people did not attend the meeting, and recommended that the Commission re-examine the need for a Social Service Advisory Committee. He apologized for not preparing the questionnaire that was to be distributed at the meeting.

Commissioner Gilbert stated that she was impressed with the speakers but was also disappointed with the turn out.

It was determined that the next Social Services Advisory Committee meeting would be on Monday, September 19, 2005 at 12:00 p.m. to discuss plans for the November 5, 2005 Harvest Health Fair.

Chairperson Orpe suggested that Commissioners telephone their non-profit agency contacts to inform them of the September 19, 2005 meeting and that all Commissioners attend the meeting.

Senior Recreation Supervisor Kelso commented that the possibility of merging the Community Services Commission and the Parks and Recreation Commission was being discussed. He stressed that at this point it was only an idea, and would be sure to notify Commissioners if it was seriously being considered.

Responding to Commissioner Gilbert's inquiry, Chairperson Orpe explained that the Commission's role in the Harvest Health Fair was as overseer through the Social Services Advisory Committee.

Senior Recreation Supervisor Kelso added that the Social Services Advisory Committee had the ability to vote for the allocation of funds for banners or newspaper advertisements.

## **7. GRANT PROGRAM FOR NON-PROFIT SOCIAL SERVICES AGENCIES**

### **7A. 2004 FINANCIAL AND NARRATIVE REPORTS APPROVAL**

Chairperson Orpe reported that the 2004 Financial and Narrative reports were approved by City Council on June 7, 2005.

In response to Commissioner Hazell's inquiry, Senior Recreation Supervisor Kelso advised that City Council did not vote to reduce the \$40,000 grant funding.

## **8. YOUTH COUNCIL ACTIVITIES**

### **8A. COMMISSIONERS' REPORTS**

Chairperson Orpe reported that he attended the June 1, 2005 Youth Council meeting but that he left the meeting due to a lack of a quorum of members. He advised that a member arrived after his departure, and reviewed the minutes from the meeting.

Commissioner Gilbert reported that four schools were represented at the June 15, 2005 Youth Council meeting, and that graduation and future plans were discussed.

Chairperson Orpe stated that he would like to suggest that Youth Council members be recognized in their high school annuals.

**8B. YOUTH COUNCIL REPORT**

No report.

**8C. COMMISSIONERS' ASSIGNMENTS**

None.

Commissioner Hazell initiated a brief discussion on requiring a representative from the Youth Council to attend Community Services Commission meetings when they resume in the fall.

Chairperson Orpe encouraged Commissioners to take part in the interview process for new Youth Council members.

Commissioner Ning questioned if there would be a Commission meeting in August 2005.

**MOTION:** Chairperson Orpe moved that the Community Services Commission be dark in August 2005. The motion was seconded by Commissioner Gilbert and passed by unanimous voice vote approval (absent Commissioner Adams).

**9. ORALS/ANNOUNCEMENTS**

Commissioner Ning shared information about his children's graduation ceremonies.

Chairperson Orpe wished fellow Commissioners a happy Fourth of July and encouraged them to watch the July 18, 2005 Real Madrid soccer match.

Senior Recreation Supervisor Kelso announced that Spiderman would be at the Katy Geissert Civic Center Library on June 24, 2005 to kick off the Summer Reading Program.

Senior Recreation Supervisor Kelso noted that H.O.P.E. would honor the Commission at their fundraiser on June 25, 2005.

**MOTION:** At 7:43 p.m., Commissioner Ning, with a second by Commissioner Hazell, moved to adjourn the meeting to Thursday, July 28, 2005 at 7:00 p.m. at the West Annex Commission Room, City Hall.

Approved as Written July 28, 2005 s/ Sue Herbers, City Clerk
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