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TORRANCE CITY COUNCIL – MAY 3, 2011

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At 8:25 p.m., the meeting was adjourned to Tuesday, May 10, 2011 at 5:30 p.m. for an executive session, with the regular meeting commencing at 7:00 p.m. in the Council Chambers.

May 3, 2011

MINUTES OF AN ADJOURNED REGULAR MEETING OF THE TORRANCE CITY COUNCIL

1. CALL TO ORDER

The Torrance City Council convened in an adjourned regular session at 7:03 p.m. on Tuesday, May 3, 2010 in City Council Chambers at Torrance City Hall.

ROLL CALL

Present: Councilmembers Barnett, Brewer, Furey, Numark, Rhilinger, Sutherland, and Mayor Scotto.

Absent: None.

Also Present: City Manager Jackson, City Attorney Fellows, City Clerk Herbers, and other staff representatives.

STUDENTS AND GOVERNMENT DAY PARTICIPANTS

Jessy Ahn, Hannah Anderson, Alexander Arucan, Brad Barrington, Zarlisht Baschshi, Matt Bissonnette, Kayla Cabaron, Angela Choy, Madison Espinoza, Emily Hemingway, Kithumini Jayasiri, Malina Maeda, Ian May, Tianalese McCracken, Christian Nakada, Kyle Nishimura, Melanie Nomiya, Anne Park, Ashley Ross, David Snowiss, Natalie Tice, and Guy Torres.

Mayor Scotto announced that elected officials and department heads would be taking seats in the audience and Students and Government Day participants would be replacing them and conducting a portion of the meeting.

Student Mayor **Angela Choy** called the meeting back to order.

2. FLAG SALUTE/INVOCATION

Flag salute was led by Student Councilwoman **Jessy Ahn**.

Student Councilwoman **Natalie Tice** read an inspirational quote by William Butler Yeats.

Agenda Items 5 and 6 were considered out of order at this time.

5. COUNCIL COMMITTEE MEETINGS AND ANNOUNCEMENTS

Student Councilman **Alexander Arucan** reminded the community that the City of Torrance will be celebrating its Centennial next year with many events being planned. Visit www.TorranceCentennial.Org for information on events and activities or follow us on Facebook and Twitter by searching "Torrance100."

Student Councilwoman **Hannah Anderson** invited the community to visit their local fire station on May 14th for Fire Service Day with station tours and fire apparatus displays from 10:00 a.m. to 3:00 p.m.

Student Councilwoman **Kithumini Jayasiri** announced the Torrance Area of Chamber of Commerce will be hosting Mayor Frank Scotto for his State of the City Address on May 12th at the Doubletree Hotel with tickets available through the Chamber of Commerce for \$37 per person. Video highlights can be viewed on Torrance CitiCABLE or online along with a full transcript of his remarks on www.TorranceCA.Gov/CableTV.

Student Councilman **David Snowiss** announced the Torrance Area Chamber of Commerce will be hosting the 37th Annual Medal of Valor Award Luncheon on May 12 recognizing conspicuous acts of bravery of our South Bay police officers and firefighters as they selflessly serve and protect our communities with three of our own officers being honored: Police Officers Phillip Salas and James Walker, and Police Detective Dennis Brady.

Student City Clerk **Madison Espinoza** reminded voters of the upcoming election on May 17 to fill the 36th Congressional District vacancy. Special Election information can be found at www.lavote.net and for information regarding candidates and candidate forums visit www.SmartVoter.org.

Student City Treasurer **Ashley Ross** reminded the public that all City of Torrance parking tickets can now be paid in the new Permit Center during City Hall regular business hours or online at the City of Torrance web site www.TorranceCA.Gov and typing Parking Violations in the search field to reach the appropriate screen with online payment instructions.

Student City Manager **Kyle Nishimura** updated the community on the City's new "Permit Center," which provides a central location for permitting needs and streamlines the permit process. The Grand Opening was yesterday and it is located between the existing City Clerk's office and Treasurer's Office with the entrance facing Torrance Boulevard.

Student Assistant City Manager **Tianalese McCracken** announced that the City of Torrance anticipates entering into a Memorandum of Understanding with METRO for the use of Measure R funds, the sales tax initiative passed in 2008 for transportation, to fund the Torrance Regional Transit Center with planning to begin this year.

Student CIT Director **Melanie Nomiya** reported on the CIT Department's progress pursuing technical solutions for greater efficiency, which help reduce expenses and achieve budget savings by expanding our virtual server environment whereby one virtual server replaces four to six physical servers and saving energy. Through these efforts, we contribute to the "greening" of Torrance and finding efficiencies.

Student Acting Human Resources **Kayla Cabaron** stated that as part of the Human Resources Department recruitment function, staff recently participated in local job fairs at Wilson Park and El Camino College and reported a steady stream of attendees received information about jobs and career opportunities typically available in all departments including Police, Public Works, and Transit.

Student Finance Director **Brad Barrington** reminded the community that budget workshops/public hearings to adopt the City of Torrance 2011-2013 Operating Budget are scheduled for June 7th and June 14th during the regularly scheduled City Council meetings in the Council Chambers at 7:00 p.m.

Student Public Works Director **Christian Nakada** reported that the Del Amo Extension Project is currently under construction and upon completion, the project will connect Del Amo Boulevard between Maple Avenue and Crenshaw Boulevard. For more information, please visit www.TorranceCA.Gov/PublicWorks or contact Public Works at (310)781-6900.

Student Community Development Director **Guy Torres** announced that the Downtown Certified Farmer's Market, which opened on March 31, is held on Thursdays from 4:00 p.m. to 8:00 p.m. on El Prado Avenue between Sartori Avenue and the Plaza Del Prado shopping center in the heart of Downtown Torrance.

Student Transit Director **Matt Bissonnette** noted that the week of May 16 to May 20 is "Bike to Work Week" in the city of Torrance and in support, Torrance Transit System and the Municipal Area Express (MAX) will offer free rides to all bicyclists boarding with a bicycle or helmet on Thursday, May 19. Cyclists may also stop by our city sponsored pit-stop on May 19th in front of City Hall between 6:00 a.m. and 8:00 a.m. for a light breakfast, and a t-shirt giveaway to the first 50 people.

Student General Services Director **Anne Park** invited the community to attend a free concert by the 40th Infantry Division Band, of the California Army National Guard, as part of the 52nd annual Armed Forces Day Parade and Celebration. There will be two concerts held Friday, May 20th at 1:30 p.m. & 7:30 p.m. in the James Armstrong Theatre at 3330 Civic Center Drive. For more information contact the box office at 310.781.7171 or visit www.TorranceCA.Gov/ArmedForcesDay.htm.

Student Community Services Director **Emily Hemingway** announced that the Community Services Department and the Torrance Police Department are presenting a very special program titled, "Seniors, Don't be Scammed! - focusing on identity theft, which will be held on Tuesday, May 17, at 10 a.m. in the Katy Geissert Civic Center Library Community Meeting Room located at 3301 Torrance Boulevard. She also invited the public to attend a fundraiser for the Torrance Sister City Association Japan Relief Fund on Wednesday, May 4, from noon to 9:00 p.m. at Pat & Oscar's Restaurant located at 21424 Hawthorne Blvd. Flyers must be presented at time of purchase and may be found at www.TorranceSisterCity.org.

Student Fire Chief **Ian May** reminded residents that ExxonMobil would be conducting their monthly community siren alert testing on Wednesday, May 4, at approximately 11:30 a.m. For more information the ExxonMobil Public Affairs Advisor may be contacted at 310.212.4756.

Student Police Chief **Zarlasht Baschshi** announced that the 52nd Annual Armed Forces Day Parade and Celebration, which is the longest continuously running Armed Forces parade in the country, would be held May 20 through May 22, with exhibits on display at the Del Amo Fashion Center. This year's parade pays tribute to the United States Army and will be led by Army General Robert W. Cone. The parade takes place on Saturday, May 21, beginning at 1:30 p.m. and runs along Torrance Boulevard from Crenshaw Boulevard to Madrona Avenue. For more information visit www.TorranceCA.Gov/ArmedForcesDay.htm.

City Attorney **Malina Maeda** announced that in conjunction with Law Day, the annual "Ask a Lawyer" program will take place tomorrow, May 4 from 8:30 a.m. to 4:30 p.m. at the Torrance Courthouse located at 825 Maple Avenue, on the first floor. As a free service, volunteer attorneys will be available to answer questions and provide guidance on legal subjects such as civil litigation, family law, landlord-tenant, real estate, probate and estate planning.

6. COMMUNITY MATTERS

6A. PROCLAMATION RE “MUNICIPAL CLERK’S WEEK”

Student Councilwoman Jessy Ahn read the proclamation declaring the week of May 1 through May 7 as *Municipal Clerk’s Week* in the City of Torrance.

Student Mayor Angela Choy presented the proclamation to City Clerk Sue Herbers, Deputy City Clerk Rebecca Poirier, and Typist Clerks Elizabeth Pose and Christina Tsao.

6B. PROCLAMATION RE “LETTER CARRIER FOOD DRIVE DAY”

Student Councilwoman Natalie Tice read the proclamation declaring Saturday, May 14, as *Letter Carrier Food Drive Day* in the City of Torrance.

Student Mayor Angela Choy presented the proclamation to Torrance Postmaster Steve Lopez; Branch 2207 President Steve M. Ybarra, Jr.; and Branch 2207 Food Drive Coordinator Danielle Hanson. Residents were encouraged to leave non-perishable food items near their mailbox for pick-up by their letter carrier on Saturday, May 14.

STUDENTS AND GOVERNMENT DAY CONCLUSION

Student Mayor Angela Choy thanked Mayor Scotto, Councilmembers and City staff for a fun and enlightening day, which provided an opportunity for students to experience the crucial role public servants and local government play in the community.

Mayor Scotto commended the students for doing an exceptional job and thanked Dr. George Mannon, TUSD Superintendent, for supporting this program. He recognized former mayor Dee Hardison and Cindy Scotto for planning and organizing Students and Government Day and Selection Committee members Donna Duperron, Sandi Monda and Jerry Ronan for assisting with the selection process.

Dr. Mannon thanked Mayor Scotto and his wife Cindy for developing this unique program for eighth graders, which is now in its fifth year. He recognized middle school principals present at the meeting.

Cindy Scotto noted that the following private schools also participated in the program: St. James, St. Catherine Laboure, First Lutheran, and Riviera Hall Lutheran, and thanked them for their support.

Student and Government Day participants were introduced and presented with Certificates of Recognition by their counterpart elected official/ department head.

The Council briefly recessed from 8:09 p.m. to 8:19 p.m.

The meeting returned to regular order.

3. REPORT OF CITY CLERK ON POSTING OF THE AGENDA / MOTION TO WAIVE FURTHER READING

City Clerk Herbers reported that the agenda was posted on the Public Notice Board at 3031 Torrance Boulevard on Thursday, April 28, 2011.

MOTION: Councilmember Sutherland moved that after the City Clerk has read aloud the number and title to any resolution or ordinance on the meeting agenda, the further reading thereof shall be waived, reserving and guaranteeing to each Councilmember the right to demand the reading of any such resolution or ordinance in regular order. The motion was seconded by Councilmember Brewer and passed by unanimous roll call vote.

4. **ANNOUNCEMENT OF WITHDRAWN OR DEFERRED ITEMS**

None.

7. **ORAL COMMUNICATIONS #1**

None.

8. **CONSENT CALENDAR**

8A. **MARCH 2011 MONTHLY INVESTMENT REPORT**

Recommendation

Recommendation of the City Treasurer that City Council accept and file the monthly investment report for March 2011.

8B. **REJECTION OF BIDS FOR GRAFFITI REMOVAL SERVICES**

Recommendation

Recommendation of the General Services Director that City Council reject all bids received for graffiti removal services in the City of Torrance (B2011-07).

8C. **APPROVAL OF YOUTH COUNCIL PARTICIPATION IN RELAY FOR LIFE FUNDRAISER EVENT**

Recommendation

Recommendation of the Torrance Youth Council and the Community Services Director that City Council grant permission to the Youth Council to participate in the Relay for Life American Cancer Society fundraising event at South High School on May 14 and May 15, 2011 and to use and display the City of Torrance logo and the Torrance Youth Council name in conjunction with their team.

8D. **AGREEMENT AMENDMENT RE CITY YARD STORAGE TANKS**

Recommendation

Recommendation of the Fire Chief and General Services Director that City Council approve a second amendment to the agreement with Cornerstone Technologies (C2010-88) to extend the term from April 27, 2011 to April 30, 2012 for architectural and engineering services for the City Yard aboveground storage tanks.

8E. **AGREEMENT AMENDMENT RE CLEANING SERVICES FOR TORRANCE TRANSIT SYSTEM**

Recommendation

Recommendation of the Transit Director that City Council approve a second amendment to the agreement with K&P Janitorial Services, Inc. (C2009-113) to provide bus interior cleaning services for the Torrance Transit System, at a cost not to exceed \$53,625 annually.

8F. AGREEMENT AMENDMENT RE SECURITY SERVICES FOR TORRANCE TRANSIT SYSTEM

Recommendation

Recommendation of the Transit Director that City Council approve an amendment to the agreement with G4S Secure Solutions, Inc. (C2010-136) to provide security services for the Torrance Transit System, at a cost not to exceed \$164,944 annually.

8G. CONTRACT RE PURCHASE/INSTALLATION OF ENERGY EFFICIENT LOW FLOW PLUMBING FIXTURES

Recommendation

Recommendation of the General Services Director that City Council:

- 1) Award a contract with Bottomline Utility Solutions Inc. for \$154,165 with a 5% contingency of \$7,708 for purchase and installation of energy efficient low flow plumbing fixtures city wide as a cooperative purchase with West Basin Metropolitan Water District; and
- 2) Approve a 10% project management fee of \$15,417.

8H. AMENDMENT TO LICENSE AGREEMENT FOR 1312 CABRILLO AVENUE

Recommendation

Recommendation of the City Manager that City Council approve a first amendment to License for a License Agreement entered into July 1, 2009 by and between the City of Torrance ("City") and Plaza Del Prado, Inc., for use of 10 parking spaces located at 1312 Cabrillo Avenue.

8I. AMENDMENT TO LICENSE AGREEMENT FOR 1940-1960 TORRANCE BOULEVARD

Recommendation

Recommendation of the City Manager that City Council approve a first amendment to License for a License Agreement entered into December 1, 2004 by and between the City of Torrance ("City") and K's Kitchen, Inc., a California Corporation, dba Yuzu Restaurant for use of 10 parking spaces located at 1940-1960 Torrance Boulevard.

MOTION: Councilmember Barnett moved for the approval of Consent Calendar Items 8A through 8I. The motion was seconded by Councilmember Rhilinger and passed by unanimous vote.

17. ORAL COMMUNICATIONS #2

17A. Councilmember Sutherland noted that this was the fifth year he has participated in Students and Government Day and each year it gets better.

17B. Councilmember Sutherland commented on the death of Osama bin Laden the past weekend, relating his belief that justice has been served and the country has been made a little safer and the president and members of the military who carried out the operation deserve our thanks.

17C. Councilmember Brewer reminded the public to mark their calendars for the 52nd annual Armed Forces Day Parade and Celebration on May 20 through May 22.

17D. Councilmember Brewer announced that the Torrance Sister City Association will be holding fundraiser dinners each Wednesday during the months of May and June to raise money for the Japan Relief Fund beginning on May 4 at Pat & Oscar's Restaurant, with additional information at www.TorranceSisterCity.org.

17E. Councilmember Brewer announced that the winner of the Armed Forces Day poster contest is Katie Teshima, a third grader at Arlington Elementary School, and her class will be treated to a lunch of pizza next Tuesday.

17F. Councilmember Brewer requested an excused absence from the May 24 City Council meeting.

17G. Councilmember Numark commented that he thought the future of the country looks bright if today's activities with the students are any indication.

17H. Councilmember Numark echoed Councilmember Sutherland's comments about the death of Osama bin Laden and expressed the hope that it marks the beginning of a safer world.

17I. Mayor Scotto noted that he shared his colleagues' sentiments about the death of Osama bin Laden.

17J. Mayor Scotto congratulated the Torrance Area Chamber of Commerce on the successful Block Party held in downtown Torrance last Sunday, noting that there were many outstanding community events held the past weekend.

18. EXECUTIVE SESSION

None.

19. ADJOURNMENT

At 8:25 p.m., the meeting was adjourned to Tuesday, May 10, 2011 at 5:30 p.m. for an executive session, with the regular meeting commencing at 7:00 p.m. in the Council Chambers.

Attest:

/s/ Frank Scotto
Mayor of the City of Torrance

/s/ Sue Herbers
Sue Herbers, CMC
City Clerk of the City of Torrance

Approved on June 7, 2011