

December 18, 2001

**MINUTES OF AN ADJOURNED REGULAR  
MEETING OF THE TORRANCE CITY COUNCIL**

**1. CALL TO ORDER**

The Torrance City Council convened in an adjourned regular session at 7:05 p.m. on Tuesday, December 18, 2001, in City Council Chambers at Torrance City Hall.

**ROLL CALL**

Present: Councilmembers Cribbs, Messerlian, Nowatka, Scotto, Walker, Witkowsky, and Mayor Hardison.

Absent: None.

Also Present: City Manager Jackson, City Attorney Fellows, City Clerk Herbers, and other staff representatives.

**2. FLAG SALUTE/INVOCATION**

The Pledge of Allegiance was led by Civil Air Patrol Beach Cities Cadet Squadron 107, 1<sup>st</sup> Lt. David Sockett.

Major Don Gilger, The Salvation Army, gave the invocation for the meeting.

**3. AFFIDAVIT OF POSTING/WAIVE FURTHER READING**

**MOTION:** Councilmember Cribbs moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting. The motion was seconded by Councilmember Nowatka, and hearing no objections, Mayor Hardison so ordered.

**MOTION:** Councilmember Cribbs moved that after the City Clerk has read aloud the number and title to any resolution or ordinance on the meeting agenda, the further reading thereof shall be waived, reserving and guaranteeing to each Councilmember the right to demand the reading of any such resolution or ordinance in regular order. The motion was seconded by Councilmember Nowatka, and hearing no objections, Mayor Hardison so ordered.

**4. WITHDRAWN OR DEFERRED ITEMS**

None.

**5. COUNCIL COMMITTEE MEETINGS AND ANNOUNCEMENTS**

City Clerk Herbers announced that applications for various advisory commissions were being accepted with appointments to be made at the January 22, 2002 City Council meeting, noting that there are vacancies on the Civil Service, Cultural Arts, Library, Parks & Recreation, Planning, and Traffic Commissions.

6. **COMMUNITY MATTERS**

6a. **WORKFORCE INVESTMENT NETWORK BOARD APPOINTMENTS**

**Recommendation**

Recommendation of the Policy Board that City Council appoint and officially swear in Kyle Kazan of Beach Front Real Estate Services and Pam Stahl of Little Company of Mary Hospital to the Carson/Lomita/Torrance Workforce Investment Network (C/L/T W/N) Board.

**MOTION:** Councilmember Cribbs moved to appoint Mr. Kazan and Ms. Stahl to the Workforce Investment Network Board representing Torrance Business. The motion was seconded by Councilmember Nowatka and passed by unanimous roll call vote.

City Clerk Herbers administered the oath of office to Kyle Kazan.

6b. **PROCLAMATION RE CIVIL AIR PATROL 60<sup>TH</sup> ANNIVERSARY**

Mayor Hardison presented a proclamation honoring and congratulating the Civil Air Patrol in celebration of its 60<sup>th</sup> Anniversary and commending the more than 60,000 volunteer members for their illustrious record of civic participation to 1<sup>st</sup> Lt. David Sockett from Cadet Squadron 107 and Captain John Staudt and 1<sup>st</sup> Lt. Nancy Mansfield from Senior Squadron 129.

7. **CONSENT CALENDAR**

7a. **APPROVAL OF MINUTES – NOVEMBER 13 AND NOVEMBER 20, 2001**

7b. **PURCHASE ORDER RE 2002 TORRANCE SEASONS PUBLICATION**

**Recommendation**

Recommendation of the City Manager that City Council authorize a purchase order be issued for an amount not to exceed \$68,042 which includes a 10 percent contingency of \$6,186 to Rodgers & McDonald Graphics to print and deliver the 2002 Torrance Seasons publication and to approve a change order to the purchase order for the 2001 Torrance Seasons in the amount of \$11,400.

7c. **APPROPRIATION OF ARTICLE 3 TDA FUNDS FOR RESIDENTIAL CURB, GUTTER AND SIDEWALK REPLACEMENT PROGRAM I-1**

**Recommendation**

Recommendation of the Engineering Director that City Council appropriate additional Transportation Development Act, Article 3 Funds in the amount of \$33,376 for the Residential Curb, Gutter and Sidewalk Replacement Program I-1.

**7d. RELEASE OF SUBDIVISION BONDS FOR TRACT MAP NO. 52531**

**Recommendation**

Recommendation of the Engineering Director that City Council approve the release of three subdivision bonds for Tract Map 52531, located at 1830 - 1860 Torrance Boulevard.

**7e. RELEASE OF DEPOSITS FOR TRACT MAP NO. 52739**

**Recommendation**

Recommendation of the Engineering Director that City Council approve the release of two certificates of deposit and a cash deposit for Tract Map No. 52739, located at 2050 Artesia Boulevard.

**7f. RELEASE OF SUBDIVISION BONDS FOR TRACT MAP 52913**

**Recommendation**

Recommendation of the Engineering Director that City Council approve the release of three subdivision bonds for Tract Map 52913, located at 1876 - 1882 Torrance Boulevard.

**7g. CONSULTING SERVICES AGREEMENT RE CORRUGATED METAL PIPE REPLACEMENT PROGRAM I-10**

**Recommendation**

Recommendation of the Engineering Director that City Council:

- 1) Approve a Consulting Services Agreement with Tettermer & Associates in an amount not to exceed \$67,578 to provide engineering services in conjunction with the Corrugated Metal Pipe (CMP) Replacement Program (I-10); and
- 2) Authorize the Mayor to execute and the City Clerk to attest to said Agreement.

**7h. CONTRACT SERVICES AGREEMENT RE CATCH-A-RIDE PROGRAM**

**Recommendation**

h. Recommendation of the City Manager that City Council:

- 1) Approve a Contract Services Agreement in the amount of \$50,000 with GiftCertificates.com for the City's Catch-A-Ride (CAR) Program.
- 2) Appropriate \$50,000 from AB2766 funds to City's Catch-A-Ride (CAR) Program.

**7i. PURCHASE ORDER RE REDDOT WEB MANAGEMENT SOFTWARE**

**Recommendation**

Recommendation of the Information Technology Director that City Council authorize a purchase order with RedDot Solutions Corp. to purchase the RedDot Web Management software for \$43,300.

**7j. AGREEMENT RE USE OF SOUTH BAY GALLERIA TRANSIT TERMINAL**

**Recommendation**

Recommendation of the Transit Director that City Council approve a five-year agreement with the City of Redondo Beach for use of the South Bay Galleria Transit Terminal by the Torrance Transit System.

**7k. PURCHASE ORDER RE CHANGEABLE MESSAGE SIGNS**

**Recommendation**

Recommendation of the Street Services, Engineering Director, and General Services Director that City Council authorize a sole source purchase order to be issued to Traffic Control Service, Inc., of Anaheim, California, in the amount of \$38,880, for the purchase of two National Signal ER 200 trailer mounted changeable message signs (FEAP #272) to assist in providing signage at traffic emergencies, public events and during construction of capital improvement projects.

**7l. APPROPRIATION OF ASSET FORFEITURE FUNDS FOR POLICE DEPARTMENT'S PUBLIC SERVICE COUNTER SECURITY PROJECT**

**Recommendation**

Recommendation of the Chief of Police that City Council appropriate the use of \$14,014 from the Asset Forfeiture fund to pay for constructing a new public service counter with added security features within the Traffic and Special Events Division office of the police department. The requested funds include the contractor's bid of \$12,740 from Pro-Spec Enterprises plus \$1,274 for a 10% contingency fund if necessary.

**7m. CONTRACT AMENDMENT RE ARTESIA BOULEVARD WATER PROJECT**

**Recommendation**

Recommendation of the Engineering Director that City Council:

- 1) Approve an amendment to Contract No. C99-181 with SA Associates to extend the contract twelve months for design of Artesia Boulevard Water and Recycled Water Project; and
- 2) Authorize the Mayor to execute and the City Clerk to attest said Amendment for a time extension to August 16, 2002.

**7n. PUBLIC WORKS AGREEMENT CHANGE ORDER RE 190<sup>TH</sup> STREET REHABILITATION PROJECT**

**Recommendation**

Recommendation of the Engineering Director that City Council:

- 1) Approve a Change Order to Public Works Agreement C2001-207 with Sully Miller Contracting Company in the amount of \$270,590 for the installation of a recycled water main in 190th Street from Crenshaw Place to Van Ness Avenue;
- 2) Approve an increase in the contingency amount for the Agreement in the amount of \$13,530 (5% of the change order amount); and

- 3) Appropriate funds for this Change Order as follows:
  - a) Toyota Motor Sales, U.S.A., Inc. contribution \$205,470
  - b) Anticipated West Basin Municipal Water District (WBMWD) contribution \$ 28,720
  - c) Water Enterprise Funds currently appropriated to the 190th Water Main Replacement Project, I-56 \$ 49,930

**7o. EXPENDITURES FOR SENIOR CITIZEN EXCURSIONS - JANUARY THROUGH JUNE 2002**

**Recommendation**

Recommendation of the Parks and Recreation Director that City Council approve expenditures in an amount not to exceed \$53,212, for Senior Citizens Program excursions planned for the months of January through June, 2002.

**7p. CONTRACT AMENDMENT RE WATER SYSTEM STUDIES AND ANALYSIS**

**Recommendation**

Recommendation of the Engineering Director that City Council:

- 1) Approve an amendment to Contract No. C99-246 with Cathcart Garcia von Langen (CGvL) Engineers that extends the term of the contract to June 13, 2002, for Water System Studies and Analysis; and
- 2) Authorize the Mayor to execute and the City Clerk to attest said Amendment.

**7q. PUBLIC WORKS AGREEMENT AMENDMENT RE OCEAN AVENUE REHABILITATION I-8**

Considered separately, see page 6.

**7r. PUBLIC WORKS AGREEMENT CHANGE ORDER RE 190<sup>TH</sup> STREET REHABILITATION PROJECT T-31**

**Recommendation**

Recommendation of the Engineering Director that City Council:

- 1) Approve a Change Order to Public Works Agreement C2001-207 with Sully Miller Contracting Company in the amount of \$153,584 for the reconstruction of the intersection 190th Street and Van Ness Avenue; and
- 2) Approve an increase in the contingency amount for the Agreement in the amount of \$7,679 (5% of the change order amount).

**7s. CONTRACT AMENDMENT RE VERIZON WIRELESS MESSAGING**

**Recommendation**

Recommendation of the Information Technology Director that City Council authorize an amendment to existing contract with Verizon Wireless Messaging to extend the terms one additional year and remove the "not to exceed" language from the contract. The estimated value of this extension is \$23,500.

**MOTION:** Councilmember Witkowsky moved for the approval of Consent Calendar Items 7a through 7s, excluding Item 7q. The motion was seconded by Councilmember Scotto and passed by unanimous roll call vote.

Consent Calendar Item 7q was considered separately at this time.

7q. **PUBLIC WORKS AGREEMENT AMENDMENT RE OCEAN AVENUE REHABILITATION I-8**

**Recommendation**

Recommendation of the Engineering Director that City Council:

- 1) Approve an Amendment to Public Works Agreement C2000-207 with Sully-Miller Contracting Co. (Sully Miller) to extend the term until February 28, 2002 for the continuation of construction services in conjunction with the Ocean Avenue Rehabilitation, I-8;
- 2) Authorize the Mayor to execute and the City Clerk to attest to said Amendment;
- 3) Authorize the transfer of \$33,000 in Gas Tax Funds from the Residential Streets Rehabilitation Program, I-5 to the Ocean Avenue Rehabilitation, I-8;
- 4) Approve a Change Order in an amount not to exceed \$41,500 to Public Works Agreement C2000-207 with Sully-Miller to reconstruct a raised portion of sidewalk along the frontage of Lago Seco Park that is within the limits of the Ocean Avenue Rehabilitation, I-8; and
- 5) Authorize the Engineering Director to execute said Change Order.

Engineering Director Burt reported that approximately 1¼ miles of sidewalks were replaced in conjunction with the reconstruction of Ocean Avenue and that, after the project was completed, a separation and grade displacement developed in a portion near Lago Seco Park where the new sidewalk was installed adjacent to an existing sidewalk. He noted that the new sidewalk was constructed in accordance with the City standard for sidewalk in clay soil, a standard that has been successfully used in the Torrance for nearly 40 years. He advised that staff was proposing to removed both the old 4-foot and the new 6-foot sidewalk and install a full 10-foot wide sidewalk for this 550-foot segment, using a new, slightly modified standard, which was developed to address the highly expansive clay soil at this location.

Martin Koebel, 5519 Rockview Drive, thanked the Engineering Department for their prompt attention to this matter, which he brought up at a recent City Council meeting. He commented on frequent repairs to the water meter and pipes in this vicinity and suggested installing stronger pipes while the sidewalk is under construct to avoid future problems.

Recreation Services Administrator Jones advised that Lago Seco has some very old pipes and areas that are in need of repair and that these issues will be addressed in the Lago Seco Master Plan. He noted that the hazardous cement around the water meter has been corrected.

In response to Mayor Hardison's inquiry, Mr. Jones stated that he would discuss with Engineering staff whether it would be feasible to install new pipes under the sidewalk during this construction.

**MOTION:** Councilmember Cribbs moved to concur with the staff recommendation. The motion was seconded by Councilmember Witkowsky, and hearing no objection, Mayor Hardison so ordered.

**11. ADMINISTRATIVE MATTERS**

**11a. CONTINUATION OF THE STATE OF LOCAL EMERGENCY**

**Recommendation**

Recommendation of the City Manager and the City Attorney that City Council continue the state of local emergency, proclaimed March 2, 2001 for properties located on Carolwood Drive and Singingwood Drive.

Building and Safety Director Isomoto reported that the slope showed no signs of problems after a recent light rain and the plastic placed on the slope seems to be functioning very well.

**MOTION:** Councilmember Witkowsky moved to concur with the staff recommendation. The motion was seconded by Councilmember Scotto and passed by unanimous roll call vote.

**11b. AMENDMENT RE ENGINEERS AND FISCAL EMPLOYEES CONTRACTS**

**Recommendation**

Recommendation of the City Manager that City Council adopt a supplemental Memorandum of Understanding for both the Engineers and the Fiscal Employees adding agency shop provisions for both labor agreements.

Assistant to the City Manager Keane presented the staff report per written material of record.

**RESOLUTION NO. 2001-158**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE AMENDING RESOLUTION NO. 2001-129 SETTING FORTH HOURS, WAGES AND WORKING CONDITIONS FOR EMPLOYEES REPRESENTED BY THE ENGINEERS**

**MOTION:** Councilmember Messerlian moved for the adoption of Resolution No. 2001-158. The motion was seconded by Councilmember Scotto and passed by unanimous roll call vote.

**RESOLUTION NO. 2001-159**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE AMENDING RESOLUTION NO. 2001-130 SETTING FORTH HOURS, WAGES AND WORKING CONDITIONS FOR EMPLOYEES REPRESENTED BY THE TORRANCE FISCAL EMPLOYEES ASSOCIATION**

**MOTION:** Councilmember Messerlian moved for the adoption of Resolution No. 2001-159. The motion was seconded by Councilmember Scotto and passed by unanimous roll call vote.

**14. 2<sup>nd</sup> READING ORDINANCES**

**14a. SECOND AND FINAL READING OF ORDINANCE NO. 3508**

**ORDINANCE NO. 3508**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TORRANCE AMENDING SECTIONS 14.24.1 AND 14.24.4 OF THE TORRANCE MUNICIPAL CODE, RELATING TO THE DEFINITION OF VETERAN FOR THE PURPOSE OF GRANTING VETERANS' PREFERENCE POINTS IN CIVIL SERVICE EMPLOYMENT EXAMINATIONS**

**MOTION:** Councilmember Messerlian moved for the adoption of Ordinance No. 3508. The motion was seconded by Councilmember Nowatka and passed by unanimous roll call vote.

**14b. SECOND AND FINAL READING OF ORDINANCE NO. 3509**

**ORDINANCE NO. 3509**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TORRANCE AMENDING ARTICLE 18 OF CHAPTER 3 OF DIVISION 1 OF THE TORRANCE MUNICIPAL CODE RELATING TO APPOINTMENT AND TERMS OF MEMBERS OF THE COMMISSION ON AGING**

**MOTION:** Councilmember Messerlian moved for the adoption of Ordinance No. 3509. The motion was seconded by Councilmember Nowatka and passed by unanimous roll call vote.

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The Redevelopment Agency met from 7:35 p.m. to 7:50 p.m.

**15. ORAL COMMUNICATIONS**

City Manager Jackson wished everyone a happy and safe holiday season.

Police Chief Herren reported that, in accordance with the Police Department's annual holiday citation program, police officers had been given the discretion to issue warnings rather than citations during the holiday season.

Fire Chief Bongard reminded the public not to burn Christmas trees in fireplace, to use caution when burning candles, and to have a safe holiday.

Street Services Director Bell announced that the City of Torrance will pick up and recycle Christmas tree for regular customers between December 26 through January 10; and that all trees must have the tinsel and ornaments removed, be cut in half and left near but not too close to the regular containers. He noted that flocked trees will not be recycled but may be cut and placed in the regular container. Trees not disposed of by January 10 may be cut up and placed in the regular container.

Councilmember Cribbs noted that the rebate of Utility Users Tax on electricity was reflected on current bills. Information can be obtained by calling 310 / 618-5855. Councilmember Cribbs asked to have the City Council receive regular reports on receivables from the Finance Department.

Councilmember Cribbs wished all a happy and safe holiday.

Councilmember Messerlian wished everyone a happy holiday including those serving abroad.

Councilmember Nowatka congratulated the Police Chief on a letter to the editor in the Daily Breeze regarding the services of the Police Department.

Councilmember Nowatka extended holiday greetings to everyone here and abroad and wishes for a happy, healthy and prosperous New Year.

Councilmember Scotto commented on Police Chief Herren's appearance at the Redondo Beach Police Chief's retirement dinner.

Councilmember Scotto commented favorably on the performance of the Torrance Civic Chorale on Friday.

Councilmember Scotto wished all a happy holiday and reminded everyone to drive safely.

Councilmember Walker read a poem regarding a soldier away from home during the holidays and extended holiday wishes.

Councilmember Witkowsky wished everyone peace and good will during the holiday season and the coming year.

Mayor Hardison noted the electricity rebate was not much because only a small amount had actually been collected and that industry had paid more than individuals.

Mayor Hardison wished everyone a happy holiday and asked for extra safety awareness for young people who received new bikes, skateboards or scooters.

Scott Gobble, Regional Manager for Southern California Edison, offered holiday greetings and suggested that residents reduce their electricity bills and conserve energy by turning off holiday light displays at midnight.

**16. EXECUTIVE SESSION**

None.

**17. ADJOURNMENT**

At 8:03 p.m., the meeting was adjourned to Tuesday, January 8, 2002, at 5:30 p.m. for an executive session, with the regular meeting commencing at 7:00 p.m. in the Council Chambers. Tuesday, December 25, 2001 and Tuesday, January 1, 2002 will be Council dark nights.

Attest:

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Mayor of the City of Torrance

\_\_\_\_\_  
Sue Herbers  
City Clerk of the City of Torrance

Approved on January 22, 2002