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**TORRANCE CITY COUNCIL – JULY 2, 2013**

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At 8:27 p.m., the meeting was adjourned to Tuesday, July 9, 2010 at 5:30 p.m. for an executive session, with the regular meeting commencing at 7:00 p.m. in the Council Chamber.

**MINUTES OF AN ADJOURNED REGULAR  
MEETING OF THE TORRANCE CITY COUNCIL**

**1. CALL TO ORDER**

The Torrance City Council convened in an adjourned regular session at 7:03 p.m. on Tuesday, July 2, 2013 in the Council Chamber at Torrance City Hall.

**ROLL CALL**

Present: Councilmembers Barnett, Brewer, Furey, Numark, Sutherland and Mayor Scotto.

Absent: None.

Present: City Manager Jackson, City Attorney Fellows, City Clerk Herbers and other staff representatives.

**2. FLAG SALUTE/ INVOCATION**

The flag salute was led by Economic Development Manager Fulton.

The non-sectarian invocation was given by Councilmember Sutherland.

**3. REPORT OF CITY CLERK ON POSTING OF THE AGENDA/ MOTION TO WAIVE FURTHER READING**

City Clerk Herbers reported that the agenda was posted on the Public Notice Board at 3031 Torrance Boulevard on Thursday, June 27, 2013.

**MOTION:** Councilmember Numark moved that after the City Clerk has read aloud the number and title to any resolution or ordinance on the meeting agenda, the further reading thereof shall be waived, reserving and guaranteeing to each Councilmember the right to demand the reading of any such resolution or ordinance in regular order. The motion was seconded by Councilmember Sutherland and passed by unanimous vote.

**4. WITHDRAWN, DEFERRED OR SUPPLEMENTAL ITEMS**

Item 12C was withdrawn and deferred to a later date. Supplemental material was available for Items 12B and 12C.

**5. COUNCIL COMMITTEE MEETINGS AND ANNOUNCEMENTS**

Mayor Scotto thanked former Councilmember Rhilinger for serving as Mayor Pro Tem for the past six months and welcomed Councilmember Furey who will be serving in this capacity through the end of December.

Councilmember Furey provided an update on the West Nile virus and urged the public to take precautions, including wearing insect repellent containing DEET when engaging in outdoor activities and mosquito-proofing their homes. He noted that dead birds should be reported so they can be tested for the virus by calling 877- WNV-BIRD.

Councilmember Brewer announced that the City of Torrance will be offering a free reusable shopping bag or pet waste bag dispenser in exchange for 10 plastic shopping bags on Friday, July 19, from 10:00 a.m. – 3:00 p.m. in front of City Hall at 3031 Torrance Boulevard.

City Clerk Herbers invited staff and the public to view the watercolors of Torrance Artist Guild member Elaine Baldwin on display in the City Clerk's office for the month of July.

Councilmember Sutherland provided information about cooling centers being operated this summer at the Bartlett Center and the Katy Geissert Civic Center Library, with additional information available at 310.618.5880 or on the City's website [www.torranceca.gov/news.htm](http://www.torranceca.gov/news.htm).

Mayor Scotto, with the concurrence of Council, requested that the Ad Hoc Facility Naming Committee consider naming the Torrance Certified Farmers Market after Mary Lou Weiss, who recently passed away. He noted that she served as market manager for several years and was instrumental in making it one of the most successful farmers markets in California. He appointed Councilmember Brewer and Councilmember Sutherland to the committee, with Councilmember Barnett to serve as chair.

## **6. COMMUNITY MATTERS**

### **6A. UPDATE BY SIMON PROPERTY GROUP ON DEL AMO FASHION CENTER**

Charles Davis, Senior Vice President of Development for Simon Property Group, provided an overview of the upcoming renovation/expansion of Del Amo Fashion Center, which includes a new Nordstrom department store scheduled to open in the fall of 2015.

With the aid of slides, Tim Magill of 5+ Design, project architect, reviewed the design concept for the renovated mall.

Councilmember Sutherland commented positively on the mall renovations, which will greatly benefit Torrance.

Mayor Scotto related his belief that the renovated mall will become a shopping destination and thanked Mr. Davis and Mr. Magill for the presentation.

## **7. ORAL COMMUNICATIONS #1**

**7A.** Debbie Hays, Torrance Historical Society, announced that the 9<sup>th</sup> annual "Rock Around the Block" event will be held on Thursday, July 18, from 5:00 – 8:00 p.m. in front of the museum at 1345 Post Avenue and includes vintage cars, music, games, and food. She noted that the 2<sup>nd</sup> annual "Summer Stroll" will be held on Thursday, August 8.

## **8. CONSENT CALENDAR**

### **8A. MAY 2013 MONTHLY INVESTMENT REPORT**

#### **Recommendation**

Recommendation of the City Treasurer that City Council accept and file the monthly investment report for May 2013.

**8B. PURCHASE ORDER FOR CLOSED-CIRCUIT TELEVISION SYSTEM**

**Recommendation**

Recommendation of the Chief of Police that City Council:

- 1) Appropriate \$50,000 from the Inmate Welfare Fund and \$123,187 from Unappropriated U.S. Department of Justice Asset Forfeiture; and
- 2) Authorize a purchase order to JMG Security Systems, Inc. of Fountain Valley, CA in the amount of \$139,940 to furnish and install a closed-circuit television system in the Police facility.

**8C. PURCHASE ORDER FOR AMMUNITION**

**Recommendation**

Recommendation of the Chief of Police that City Council authorize a purchase order to San Diego Police Equipment Co., Inc. of San Diego, CA, in an amount not to exceed \$50,000, for the purchase of ammunition on an as needed basis for the period beginning July 3, 2013 through June 30, 2014.

**8D. ALLOCATION OF UNCLAIMED FUNDS FROM TRUST AND AGENCY FUND TO ALTERNATE EOC**

**Recommendation**

Recommendation of the City Treasurer and Chief of Police that City Council approve the transfer of \$233,788.77 of unclaimed funds from the Trust and Agency Fund, and appropriate and allocate the funds for the Alternate EOC, FEAP #818.

**8E. MADRONA MARSH RESTORATION AND ENHANCEMENT PROJECT**

**Recommendation**

Recommendation of the Public Works Director and Community Services Director that City Council:

- 1) Approve an open-ended master agreement with the Conservation Corps of Long Beach that would allow the City to contract with the Corps for restoration of the southwest corner of the Madrona Marsh Preserve and other similar restoration projects without having to go out to bid; and,
- 2) Appropriate \$24,360 from CALTRANS for the Madrona Marsh Restoration and Enhancement Project, CIP No. I-77.

**MOTION:** Councilmember Brewer moved for the approval of Consent Calendar Items 8A through 8E. The motion was seconded by Councilmember Barnett and passed by unanimous vote.

**12. ADMINISTRATIVE MATTERS**

**12A. APPOINTMENT OF DEPUTY CITY ATTORNEY I**

**Recommendation**

Recommendation of the City Attorney that City Council appoint Jeanne-Marie Litvin to the position of Deputy City Attorney I.

City Attorney Fellows reviewed Jeanne-Marie Litvin's qualifications and recommended she be appointed to the position of Deputy City Attorney I.

Ms. Litvin introduced herself to the Council, and City Clerk Herbers administered the oath of office.

**MOTION:** Councilmember Furey moved to concur with the staff recommendation. The motion was seconded by Councilmember Barnett and passed by unanimous vote.

**12B. FILLING OF UNEXPIRED TERM OF COUNCILMEMBER RHILINGER**

**Recommendation**

Recommendation of the City Clerk that City Council provide direction to the City Clerk and City staff for filling the vacant seat (term expiring in June 2016) created by the resignation of Councilmember Rhilinger.

City Clerk Herbers reviewed the options for filling the vacancy created by the resignation of Councilmember Susan Rhilinger effective June 30, 2013 per Section 603 of the Torrance City Charter. She reported that the vacancy must be filled within 30 days of the resignation and the person selected will hold the office until the next municipal election in June 2014. She advised that the Council may make an appointment based on their own nominations or solicit applications, which has been the practice when filling previous vacancies, and a draft application has been included in the agenda item. She noted that should the Council fail to make an appointment, a special election must be held on November 5, 2013, which would cost approximately \$250,000.

Councilmember Sutherland voiced support for making an appointment based on applications solicited from Torrance residents/electors since this has been done in the past with good results.

Councilmember Furey indicated that he also favored soliciting applications and believes there is a pool of well-qualified candidates.

Mayor Scotto noted that the Council takes the appointment process very seriously and will interview candidates to try to find the most qualified person. He voiced his opinion that spending \$250,000 on a special election for a seven-month term would not be a good use of City funds.

City Clerk Herbers reviewed the recommended schedule for soliciting applications, with the appointment to be made at the July 23, 2013 City Council meeting. She noted that her office has been contacted by at least 15 people who have expressed an interest in submitting an application so there should be a sufficient pool of candidates for the Council's consideration.

**MOTION:** Councilmember Sutherland moved to solicit applications to fill the vacancy per the recommended schedule, with the appointment to be made at the July 23, 2013 City Council meeting. The motion was seconded by Councilmember Furey and passed by unanimous vote.

**12C. ORDINANCE RE NON-EXCLUSIVE FRANCHISE AGREEMENTS FOR CAR-SHARING BUSINESSES**

**Recommendation**

Recommendation of the City Manager that City Council:

- 1) Adopt an Ordinance amending the Torrance Municipal Code to authorize issuance of non-exclusive franchise agreements for car sharing; and
- 2) Approve an ordinance summary for publication.

Item was withdrawn and deferred to a later date.

**17. ORAL COMMUNICATIONS #2**

**17A.** Councilmember Sutherland reported that there is a website that offers information about neighborhoods and local vendors - [www.torranceneighborhood.com](http://www.torranceneighborhood.com).

**17B.** Councilmember Sutherland expressed concerns that donors' names on centennial plaza bricks are becoming illegible and asked that staff look into this.

**17C.** Councilmember Sutherland reminded residents that fireworks are illegal in Torrance.

**17D.** Councilmember Barnett wished viewers a happy and safe Fourth of July celebration.

**17E.** Councilmember Brewer reported that a moment of silence was observed every hour at the Torrance Certified Farmers Market the previous Saturday in honor of Mary Lou Weiss, which was a touching tribute to the market manager who recently passed away.

**17F.** Councilmember Brewer wished everyone a happy Fourth of July.

**17G.** Councilmember Furey noted that the Declaration of Independence was signed on this date 237 years ago.

**17H.** Councilmember Numark wished everyone a happy Independence Day.

**17I.** Mayor Scotto reminded viewers to be extra cautious when driving during evening hours on the Fourth of July.

**18. EXECUTIVE SESSION**

None.

**19. ADJOURNMENT**

At 8:27 p.m., the meeting was adjourned to Tuesday, July 9, 2013 at 5:30 p.m. for an executive session, with the regular meeting commencing at 7:00 p.m. in the Council Chamber.

Attest:

/s/ Frank Scotto  
Mayor of the City of Torrance

/s/ Sue Herbers  
Sue Herbers, CMC  
City Clerk of the City of Torrance

Approved on August 6, 2013