

**MINUTES OF AN ADJOURNED REGULAR MEETING OF THE TORRANCE CITY COUNCIL**

**1. CALL TO ORDER**

The Torrance City Council convened in an adjourned regular session at 6:30 p.m. on Tuesday, November 22, 2005 in City Council Chambers at Torrance City Hall.

**ROLL CALL**

Present: Councilmembers Guyton, Mauno, McIntyre, Nowatka, Scotto, Witkowsky and Mayor Walker.

Absent: None.

Also Present: City Manager Jackson, City Attorney Fellows, City Clerk Herbers, and other staff representatives.

Agenda Item 17 was considered out of order at this time.

**17. EXECUTIVE SESSION**

At 6:30 p.m., the Council recessed to closed session to confer with the City Manager and the City Attorney on agenda matters listed under 17A) Conference with Labor Negotiator and 17B) Real Property – Conference with Real Property Negotiator, pursuant to California Government Code Sections 54957.6 and 54956.8.

The Council reconvened in Council Chambers at 7:03 p.m. No formal action was taken on any matter considered in closed session.

**2. FLAG SALUTE/INVOCATION**

The Pledge of Allegiance was led by Councilmember Mauno.

Councilmember Witkowsky gave the non-sectarian invocation.

**3. AFFIDAVIT OF POSTING/WAIVE FURTHER READING**

**MOTION:** Councilmember McIntyre moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting. The motion was seconded by Councilmember Scotto and passed by unanimous roll call vote.

**MOTION:** Councilmember McIntyre moved that after the City Clerk has read aloud the number and title to any resolution or ordinance on the meeting agenda, the further reading thereof shall be waived, reserving and guaranteeing to each Councilmember the right to demand the reading of any such resolution or ordinance in regular order. The motion was seconded by Councilmember Scotto and passed by unanimous roll call vote.

**4. WITHDRAWN OR DEFERRED ITEMS**

None.

**5. COUNCIL COMMITTEE MEETINGS AND ANNOUNCEMENTS**

Councilmember Scotto announced that a Finance and Governmental Operations Committee meeting would be held on Tuesday, December 13, at 5:30 p.m. to discuss the 1st Quarter Budget Review for Fiscal Year 2005-2006.

**7. CONSENT CALENDAR**

**7A. APPROVAL OF MINUTES – AUGUST 23, 2005**

**7B. APPROVAL OF FINAL PARCEL MAP NO. 60130**

**Recommendation**

Recommendation of the **Community Development Director** that City Council:

- 1) Approve Final Parcel Map No. 60130 creating two condominium units on one lot, subdivided by Palos Verdes Square, LLC, and located at 3675 and 3677 Newton Street; and
- 2) Abandon two and a half feet of public right-of-way along Newton Street.

**7C. AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH KPMG, LLP**

**Recommendation**

Recommendation of the **Finance Director** that City Council approve additional funding of \$15,000 on the existing contract with KPMG, LLP (C2005-164) to provide special sales and use tax professional services.

**7D. CONTRACT WITH FRED'S COLORTILE RE FLOOR REFINISHING AT CULTURAL ARTS CENTER**

**Recommendation**

Recommendation of the **General Services Director** that City Council award a contract to Fred's Colortile for \$29,213.25 with a 5% contingency of \$1,461 for the refinishing of the wood floors at the Cultural Arts Center (FEAP #446).

**7E. CONTRACT WITH R & S OVERHEAD DOOR FOR REPLACEMENT OF DOORS AT FIRE STATIONS**

**Recommendation**

Recommendation of the **General Services Director** that City Council

- 1) Award a contract to R & S Overhead Door for \$26,030 with a 5% contingency of \$1,302 for replacement of roll up doors at Fire Station #1, #5 and #6 (FEAP#317); and
- 2) Approve a 10% project management fee of \$2,603.

**7F. CONTRACT WITH A-1 ALL AMERICAN ROOFING RE EAST ANNEX**

**Recommendation**

Recommendation of the **General Services Director** that City Council

- 1) Award a contract to A-1 All American for \$29,680 with a 5% contingency of \$1,484 for the East Annex Roof Repairs and Insulation (FEAP#313);
- 2) Approve a 10% project management fee of \$2,968; and
- 3) Authorize an appropriation of \$1,132 from the Building Maintenance Capital Project Fund.

**7G. CONTRACT SERVICE AGREEMENT WITH LAYNE CHRISTENSEN COMPANY RE GROUNDWATER WELL NO. 6**

**Recommendation**

Recommendation of the **Public Works Director** that City Council:

- 1) Approve a contract service agreement with Layne Christensen Company for rehabilitation and restoration services for Groundwater Well Number 6 located at McMaster Park for a fee not to exceed \$142,000;
- 2) Authorize an appropriation from the fund balance of the Water Revenue Enterprise Fund in the amount of \$160,000 to fund this project with a contingency allowance; and
- 3) Authorize the Mayor to execute and the City Clerk to attest to said agreement.

**7H. CONSULTING SERVICES AGREEMENT WITH HARPER & ASSOCIATES ENGINEERING RE YUKON AVENUE STORAGE TANK**

Considered separately, see below.

**MOTION:** Councilmember Mauno moved for the approval of Consent Calendar Items 7A through 7G. The motion was seconded by Councilmember Scotto and passed by unanimous roll call vote.

Consent Calendar Item 7H was considered at this time.

**7H. CONSULTING SERVICES AGREEMENT WITH HARPER & ASSOCIATES ENGINEERING RE YUKON AVENUE STORAGE TANK**

**Recommendation**

Recommendation of the **Public Works Director** recommends that City Council:

- 1) Approve a consulting services agreement with Harper & Associates Engineering to prepare plans and specifications and provide technical assistance and inspection services for the rehabilitation of the Yukon Avenue (North Torrance) water storage tank for a fee not to exceed \$20,000;
- 2) Authorize an appropriation from the fund balance of the Water Revenue Enterprise Fund in the amount of \$140,000 to fund both the technical services and rehabilitation work on the Yukon Avenue storage tank; and
- 3) Authorize the Mayor to execute and the City Clerk to attest to said agreement.

In response to Councilmember Witkowsky's inquiry, Public Works staff provided clarification regarding the scope of the services to be provided by the consultant and confirmed that the consultant's \$20,000 fee was included in the \$140,000 to be appropriated for the project.

**MOTION:** Councilmember Witkowsky moved to concur with the staff recommendation. The motion was seconded by Councilmember McIntyre and passed by unanimous roll call vote.

**11. ADMINISTRATIVE MATTERS**

**11A. MODIFICATION OF EXECUTIVE AND MANAGEMENT EMPLOYEES RESOLUTION**

**Recommendation**

Recommendation that City Council adopt a Resolution amending the Executive and Management Employees Resolution No. 2005-119 modifying salary of the City Manager to reflect an increase of 7.5%.

**RESOLUTION NO. 2005-130**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE AMENDING RESOLUTION NO. 2005-119 SETTING FORTH CHANGES REGARDING HOURS, WAGES, AND WORKING CONDITIONS FOR EXECUTIVE AND MANAGEMENT EMPLOYEES

**MOTION:** Councilmember Witkowsky moved for the adoption of Resolution No. 2005-130. The motion was seconded by Councilmember Nowatka and passed by unanimous roll call vote.

\*

The Council met as the Redevelopment Agency from 7:08 p.m. to 7:10 p.m.

\*

**16. ORAL COMMUNICATIONS**

**16A. Councilmember Guyton** reported that he attended at the Disaster Preparedness exercise held on November 17 and thought it was a very impressive event and commended all City services involved.

**16B. Councilmember Mauno** congratulated Michael Brown on his promotion to Deputy Police Chief.

**16C. Councilmember Mauno** commented on the Disaster Preparedness drill, noting that the event was very realistic and a lot of lessons were learned.

**16D. Councilmember Mauno** noted his attendance at the Torrance High School annual winter play and commended the director and the students for the professional-like production.

**16E. Councilmember Mauno** wished everyone a happy Thanksgiving.

**16F. Councilmember McIntyre** stated that she was very impressed by the expertise displayed by the fire and the police departments during the Disaster Preparedness exercise and residents can rest assured that a detailed plan is in place in the event of an emergency.

**16G. Councilmember McIntyre** also wished everyone a happy Thanksgiving.

**16H. Councilmember Nowatka** wished everyone a happy Thanksgiving and encouraged residents to sign up for the annual Turkey Trot.

**16I. Councilmember Nowatka** echoed congratulations to Deputy Police Chief Brown.

**16J. Councilmember Scotto** echoed Thanksgiving wishes.

**16K. Councilmember Scotto** noted that Torrance was ranked in the top 12% of America's safest cities, coming in 44<sup>th</sup> out of 369 cities of its size, and credited the Torrance Police Department for this strong showing.

**16L. Councilmember Witkowsky** echoed comments regarding the Disaster Preparedness Drill and thanked members of CERT, TARA, and CVAN along with community residents for volunteering.

**16M. Deputy Police Chief Brown** discussed the outcome of the disaster drill and noted that staff was working on plans to improve the current process.

**16N. Fire Chief Bongard** also discussed the outcome of the drill. He reported that while police and fire personnel were the most visible in the field, the drill was a group effort that included the Emergency Operations Center, which was staffed by personnel from the City Manager's office, Human Resources, CitiCABLE, Community Development, General Services, Community Services, and Public Works. He noted that the cities of El Segundo and Redondo Beach also participated in the drill.

**16O. Councilmember Witkowsky** announced a production of "The Nutcracker" by the South Bay Ballet at the Marsee Auditorium at El Camino College on Sunday, December 18, 2005 with performances at 2:00 p.m. and 7:00 p.m.

**16P. Mayor Walker** wished everyone a happy Thanksgiving.

**17. EXECUTIVE SESSION**

Considered earlier in the meeting, see page 1.

**18. ADJOURNMENT**

At 7:23 p.m., the meeting was adjourned to Tuesday, December 13, 2005 at 7:00 p.m. for the regular meeting in the Council Chambers. **Tuesday, November 29, and Tuesday, December 6, will be Council dark nights.**

Attest:

/s/ Dan Walker

Mayor of the City of Torrance

/s/ Sue Herbers

Sue Herbers, CMC

City Clerk of the City of Torrance

Approved on February 7, 2006