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### TORRANCE CITY COUNCIL – FEBRUARY 13, 2001

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At 10:01 p.m. the meeting was adjourned to Tuesday, February 20, 2001 at 5:30 p.m. for an executive session in the Council Chamber, with the regular meeting commencing at 7:00 p.m. in Council Chambers.

February 13, 2001

**MINUTES OF A REGULAR MEETING  
OF THE TORRANCE CITY COUNCIL**

**1. CALL TO ORDER**

The Torrance City Council convened in a regular meeting at 5:32 p.m. on Tuesday, February 13, 2001, in Council Chambers.

**ROLL CALL**

Present: Councilmembers Cribbs, Messerlian, Nowatka, Walker\*, Scotto, Witkowsky and Mayor Hardison.

Absent: None.

Also Present: City Manager Jackson, City Attorney Fellows, City Clerk Herbers and other staff representatives.

\*Councilmember Walker arrived at 5:35 p.m.

The Council immediately recessed to closed session to consider matters listed under 16 Executive Session.

**16. EXECUTIVE SESSION**

The Council recessed to closed session to confer with the City Manager and the City Attorney on the agenda matters listed under items 16.a) Conference with Legal Counsel – Existing Litigation; and 16.b) Public Employee Performance Evaluation – City Manager pursuant to California Government Code Sections 54956.9 (a) and 54957.

The Council returned to Council Chambers at 7:20 p.m., and the meeting reconvened in regular agenda order.

**2. FLAG SALUTE/INVOCATION**

The Pledge of Allegiance was led by Toni Warner, Vice President of the Cultural Involvement Division of Torrance Area Chamber of Commerce.

The invocation was given by Reverend Richard Talley, First Christian Church.

**3. AFFIDAVIT OF POSTING/WAIVE FURTHER READING**

**MOTION:** Councilmember Cribbs moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting. The motion was seconded by Councilmember Nowatka and a voice vote reflected unanimous approval.

**MOTION:** Councilmember Cribbs moved that after the City Clerk has read aloud the number and title to any resolution or ordinance on the meeting agenda, the further reading

thereof shall be waived, reserving and guaranteeing to each Councilmember the right to demand the reading of any such resolution or ordinance in regular order. The motion was seconded by Councilmember Nowatka and a voice vote reflected unanimous approval.

**4. WITHDRAWN OR DEFERRED ITEMS**

City Manager Jackson reported that City Clerk Herbers had requested that item 7a be withdrawn.

**5. COUNCIL COMMITTEE MEETINGS AND ANNOUNCEMENTS**

None.

**6. COMMUNITY MATTERS**

**6a. PROCLAMATION RECOGNIZING THE FOURTH ANNUAL BLACK HISTORY CELEBRATION**

Mayor Hardison presented a proclamation recognizing the Fourth Annual Black History Celebration in the City of Torrance occurring on Friday, February 16, 2001 to James Autrey, Co-Chair of the Black History Celebration event, Richard Tsao, Vice-Chair of the Torrance Chamber of Commerce, and Toni Warner, Vice President of the Cultural Involvement Division.

Ms. Warner thanked the Mayor and City Council for the proclamation and their ongoing support of their diversification programs.

**6b. PROCLAMATION RE NATIONAL ENGINEERS' WEEK**

Mayor Hardison presented a proclamation declaring February 18-24, 2001 as National Engineers' Week in the City of Torrance to Project Managers Craig Bilezerian, Chino Consunji, and John Dettle of the Engineering Department.

John Dettle thanked the Mayor and City Council for the proclamation acknowledging the work that they do to improve the City's infrastructure and he noted that they share common goals to improve the community.

**7. CONSENT CALENDAR**

Item 7a was withdrawn.

**7a. MINUTES OF JANUARY 9, 2001**

**7b. CURB, GUTTER AND SIDEWALK REPLACEMENT PROGRAM**

**Recommendation**

Recommendation of the Engineering Director that City Council:

1. Approve the Plans and Specifications for the Construction of the Curb, Gutter and Sidewalk Replacement Program, I-1 (Northeast Torrance), B2001-02;

2. Award a Public Works Agreement to Ranco Corporation in the amount of \$247,388.88 and authorize a 5% contingency in the amount of \$12,369.44 for the construction of this project;
3. Authorize staff to prepare a standard Public Works Agreement between the City and Ranco Corporation; and
4. Authorize the Mayor to execute and City Clerk to attest to said Agreement.

**7c. MODIFICATION TO ARTESIA BLVD. STREET IMPROVEMENT PROJECT**

**Recommendation**

Recommendation of the Engineering Director that City Council authorize the following modification to the Artesia Boulevard Street Improvement Project:

1. Approve a Second Amendment to Professional Services Agreement No. C99-181 with SA Associates and authorize the Mayor to execute and the City Clerk to attest to an amendment for additional water main design for Artesia Boulevard in the amount of \$6,100 with a time extension to August 16, 2001 and
2. Appropriate an additional \$185,300 from the Water Enterprise Fund for the construction of Artesia Boulevard water mains.

**7d. AMENDMENTS TO ARTESIA BLVD. STREET IMPROVEMENTS**

**Recommendation**

Recommendation of the Engineering Director that City Council authorize the following amendments to the Artesia Boulevard Street Improvement Project:

1. Approve an Agreement and authorize the Mayor to execute and the City Clerk to attest to an agreement between West Basin Municipal Water District and the City of Torrance to reimburse the City \$474,500 for construction of recycled water mains in and near Artesia Boulevard; and
- 2) Appropriate an additional \$567,700 from the Water Enterprise Fund to Water Main Replacement, Artesia Boulevard, I-26, for the construction of recycled water mains and on-site irrigation retrofit work.

**MOTION:** Councilmember Witkowsky moved for the approval of Consent Calendar items 7b through 7d as written. The motion was seconded by Councilmember Scotto and passed by unanimous roll call vote.

**11. ADMINISTRATIVE MATTERS**

**11a. REPORT RE JANUARY 17, 2001 JOINT MEETING WITH TORRANCE UNIFIED SCHOOL DISTRICT**

Recommendation of the City Council Committee on Citizen Development and Enrichment that the City Council as a whole receive and file a report on the January 17, 2001 joint meeting with the Torrance Unified School District.

Councilmember Cribbs reported that they had an informative meeting and had discussed school landscaping and drainage at Towers School and what could be done to mitigate traffic problems. She noted that a substantial amount of money would have to be spent in order to alleviate traffic concerns and they had not found a viable solution. She

reported that the parking configuration would not be changing at Walteria, and the school district was briefed on the budget process and focus areas and they discussed the conservation of energy resources in the future and beneficial cooperation between the two agencies. Councilmember Cribbs announced that the next quarterly meeting would be Wednesday, April 18 at 4:00 p.m.

In response to an inquiry from Mayor Hardison, Councilmember Cribbs stated that the school district was not interested in going to busing for Walteria and that fees did not seem to be an issue and that parents were not likely to use carpools or buses as they want to drop off children at their convenience.

Councilmember Scotto noted that there was concern that the City would have to spend money on sidewalk on Beryl or to the east of the driveway and Councilmember Cribbs pointed out that did not address the real issue of the cars. He stated that further meetings may be necessary.

Responding to Mayor Hardison's concerns regarding congestion, Police Chief Herren stated that that traffic officers have set up valet programs at other schools and were also looking into an ordinance to prohibit where children were dropped off as there are many concerns with children being put in danger by being dropped off in unsafe locations.

In response to a suggestion by Councilmember Witkowsky to use property in front of Walteria for a cut in for a valet turn around, Councilmember Cribbs noted that the education code had certain requirements for free area and they were running out of available room.

Engineering Director Burt reported that the school district had parking problems for faculty at Walteria and there had been an issue with the terminus of the Hawthorne route being located right by Madison, but Torrance Transit has agreed to permanently relocate that terminus.

In response to an inquiry from Councilmember Messerlian, Engineering Director Burt noted that the suggestion of diagonal parking and the cut away was abandoned for safety reasons. He added that with school buses, the crossing guard, and cars dropping off, there was no advantage to putting in a different configuration.

Councilmember Cribbs stated that the problem at Towers school would be long term and they would be able to accommodate some of the requests, but not all of them. She thanked Engineering Director Burt for his presence at the meeting and his help in resolving some of their issues.

**MOTION:** Councilmember Cribbs moved to receive and file the report on the January 17, 2001 joint meeting with the Torrance Unified School District with comments. Councilmember Walker seconded the motion and hearing no objection, Mayor Hardison so ordered.

11b. **REPEAL OF RESOLUTION NO. 2000-89 RE FIRE AND POLICE RECRUIT AND ADOPTION OF RESOLUTION NOS. 2001-10 AND 2001-11**

Recommendation of the City Manager that City Council repeal Resolution No. 2000-89 for the Fire and Police Recruit and adopt a new Resolution making the following changes:

1. Change the title to Police and Fire "Trainees";
2. Add the trainees to the PERS system for miscellaneous employees;
3. Increase health insurance contributions to \$427 for Police and make PERS health insurance benefits available to trainees, effective April 1, 2001; and
4. Increase the pay of the Fire "Trainees."

Assistant City Manager Keane presented the material of record.

**RESOLUTION NO. 2001-10**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE SETTING FORTH HOURS, WAGES, AND WORKING CONDITIONS FOR POLICE AND FIRE TRAINEES FOR THE PERIOD STARTING FEBRUARY 11, 2001. (MOU)**

**MOTION:** Councilmember Messerlian moved to adopt Resolution No. 2001-10. Councilmember Nowatka seconded the motion and a roll call vote reflected unanimous approval.

**RESOLUTION NO. 2001-11**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE FIXING THE EMPLOYER'S CONTRIBUTION UNDER THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT.**

**MOTION:** Councilmember Messerlian moved to adopt Resolution No. 2001-11. Councilmember Nowatka seconded the motion and a roll call vote reflected unanimous approval.

11c. **RESOLUTION NO. 2001-12 RE FUNDING FROM CALIFORNIA ENERGY COMMISSION**

Recommendation of the Street Services Director that City Council adopt a Resolution authorizing the Street Services Director to apply for funding from the California Energy Commission to replace incandescent traffic signals along Crenshaw Boulevard within the City limits with those using Light Emitting Diodes (LED's) pursuant to AB 970.

Street Services Director Bell noted that it was an application to grant funds which have already been committed to help with the energy crisis. Mike Sickles, Operations Manager, provided a sample of a 12 inch, 12 watt, LED red light which replaces a 135 watt bulb, and he noted that they could recoup dollars spent in one year with the grant or in three

years without the grant at today's rates. The cost is about \$73 per fixture vs. a cost of \$4 for an incandescent bulb.

In response to an inquiry from Mayor Hardison, Street Services Director Bell stated that they had ordered some lights and were using the red primarily because it provided the best value. He explained that grant they applied for pertained to a project only for Crenshaw within the City limits and they would look at others on Torrance Blvd. and other selected intersections.

Scott Gobble with Southern California Edison applauded the City of Torrance for being one of the leading cities in the South Bay for taking energy conservation seriously and noted that there would be additional funding coming as part of the \$400 million allocated by the Governor and they were looking for the funds to come out shortly after March 1. He encouraged the City to get paperwork in early to get their share of the funds and thanked the City for their conservation efforts.

In response to an observation by Mayor Hardison that they had avoided the blackouts, Mr. Gobble indicated that conservation was working and commercial customers were cooperating by interrupting their loads to help the State avoid rolling blackouts. He explained every little bit helped and the hours between 4-7 p.m. and 6-9 a.m. were most important for conserving energy and the cold weather made it more critical.

#### **RESOLUTION NO. 2001-12**

#### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE AUTHORIZING PARTICIPATION IN THE STATE OF CALIFORNIA ELECTRICITY PEAK LOAD REDUCTION PROGRAM-LIGHT EMITTING DIODE TRAFFIC SIGNALS.**

**MOTION:** Councilmember Messerlian moved to adopt Resolution No. 2001-12. Councilmember Scotto seconded the motion and a roll call vote reflected unanimous approval.

#### **11d. REVIEW OF REPORTS ON THE IMPACTS OF APPEAL OF THE STREET LIGHTING ASSESSMENT DISTRICT**

Recommendation of the City Clerk that City Council review the reports on the impacts of a repeal of the Street Lighting Assessment District and take action as appropriate.

Mayor Hardison indicated that there were two supplements available

City Clerk Herbers noted that recommendations had changed due to actions taken during the adjourned regular meeting on February 8 and if no action was taken, the item would be placed on the regular election of March 2, 2002.

City Clerk Herbers reported that a comparison of election suppliers Sequoia Pacific and Martin & Chapman indicated that costs would be about the same and she noted that a stand alone election should not exceed \$100,000. Additional costs included postage, publication of notices, charges from the Registrar's office and hiring election workers. She explained that for the November 6, 2001 election there would be three Torrance Unified

School District trustee positions and two seats representing El Camino and Torrance for the El Camino Community College District so some of the costs would be shared by the districts and if there were no more candidates than incumbents in these districts the election could be canceled at which time the City would have to bear a higher proportion of the cost.

City Clerk Herbers indicated that the L.A. County Registrar's Office had discontinued the 46% discount which Torrance had received in the past and there would be increased costs due to multi-lingual requirements. She commented that the primary election would not be an open primary and the county would have to go to the added expense of producing ballots for each ballot group.

Councilmember Cribbs received clarification from City Clerk Herbers that the election on March 5, 2002 was nonpartisan and the item would be on the bottom of the ballot regardless of which party you were in.

City Clerk Herbers indicated that costs for the primary included printing costs of \$600 per page charged by the County for candidate statements printed on the ballot.

In response to an inquiry from Councilmember Messerlian, City Clerk Herbers explained that she had also included costs for a second measure should the City Council choose to put an additional one on the ballot and noted that she had only received a verbal estimate which she was not confident about.

Councilmember Walker also expressed skepticism about the County's estimates and felt it was a decision where they needed the most participation with consolidation of the statewide primary and also the best cost.

Mayor Hardison received clarification that City Clerk Herbers that the costs could be higher.

In response to an inquiry from Mayor Hardison, City Manager Jackson explained that the elections of June 2001 and March 2002 would require them to do engineering reports prior to the election and if the election was such that they could not address the assessment they would lose the money spent on the reports. In both cases the City would have to incur costs upfront and if the district was collapsed the City would not be able to recoup.

Planning Director Gibson noted that depending on the timing of the election they could incur costs of up to \$60,000.

Rick Marshall, 2065 W. 235<sup>th</sup> Street, the proponent of the initiative read his comments into the record.

"In our form of government, elections are as important as the policy that becomes law. They are because people make the policy with their decision. Tonight, I ask the Council to place our initiative to repeal street lighting assessments in Torrance on the ballot at the June 5th election. The policy question of this initiative is whether the practice of add-on taxes for things that are naturally part of the base-line property tax established by Proposition 13 shall be continued or not. Too often, Torrance property owners are taxed for popular and necessary programs so as to free up budget money for less popular programs.

If other budget items require funding, let the case be made for them and the taxes to pay for them. Bait and switch is not good business and it is not government, indeed it is unfair.

The street lighting assessment for LLD No. 99-1 passed by approximately \$87,000 in property tax. Our City as a holder in common, had a vote of approximately \$94,000 which essentially decided the outcome. Parks, city buildings and runways that do not pay tax, defeated homeowners who actually foot the bill. Property owned by all was used to pass a tax that certainly was not supported by all or even a majority of all. On a per vote basis more people voted against the tax than voted for it.

Newton Young, James Henry and myself, along with thousands of other taxpayers in this city, were not represented. On every thoroughfare of our city there are blue bags covering every other street light – a result of a state mandate to save electricity. But while we save, our fixed cost contract doesn't return any savings to our City's general fund. We pay to put the bags up and we pay to take them down – 60 days later. The "deal" may protect our city from price "spikes" but it does not reduce our costs.

It is time to set priorities and get our house in order. This initiative offers the community a chance to consider and weigh-in on our city street lighting needs and how they are funded. Whatever the election outcome, funding for street lighting or lack thereof will not be an asterisk in the budget, looming like a bird of prey, waiting to pounce when least expected.

If the voters pass our initiative, the resulting tax relief will help offset their higher utility bills. And the council will have the information they need for budget adjustment at the start, rather than the middle of the two-year budget cycle. If it is defeated, the uncertainty will be removed from the council's budget deliberations – at least for street lighting.

In times like these Mark Twain's advice is best, "Always do right; this will gratify some people and astonish the rest." I urge the council to "do right" and place this initiative before the voters at the next established election date as identified by the City Clerk, June 5, 2001."

Councilmember Messerlian acknowledged Mr. Marshall's concerns and asked what the next date Mr. Marshall would choose if the Council did not decide upon June, 2001. Mr. Marshall responded that March 2002 would be just as good as the June date as the change would not take effect until the next fiscal year following the initiative and the result would be the same whether the election was in November or March from a taxpayer prospective. Councilmember Messerlian observed that a November election would give the budget planners a 3-4 month lead time to plan and Mr. Marshall responded that the initiative was not done in secret and he hoped that someone had been making contingency plans.

Mayor Hardison clarified that the City of Torrance followed the Proposition 218 process rather than a regular voting process whereby anyone who paid the lighting assessment received a vote weighted by the amount of property held. Mr. Marshall acknowledged that the City had followed the proper rules of the process and indicated that he had no problem with the legality of the process.

In response to an inquiry from Mayor Hardison, Mr. Marshall explained that in addition to street lighting, taxes for police and fire should come out of the 1% of Proposition 13 monies and he commented that Proposition 218 was called a "Right to Vote on Taxes

Act” and the initiative provided a measure of protection for small property owners vs. large property owners.

Mayor Hardison clarified that though Mr. Marshall indicated that the residential property owners paid the majority of the assessment, her figures showed that residential property owners paid less than 30%. Mr. Marshall acknowledged that fact and stated that he was for a fair taxation system and he felt it should be the same for everyone.

In response to an inquiry from Councilmember Walker, Mr. Marshall explained that they were interested in informed voter participation and therefore would be interested in the June 2001 election even though the turnout might be lower than at other elections.

**MOTION:** Councilmember Scotto moved to select the November 6, 2001 Unified School District election for placement of the measure to repeal street lighting assessments. Councilmember Nowatka seconded the motion and a roll call vote reflected unanimous approval with the exception of Councilmember Walker who dissented.

Councilmember Messerlian commented that President Lincoln, who’s birthday had just passed, had faith in the people to make the right decision given the facts and he agreed and expressed confidence that the people would make the right decision and their job as Councilmembers, was to carry out the will of the people.

City Clerk Herbers stated that they would bring back enabling resolutions at the necessary time and responding to Mayor Hardison’s request, stated that all time frames would be brought forward in event the City Council wanted to put a companion measure on the ballot.

## **12. HEARINGS**

### **12a. RESOLUTION RE CONDITIONED PRECISE PLAN (PRE00-00030) STEVE AND DIBA WICKLINE**

Recommendation of the Planning Commission and the Planning Director that City Council adopt a Resolution to deny the appeal and approve as conditioned a Precise Plan of Development (PRE00-00030) allowing the construction of a first and second story addition to an existing one-story residence on property located in the Hillside Overlay District, in the R-1 zone at 25820 Skylark Drive. Resolution PRE00-00030: Steve and Diba Wickline

Planning Manager Isomoto presented the material of record.

Mayor Hardison opened the public hearing at 8:27 p.m.

Councilmember Cribbs received clarification that the silhouette reflected the original proposal.

In response to an inquiry from Commissioner Walker, Planning Manager Isomoto explained that the architect indicated that the Planning Commission condition to lower the pitch of the roof by a foot would not impair the integrity of the tile roof and it could be accomplished by the pitch or other measures.

In response to an inquiry from Mayor Hardison, Planning Manager Isomoto acknowledged that concerns had been raised by the neighbors and clarified that the house to the east was 24 feet, 6 inches high as compared to the proposal of 25 feet, 10 inches. Regarding vegetation on the property, Planning Manager Isomoto reported that the Planning Commission had added a condition that the pine tree be cut by 50% and maintained at that height though there was no clarification of the height.

Councilmember Messerlian received clarification that because of the way the land slopes down, the building would measure 25 feet, 6 inches on the southerly side and 25 feet on the other side, and he noted that the view would not be measurably impacted.

Diba Wickline, 25820 Skylark Drive, reported that they had been working on the plan for 4 years and had tried hard to minimally impact the neighbors and take everyone into consideration. She added that they loved their home but had 5 people living in a 1,000 sq. ft. space and needed additional space to accommodate the family. She thanked the Council for the opportunity to speak and noted that they had changed the pitch of the roof and it now had 9 different roof angles to minimize effect on the neighbors.

In response to an inquiry from Mayor Hardison, Ms. Wickline explained that they trimmed the two large trees in the backyard and one on the sideyard every other year and though it was quite costly, they were diligent about it and she would like to keep them.

Sharon Kulpaca, 26025 Calmhill Drive, expressed concern about the impact of the addition on her view and stated that she had lived there 30 years and the hillside overlay ordinance should protect the view. Ms. Kulpaca reported that the house next door obstructed her view and she had been advised by a real estate agent that the proposed development and resulting additional loss of view would cause her to lose between \$25-30,000 dollars. She indicated that to her knowledge the trees had never been trimmed.

Councilmember Witkowsky commented that she had visited Ms. Kulpaca's house and there were many other homes with trees and there was a city view at present because the trees did not have leaves, but once they filled in she would have no view at all. Ms. Kulpaca acknowledged that the trees were taller than the silhouette, but she indicated that there was a beautiful view at night with the city lights visible through the trees.

Walter Gates, 2705 Portobello Drive, stated that he had lived at that location for 46 years and expressed support for the addition, noting that the trees obscured the proposed second story and all three houses to the east had a second story.

**MOTION:** At 8:44 p.m. Councilmember Cribbs moved to close the public hearing. Councilmember Witkowsky seconded the motion and a roll call vote reflected unanimous approval.

Mayor Hardison reported that since the agenda was posted they had received an additional letter from Jeff and Joanne Katz that would also be part of the record.

**MOTION:** Councilmember Witkowsky moved to concur with the Planning Commission and deny the appeal and approve PRE00-00030 as conditioned.

Councilmember Cribbs seconded the motion and a roll call vote reflected unanimous approval.

#### RESOLUTION NO. 2001-13

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE APPROVING A PRECISE PLAN OF DEVELOPMENT AS PROVIDED FOR IN DIVISION 9, CHAPTER 1, ARTICLE 41 OF THE TORRANCE MUNICIPAL CODE TO ALLOW THE CONSTRUCTION OF A FIRST AND SECOND STORY ADDITION TO AN EXISTING ONE-STORY SINGLE FAMILY RESIDENCE ON PROPERTY LOCATED IN THE HILLSIDE OVERLAY DISTRICT, IN THE R-1 ZONE AT 25820 SKYLARK DRIVE PRE00-00030; STEVE AND DIBA WICKLINE**

**MOTION:** Councilmember Messerlian moved to adopt Resolution 2001-13. Councilmember Scotto seconded the motion and a roll call vote reflected unanimous approval.

\*

The Torrance Redevelopment Agency met from 8:47 p.m. to 8:48 p.m.

\*

#### 15. ORAL COMMUNICATIONS

**15a.** Street Services Director Bell showed the City Council a photo cell or light sensor as an example of what the City had removed from the top of the street lights for the duration of the power emergency.

**15b.** Councilmember Cribbs extended an invitation to the dedication of the basement of the Katy Geissert Library on February 22 at 3:30 p.m.

**15c.** In response to an inquiry from Councilmember Messerlian, Fire Chief Bongard stated that the faulty furnace issue was posted on its website, on Citicable and flyers had been sent to neighborhoods where there were known installations. He also reported that Channel 4 was continuing stories with a link to the City's website and that there were many hits from all parts of the country.

**15d.** Councilmembers Scotto, Walker and Witkowsky wished everyone a Happy Valentines Day.

**15e.** Mayor Hardison commented on the sidewalk displacements in the Riviera and Street Services Director Bell acknowledged that the contractor was currently working in that area.

**15f.** Chuck Boughton, 4739 W. 27<sup>th</sup> Place, extended kudos to the Engineering staff for their work and also acknowledged the work of Mike Sickles in the Street Services Department. Mr. Boughton commented on energy issues and encouraged everyone to conserve energy.

**15g.** Councilmember Messerlian noted that he and staff appreciated the positive comments from Mr. Boughton.

**15h.** Ed Long, H.E.L.P., 1404 Cravens Avenue, reported that they had created a free brochure, the "Torrance Guide to Services for Older Adults" which was made possible by a grant from the City of Torrance and the Community Services Commission. He thanked the City for making it possible and pointed out that no other City had such a resource available. He reported that the brochure was available at City counters or by calling H.E.L.P. at 310/533-1996, or at [www.help4srs.org](http://www.help4srs.org). Mayor Hardison agreed to do what she could to alert seniors to the availability of the brochure and noted that it was very easy to read and they were to be commended for doing it.

At 9:02 p.m. the City Council recessed to a closed session to continue deliberation on matters listed on the Executive Session.

**16. EXECUTIVE SESSION**

No formal action was taken on any of the matters discussed in the Executive Session.

**17. ADJOURNMENT**

At 10:01 p.m., the meeting was adjourned to Tuesday, February 20, 2001 at 5:30 p.m., for an executive session in the Council Chamber, with the regular meeting commencing at 7:00 p.m. in Council Chambers.

Attest:

\_\_\_\_\_  
Mayor of the City of Torrance

\_\_\_\_\_  
Sue Herbers  
City Clerk of the City of Torrance

Approved on March 27, 2001