

**MINUTES OF AN ADJOURNED REGULAR
MEETING OF THE TORRANCE CITY COUNCIL**

1. CALL TO ORDER

The Torrance City Council convened in an adjourned regular session at 5:30 p.m. on Tuesday, February 24, 2009 in City Council Chambers at Torrance City Hall.

ROLL CALL

Present: Councilmembers Barnett, Brewer, Furey, Numark, Rhilinger, Sutherland, and Mayor Scotto.

Absent: None.

Also Present: City Manager Jackson, Assistant City Attorney Pohl, City Clerk Herbers, and other staff representatives.

Agenda Item 18 was considered out of order at this time.

18. EXECUTIVE SESSION

The City Council immediately recessed to closed session to confer with the City Manager and City Attorney on agenda matters listed under 18A) Conference with Labor Negotiator, 18B) Conference with Legal Counsel – Existing Litigation, and 18C) Real Property – Conference with Real Property Negotiator, pursuant to California Government Code § 54957.6, 54956.9(a) and 54956.8.

The City Council reconvened at 7:03 p.m.

2. FLAG SALUTE/INVOCATION

The flag salute was led by Todd Hays, co-president of Old Torrance Neighborhood Association.

Councilmember Brewer gave the non-sectarian invocation.

3. REPORT OF CITY CLERK ON POSTING OF THE AGENDA / MOTION TO WAIVE FURTHER READING

City Clerk Herbers reported that the agenda was posted on the Public Notice Board at 3031 Torrance Boulevard on Thursday, February 19, 2009, with an addendum posted on Friday, February 20.

MOTION: Councilmember Brewer moved that after the City Clerk has read aloud the number and title to any resolution or ordinance on the meeting agenda, the further reading thereof shall be waived, reserving and guaranteeing to each Councilmember the right to demand the reading of any such resolution or ordinance in regular order. The motion was seconded by Councilmember Rhilinger and passed by unanimous roll call vote.

4. WITHDRAWN, DEFERRED OR SUPPLEMENTAL ITEMS

Councilmember Rhilinger requested that Item 6D be withdrawn due to confusion about eligibility requirements and a lack of sufficient applicants. Hearing no objection, Mayor Scotto so ordered and the item was rescheduled for the April 7, 2009 City Council meeting.

City Clerk Herbers announced a Commissioner Certification Training class to be held on March 25, with reservations required for attendance. She noted that current commissioners and those already on the interest list will be notified and reservation forms will be available on the website within the week.

Mayor Scotto noted material available at the meeting on Item 8G, supplemental material on Item 12F, and addendum Items 6E, 6F, and 6G.

5. COUNCIL COMMITTEE MEETINGS AND ANNOUNCEMENTS

Councilmember Sutherland reported that the Armed Forces Day Committee had met earlier in the day to discuss banner replacement, a fireworks show, and the luncheon venue.

Councilmember Furey asked that the meeting be adjourned in memory of Cori Dayne Desmond, lifelong resident and 1998 North High School graduate.

Fire Chief Racowski asked that the meeting also be adjourned in memory of retired fire captain Jack Garland who passed away on February 17.

6. COMMUNITY MATTERS

6A. RESOLUTION NO. 2009-13 RE DONALD J. GRIFFIN

RESOLUTION NO. 2009-13

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE HONORING FIREFIGHTER **DONALD J. GRIFFIN** UPON HIS RETIREMENT FROM THE CITY AFTER TWENTY-SIX YEARS OF SERVICE

MOTION: Councilmember Brewer moved for the adoption of Resolution No. 2009-13. The motion was seconded by Councilmember Sutherland and passed by unanimous roll call vote.

To be presented at a later date.

6A. RESOLUTION NO. 2009-14 RE MICHAEL T. SWENSSON

RESOLUTION NO. 2009-14

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE HONORING FIRE ENGINEER **MICHAEL T. SWENSSON** UPON HIS RETIREMENT FROM THE CITY AFTER TWENTY-FIVE YEARS OF SERVICE

MOTION: Councilmember Brewer moved for the adoption of Resolution No. 2009-14. The motion was seconded by Councilmember Sutherland and passed by unanimous roll call vote.

To be presented at a later date.

6C. PRESENTATION ON TEAM POLICING

Police Chief Neu gave a PowerPoint presentation on the restructuring of Torrance Police Department's Patrol Division to implement "team policing" in order to better allocate resources, create more equitable workloads, and enhance service to the community.

Mayor Scotto, echoed by Councilmember Numark and Councilmember Barnett, expressed support for the change to team policing and commended Police Chief Neu and his staff for their efforts.

6D. APPOINTMENT OF ETHICS AND INTEGRITY COMMITTEE MEMBERS

Recommendation

Recommendation of the City Clerk that City Council review applications and appoint members to fill five positions on the newly established Torrance Ethics and Integrity Committee. The City Clerk will administer the oath of office to members present.

Item was deferred to April 7, 2009.

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Items 6E, 6F and 6G were added after the City Council agenda was prepared on Thursday, February 19.

6E. PROCLAMATION RE OLD TORRANCE NEIGHBORHOOD ASSOCIATION

Mayor Scotto presented a proclamation recognizing Old Torrance Neighborhood Association for its outstanding contributions and dedicated service to the community to Janet and Charles Payne and Debbie and Todd Hays.

6F. PROCLAMATION RE DOUBLETREE HOTEL

Mayor Scotto presented a proclamation recognizing the Doubletree Hotel for its outstanding contributions to the Kiwanis Club of Torrance and dedicated service to the community to Stephanie Yee, Catering and Convention Services Manager, Doubletree Hotel.

6G. PROCLAMATION RE TORRANCE POLICE DEPARTMENT

Mayor Scotto presented a proclamation recognizing the Torrance Police Department for its outstanding contributions to the Kiwanis Club of Torrance and dedicated service to the community to Service Officer Luz Aceves and Lieutenant Steve D'Anjou.

7. ORAL COMMUNICATIONS

7A. Roberta Blowers announced a Hollywood Riviera Homeowners Association meeting at Richardson Middle School on Wednesday, February 25, at 7:00 p.m., with topics to include a discussion of a potential ordinance regulating rooftop decks. She announced that the association will be offering scholarships for college-bound students who live in the Riviera area, with applications available at the South High School counseling office or online at www.hollywoodriviera.org.

7B. Bonnie Mae Barnard, Save Historic Old Torrance, announced the 4th Annual Preservation Extravaganza on Saturday, March 14, at 6:00 p.m. at the Torrance Marriott, with additional information available at www.savehistoricoldtorrance.com or 310.320.0269.

7C. Aileen Yoon, Torrance Youth Council, noted that the Youth Forum was held earlier in the day at the ATTiC with students from all four Torrance high schools and Bishop Montgomery High School in attendance.

8. CONSENT CALENDAR

8A. AMENDMENT TO AGREEMENT FOR LEGAL SERVICES

Recommendation

Recommendation of the City Attorney that City Council approve a second amendment to the fee agreement with the law firm of Woodruff, Spadlin, & Smart (C2008-188) for an additional \$50,000 for a total not to exceed amount of \$89,000 to provide legal services.

8B. AGREEMENT RE DEDICATED INTERNET ACCESS

Recommendation

Recommendation of the Information Technology Director that City Council authorize an agreement with Time Warner Cable to purchase dedicated internet access circuits for City Hall and Zamperini Airport for a term of three years in the amount of \$59,493.

8C. YOUTH COUNCIL 2007-2008 ANNUAL REPORT

Recommendation

Recommendation of the Youth Council and the Community Services Director that City Council accept and file the 2007-2008 Youth Council Annual Report.

Considered separately, see page 6.

8D. CHANGE ORDER RE TURNOUT PANTS AND COATS

Recommendation

Recommendation of the Fire Chief that City Council authorize a change order to the existing purchase order with L. N. Curtis & Sons in an amount not to exceed \$31,000 (includes sales tax) to provide Globe turnout pants and coats as needed by the Fire Department. This change order will increase the total purchase order amount to \$70,000.

8E. AGREEMENT FOR DESIGN SERVICES RE RESIDENTIAL CURB, GUTTER AND SIDEWALK REPLACEMENT

Recommendation

Recommendation of the Public Works Director that City Council award a consulting services agreement in the amount of \$75,685 to CBM Consulting, Inc. of Gardena, CA to perform design services for the FY 2008-2009 Residential Curb, Gutter & Sidewalk Replacement, I-93.

8F. REVISED CLASS SPECIFICATIONS FOR BUS OPERATOR AND TRANSIT DISPATCHER

Recommendation

Recommendation of the Human Resources Director and the Civil Service Commission that City Council approve the revised class specification for Bus Operator and Transit Dispatcher.

8G. CLASS SPECIFICATION FOR RELIEF BUS OPERATOR

Recommendation

Recommendation of the Human Resources Director and the Civil Service Commission that City Council approve the proposed class specification for Relief Bus Operator.

8H. AWARD OF GRANT TO TORRANCE SISTER CITY ASSOCIATION

Recommendation

Recommendation of the Community Services Director that City Council award the Torrance Sister City Association a grant in the amount of \$1,500.

8I. CONTRACT SERVICES AGREEMENT RE BASEBALL AND SOFTBALL INSTRUCTION

Recommendation

Recommendation of the Community Services Director that City Council approve a contract services agreement in the amount of \$51,540 with the South Bay Sports Academy for youth baseball and softball instruction.

8J. AGREEMENT RE CONSTRUCTION OF ZAMPERINI FIELD SECURITY PROJECT – FENCE

Recommendation

Recommendation of the Public Works Director that City Council:

- 1) Approve the plans and specifications for construction of the Zamperini Field Security Project – Fence (B2009-03);
- 2) Accept the error in the base bid price of the lowest bidder, Quality Fence Company, that was corrected from \$231,114.75 to \$230,718.75, and agreed by the bidder, and
- 3) Award a public works agreement, with a 12-month term to Quality Fence Company, Inc., of Paramount, CA, in the amount of \$259,428.75, including Alternative Bid Item 2, and authorize a 5% contingency in the amount of \$12,971.44 for the construction of the Zamperini Field Security Project – Fence.

MOTION: Councilmember Furey moved for the approval of Consent Calendar Items 8A, 8B and 8D through 8J. The motion was seconded by Councilmember Numark and passed by unanimous roll call vote.

Consent Calendar Item 8C was considered separately at this time.

8C. YOUTH COUNCIL 2007-2008 ANNUAL REPORT

Recommendation

Recommendation of the Youth Council and the Community Services Director that City Council accept and file the 2007-2008 Youth Council Annual Report.

Brad Moylen, chair of Torrance Youth Council, highlighted the Youth Council's activities for 2007-2008, including staffing Spring and Fall Boutiques at Wilson Park, coordinating the annual Youth Forum, and awarding Beat the Odds scholarships to five high school seniors.

MOTION: Councilmember Brewer moved to accept and file the report. The motion was seconded by Councilmember Rhilinger and passed by unanimous roll call vote.

12. ADMINISTRATIVE MATTERS

12A. RESOLUTION AMENDING TORRANCE MUNICIPAL EMPLOYEES MOU

Recommendation

Recommendation of the Human Resources Director that City Council adopt a Resolution amending the Memorandum of Understanding for the Torrance Municipal Employees - AFSCME, Local 1117 Resolution No. 2007-78 to implement the proposed salary ranges for Apprentice Relief Bus Operator, Relief Bus Operator, and Transit Dispatcher.

Human Resources Manager Lawrence reported that staff has met and conferred with representatives of TME-AFSCME, Local 1117, and they concur with the proposed changes.

MOTION: Councilmember Barnett moved to concur with the staff recommendation. The motion was seconded by Councilmember Rhilinger and passed by unanimous roll call vote.

RESOLUTION NO. 2009-15

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE AMENDING RESOLUTION NO. 2007-78 SETTING FORTH CHANGES REGARDING THE HOURS, WAGES, AND WORKING CONDITIONS FOR EMPLOYEES REPRESENTED BY THE TORRANCE MUNICIPAL EMPLOYEES – AFSCME, LOCAL 1117

MOTION: Councilmember Brewer moved for the adoption of Resolution No. 2009-15. The motion was seconded by Councilmember Sutherland and passed by unanimous roll call vote.

12B WORKSHOP/PUBLIC HEARING DATES FOR 2009-2011 BUDGET

Recommendation

Recommendation of the Finance Director that City Council approve May 5 and May 12, 2009, as dates to conduct two budget workshops/public hearings on the City's two-year 2009-2011 Operating Budget inclusive of revisions to address revenue shortfalls and expenditure fluctuations.

Finance Director Tsao reported that staff was recommending that the dates for the budget workshops/public hearings be changed to May 12 and May 19, 2009.

Noting that the City Manager has asked all departments to provide budget scenarios for 2% and 4% reductions to address the budget shortfall, Councilmember Numark requested that departments also be asked to provide scenarios for 6% reductions so the Council would have more options to consider.

City Manager Jackson expressed concerns that a 6% reduction would require a restructuring of the budget, with the elimination of several positions and a decrease in service levels.

Finance Director Tsao stated that staff believes cuts in the 2-4% range will be sufficient to cover the budget shortfall.

A brief discussion ensued, and it was the consensus of the Council not to require departments to prepare a 6% budget reduction scenario because it was felt that such severe reductions were not necessary at this time and it could cause needless worry for employees in positions identified for possible elimination.

Councilmember Numark encouraged City departments to think "out-of-the-box" when considering ways to reduce their budgets.

Charles Deemer, Torrance, suggested that the second budget workshop/public hearing be scheduled after the May 19 State election because there are seven ballot measures that could potentially affect local revenues.

It was the consensus of the Council to schedule the budget hearings/workshops for May 12 and June 2, 2009.

MOTION: Councilmember Barnett moved to concur with the staff recommendation, with the budget hearings/workshops to be held on May 12 and June 2, 2009. The motion was seconded by Councilmember Rhlinger and passed by unanimous roll call vote.

12C. RESOLUTION AMENDING TPSA MOU

Recommendation

Recommendation of the City Manager that City Council adopt a Resolution pursuant to Memorandum of Understanding amending Resolution No. 2007-56 setting forth hours, wages and working conditions for employees represented by the Torrance Professional & Supervisory Association, modifying Section 3.2(D)13, Premium Pay, to add Park Services Supervisor to the Qualified Applicator Certification pay.

Assistant to the City Manager Chaparyan reported that the proposed modifications are necessary to allow Park Services Supervisors who are responsible for supervising the spraying of restricted pesticides to receive premium pay.

MOTION: Councilmember Barnett moved to concur with the staff recommendation. The motion was seconded by Councilmember Rhilinger and passed by unanimous roll call vote.

RESOLUTION NO. 2009-16

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE AMENDING RESOLUTION NO. 2007-56 SETTING FORTH CHANGES REGARDING THE HOURS, WAGES, AND WORKING CONDITIONS FOR EMPLOYEES REPRESENTED BY THE TORRANCE PROFESSIONAL AND SUPERVISORY ASSOCIATION (TPSA)

MOTION: Councilmember Brewer moved for the adoption of Resolution No. 2009-16. The motion was seconded by Councilmember Sutherland and passed by unanimous roll call vote.

The City Council recessed from 8:30 p.m. to 8:46 p.m.

12D. RESOLUTION RE TORRANCE POLICE OFFICERS ASSOCIATION

Recommendation

Recommendation of the City Manager that City Council adopt a Resolution pursuant to a Memorandum of Understanding setting forth the hours, wages and working conditions for employees represented by the Torrance Police Officers Association (TPOA) for the period February 1, 2009 to December 31, 2011, and approve the conversion of eleven sworn positions to civilian subject matter experts as part of the Team Policing plan implementation.

Councilmember Rhilinger announced that she was recusing herself from voting on this matter because she is a retired Torrance police officer and exited Council Chambers.

Police Chief Neu reported that the conversion of the 11 sworn positions to civilian positions will enhance the department's ability to service the community and will not take any police officers off the street.

MOTION: Councilmember Barnett moved to concur with the staff recommendation. The motion was seconded by Councilmember Brewer and passed by unanimous roll call vote (absent Councilmember Rhilinger).

RESOLUTION NO. 2009-17

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE SETTING FORTH HOURS, WAGES, AND WORKING CONDITIONS FOR EMPLOYEES REPRESENTED BY THE TORRANCE POLICE OFFICERS ASSOCIATION (TPOA) AND REPEALING RESOLUTION NO. 2005-56

MOTION: Councilmember Brewer moved for the adoption of Resolution No. 2009-17. The motion was seconded by Councilmember Sutherland and passed by unanimous roll call vote (absent Councilmember Rhilinger).

Councilmember Rhilinger returned to the dais at this time.

12E. SETTING HEARING DATE FOR VACATION OF PORTION OF 242ND STREET

Recommendation

Recommendation of the Community Development Director and City Manager that City Council adopt a Resolution declaring the intention to vacate a portion of 242nd Street between Hawthorne Boulevard and Pacific Coast Highway and setting March 24, 2009, as the date for the hearing thereon.

Associate Civil Engineer Symons reported that the proposed vacation was necessary to facilitate the commercial project recently approved by the City Council at the southeast corner of Pacific Coast Highway and Hawthorne Boulevard.

MOTION: Councilmember Barnett moved to concur with the staff recommendation. The motion was seconded by Councilmember Rhilinger and passed by unanimous roll call vote.

RESOLUTION NO. 2009-18

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE
DECLARING ITS INTENTION TO VACATE A PORTION OF 242ND STREET
BETWEEN HAWTHORNE BOULEVARD AND PACIFIC COAST HIGHWAY IN
THE CITY OF TORRANCE; FIXING A TIME AND PLACE FOR THE PUBLIC
HEARING THEREON AND PROVIDING FOR THE PUBLICATION OF THE
RESOLUTION

MOTION: Councilmember Brewer moved for the adoption of Resolution No. 2009-18. The motion was seconded by Councilmember Sutherland and passed by unanimous roll call vote.

12F. APPROVAL OF CAPITAL PROJECTS

Recommendation

Recommendation of the Finance Director that City Council approve and appropriate \$1,195,209 from the General Fund carryover and \$53,618 from the Sewer Enterprise fund balance to finance the various departments' capital projects.

Finance Director Tsao noted supplemental material with a revised recommendation. He advised that consideration of the Capital Budget has been delayed pending additional information regarding the impact of the recently passed state budget and the federal stimulus package, however, staff was recommending approval of the following projects due to urgency (as revised):

\$120,000 for boiler replacement at Cultural Arts Center and Civic Center Library
\$75,000 for supplemental air conditioning for Torrance Police Department
computer room

\$100,000 for the installation of closed circuit security cameras at the City Yard
\$118,000 for landfill gas collection and control system at the City Yard
\$180,000 for the ADA Retrofit Police Department Building project
\$75,000 for Storm Water Basin Enhancement project
\$146,877 for bacteria control for Santa Monica Bay beaches

MOTION: Councilmember Barnett moved to approve and appropriate \$761,259 from the General Fund carryover and \$53,618 from the Sewer Enterprise fund balance to finance the above-listed capital projects. The motion was seconded by Councilmember Rhilinger and passed by unanimous roll call vote.

13. HEARINGS

13A. REALLOCATION OF 2007 COPS GRANT FUNDING

Recommendation

Recommendation of the Police Chief that City Council:

- 1) Convene a public hearing concerning Assembly Bill 3229, the 2007 Citizens Options for Public Safety (COPS) grant funding;
- 2) Receive input from staff on programs of interest to the Chief of Police and City Council as well as the public on the use of the grant funds; and
- 3) At the close of the hearing, reallocate \$87,443.54 of the 2007 COPS grant.

Mayor Scotto announced that this was the time and place for a public hearing on this matter. City Clerk Herbers confirmed that it was properly advertised.

Business Manager Anderson reported that \$87,443.54 previously allocated for the Cadet Program (\$50,000.00) and the Firearms Training Simulator Upgrade (\$37,443.44) cannot be spent by the June 30, 2009 deadline, therefore staff was recommending that the money be reallocated for the following items: Duodote kits (\$26,661.60), compound gate replacement (\$30,000.00), fitness equipment (\$15,000.00, and CLO workstations (\$15,781.94).

As no one from the public came forward to speak, the public hearing was closed.

MOTION: Councilmember Barnett moved to close the public hearing. The motion was seconded by Councilmember Rhilinger and passed by unanimous roll call vote.

MOTION: Councilmember Sutherland moved to concur with the staff recommendation. The motion was seconded by Councilmember Barnett and passed by unanimous roll call vote.

The City Council met as the Redevelopment Agency from 8:58 p.m. to 9:04 p.m.

The City Council met as the Public Housing Agency from 9:05 p.m. to 9:09 p.m.

17. ORAL COMMUNICATIONS #2

17A. Councilmember Brewer announced the 37th Annual Spaghetti Dinner sponsored by the Torrance Fire Fighters Association on Saturday, March 14, from 4:30 - 8:00 p.m. in the Ken Miller Recreation Center to benefit the Alisa Ann Ruch Burn Foundation.

