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TORRANCE CITY COUNCIL – NOVEMBER 22, 2011

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At 9:40 p.m., the meeting was adjourned to Tuesday, December 6, 2011 at 5:30 p.m. for an executive session, with the regular meeting commencing at 7:00 p.m. in the Council Chambers. **Tuesday, November 29, 2011 will be a Council dark night.**

**MINUTES OF AN ADJOURNED REGULAR
MEETING OF THE TORRANCE CITY COUNCIL**

1. CALL TO ORDER

The Torrance City Council convened in an adjourned regular session at 5:33 p.m. on Tuesday, November 22, 2011 in City Council Chambers at Torrance City Hall.

ROLL CALL

Present: Councilmembers Barnett, Brewer, Furey, Numark, Sutherland, and Mayor Scotto.

Absent: Councilmember Rhilinger.

Also Present: City Manager Jackson, City Attorney Fellows,
City Clerk Herbers, and other staff representatives.

*

Agenda Item 18 was considered out of order at this time.

18. EXECUTIVE SESSION

The City Council immediately recessed to closed session to confer with the City Manager and City Attorney on agenda matters listed under 18A) Conference with Legal Counsel – Existing Litigation, pursuant to California Government Code § 54956.9(a).

The City Council reconvened at 7:03 p.m. with all members present except Councilmember Rhilinger. No formal action was taken on any matter considered in closed session.

2. FLAG SALUTE/INVOCATION

The flag salute was led by Transit Director Kim Turner.

The non-sectarian invocation was given by Salvation Army Captain Neil Navarro.

**3. REPORT OF CITY CLERK ON POSTING OF THE AGENDA / MOTION TO
WAIVE FURTHER READING**

City Clerk Herbers reported that the agenda was posted on the Public Notice Board at 3031 Torrance Boulevard on Thursday, November 17, 2011.

MOTION: Councilmember Brewer moved that after the City Clerk has read aloud the number and title to any resolution or ordinance on the meeting agenda, the further reading thereof shall be waived, reserving and guaranteeing to each Councilmember the right to demand the reading of any such resolution or ordinance in regular order. The motion was seconded by Councilmember Barnett and passed by unanimous vote (absent Councilmember Rhilinger).

4. WITHDRAWN, DEFERRED OR SUPPLEMENTAL ITEMS

Agenda Item 8A was withdrawn and deferred to a later date.

5. COUNCIL COMMITTEE MEETINGS AND ANNOUNCEMENTS

Councilmember Sutherland announced that the Finance and Governmental Operations Committee will meet on Tuesday, December 13, at 5:30 p.m. in the Council Chambers to review the 1st Quarter Budget.

Councilmember Brewer announced that the Citizen Development and Enrichment Committee will meet on Tuesday, December 20, at 4:00 p.m., in the City Manager's assembly room to discuss landscape design concepts for the Henrietta and Entradero Basins, the Downtown Torrance Farmers Market, and landscape design updates for Hawthorne Boulevard.

Fire Chief Racowski discussed the hazards associated with deep frying turkeys and offered safety tips for those who prepare their Thanksgiving turkey in this manner, noting that turkeys must be completely thawed, fryers should be used outdoors on a solid level surface and should not be overfilled or left unattended and an all-purpose fire extinguisher should be kept nearby.

Mayor Scotto announced that the All-America City quilt, which was assembled of 24 squares submitted by 2011 All American City finalists, will be on loan to the City of Torrance for one week beginning next week. He noted that square submitted by the City of Torrance was created by the South Bay Quilters Guild and that the quilt will be on display at the Torrance Art Museum located at 3320 Civic Center Drive and it will also be featured on "This Week in Torrance".

6. COMMUNITY MATTERS

6A. PROCLAMATION RE "NEVER SHAKE A BABY DAY"

Mayor Scotto presented a proclamation declaring December 2, 2011 as **Never Shake A Baby Day** in the City of Torrance to Trevor Bise Paour and his mother Catherine Paour. He commended Trevor for his outstanding efforts to raise awareness about Shaken Baby Syndrome.

6B. PRESENTATION OF EXXONMOBIL SPONSORSHIP TO 8TH GRADE LEADERSHIP PROGRAM

ExxonMobil representatives Daymond Rice, Public and Government Relations Manager, and Barbara Burgett, Western Region Public and Government Affairs Advisor, presented a \$5,000 donation for the 8th Grade Leadership Program to Police Chief Neu and Juvenile Diversion Coordinator Shannon Flannery. Police Chief Neu expressed appreciation for the generous donation.

7. ORAL COMMUNICATIONS #1

7A. Salvation Army Captain Neil Navarro reported on upcoming events, including a community Thanksgiving dinner on November 24, Red Kettle campaign, Adopt-a-Family program, Angel Tree program, canned food drive, and Sharing is Caring dinner on December 26, sponsored by American Honda and Torrance Marriott.

7B. Maureen O'Donnell, Torrance, announced that Edge Outreach is seeking donations of used shoes for their "Shoes for Water" program, which supplies water filtration systems to countries in South American and Africa using proceeds from the sale of the shoes/shoe materials. She noted that there will be a collection center at the Mobil gas station located at the northeast corner of Crenshaw Boulevard and Carson Street.

8. CONSENT CALENDAR

8A. AGREEMENT RE BUS STOP ACCESSIBILITY IMPROVEMENT PROJECT

Recommendation

Recommendation of the Public Works Director that City Council:

- 1) Approve the construction detail and specifications for the Bus Stop Accessibility Improvement Project, CDBG 601414-11 (B2011-40);
- 2) Authorize an appropriation and expenditure of \$74,970 from the Community Development Block Grant (CDBG) funds to construct the improvements; and
- 3) Award a two-year public works agreement to Victor Concrete in the amount of \$71,400 and authorize a 5% contingency in the amount of \$3,570 for the Bus Stop Accessibility Improvement Project, CDBG 601414-11.

Item was withdrawn.

8B. AGREEMENT RE GOVERNMENT CONSULTING AND ADVOCACY SERVICES

Recommendation

Recommendation of the City Manager that City Council approve a services agreement with Joe Gonsalves & Son, in the amount of \$48,000, to provide government consulting and advocacy services for the period of January 1, 2012 through December 31, 2012.

8C. DEL AMO BOULEVARD EXTENSION/GRADE SEPARATION GRANT FUNDING

Recommendation

Recommendation of the Public Works Director that City Council approve Amendment No. 3 to Amended and Restated Memorandum of Understanding/Letter of Agreement, MOU/LOA.P0004314S with the Los Angeles County Metropolitan Transportation Authority (C2007-102) that extends from June 30, 2011 to June 30, 2012 the lapse date of grant funding for the Del Amo Boulevard Extension/Grade Separation, T-30.

8D. AGREEMENT RE CITY-OWNED PROPERTY AT 2790 SKYPARK DRIVE

Recommendation

Recommendation of the City Manager that City Council authorize an Estoppel and Agreement for the re-finance of the leasehold by and between the City of Torrance and Skypark Atrium, LLC for the City-owned property located at 2790 Skypark Drive (C-2399).

8E. CONTRACT AGREEMENT RE PARKING CITATION MANAGEMENT SERVICES

Recommendation

Recommendation of the City Treasurer that City Council approve a one year extension to the contract agreement with the City of Inglewood (C2007-188) to provide parking citation management services in an amount not to exceed \$40,000, beginning November 1, 2011 through October 31, 2012.

MOTION: Councilmember Brewer moved to approve Consent Calendar Items 8B through 8E. The motion was seconded by Councilmember Furey and passed by unanimous vote (absent Councilmember Rhilinger).

10. COMMUNITY DEVELOPMENT

10A. SOUTH BAY BICYCLE MASTER PLAN

Recommendation

Recommendation of the Community Development Director that City Council review and adopt a Resolution approving the South Bay Bicycle Master Plan.

Planning Associate Crump provided background information about the South Bay Bicycle Master Plan, a multi-jurisdictional effort involving the cities of Torrance, Gardena, Redondo Beach, Hermosa Beach, Manhattan Beach, El Segundo and Lawndale.

Master Plan Initiative Director Marissa Christensen briefly reviewed the proposed South Bay Bicycle Master Plan using slides to illustrate. She discussed the benefits of having a bicycle master plan, including greater eligibility for grant funding, increases in property values and business revenues, increased bike ridership, and improved road safety for all users. She noted that 63 miles of bikeway is being proposed for Torrance, which is roughly twice what there is currently, and the focus is closing existing gaps in the bikeway system to promote interconnectivity. She requested that the Council adopt the South Bay Bicycle Master Plan and recommended taking the following next steps: 1) Develop an implementation plan; 2) Assign a staff person; 3) Appoint a liaison to serve on regional bicycle advisory committee/implementation team; and 4) Pursue sole and joint grant funding.

Mayor Scotto invited public comment.

Michael Leighs, L.A. County Department of Public Health, noted that his agency provided the grant funding for the development of the South Bay Bicycle Master Plan and congratulated the City on taking an important first step toward making roadways cyclist-friendly thereby promoting the health and well being of community members.

Joe Galliani, Torrance, noted that he was part of the grassroots effort that identified the grant funding for the development of the bicycle master plan and related his belief that creating an improved bikeway system will greatly benefit the community.

Gary Parsons, Hawthorne, expressed support for the bicycle master plan, noting that safer bike routes will enable people of all ages to take advantage of the many health benefits biking offers.

Rick Marshall, Torrance, voiced objections to the bicycle master plan. He contended that it was "anti-car" because it would narrow roadways to accommodate bicyclists and expressed concerns about the potential burden on taxpayers to create the bikeways.

Charles L. Deemer, Torrance, expressed his opposition to the bicycle master plan, relating his experience that cyclists do not follow traffic laws and create hazards for motorists. He suggested that the money would be better spent on improving the City's sidewalks. He voiced his opinion that if the bikeways are built, cyclists should be required to carry liability insurance and register their bikes with the City, with registration fees to help defray the cost of the bikeways.

Rick Sampson, Torrance, reported that he regularly rides his bike to work, as well as recreationally, and believes the bicycle master plan is a great step forward as it would create more separation between cyclists and motorists thereby improving safety.

Charles M. Deemer, Torrance, related his understanding that the Torrance Police Department no longer enforces the requirement that bicycles be licensed and questioned whether the bicycle rodeo program would be reinstated at Torrance schools to teach students about bicycle safety. He voiced his opinion that re-stripping roadways to create bikeways is an unnecessary expense because bicycles are already permitted on City streets. He recommended that State law be amended to require bicyclists to carry liability insurance.

Newt Young, Torrance, voiced objections to the bicycle master plan, contending that narrowing roadways to create bikeways would increase traffic congestion and that the expense was unwarranted since only a miniscule number of bike riders actually use these roads. He expressed support for the idea that cyclists should be required to carry liability insurance and pay a registration fee to offset the cost of maintaining roads.

Todd Dipaola, chair of South Bay Bicycle Coalition, stated that his organization brought forward the unprecedented idea of a multi-jurisdictional bicycle master plan almost two years ago; that they were pleased to obtain the services of highly qualified consultants to help draft the plan; and that he believes the proposed plan will make bicycling significantly safer. He reported that bike riding is on the increase due to rising fuel costs and traffic congestion and noted that most cyclists also own cars therefore they already pay taxes for the maintenance of roadways. He pointed out that the City will be eligible for more grant funding with a bicycle master plan in place and that the plan also includes an educational component.

Peter Coffee, Torrance, voiced support for the bicycle master plan. He stressed the need to plan for the future as housing density and traffic congestion will continue to increase and bikeways are a means to help get vehicles off the road and reduce the demand for parking.

Kathy Daigle, Torrance, stated that it's currently not safe for her children to ride their bikes on streets in Torrance so she must load the bikes into the car and drive them to a place where it is. She expressed the hope that the bicycle master plan will be implemented so they can bike to schools and businesses in the area.

Jean Tordella, Hermosa Beach, urged the Council to adopt the bicycle master plan so the cities involved will qualify for grant funding for bikeway improvements.

Verna Page, Torrance, stated that she is an avid recreational bike rider and strongly supports the bicycle master plan because it will make biking safer and increase everyone's property values.

Mayor Scotto asked about the response to the South Bay Bicycle Master Plan in the other cities involved, and Master Plan Initiative Director Christensen reported that the response has been very positive and enthusiastic with very little resistance, which she attributed to the collaborative process used to draft the plan.

Responding to questions from the Council, Ms. Christensen explained that the bicycle master plan is a visionary document and each segment of the bikeway will have to be designed, engineered and approved on a project-by-project basis when funding becomes available. She advised that the majority of the bikeways proposed involve only changes to striping and signage and do not constrict the roadway. Asked about outreach

efforts, she reported that 6 public workshops/public hearings were held on the draft South Bay Bicycle Master Plan in Torrance and 12 hearings were held in the other cities involved.

The Council briefly recessed from 8:26 to 8:33 p.m. due to technical difficulties.

Councilmember Sutherland expressed support for the South Bay Bicycle Master Plan, relating his belief that it will ultimately reduce traffic congestion and provide more opportunities for local businesses. He noted that improvements will only be made if grant funding becomes available so it will not impact the City's budget.

Councilmember Numark also voiced support for the plan. He noted that traffic is one of the main concerns of residents and this multi-jurisdictional plan is a means by which to encourage people to use an alternate form of transportation, as well as make bicycling safer.

Voicing support for the plan, Councilmember Brewer noted that bikeway improvements do not involve major reconstruction and can be done at minimal cost to the City. He expressed the hope that the bikeways would eventually lead to less vehicular traffic thereby decreasing the wear and tear on City streets and make bicycling safer so parents would again feel comfortable allowing their children to ride their bikes.

Councilmember Furey commended the South Bay Bicycle Coalition for spearheading the development of this very comprehensive plan, which will benefit the entire South Bay.

Councilmember Barnett commended everyone involved in developing the plan and related his belief that the fact that it will enable the City to apply for grant funding is a big plus. He noted that the bikeways will also help improve the environment by reducing the number of vehicles on the road.

Mayor Scotto questioned why Lomita and cities on the Palos Verdes Peninsula were not included in the plan.

Ms. Christensen advised that a provision of the grant required an economic diverse and obese population to be included and some of the cities on the PV Peninsula did not fit that description. She reported that the cities of Lomita, Carson and Hawthorne were approached, but they could not meet the grant application deadline. She noted that Carson recently secured a grant to draft its own bicycle master plan, which it plans to align with the South Bay Bicycle Master Plan and other cities may be added in the future.

MOTION: Councilmember Brewer moved to concur with the staff recommendation. The motion was seconded by Councilmember Barnett and passed by unanimous vote (absent Councilmember Rhilinger).

RESOLUTION NO. 2011-99

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE APPROVING THE SOUTH BAY BICYCLE MASTER PLAN

MOTION: Councilmember Sutherland moved to adopt Resolution No. 2011-99. The motion was seconded by Councilmember Numark and passed by unanimous vote (absent Councilmember Rhilinger).

12. ADMINISTRATIVE MATTERS

12A. AGREEMENT AMENDMENT RE DIAL-A-TAXI SERVICES

Recommendation

Recommendation of the Transit Director that City Council:

- 1) Approve a second amendment to the Dial-A-Taxi contract service agreement with Administrative Services Co-Op, d.b.a South Bay Yellow Cab and United Checker Cab Co-Op (C2009-007); with All Yellow Taxi, Inc (C2009-008); and with Bell Cab Company (C2009-009) and;
- 2) Appropriate an additional \$140,000 for an amount not to exceed \$490,000 for the period of January 27, 2011 to January 26, 2012.

Transit Administration Manager Mills reported that modifications to the Dial-A-Taxi program implemented in July 1, 2011 have been effective in controlling costs, but because of the timing of the contract period, the full benefit will not be realized until 2012, therefore staff was recommending that one-time funds be used to cover the projected shortfall.

Mayor Scotto expressed the hope that the program modifications can be reversed when the economy improves.

Maureen O'Donnell, Torrance, expressed support for this program, which greatly benefits seniors who can no longer drive.

MOTION: Councilmember Brewer moved to concur with the staff recommendation. The motion was seconded by Councilmember Barnett and passed by unanimous vote (absent Councilmember Rhilinger).

12B. APPROPRIATION OF DEVELOPMENT IMPACT FEES FOR DESIGN OF UNDERGROUNDING UTILITIES ALONG DEL AMO BOULEVARD AND VAN NESS AVENUE

Recommendation

Recommendation of the Public Works Director that City Council authorize an appropriation of \$165,500 from the Development Impact Fee for Undergrounding Overhead Utilities to initiate the design of the undergrounding of utilities along Del Amo Boulevard between Henrietta Street and Victor Street and Van Ness Avenue between Cravens Avenue and Torrance Boulevard.

Transportation Planning Manager Semaan reported that staff was recommending that the Council appropriate funds from Development Impact Fees so the City can move forward with the undergrounding of overhead utilities along the south side of Del Amo Boulevard and the west side Van Ness Avenue, noting that utilities are already underground on the opposite side of these streets.

Responding to questions from the Council, Transportation Planning Manager Semaan explained that the Development Impact Fees to be used for this project were collected from developers specifically for this purpose and approximately \$150,000 must be used by June 30, 2012 or the funds must be returned.

MOTION: Councilmember Brewer moved to concur with the staff recommendation. The motion was seconded by Councilmember Barnett and passed by unanimous vote (absent Councilmember Rhilinger).

12C. APPROPRIATION/AGREEMENT RE RESIDENTIAL CURB, GUTTER AND SIDEWALK REPLACEMENT PROGRAM

Recommendation

Recommendation of the Public Works Director that City Council:

- 1) Appropriate \$655,825 of Community Development Block Grant (CDBG) funds to the Residential Curb, Gutter and Sidewalk Replacement Program, I-93;
- 2) Approve the plans and specifications for the Curb, Gutter and Sidewalk Replacement Program, I-93 and Residential Sidewalk Ramping (CDBG #601416-11) (B2011-35);
- 3) Reject the Bidder's Proposal from the lowest bidder Interlog Hym Engineering in the amount of \$1,410,798; and
- 4) Award a public works agreement to the lowest responsible bidder CJ Concrete Construction Inc. in the amount of \$1,462,868 and authorize a 5% contingency in the amount of \$73,143 for construction of the Curb, Gutter and Sidewalk Replacement Program, I-93 and Residential Sidewalk Ramping (CDBG #601416-11) (B2011-35).

Project Engineer Arikat reported that the proposed project includes the installation of curb ramps on all streets south of Sepulveda Boulevard to the south city boundary to improve accessibility. She advised that the lowest bid from Interlog Hym Engineering was determined to be non-responsive because the company does not have the qualifications to perform construction surveying for the project, so staff was recommending that the agreement be awarded to CJ Concrete Construction Inc.

MOTION: Councilmember Brewer moved to concur with the staff recommendation. The motion was seconded by Councilmember Barnett and passed by unanimous vote (absent Councilmember Rhilinger).

12D. SETTING OF HEARING DATE RE PROPOSED SANITATION FEE INCREASE

Recommendation

Recommendation of the Public Works Director that City Council set a date of January 24, 2012 for a public hearing and to begin the required 45-day public notice on a proposed fee increase to provide the curbside green waste recycling program to all residents with City sanitation services.

Sanitation Services Manager Knapp advised that staff was recommending that a public hearing be scheduled for January 24, 2012 on the proposed fee increase to expand the green waste recycling program to include all residents who have sanitation services provided by the City. He reported that the increase will be \$1.50 per month for the standard level of service, which includes a 64-gallon refuse container/96-gallon recycling container/96-gallon green waste container and the increase will be \$2.50 per month for residents who opt for the larger 96-gallon refuse container.

Mayor Scotto invited public comment, noting that comments should be limited to the setting of the public hearing date and not the merits of proposed fee increase.

Bonnie Waters, Torrance, expressed support for expanding the green waste program to include the entire city and for the public hearing process.

William Lavoie, Torrance, stated that he also represents the Sierra Club, which has a zero waste policy, and he supports expanding the City's green waste program. He encouraged the City to consider making composted material available to residents for use in their gardens.

Cathy Daigle, Torrance, expressed support for a public hearing on this topic, noting the benefits of a green waste program.

Rick Marshall, Torrance, commended the Council for rejecting an earlier proposal brought forth two years ago which would have raised refuse fees over \$5 per month. He expressed concerns that the public notice for the hearing will be mailed out during the holidays and urged the Council to delay the hearing so the notice could be sent out in January.

In response to Councilmember Numark's inquiry, Public Works Director Beste reported that staff plans to send the notices out next week so residents will have almost 60 days to respond before the hearing.

Councilmember Numark recommended that detailed information about the proposal be posted on the City's website and included in the City's e-newsletter.

Brett MacKenzie, Torrance, expressed concerns that 9,500 homes in Torrance are already part of the green waste program and residents like him, who are not part of it, have been subsidizing the program. He recommended that the public notice include an explanation that the only options are expanding the program to the entire city or eliminating it, as well as information about potential non-compliance fines that could be imposed if State mandated refuse diversion goals are not met.

Mayor Scotto explained that residents currently involved in the green waste program were part of a pilot program, which was necessary to determine if the program was viable and how best to structure it.

Julie Hast, Anrita Avenue, voiced support for the green waste program, noting that a major landfill will soon be closing, which will increase the cost of disposing refuse.

Newt Young, Torrance, questioned why the Council did not go forward with the expansion of the program two years ago since only approximately 1600 protest forms were received, which is far below the 50% +1 required to defeat a fee increase. He voiced his opinion that the City would not have to raise any fees if all employees paid their portion of retirement contributions.

Mayor Scotto explained that it was the consensus of the Council not to go forward with the \$5.86 increase in January 2010 because the country was in the midst of a severe recession and it was felt that the increase could be a burden to some residents.

Councilmember Numark requested that the City make a renewed effort to inform residents about the hearing after January 1, 2012.

MOTION: Councilmember Brewer moved to set the hearing for January 24, 2012. The motion was seconded by Councilmember Barnett and passed by unanimous vote (absent Councilmember Rhilinger).

17. ORAL COMMUNICATIONS #2

17A. Councilmember Sutherland wished everyone a happy Thanksgiving.

17B. Councilmember Barnett echoed Thanksgiving wishes.

17C. Councilmember Barnett invited the public to participate in the 32nd annual Turkey Trot on Thanksgiving morning at 8:00 a.m. beginning in Sam's Club parking lot on Skypark Drive.

17D. Councilmember Barnett requested an excused absence from the December 6, 2011 City Council meeting.

17E. Councilmember Brewer wished everyone a happy Thanksgiving and encouraged them to join him at the Turkey Trot.

17F. Councilmember Furey extended Thanksgiving wishes and encouraged everyone to shop in Torrance on "Black Friday." He noted that there is a nation-wide effort to encourage people to "Shop Local" on Saturday, November 26.

17G. Councilmember Numark requested an excused absence from the December 6, 2011 City Council meeting.

17H. Councilmember Numark announced that the City of Torrance along with the South Bay Environmental Services Center is sponsoring a holiday light exchange whereby Southern California Edison customers can exchange up to 10 strings of holiday lights for 10 strings of energy efficient LED lights free of charge on Wednesday, November 30, from 7:30 - 11:30 a.m. in the West Annex of City Hall.

17I. Councilmember Numark, with the concurrence of Council, requested that staff provide an analysis of the City's cable television operation so that the Council could determine the cost versus benefit. He reiterated an earlier request concerning the use cable television franchise funds for general fund purposes and a comparison of how other cities use these franchise funds. He requested that this information be provided before February 2012 so that the Council would be prepared when making future budget decisions.

17J. Councilmember Numark wished everyone a happy Thanksgiving.

17K. Mayor Scotto noted that today was the anniversary of the assassination of President John F. Kennedy and shared a quote from the meeting agenda, "As we express our gratitude, we must never forget that the highest appreciation is not to utter words, but to live by them"- John F. Kennedy.

17L. Mayor Scotto noted that the City has been having issues with catering trucks on school property and with the concurrence of Council, requested that staff look into how to regulate them.

17M. Mayor Scotto encouraged residents to shop at locally-owned businesses.

17N. Mayor Scotto wished everyone a happy Thanksgiving and expressed appreciation for the efforts of City employees.

17O. City Manager Jackson extended Thanksgiving wishes on behalf of City staff.

17P. City Manager Jackson noted that the Citizen Development and Enrichment Committee meeting to be held on Tuesday, December 20, will include discussion about the Henrietta and Entradero sumps.

17Q. Mayor Scotto commented on the upcoming USC - UCLA football game.

17R. Charles M. Deemer, Torrance, asked when Rapid Bus service would commence, and Transit Director Turner advised that it will begin in the spring of 2012.

18. **EXECUTIVE SESSION**

Considered earlier in the meeting, see page 1.

19. **ADJOURNMENT**

At 9:40 p.m., the meeting was adjourned to Tuesday, December 6, 2011 at 5:30 p.m. for an executive session, with the regular meeting commencing at 7:00 p.m. in the Council Chambers. **Tuesday, November 29, 2011 will be a Council dark night.**

Attest:

/s/ Frank Scotto

Mayor of the City of Torrance

/s/ Sue Herbers

Sue Herbers, CMC
City Clerk of the City of Torrance

Approved on January 10, 2012