

October 16, 2007

**MINUTES OF AN ADJOURNED REGULAR
MEETING OF THE TORRANCE CITY COUNCIL**

1. CALL TO ORDER

The Torrance City Council convened in joint session with the Commission on Aging at 5:35 p.m. on Tuesday, October 16, 2007 in Cultural Arts Center Garden Rooms A & B.

ROLL CALL

Present: Councilmembers Barnett, Brewer, Drevno, Nowatka, Sutherland, Witkowsky, and Mayor Scotto.

Absent: None.

Also Present: City Manager Jackson, City Attorney Fellows, City Clerk Herbers, and other staff representatives.

The Commission on Aging meeting was adjourned at 6:40 p.m., and the City Council recessed to the regular meeting held in Council Chambers.

The City Council reconvened at 7:05 p.m. with all members present.

2. FLAG SALUTE/INVOCATION

The Pledge of Allegiance was led by Councilmember Sutherland.

Councilmember Nowatka gave the non-sectarian invocation.

**3. REPORT OF CITY CLERK ON POSTING OF THE AGENDA / MOTION TO
WAIVE FURTHER READING**

City Clerk Herbers reported that the agenda was posted on the Public Notice Board at 3031 Torrance Boulevard on Thursday, October 11, 2007.

MOTION: Councilmember Brewer moved that after the City Clerk has read aloud the number and title to any resolution or ordinance on the meeting agenda, the further reading thereof shall be waived, reserving and guaranteeing to each Councilmember the right to demand the reading of any such resolution or ordinance in regular order. The motion was seconded by Councilmember Drevno and passed by unanimous roll call vote.

4. WITHDRAWN OR DEFERRED ITEMS

None.

5. COUNCIL COMMITTEE MEETINGS AND ANNOUNCEMENTS

City Clerk Herbers announced that Commission Certification classes would be held on October 18 and November 14 with pre-registration required. Interested individuals were directed to call 310.618.5880 or to go online for a registration form at www.tornet.com/commissionercert/htm.

City Clerk Herbers provided information about the Torrance Unified School District election on November 6. She noted that the Los Angeles County Registrar-Recorder/County Clerk was in charge of the election; that the polls would be open from 7:00 a.m. to 8:00 p.m.; that voter registration closes on October 23; and that information on the entire election process could be found on www.SmartVoter.org.

City Clerk Herbers noted that passports are now taking 4-6 weeks for normal processing and 3 weeks for expedited service. She encouraged those planning any international travel, to apply now during the slower fall season. Information online at www.travel.state.gov or call the City Clerk's office at 310.618.2870.

Councilmember Witkowsky announced that the City Council had met in joint session with the Commission on Aging earlier this evening to discuss disaster preparedness and affordable senior housing.

6. COMMUNITY MATTERS

6A. RESOLUTION NO. 2007-99 RE MARK WITTENBERG

RESOLUTION NO. 2007-99

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE HONORING MARK WITTENBERG UPON HIS RETIREMENT FROM THE CITY AFTER TWENTY-SEVEN YEARS OF SERVICE

MOTION: Councilmember Sutherland moved for the adoption of Resolution No. 2007-99. The motion was seconded by Councilmember Barnett and passed by unanimous roll call vote.

To be presented at a later date.

7. ORAL COMMUNICATIONS #1

7A. Michael Wermers, Torrance, reported that a committee of the Airport Commission has begun to investigate whether to allow the sale of jet fuel at Torrance Airport- Zamperini Field and voiced his opposition to changing the City's policy on this issue. He commented favorably on the new trash containers at Zamperini Field.

8. CONSENT CALENDAR

8A. APPROVAL OF MINUTES

Recommendation

The **City Clerk** recommends that City Council approve the City Council minutes of September 11, and September 18, 2007.

8B. ASSIGNMENT OF LEASE RE 1891 GAFFEY DRIVE, SAN PEDRO

Recommendation

The **City Manager** recommends that City Council authorize an assignment of lease and consent to assignment for an agreement by and between the City of Torrance, a municipal corporation, for CLT Worksource Investment Network (WIN) (formerly known as "The City of Torrance, a municipal corporation, for CLT Private Industry Council")("collectively, "Assignor"), and the City of Long Beach, a municipal corporation, for Workforce Development Bureau (collectively, "Assignee"), and Worldport LLC, a Delaware limited liability company ("Landlord") for property located at 1891 Gaffey Street, San Pedro, California.

8C. ASSIGNMENT OF LEASE RE 3401 AIRPORT DRIVE

Recommendation

The **City Manager** recommends that City Council authorize an assignment and assumption of lease from Torrance Hangar Development Co., LLC, a California limited liability company, and Mark J. Dessy, individually, and Jackie Dessy, individually (collectively "Assignor") hereby to Torrance Airport Hangars, LLC, a Delaware limited

liability company all right, title and interest to that certain ground lease between the City of Torrance and Great American Aircraft Maintenance Co., Inc., dated March 2, 1993 and amended by the parties by the First Amendment to lease dated March 24, 1998 (the "First Amendment"). Property is located at 3401 Airport Drive.

8D. SECOND AMENDMENT TO RECIPROCAL EASEMENT/ PARKING AGREEMENT RE 25210 CRENSHAW BOULEVARD

Recommendation

The **City Manager** recommends that City Council authorize a second amendment to the reciprocal easement and parking agreement by and between RHP, LLC as master tenant of Rolling Hills Plaza shopping center located at the corner of Pacific Coast Highway and Crenshaw Boulevard, known as Rolling Hills Plaza shopping center and RHP, LLC as master tenant of the property known as Auto Center located at 25210 Crenshaw Boulevard.

8E. PURCHASE ORDER FOR ANNUAL SUPPLY OF TRAINING AMMUNITION

Recommendation

The **Police Chief** recommends that City Council authorize a blanket purchase order to San Diego Police Equipment Co., of San Diego, CA in an amount not to exceed \$28,000, for the purchase of the department's annual supply of .45 caliber training ammunition on an as needed basis. The purchase order will be for a 12-month term, beginning October 17, 2007 and ending October 16, 2008.

8F. PURCHASE ORDER FOR ASPHALT PLANT MIX

Recommendation

The **Public Works Director** recommends that City Council authorize a purchase order to be issued to Sully-Miller Contracting Company of Anaheim, CA in the amount not to exceed \$549,000, for the sole source purchase of asphalt plant mix on an as needed basis, from October 18, 2007 through October 17, 2008.

8G. REFUSE/RECYCLING ENCLOSURE FOR TORRANCE AIRPORT

Considered separately, see page 4.

8H. RESIDENTIAL STREET REHABILITATION PROGRAM, I-94

Considered separately, see page 4.

8I. PURCHASE ORDER FOR CRUSHED MISCELLANEOUS BASE

Recommendation

The **Public Works Director** recommends that City Council authorize the renewal of a purchase order with F.S.T. Sand & Gravel of Corona, CA in the amount not to exceed \$60,000, including sales tax, to furnish the City's requirement of crushed miscellaneous base for various street and sidewalk maintenance and repair projects on an as needed basis for a one (1) year period, effective November 1, 2007 through October 31, 2008.

8J. CONSULTING SERVICES AGREEMENT FOR IMPLEMENTATION OF USED OIL RECYCLING GRANT PROGRAM 2007-2008

Recommendation

The **Public Works Director** recommends that City Council approve a consulting services agreement in the amount of \$38,000 with K.J. Services Environmental Consulting to continue their implementation of the City's Used Oil Recycling Grant Program for 2007-2008.

8K. FIRST AMENDMENT TO FEE AGREEMENT WITH JENKINS & HOGIN, LLP

Recommendation

The **City Attorney** recommends that City Council approve the first amendment to fee agreement with Jenkins & Hogin, LLP, (C2007-155) to provide independent counsel to the Civil Service Commission for the period from June 1, 2007 through June 30, 2008 in an additional amount of \$24,000 for a not to exceed contract amount of \$48,000.

MOTION: Councilmember Witkowsky moved for the approval of Consent Calendar Items 8A through 8F and 8I through 8K. The motion was seconded by Councilmember Nowatka and passed by unanimous roll call vote.

Consent Calendar Items 8G and 8H were considered separately at this time.

8G. REFUSE/RECYCLING ENCLOSURE FOR TORRANCE AIRPORT

Recommendation

The **Public Works Director** recommends that City Council approve the appropriation of \$11,300 to cover the cost of materials and labor to build a refuse and recycling enclosure for the Torrance airport.

Public Works Director Beste reported that there has been a significant decrease in illegal dumping at the airport since refuse containers at the end of each row of hangars were replaced with a single area for refuse/recycling collection. He explained that the proposed enclosure would make the area more aesthetically pleasing and prevent trash from blowing around.

Councilmember Nowatka requested that staff explore the possibility of having a second refuse/recycling enclosure at the east side of the airport for the convenience of tenants in the east T-hangars.

MOTION: Councilmember Nowatka moved to concur with the staff recommendation. The motion was seconded by Councilmember Witkowsky and passed by unanimous roll call vote.

8H. RESIDENTIAL STREET REHABILITATION PROGRAM, I-94

Recommendation

The **Public Works Director** recommends that City Council:

- 1) Approve the proposed criteria for identifying residential streets to be improved as part of the Residential Street Rehabilitation Program, I-94;
- 2) Approve the residential streets recommended by staff to be improved as part of the Residential Street Rehabilitation Program, I-94; and
- 3) Approve a contract services agreement in the amount of \$41,050 with Labelle-Marvin, Inc. to provide pavement structural evaluation and analysis services for the Residential Street Rehabilitation Program, I-94.

Councilmember Witkowsky announced that she was abstaining from consideration of this item because she lives within 500 feet of the subject area.

MOTION: Councilmember Nowatka moved to concur with the staff recommendation. The motion was seconded by Councilmember Brewer and passed by unanimous roll call vote, with Councilmember Witkowsky abstaining.

12. ADMINISTRATIVE MATTERS

12A. AGREEMENT WITH FISCAL/ENGINEERS ASSOCIATION RE DEPUTY PUBLIC WORKS DIRECTOR EXAM PROCESS

Recommendation

The **City Manager** recommends that City Council approve an agreement between the City of Torrance and the Fiscal/Engineers Association setting guidelines for a process to resolve issues regarding the Deputy Public Works Director exam process.

Assistant to the City Manager Sunshine advised that the agreement allows for a process to transition at-will Transportation and Project Manager positions into Civil Service positions and establishes a timeframe for the re-ordering of the examination for Deputy Public Works Director/City Engineer.

Curt Dittman, representing the Fiscal/Engineers Association, stated that his organization was pleased to be able to resolve these issues and thanked City Manager staff for being receptive to their ideas.

MOTION: Councilmember Brewer moved to concur with the staff recommendation to resolve issues regarding the Deputy Public Works Director/City Engineer exam. The motion was seconded by Councilmember Drevno and passed by unanimous roll call vote.

12B. RECLASSIFICATION OF COMPUTER OPERATIONS TECHNICIAN

Recommendation

The **Human Resources Director** and the **Civil Service Commission** recommend that City Council allocate Don Merrill, incumbent in the classification of Computer Operations Technician to classification of Information Technology Specialist in light of the findings that he meets the criteria for position reclassification.

Human Resources Manager Lawrence reported that Mr. Merrill's job duties are consistent with the position of Information Technology Specialist.

Greg Ferguson, vice president of TME-AFSCME, confirmed that AFSCME was in agreement with the reclassification.

MOTION: Councilmember Brewer moved to concur with the staff recommendation. The motion was seconded by Councilmember Drevno and passed by unanimous roll call vote.

12C. BUS OPERATOR TRAINING PROGRAM

Recommendation

The **City Manager** recommends approval of a tentative agreement with TME-AFSCME to create a Bus Operator Training Program.

Assistant to the City Manager Chaparyan reported that the Bus Operator Training Program would create recruitment opportunities and expand the applicant pool.

Greg Ferguson, vice president of TME-AFSCME, voiced support for the new training program.

MOTION: Councilmember Brewer moved to concur with the staff recommendation. The motion was seconded by Councilmember Drevno and passed by unanimous roll call vote.

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The Council met as the Redevelopment Agency from 7:28 p.m. to 7:29 p.m.

17. ORAL COMMUNICATIONS

17A. Councilmember Nowatka announced a screening of the movie *Treasure Island* at the Henderson Library on Wednesday, October 24, at 6:30 p.m., followed by the 7th Annual Masquerade and Book Discussion, featuring the book *Treasure Island* by Robert Louis Stevenson, on Wednesday, October 31, at 7:00 p.m. at the Katy Geissert Civic Center Library.

17B. Councilmember Nowatka reported that the Armed Forces Day Committee recently returned from a trip to Washington, D.C., where they met at the Pentagon to discuss preparations for the 2008 Armed Forces Day Parade. He noted that discussions were very productive, with all branches of the Armed Forces offering their support, and that this year's parade will honor the Marines.

17C. Councilmember Sutherland announced the Friends of Torrance Library book sale on October 19 and 20 at the Katy Geissert Civic Center Library.

17D. Councilmember Witkowsky encouraged the public to "go green" by doing everything possible to conserve water and energy.

17E. Councilmember Barnett invited the public to participate in "Make a Difference Day" at Madrona Marsh on Saturday, October 27, from 8:30 a.m. to 12:00 p.m.

17F. Councilmember Barnett requested that staff meet with Southern California Edison to explore the possibility of allowing public parking on the easement at Columbia Park.

17G. Mayor Scotto apologized for any inconvenience caused by the malfunctioning traffic signal at Calle Mayor and Pacific Coast Highway this past weekend. He noted that Caltrans is responsible for signals along Pacific Coast Highway, as well as Hawthorne Boulevard, and that Caltrans can be reached at 213.620.3991 during normal business hours and 213.897.0380 after 3:00 p.m. and weekends.

City Manager Jackson reported that negotiations are continuing to have the City take control of Pacific Coast Highway and Hawthorne Boulevard.

Police Chief Neu noted that malfunctioning signals throughout the City should be reported to the Police Department.

18. EXECUTIVE SESSION

None.

19. ADJOURNMENT

At 7:40 p.m., the meeting was adjourned to Tuesday, October 23, 2007 at 5:30 p.m. for an executive session, with the regular meeting commencing at 7:00 p.m. in the Council Chambers.

Attest:

/s/ Frank Scotto

Mayor of the City of Torrance

/s/ Sue Herbers

Sue Herbers,
City Clerk of the City of Torrance

Approved on December 11, 2007

Sue Sweet
Recording Secretary