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TORRANCE CITY COUNCIL – JUNE 26, 2007

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At 10:58 p.m., the meeting was adjourned to Tuesday, July 3, 2007, 2007 at 5:30 p.m. for an executive session, with the regular meeting commencing at 7:00 p.m. in the Council Chambers.

**MINUTES OF AN ADJOURNED REGULAR
MEETING OF THE TORRANCE CITY COUNCIL**

1. CALL TO ORDER

The Torrance City Council convened in an adjourned regular session at 7:03 p.m. on Tuesday, June 26, 2007 in the City Council Chambers at Torrance City Hall.

ROLL CALL

Present: Councilmembers Brewer, Drevno, Nowatka, Sutherland, Witkowsky and Mayor Scotto.

Absent: None.

Also Present: City Manager Jackson, City Attorney Fellows, City Clerk Herbers, and other staff representatives.

2. FLAG SALUTE/INVOCATION

The Pledge of Allegiance was led by Councilmember Nowatka.

City Clerk Herbers gave the non-sectarian invocation.

3. REPORT OF CITY CLERK ON POSTING OF THE AGENDA / MOTION TO WAIVE FURTHER READING

City Clerk Herbers reported that the agenda was posted on the Public Notice Board at 3031 Torrance Boulevard on Thursday, June 21, 2007.

MOTION: Councilmember Sutherland moved that after the City Clerk has read aloud the number and title to any resolution or ordinance on the meeting agenda, the further reading thereof shall be waived, reserving and guaranteeing to each Councilmember the right to demand the reading of any such resolution or ordinance in regular order. The motion was seconded by Councilmember Witkowsky and passed by unanimous roll call vote.

4. WITHDRAWN OR DEFERRED ITEMS

None.

5. COUNCIL COMMITTEE MEETINGS AND ANNOUNCEMENTS

Mayor Scotto asked that the meeting be adjourned in memory of former City Councilwoman Pat McIntyre, who passed away June 25.

Mayor Scotto and each Councilmember shared remembrances of Ms. McIntyre, noting her kindness, eloquence, and dedication to the City of Torrance, and expressed condolences to her family.

City Manager Jackson extended condolences to the family on behalf of City staff, relating his belief that Councilwoman McIntyre was a true statesman with the ability to rise above the fray.

Ms. McIntyre's children, Anne and Cameron, noted her great love for the City of Torrance and thanked the Council and the community for the support given their mother over the past months.

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Police Chief John Neu announced the Annual Old Fashioned 4th of July Celebration from 11:00 a.m. to 9:00 p.m. on Wednesday, July 4, with a fireworks display at Charles Wilson Park located at 2200 Crenshaw Boulevard.

Police Chief Neu reminded everyone that all fireworks are illegal in the City of Torrance and that the Police Department and Fire Department will be strictly enforcing the ordinance this year.

Public Works Director Beste announced that this has been the driest year in state history and urged residents to conserve water.

Public Works Director Beste also reminded the public that they could recycle e-waste at Walser's at 23145 Kashiwa Court, from 11:00 a.m. to 6:00 p.m. Monday through Friday and 11:00 a.m. to 5:00 p.m. on Saturday.

Community Development Manager Ted Semaan reminded everyone that enforcement of the Oversized Vehicle Ordinance will begin on July 1, and for more information to call 310.618.5990 or cdd@torrnet.com.

6. COMMUNITY MATTERS

6A. SECOND QUARTERLY REPORT FROM COMMITTEE ON ETHICS AND INTEGRITY IN CITY GOVERNMENT

Recommendation

The **City Manager** recommends that City Council accept and file the second quarterly report from the Blue Ribbon Committee to study Ethics and Integrity in City Government covering the period from February through June 2007.

Dee Hardison, chair of the Blue Ribbon Committee on Ethics and Integrity in City Government, provided a summary of the committee's second quarterly report per written material of record. She reported that the committee has completed work on Ethical Values and Standards and is now developing an implementation plan, which will include long-term sustainable components.

MOTION: Councilmember Sutherland moved to accept and file the report. The motion was seconded by Councilmember Witkowsky and passed by unanimous roll call vote.

6B. RECOGNITION AS PARTICIPANT IN COOL CITIES PROGRAM

Virginia Hilker, Environmental Priorities Network, presented a plaque to Mayor Scotto in recognition of Torrance's participation in the Cool Cities Program.

Lillian Light, president of Environmental Priorities Network, provided background information about the Cool Cities Program, which was established to encourage cities to reduce greenhouse gas emissions and conserve energy.

6C. RECOGNITION OF WORKFORCE INVESTMENT NETWORK BOARD

Mayor Scotto and Councilmember Nowatka, chair of the Workforce Investment Network Policy Board, presented plaques to the following Torrance members of the Carson/Lomita/ Torrance Workforce Investment Network Board honoring their years of

service: Clark Adams, Davi Dancy, Betty Dobbs, John Jones, Michael Kraemer, Willa Robinson, John Schmitt, Richard Slawson, Lenora Thompkins, Pat Unangst, Peter Warner, Kurt Weideman ,and Elaine Winer. Those unable to attend were: John Means, Mary Montague, Caryn Ratcliff, Joan Smith, and David Zamudio.

6D. APPOINTMENT TO FILL CITY COUNCIL VACANCY

Recommendation

The **City Clerk** recommends that City Council take action to fill a vacancy on the City Council by appointment from a list of qualified applicants.

Mayor Scotto noted that the newly appointed councilmember will serve until the June 2008 General Municipal Election.

Councilmember Sutherland stated that with regard to an earlier Council appointment for a two-year term, he had felt it was best to appoint someone who was not interested in running for the office in the next election, however, in this case he would base his decision solely on the applicant's qualifications, recognizing that there is a two to six-month learning curve for this position.

City Clerk Herbers introduced the applicants and they were given an opportunity to make a brief statement.

Mayor Scotto commented on the large pool of qualified candidates.

The following applicants were nominated: Gene Barnett, Susan Rhilinger and Kurt Weideman.

MOTION: Councilmember Nowatka moved to appoint Gene Barnett to fill the vacancy on the City Council. The motion was seconded by Councilmember Witkowsky and passed by unanimous roll call vote.

City Clerk Herbers administered the Oath of Office.

City Council took a brief recess from 8:33 p.m. to 8:48 p.m. to congratulate newly appointed Councilmember Barnett.

Councilmember Barnett thanked everyone for their vote of confidence and pledged to do his best.

Mayor Scotto and each Councilmember welcomed Councilmember Barnett.

7. ORAL COMMUNICATIONS #1

7A. Debbie Hays, president of the Torrance Historical Society, announced the distribution of Historical Society calendars to all Torrance Unified School District third grade students and their teachers and principals.

7B. Debbie Hays also announced that the third annual 50s themed Rock Around the Block event to celebrate Torrance's All American City award will be held on Thursday, July 19, and as it is Toyota's 50th anniversary in the US, Toyota will be sponsoring the event and exhibiting the company's first car, the "Toyopet."

7C. Daniel Domonoske, Potential Industries, requested a meeting with the City Attorney to obtain clarification about the calculation of mileage with regard to B2007-23.

7D. Bonnie Mae Barnard, President of Save Historic Old Torrance, announced SHOT's Annual Historic Home Tour on July 14 and 15, with tickets available by going to www.savehistoricoldtorrance.com or by calling 310.320-0269.

8. **CONSENT CALENDAR**

8A. **CONTRACT EXTENSION WITH ACTION CONTRACTORS FOR FIRE STATION #5**
Considered separately, see page 6.

8B. **RENEWAL OF EXCESS LIABILITY INSURANCE**

Recommendation

The **Human Resources Director** recommends that City Council approve the renewal purchase of two layers of excess liability insurance from Alliant Insurance Services at a combined premium of \$258,652 for the period of July 1, 2007 through June 30, 2008.

8C. **PURCHASE OF EXCESS WORKERS' COMPENSATION INSURANCE**

Recommendation

The **Human Resources Director** recommends that City Council approve the purchase of excess workers' compensation insurance from CSAC Excess Insurance Authority through Alliant Insurance Services, the City's insurance broker, at a premium not to exceed \$148,965. The policy period will be July 1, 2007 through July 1, 2008.

8D. **AGREEMENT WITH CITY OF LOMITA FOR DIAL-A-TAXI PROGRAM**

Recommendation

The **Transit Director** recommends that City Council approve the Inter-Agency agreement with City of Lomita for participation in the Dial-A-Taxi Program from July 1, 2007 to June 30, 2010.

8E. **PURCHASE OF ELECTRONIC DATABASES**

Recommendation

The **Acting Community Services Director** recommends that City Council approve the sole source purchase of three electronic databases (EBSCO Host, NoveList, and Auto Repair Reference Center) from EBSCO, Inc., in the amount of \$32,935.

8F. **PURCHASE AGREEMENTS FOR LIBRARY MATERIALS AND SUPPLIES**

Recommendation

The **Acting Community Services Director** recommends that City Council authorize purchase agreements in a combined total not to exceed \$450,430 to Baker & Taylor of Reno, NV in the amount of \$300,000, Gale Group of Farmington Hills, MI in the amount of \$46,255, ProQuest Information and Learning of Ann Arbor, MI in the amount of \$38,175, Baker & Taylor Entertainment of Reno, NV in the amount of \$20,000, Random House, Inc. of Finksburg, MD in the amount of \$28,000, and Demco Co. of Williamsport, PA in the amount of \$18,000, for the purchase of the annual requirement of various books, audio and video materials, electronic databases, and miscellaneous library supplies on an as needed basis for the Torrance Library System for Fiscal Year 2007-2008.

8G. CONSTRUCTION OF BLOCK WALL/GATE FOR MOBILE COMMAND VEHICLE STORAGE FACILITY

Considered separately, see page 6.

8H. REPAIRS OF UNDERGROUND FUEL TANK MONITORING SYSTEMS

Recommendation

The **General Services Director** recommends that City Council authorize payment to Encon Technologies, Inc. of Santa Fe Springs, CA for repairs to four (4) underground fuel tank monitoring systems at the City Services Facility, in an amount not to exceed \$32,990.

8I. PURCHASE AGREEMENT FOR NEPTUNE BRAND WATER METERS

Recommendation

The **General Services Director** and the **Public Works Director** recommend that City Council

- 1) Authorize a purchasing agreement with Measurement Control Systems, Inc. of Santa Ana, CA in an amount not to exceed \$520,000. This purchasing agreement will enable the City to purchase Neptune brand water meters on an as needed basis during the period of July 1, 2007 through June 30, 2008; and
- 2) Approve a supplemental appropriation of \$92,000 from the Water Enterprise Fund to fund the 2007-2008 contractual meters purchase.

8J. PURCHASE ORDER FOR FORD SUPERCAB AND CHASSIS FOR PARAMEDIC RESCUE TRUCK

Recommendation

The **General Services Director** and **Fire Chief** recommend that City Council authorize a purchase order to Power Ford of Torrance, CA in the amount of \$36,243.44 including sales tax and applicable tire fees, to furnish one (1) 2008 Ford F450 Supercab and Chassis. This cab and chassis will be used to build an additional Fire rescue paramedic truck for Torrance Fire Department.

8K. RENEWAL OF CONTRACT WITH GRAFFITI PROTECTIVE COATINGS, INC.

Considered separately, see page 7.

8L. CONTRACT EXTENSION FOR MOBILE COMMAND VEHICLE STORAGE FACILITY

Considered separately, see page 6

8M. CONTRACTS FOR MEDICAL SERVICES

Recommendation

The **Human Resources Director** recommends that City Council:

- 1) Approve a contract for medical services with the Medical Institute of Little Company of Mary for a not to exceed amount of \$115,000 from July 1, 2007 through June 30, 2008; and
- 2) Approve a contract for medical services with Western Medical Group for a not to exceed amount of \$30,000 from July 1, 2007 through June 30, 2008.

8N. CONTRACT RE TORRANCE HOME IMPROVEMENT PROGRAM

Recommendation

The **Human Resources Director** recommends that City Council authorize a contract with the City of Long Beach to provide participant services as a part of the Torrance Home Improvement Program (HIP) for the period of July 1, 2007 to June 30, 2008. Expenditure: \$27,500 in funding from the Redevelopment Operating Budget.

80. CONTRACT SERVICES AGREEMENT FOR PASSENGER MILES STUDY

Recommendation

The **Transit Director** recommends that City Council approve a contract services agreement with PMC (B2007-25) to conduct a passenger miles study for the Transit Department, as required by the National Transit Database, at a cost not to exceed \$36,435.

8P. AGREEMENT FOR SECURITY SERVICES FOR TORRANCE TRANSIT SYSTEM

Recommendation

The **Transit Director** recommends that City Council approve a one-year contract services agreement with Allied Barton Security Services to provide security services for the Torrance Transit System (B2007-13) from July 1, 2007 to June 30, 2008, at a cost not to exceed \$207,604.

MOTION: Councilmember Drevno moved for the approval of Consent Calendar Items 8B, C, D, E, F, H, I J, M, N, O and P. The motion was seconded by Councilmember Brewer and passed by unanimous roll call vote.

Consent Calendar Items 8A and L were considered together at this time.

8A. CONTRACT EXTENSION WITH ACTION CONTRACTORS FOR FIRE STATION #5

Recommendation

The **General Services Director** recommends that City Council approve a contract amendment with Action Contractors Inc. (C2006-179) extending the term from June 30, 2007 to December 31, 2007 for renovation of Fire Station #5 (FEAP #123).

8L. CONTRACT EXTENSION FOR MOBILE COMMAND VEHICLE STORAGE FACILITY

Recommendation

The **General Services Director** recommends that City Council approve a contract amendment with SAS Construction (C2006-050) extending the term from June 30, 2007 to December 31, 2007 for the Police Department Mobile Command Vehicle Storage Facility (FEAP #464).

Councilmember Sutherland expressed concerns about the practice of extending contracts beyond their completion date.

City Manager Jackson advised that the need for contract extensions is usually related to close-out paperwork that must be completed by the contractor and that staff will be adjusting the timeframe for contracts to allow for the completion of this paperwork.

MOTION: Councilmember Drevno moved for the approval of Consent Calendar Items 8A and 8L. The motion was seconded by Councilmember Witkowsky and passed by unanimous roll call vote.

8G. CONSTRUCTION OF BLOCK WALL/GATE FOR MOBILE COMMAND VEHICLE STORAGE FACILITY

Recommendation

The **General Services Director** and the **Police Chief** recommend that City Council award a contract to Bollocks Masonry, Inc. (B2007-22) for \$65,000 with a 5% contingency of \$3,250 to construct a masonry block wall with gate around the perimeter of the Police Department mobile command vehicle storage facility (FEAP #464).

Councilmember Sutherland expressed concerns that only two contractors bid on this project, with one bid rejected as non-responsive.

Project Manager Landis advised that seven contractors attended the job walk, but several of them declined to submit a bid because they didn't want to deal with the paperwork.

Mayor Scotto noted that the City of Los Angeles provides instruction on the paperwork process and the City may wish to consider this to enlarge the pool of bidders.

MOTION: Councilmember Drevno moved for the approval of Consent Calendar Item 8G. The motion was seconded by Councilmember Witkowsky and passed by unanimous roll call vote.

8K. RENEWAL OF CONTRACT WITH GRAFFITI PROTECTIVE COATINGS, INC.

Recommendation

The **General Services Director** recommends that City Council approve a one year option to renew the contract with Graffiti Protective Coatings, Inc. for graffiti removal services in the City of Torrance for fiscal year 2007-2008 for \$220,000, with price adjustment not to exceed the Consumer Price Index- All Urban Consumers.

Councilmember Witkowsky commented on the City's efforts to ensure that Torrance remains free of graffiti and urged anyone who observes it to call the graffiti hotline – 310.781.7149.

MOTION: Councilmember Witkowsky moved for the approval of Consent Calendar Item 8K. The motion was seconded by Councilmember Nowatka and passed by unanimous roll call vote.

12. ADMINISTRATIVE MATTERS

12A. RESOLUTION FOR EXECUTIVE AND MANAGEMENT EMPLOYEES

Recommendation

The **City Manager** recommends that City Council adopt a Resolution for Executive and Management Employees increasing the reference point by CPI pursuant to provisions of the Merit Plan, to add the position of Workers' Compensation Administrator, to remove the Retirement Health Savings Plan, to modify Section 2.2 (B)1, and to implement new health insurance coverage approved for all employees by City Council effective January 1, 2008.

MOTION: Councilmember Sutherland moved to concur with the staff recommendation. The motion was seconded by Councilmember Nowatka and passed by unanimous roll call vote.

RESOLUTION NO. 2007-67

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE
SETTING FORTH CHANGES REGARDING EMPLOYMENT
COMPENSATION FOR EXECUTIVE AND MANAGEMENT EMPLOYEES
EFFECTIVE JULY 1, 2007 AND REPEALING RESOLUTION NO. 2006-54

MOTION: Councilmember Nowatka moved for the adoption of Resolution No. 2007-67. The motion was seconded by Councilmember Witkowsky and passed by unanimous roll call vote.

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The Council met as the Redevelopment Agency from 9:14 p.m. to 9:15 p.m.

17. ORAL COMMUNICATIONS #2

17A. Councilmember Nowatka welcomed new Councilmember Barnett.

17B. Councilmember Nowatka asked for City Council concurrence to bring forward an item as soon as possible to recognize six Torrance Girls Scouts who recently earned Gold Awards.

17C. Councilmember Sutherland welcomed Gene Barnett to the Council.

17D. Councilmember Witkowsky congratulated Torrance City staff member Fred Griffin on a job well done.

17E. Councilmember Witkowsky announced that the City of Torrance was given an award by the National Committee for Employer Support of the Guard and Reserve for holding the jobs of city employees, who are also service members, while they are deployed. She recognized the service of Salvador Sanchez in the Public Works Department, who has been serving in the National Guard since Vietnam and is currently deployed in Iraq.

Public Works Director Beste stated that they were proud of Mr. Sanchez's service and looked forward to his safe return from Iraq at the end of the year.

17F. Councilmember Brewer congratulated new Councilmember Barnett on his appointment.

17G. Councilmember Drevno welcomed Councilman Barnett.

17H. Councilmember Barnett thanked everyone for their welcome and asked for an excused absence for the meeting of July 3, 2007 to join his wife in Hawaii.

17I. Mayor Scotto congratulated all the graduates in the City of Torrance.

17J. Mayor Scotto noted that Arnold Elementary School teacher Victoria Corpuz was one of five teachers in the U.S. awarded a \$10,000 classroom makeover.

17K. Mayor Scotto reported that Ms Josic's class at Riviera Elementary School took 22 million steps in the "Torrance on the Move" physical fitness program.

18. EXECUTIVE SESSION

At 9:27 p.m., the City Council recessed to closed session to confer with the City Manager and the City Attorney on agenda matters listed under 18A) Conference with

Labor Negotiator and 18B) Real Property – Conference with Real Property Negotiator, pursuant to California Government § 54957.6 and 54956.8.

The City Council reconvened at 10:58 p.m. No formal action was taken on any matter considered in closed session.

19. ADJOURNMENT

At 10:58 p.m., the meeting was adjourned to Tuesday, July 3, 2007, 2007 at 5:30 p.m. for an executive session, with the regular meeting commencing at 7:00 p.m. in the Council Chambers.

***Adjourned in Memory of
Former Councilwoman Pat McIntyre***

Attest:

/s/ Frank Scotto

Mayor of the City of Torrance

/s/ Sue Herbers

Sue Herbers,
City Clerk of the City of Torrance

Approved on August 21, 2007