

**MINUTES OF AN ADJOURNED REGULAR
MEETING OF THE TORRANCE CITY COUNCIL**

1. CALL TO ORDER

The Torrance City Council convened in an adjourned regular session at 6:00 p.m. on Tuesday, April 16, 2002, in City Council Chambers at Torrance City Hall.

ROLL CALL

Present: Councilmembers Lieu, Mauno, McIntyre, Nowatka, Scotto, Witkowsky, and Mayor Walker.

Absent: None.

Also Present: City Manager Jackson, Assistant City Attorney Pohl, City Clerk Herbers, and other staff representatives.

*

Agenda Item 16 was considered out of order at this time.

16. EXECUTIVE SESSION

The Council immediately recessed to closed session to confer with the City Manager and the City Attorney on agenda matters listed under 16a) Real Property – Conference with Real Property Negotiator, pursuant to California Government Code Sections 54956.8.

The Council reconvened in Council Chambers at 7:00 p.m. No formal action was taken on any matter considered in closed session.

2. FLAG SALUTE/INVOCATION

The Pledge of Allegiance was led by Councilmember Mauno.

Pastor Chris Wright, Abundant Life Church of God, gave the invocation for the meeting.

3. AFFIDAVIT OF POSTING/WAIVE FURTHER READING

MOTION: Councilmember Nowatka moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting. The motion was seconded by Councilmember Scotto, and hearing no objections, Mayor Walker so ordered.

MOTION: Councilmember Nowatka moved that after the City Clerk has read aloud the number and title to any resolution or ordinance on the meeting agenda, the further reading thereof shall be waived, reserving and guaranteeing to each Councilmember the right to demand the reading of any such resolution or ordinance in regular order. The motion was seconded by Councilmember Scotto, and hearing no objections, Mayor Walker so ordered.

4. WITHDRAWN OR DEFERRED ITEMS

None.

5. **COUNCIL COMMITTEE MEETINGS AND ANNOUNCEMENTS**

None.

6. **COMMUNITY MATTERS**

6a. **RESOLUTION NO. 2002-34 RE MAYOR DEE HARDISON**

RESOLUTION NO. 2002-34

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE
HONORING MAYOR DEE HARDISON FOR HER MANY YEARS OF
DEDICATED SERVICE

MOTION: Councilmember Scotto moved for the adoption of Resolution No. 2002-34. The motion was seconded by Councilmember Witkowsky and passed by unanimous roll call vote.

To be presented at a later date.

6b. **RESOLUTION NO. 2002-35 RE COUNCILWOMAN MARCIA CRIBBS**

RESOLUTION NO. 2002-35

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE
HONORING COUNCILWOMAN MARCIA CRIBBS FOR HER MANY
YEARS OF DEDICATED SERVICE TO THE CITY OF TORRANCE

MOTION: Councilmember Scotto moved for the adoption of Resolution No. 2002-35. The motion was seconded by Councilmember Witkowsky and passed by unanimous roll call vote.

To be presented at a later date.

6c. **RESOLUTION NO. 2002-36 RE COUNCILMAN JACK MESSERLIAN**

RESOLUTION NO. 2002-36

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE
HONORING COUNCILMAN JACK MESSERLIAN FOR HIS MANY YEARS
OF DEDICATED SERVICE TO THE CITY OF TORRANCE

MOTION: Councilmember Scotto moved for the adoption of Resolution No. 2002-36. The motion was seconded by Councilmember Witkowsky and passed by unanimous roll call vote.

Mayor Walker presented the resolution to former Councilmember Messerlian, who accepted with appreciation.

6d. **PROCLAMATION RE "NATIONAL LIBRARY WEEK"**

Mayor Walker presented a proclamation declaring the week of April 14 through April 20, 2002, as "National Library Week" in the City of Torrance to Library Commission Vice Chair Tara Unverzagt and Library Commissioner Rhett Bise.

6e. PROCLAMATION RE “NATIONAL YOUTH SERVICES DAY”

Mayor Walker presented a proclamation declaring Saturday, April 20, 2002, as “National Youth Services Day” in the City of Torrance to Youth Council Chair Tiffany Dohzen and Vice Chair Anthony Buncio. Ms. Dohzen noted that the Youth Council will be sponsoring a Youth Forum on Tuesday, April 30, providing an opportunity for 70 delegates from Torrance high schools to voice their opinions, learn about local government and get involved in the community.

7. CONSENT CALENDAR

7a. CONTINUATION OF STATE OF LOCAL EMERGENCY

Recommendation

Recommendation of the **City Manager** and the **City Attorney** that City Council continue the state of local emergency, proclaimed March 2, 2001 for properties located on Carolwood Drive and Singingwood Drive.

7b. DONATION TO EL RETIRO BRANCH LIBRARY

Recommendation

Recommendation of the **City Librarian** that City Council accept and appropriate a \$245.35 donation made to the Torrance Public Library from the Hollywood Riviera Sportsman's Club to purchase children's items for the El Retiro branch library.

7c. COOPERATIVE AGREEMENT WITH TORRANCE UNIFIED SCHOOL DISTRICT RE OPERATION OF HOMEWORK CENTERS

Recommendation

Recommendation of the **City Librarian** that City Council enter into a cooperative agreement with the Torrance Unified School District for the operation of homework centers at the Isabel Henderson and the North Torrance branch libraries.

7d. PUBLIC WORKS AGREEMENT RE CURB, GUTTER AND SIDEWALK REPLACEMENT PROGRAM (PHASE 3 – SOUTHEAST TORRANCE)

Recommendation

Recommendation of the **Engineering Director** that City Council:

- 1) Approve the Plans and Specifications for the Construction of the Curb, Gutter and Sidewalk Replacement Program, I-1 (Southeast Torrance), B2002-05;
- 2) Reject as non-responsive the low bid of \$210,460 from Minco Construction (Minco) for Bid No. B2002-05;
- 3) Award a Public Works Agreement to the second lowest bidder, Ranco Corporation (Ranco) in the amount of \$214,113.50 and authorize a 5% contingency in the amount of \$10,705.68 for the construction of this project; and
- 4) Authorize the Mayor to execute and the City Clerk to attest to said Agreement.

7e. **AMENDMENT TO CONSULTING SERVICES AGREEMENT WITH BERRYMAN AND HENIGAR, INC.**

Recommendation

- d. Recommendation of the **Engineering Director** that City Council:
- 1) Approve an Amendment to Consulting Services Agreement 2001-161 with Berryman and Henigar, Inc. to provide a fee increase in the amount of \$37,066 and to extend the agreement term to December 31, 2002 for continued construction management and inspection services for the 190th Street Rehabilitation Project, Prairie Avenue to Van Ness Avenue (T-31) and the 190th Street Water Main Replacement Project, Prairie Avenue to Crenshaw Boulevard (I-56); and
 - 2) Authorize the Mayor to execute and the City Clerk to attest to said Amendment.

7f. **EXTENSION OF AGREEMENT WITH TRAVERS TREE SERVICE**

Recommendation

Recommendation of the **Parks and Recreation Director** that City Council approve an extension of the Agreement with Travers Tree Service, Palos Verdes Peninsula, CA, for an additional three years at \$50,000 per year to provide annual tree trimming and removal services for the Parks and Recreation Department.

MOTION: Councilmember Witkowsky moved for the approval of Consent Calendar Items 7a through 7f. The motion was seconded by Councilmember Scotto and passed by unanimous roll call vote.

11. **ADMINISTRATIVE MATTERS**

11a. **APPROVAL OF JOB DESCRIPTION RE FACILITY PROJECT COORDINATOR**

Recommendation

Recommendation of the **Human Resources Director** that City Council approve the new job description for Facility Project Coordinator and adopt an amendment to the pay Resolution for Certain Full Time Salaried and Hourly Employees to implement the recommended salary range.

MOTION: Councilmember Witkowsky moved to approve the job description for Facility Project Coordinator. The motion was seconded by Councilmember Scotto and passed by unanimous roll call vote.

RESOLUTION NO. 2002-37

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE AMENDING RESOLUTION NO. 2000-109 SETTING FORTH CHANGES REGARDING THE HOURS, WAGES, AND WORKING CONDITIONS FOR CERTAIN FULL-TIME SALARIED AND HOURLY EMPLOYEES

MOTION: Councilmember Scotto moved for the adoption of Resolution No. 2002-37. The motion was seconded by Councilmember Witkowsky and passed by unanimous roll call vote.

Alan Lee, representing Torrance Municipal Employees, AFSCME, Local 1117, expressed concerns that the new Facility Project Coordinator position was very similar to a classification represented by his organization, Senior Building Maintainer. He indicated that he would follow-up on this issue with the City Manager's office.

11b. ACCEPTANCE OF QUITCLAIM DEED FROM COUNTY OF LOS ANGELES

Recommendation

Recommendation of the **Engineering Director** that City Council:

- 1) Authorize the Mayor and City Clerk to execute a document approval letter approving the terms and conditions of a Quitclaim Deed, and
- 2) Execute and attest to a Resolution accepting said Quitclaim Deed at such time as it is approved by the Los Angeles County Flood Control District for a strip of land on the east side of Ocean Avenue north of 238th Street, adjacent to the Walteria Lake Retention Basin.

Engineering Director Burt reported that in conjunction with the Ocean Avenue Rehabilitation project, a 7-foot wide sidewalk was installed from the curb to the fence surrounding the Walteria Lake Retention Basin, which included a 2 ½ foot strip owned by Los Angeles County, and that the County has offered to quitclaim this land to the City at no additional cost.

MOTION: Councilmember Witkowsky moved to authorize the execution of a document approval letter. The motion was seconded by Councilmember Scotto and passed by unanimous roll call vote.

RESOLUTION NO. 2002-38

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE AUTHORIZING THE MAYOR TO ACCEPT A QUITCLAIM DEED FROM THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT FOR PORTIONS OF LOTS 17 AND 18 OF THE MEADOW PARK TRACT ON OCEAN AVENUE ADJACENT TO THE WALTERIA LAKE RETENTION BASIN

MOTION: Councilmember Scotto moved for the adoption of Resolution No. 2002-38. The motion was seconded by Councilmember Witkowsky and passed by unanimous roll call vote.

11c. AMENDMENT OF CaPERS CONTRACT RE JUNIOR LIBRARY CLERKS

Recommendation

Recommendation of the **City Manager** that City Council adopt a Resolution of Intention approving an amendment to the contract between the Board of Administration of CalPERS and the City Council revoking the contract exclusion prospectively for Junior Library Clerks.

Alan Lee, Torrance Municipal Employees, AFSCME, Local 1117, thanked the Council for including Junior Library Clerks in the Public Employees Retirement System.

RESOLUTION NO. 2002-39

RESOLUTION OF INTENTION TO APPROVE AN AMENDMENT TO CONTRACT BETWEEN THE BOARD OF ADMINISTRATION CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM AND THE CITY COUNCIL OF THE CITY OF TORRANCE

MOTION: Councilmember Scotto moved for the adoption of Resolution No. 2002-39. The motion was seconded by Councilmember Nowatka and passed by unanimous roll call vote.

11d. APPROPRIATION TO REPLACE UNSAFE CHAIRS IN COUNCIL CHAMBERS

Recommendation

Recommendation of the **City Manager** that City Council appropriate \$30,000 for chair replacement in the Council Chamber.

City Manager Jackson advised that this action was for the appropriation of funds and that Council would have an opportunity to consider the chairs selected prior to purchase.

MOTION: Councilmember Scotto moved to concur with the staff recommendation. The motion was seconded by Councilmember Witkowsky and passed by unanimous roll call vote.

11e. MODIFICATION OF STARTING TIME OF COUNCIL MEETINGS ON FIRST TUESDAY OF THE MONTH

Recommendation

Recommendation of the **City Manager** that City Council modify the starting time of the regular Council meeting to 6 p.m. on the first Tuesday of every month and adopt the Resolution modifying the Council Rules of Order, Section 1.1(a).

RESOLUTION NO. 2002-40

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE AMENDING SECTION 1.1(a) OF THE COUNCIL RULES OF ORDER RELATING TO TIME OF MEETINGS

MOTION: Councilmember Scotto moved for the adoption of Resolution No. 2002-40. The motion was seconded by Councilmember Nowatka and passed by unanimous roll call vote.

11f. SELECTION OF VARIOUS COUNCIL COMMITTEES AND BOARDS

Recommendation

Recommendation of the **City Manager** that City Council make appointments to the following Council Committees and Boards:

- City Council Standing Committee Chairs and Members
- City Council appointments to outside Regional Boards and Agencies
- City Council AD Hoc Committees
- City Council Liaisons

City Council Standing Committees

Based on current seniority on the Council, excluding the Mayor, of Councilmember Scotto, Councilmember Witkowsky, Councilmember Nowatka, Councilmember Lieu, Councilmember Mauno, and Councilmember McIntyre the committees were selected as follows:

<u>COMMITTEE</u>	<u>CHAIR</u>	<u>MEMBERS</u>
Community Planning and Design	Witkowsky	Mauno, Nowatka
Public Safety	Lieu	Scotto, Nowatka
Transportation	Mauno	Scotto, Witkowsky
Citizen Development and Enrichment	Nowatka	Lieu, McIntyre
Finance and Governmental Operations	Scotto	McIntyre, Witkowsky
Employee Relations	McIntyre	Lieu, Mauno

City Council Appointments to Outside Regional Boards and Agencies

It has been the policy of the City Council that members are appointed by the Mayor to various regional boards and agencies. The Councilmembers hold their committee appointments for a one-year period. The following appointments were announced by Mayor Walker.

<u>BOARD</u>	<u>VOTING DELEGATE</u>	<u>ALTERNATE</u>
South Bay Cities Council of Governments (SBCCOG)	Walker	Nowatka
L.A. County Sanitation District	Walker	Witkowsky
Private Industry Council (PIC) Policy Board	Nowatka	McIntyre
League of California Cities – L.A. Division	Witkowsky	Nowatka
L.A. County West Vector Control District – Two-year appointment	Mauno	Lieu
Municipal Area Express (MAX)	Scotto	Mauno
South Bay Economic Development Partnership	Walker	—

City Council Ad Hoc Committees

The AD Hoc Committees are appointed by the Mayor, and are also generally for a one-year period. The following appointments were announced by Mayor Walker:

<u>COMMITTEE</u>	<u>CHAIR</u>	<u>MEMBER</u>	<u>MEMBER</u>
Legislative Committee	Scotto	Mauno	Witkowsky
Rose Float Committee	Witkowsky	McIntyre	Nowatka
Armed Forces Day Committee	Nowatka	Scotto	Lieu

City Council Liaisons

The Mayor has also appointed liaisons to several outside committees. Current appointments are as follows:

<u>ORGANIZATION</u>	<u>LIAISON</u>	<u>ALTERNATE</u>
Sister City Association	Witkowsky	Lieu
Youth Task Force	Scotto	Mauno
Arts in Public Places	Nowatka	McIntyre

*

The Redevelopment Agency met from 7:33 p.m. to 7:34 p.m.

15. ORAL COMMUNICATIONS

Fire Chief Bongard invited everyone to attend the firefighter graduation in City Council Chambers on April 18.

Fire Chief Bongard announced that Saturday, May 11, is Fire Service Day and that all fire stations will hold open houses.

Councilmember Mauno commented on the Metropolitan Water District trip to the Colorado River Aqueduct taken over the weekend. He reported that Torrance has high marks in water conservation and reclamation and exceeds many regulations in terms of water quality.

Councilmember McIntyre echoed the sentiments of Mr. Mauno.

Councilmember Nowatka asked that the funding of the meal events for flag officers and others during Armed Forces Day celebration be brought forward as a Council item.

Councilmember Scotto stated that he was honored to be invited to the ribbon cutting ceremony of the Alameda Corridor and attended with Councilmember Witkowsky. He cited statistics regarding the construction of the project and commented on the many positive impacts for the City of Torrance. He noted that only those trains delivering cargo to customers along the route will be going through Torrance, decreasing the traffic to a fraction of what it has been in the past.

Councilmember Witkowsky reported on her attendance at the ribbon cutting ceremony and commented on how the decrease in train traffic will improve the quality of life for Torrance residents.

Councilmember Witkowsky invited everyone attend Bunka Sai, the Japanese Cultural Festival sponsored by the Torrance Sister City Association held at the Torrance Cultural Arts Center on Saturday and Sunday, April 20 and 21.

Mayor Walker, noting that the budget has not been raised in the past 17 years, asked for City Council concurrence to have the City Manager bring forward an item to raise the City Council Education and Travel allowance to \$7,500 for councilmembers and \$10,000 for the mayor, in addition to registration fees, with appropriate funding sources.

Alan Lee, Torrance Municipal Employees, AFSCME, Local 1117, urged the new councilmembers to visit and evaluate the internal municipal water department.

16. EXECUTIVE SESSION

Considered earlier in the meeting, see page 1.

17. ADJOURNMENT

At 7:45 p.m., the meeting was adjourned to Tuesday, April 23, 2002, at 5:30 p.m. for an executive session, with the regular meeting commencing at 7:00 p.m. in the Council Chambers.

Attest:

/s/ Dan Walker

Mayor of the City of Torrance

/s/ Sue Herbers

Sue Herbers
City Clerk of the City of Torrance

Approved on May 21, 2002