

MINUTES OF AN ADJOURNED REGULAR MEETING OF THE TORRANCE CITY COUNCIL

1. CALL TO ORDER

The Torrance City Council convened in an adjourned regular session at 6:00 p.m. on Tuesday, January 24, 2006 in City Council Chambers at Torrance City Hall.

ROLL CALL

Present: Councilmembers Guyton, Mauno, McIntyre, Nowatka, Scotto, and Mayor Pro Tem Witkowsky.

Absent: Mayor Walker.

Also Present: City Manager Jackson, City Attorney Fellows, City Clerk Herbers, and other staff representatives.

*

Agenda Item 17 was considered out of order at this time.

17. EXECUTIVE SESSION

The Council immediately recessed to closed session to confer with the City Manager and the City Attorney on agenda matters listed under 17B) Conference with Legal Counsel – Existing Litigation, pursuant to California Government Code Section 54956.9(a). Item 17A) Conference with Labor Negotiator was removed from the agenda.

The Council reconvened in Council Chambers at 7:01 p.m. No formal action was taken on any matter considered in closed session.

2. FLAG SALUTE/INVOCATION

The Pledge of Allegiance was led by Councilmember McIntyre.

Councilmember Mauno gave the non-sectarian invocation.

3. AFFIDAVIT OF POSTING/WAIVE FURTHER READING

MOTION: Councilmember McIntyre moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting. The motion was seconded by Councilmember Scotto and passed by unanimous roll call vote (absent Mayor Walker).

MOTION: Councilmember McIntyre moved that after the City Clerk has read aloud the number and title to any resolution or ordinance on the meeting agenda, the further reading thereof shall be waived, reserving and guaranteeing to each Councilmember the right to demand the reading of any such resolution or ordinance in regular order. The motion was seconded by Councilmember Scotto and passed by unanimous roll call vote (absent Mayor Walker).

4. WITHDRAWN OR DEFERRED ITEMS

Item 17A was removed from the agenda.

5. COUNCIL COMMITTEE MEETINGS AND ANNOUNCEMENTS

Mayor Pro Tem Witkowsky asked that the meeting be adjourned in memory of Inez Ethel Van Lingen, who passed away on January 13, 2006.

6. **COMMUNITY MATTERS**

6A. **RESOLUTION NO. 2006-05 RE SR. FIRE INSPECTOR MICHAEL FREIGE**
RESOLUTION NO. 2006-05

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE HONORING SENIOR FIRE INSPECTOR **MICHAEL FREIGE** UPON HIS RETIREMENT FROM THE CITY AFTER TWENTY-NINE YEARS OF SERVICE

MOTION: Councilmember Nowatka moved for the adoption of Resolution No. 2006-05. The motion was seconded by Councilmember Mauno and passed by unanimous roll call vote (absent Mayor Walker).

To be presented at a later date.

6B. **PROCLAMATION RE “GO RED FOR WOMEN DAY”**

Mayor Pro Tem Witkowsky read a proclamation declaring February 3, 2006 as **Go Red for Women Day** in the City of Torrance, and encouraging all citizens in the community to wear RED on February 3rd in support of all women – family, friends, and neighbors – who have suffered from heart disease or stroke.

To be presented at a later date.

6C. **PROCLAMATION RE “TORRANCE JUNIOR CHAMBER OF COMMERCE (JAYCEES) WEEK”**

Mayor Pro Tem Witkowsky presented a proclamation to Joe Dragatto, President of Torrance Junior Chamber of Commerce, declaring the week of January 15 through January 21, 2006 as **Torrance Junior Chamber of Commerce (Jaycees) Week** in the City of Torrance, and urging all citizens to recognize the importance of community service.

6D. **PRESENTATION OF MISAC AWARD FOR EXCELLENCE**

Mitch Cochran, state representative for the Municipal Information Systems Association of California (MISAC), presented the MISAC Award for Excellence in Information Technology Practices for 2004-2005 to Communications and Information Technology Director Rick Shigaki.

7. **CONSENT CALENDAR**

7A. **APPROVAL OF MINUTES – September 20, September 27, October 4, and October 11, 2005**

7B. **MAINTENANCE AND SUPPORT FOR PERSONNEL SCHEDULING SOFTWARE**

Recommendation

Recommendation of the **Information Technology Director** that City Council approve the purchase of annual software maintenance and support on Telestaff Personnel Scheduling software from Principal Decision Systems International in the amount of \$36,517.06 (including sales tax).

7C. **RENEWAL OF PURCHASE ORDER FOR UNIFORM RENTAL SERVICE**

Recommendation

Recommendation of the **Finance Director** that City Council authorize the renewal of a purchase order to SoCal Uniform Rental, San Gabriel, CA, for a not to exceed amount of \$235,400 to provide uniform rental service for an additional three (3) year period.

7D. SALE OF SURPLUS VEHICLES TO TORRANCE UNIFIED SCHOOL DISTRICT

Recommendation

Recommendation of the **General Services Director** that City Council authorize the sale of six (6) surplus/obsolete vehicles to Torrance Unified School District for a total of \$22,441.

7E. CONTRACT FOR REPAIR OF HVAC COILS AT CIVIC CENTER LIBRARY

Recommendation

Recommendation of the **General Services Director** that City Council:

- 1) Award a contract to Xcel Mechanical Systems Inc. for \$76,486 with a 5% contingency of \$3,824 for the Repair of the Cooling Coils at the Katy Geissert Civic Center Library;
- 2) Approve a 10% project management fee; and
- 3) Approve the appropriation of \$87,959 from the Building Maintenance Capital Project Fund for the Repair of HVAC Coils at the Katy Geissert Civic Center (FEAP-456) originally scheduled for 2008.

7F. STATE OF CALIFORNIA ANNUAL SELF-INSURANCE ASSESSMENT

Recommendation

Recommendation of the **Human Resources Director** that City Council approve the payment of the FY 2005-2006 Self-Insurance Assessment to the State of California Self-Insurance Plans in the amount of \$100,696.84.

7G. PURCHASE ORDER FOR PUMP CONTROLLER PANEL

Recommendation

Recommendation of the **Public Works Director** that City Council authorize a purchase order to Murphy Switch of California Inc. (MurCal) of Palmdale, CA in the amount of \$47,364.25 for the sole source purchase of one central controller and two engine controllers for the Maple/Sepulveda Flood Control Pump Station.

7H. PURCHASE ORDER FOR FOUR POST MOBILE COLUMN LIFT

Recommendation

Recommendation of the **Transit Director** that City Council authorize the issuance of a sole source purchase order to Peterson Hydraulics, Inc. for the purchase of one (1) Rotary Model HP415MF Four Post Mobile Column Lift (FEAP-262) in an amount not to exceed \$28,000.

7I. RENEWAL OF AGREEMENT FOR GROUNDWATER MONITORING WELLS

Recommendation

Recommendation of the **Community Development Director** that City Council approve an application by ExxonMobil Oil Corporation for the renewal of a license agreement, previously held under six (6) license agreements, for nineteen (19) existing groundwater monitoring wells for a period of ten (10) years.

7J. CONSIDERATION OF COUNCIL DARK NIGHT

Recommendation

Recommendation of the **City Manager** that City Council cancel the meeting previously scheduled for Tuesday, March 14, 2006 in order to allow for Council member participation in the National League of Cities Annual Congressional City Conference in Washington, DC.

7K. PURCHASE ORDER WITH MAXIMUS, INC. RE FLEETFOCUS SOFTWARE

Recommendation

Recommendation of the **General Services Director**, **Transit Director**, and the **Information Technology Director** that City Council authorize a purchase order in the amount of \$27,600 to MAXIMUS, Inc. of La Jolla, CA, for annual renewal of the Hosting Services Agreement for *FleetFocus FA™* Software.

7L. UNDERGROUNDING OF UTILITIES ON SKYPARK DRIVE

Recommendation

Recommendation of the **Community Development Director** that City Council authorize an expenditure of \$25,000 to initiate the design of the undergrounding of utilities along Skypark Drive west of Crenshaw Boulevard (I-92).

7M. DONATION OF VIDEO EQUIPMENT

Recommendation

Recommendation of the **City Manager** that City Council donate the attached list of miscellaneous video equipment to the Torrance Unified School District.

7N. AMENDMENT TO CONSULTING SERVICES AGREEMENT WITH DAVID TAUSSIG AND ASSOCIATES RE DEVELOPMENT IMPACT FEES

Recommendation

Recommendation of the **Community Development Director** that City Council:

- 1) Approve an amendment to the consultant services agreement with David Taussig & Associates (C2004-036) to extend the term until December 30, 2006 and increase the contract amount by \$10,000, for a total of not-to-exceed \$93,000, to complete the Development Impact Fee implementation process for public safety (Fire and Police), and begin the feasibility study to add Parks and Community Services Department facilities into this program;
- 2) Authorize an appropriation of \$10,000 from the Parks & Recreation Open Space Fund to amend the contract and conduct the feasibility study; and
- 3) Authorize the Mayor to execute and the City Clerk to attest to said amendment.

7O. APPROPRIATION OF FUNDS FOR TORRANCE TEEN CENTER IMPROVEMENTS

Recommendation

Recommendation of the **Community Services Director** and the **Torrance Youth Council** that City Council appropriate an additional \$27,000 from the Youth Council Donation Account to complete the improvements at the Torrance Teen Center (FEAP-512).

MOTION: Councilmember Mauno moved for the approval of Consent Calendar Items 7A through 7O. The motion was seconded by Councilmember Scotto and passed by unanimous roll call vote (absent Mayor Walker).

11. ADMINISTRATIVE MATTERS

11A. CALLING GENERAL MUNICIPAL ELECTION FOR JUNE 6, 2006

Recommendation

Recommendation of the **City Clerk** that City Council:

- 1) Adopt a Resolution calling a General Municipal Election on Tuesday, June 6, 2006 for the purpose of electing a mayor, three councilmembers, a city clerk and a city treasurer;
- 2) Adopt a Resolution requesting Los Angeles County Board of Supervisors to agree to consolidate the election on the Statewide Primary Ballot; and
- 3) Adopt a Resolution stating policy for candidate statements.

City Clerk Herbers reported that the proposed resolutions are necessary to call the election, request permission from the Los Angeles County Board of Supervisors to consolidate the election on the Statewide Primary Ballot, and adopt regulations for candidate statements. She advised that it has been the City Council's policy in the past to subsidize the cost of a candidate's printed statement in the sample ballot pamphlet by charging not more than \$300 and the resolution reflects this amount, however, the Council may choose to increase or decrease the subsidy. She noted that the City is required to translate candidate statements into Spanish, Chinese, Japanese, Korean and Vietnamese, and that a candidate may request that the statement be printed in another language at the candidate's expense.

RESOLUTION NO. 2006-06

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE CALLING FOR A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, JUNE 6, 2006 FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE CHARTER OF THE CITY OF TORRANCE

MOTION: Councilmember Guyton moved for the adoption of Resolution No. 2006-06. The motion was seconded by Councilmember McIntyre and passed by unanimous roll call vote (absent Mayor Walker).

RESOLUTION NO. 2006-07

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON JUNE 6, 2006 WITH THE STATEWIDE PRIMARY ELECTION TO BE HELD ON THE SAME DATE PURSUANT TO §10403 OF THE ELECTIONS CODE

MOTION: Councilmember Guyton moved for the adoption of Resolution No. 2006-07. The motion was seconded by Councilmember McIntyre and passed by unanimous roll call vote (absent Mayor Walker).

RESOLUTION NO. 2006-08

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATES STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, JUNE 6, 2006

MOTION: Councilmember Guyton moved for the adoption of Resolution No. 2006-08. The motion was seconded by Councilmember McIntyre and passed by unanimous roll call vote (absent Mayor Walker).

11B. RESOLUTION AMENDMENTS FOR TORRANCE POLICE COMMANDERS AND TORRANCE PROFESSIONAL AND SUPERVISORY ASSOCIATION

Recommendation

Recommendation of the **City Manager** that City Council adopt amendments to the Resolutions setting forth hours, wages and working conditions for employees represented by the Torrance Police Commanders Association (TPCA) and the Torrance Professional and Supervisory Association (TPSA).

Sr. Management Associate Lopez advised that the proposed resolutions would correct errors that occurred when the Torrance Police Commanders Association MOU and the Torrance Professional and Supervisory Association MOU were updated. She noted that the presidents of TPCA and TPSA have agreed to the amendments.

RESOLUTION NO. 2006-09

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE AMENDING RESOLUTION NO. 2005-61 SETTING FORTH CHANGES REGARDING HOURS, WAGES, AND WORKING CONDITIONS FOR EMPLOYEES REPRESENTED BY TORRANCE POLICE COMMANDERS ASSOCIATION (TPCA)

MOTION: Councilmember Guyton moved for the adoption of Resolution No. 2006-09. The motion was seconded by Councilmember McIntyre and passed by unanimous roll call vote (absent Mayor Walker).

RESOLUTION NO. 2006-10

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE AMENDING RESOLUTION NO. 2005-111 SETTING FORTH CHANGES REGARDING HOURS, WAGES, AND WORKING CONDITIONS FOR EMPLOYEES REPRESENTED BY THE TORRANCE PROFESSIONAL AND SUPERVISORY ASSOCIATION (TPSA)

MOTION: Councilmember Guyton moved for the adoption of Resolution No. 2006-10. The motion was seconded by Councilmember McIntyre and passed by unanimous roll call vote (absent Mayor Walker).

*

The Council met as the Redevelopment Agency from 7:29 p.m. to 7:32 p.m.

16. ORAL COMMUNICATIONS

16A. Councilmember Mauno noted that Toyota Motor Sales received the Dee Hardison Award the previous Saturday, presented by the Torrance Performing Arts Consortium in recognition of the company's contribution to the advancement of the arts in Torrance.

16B. Councilmember Mauno called attention to the new exhibit at the Torrance Art Museum.

16C. Councilmember McIntyre expressed condolences to the Van Lingen family.

16D. Councilmember McIntyre announced that AARP would be offering free tax assistance to senior citizens at City Hall beginning February 1 through April 17, with additional information available at 618.2930.

16E. Councilmember Nowatka expressed condolences to the Van Lingen family.

16F. Councilmember Nowatka asked that the meeting also be adjourned in memory of Jim Fowler, retired Torrance police officer.

16G. Councilmember Scotto also expressed condolences to the Van Lingen family.

16H. Councilmember Scotto congratulated Toyota Motor Sales USA on receiving the Dee Hardison Award the previous Saturday, noting that the event was well attended and included a concert by the Torrance Symphony.

16I. Councilmember Scotto congratulated the 20 students who have been nominated to be Torrance Sister City Association exchange students, noting that they will be competing for 8 slots.

16J. Mayor Pro Tem Witkowsky announced that Assemblyman Ted Lieu would be holding a town hall meeting on January 27 from 2:00 p.m. – 4:00 p.m. at the Torrance Salvation Army located on Emerald Street to discuss Medicare Part D.

16K. Mayor Pro Tem Witkowsky commented on the Torrance Symphony concert held the previous Saturday.

16L. Mayor Pro Tem Witkowsky reported that #399 can now be dialed from cell phones within Los Angeles County for any **NON-EMERGENCY** calls for roadside assistance or to report road hazards.

CITY CLERK NOTE: 911 is to be used for ALL EMERGENCY calls.

16M. City Clerk Herbers announced that the nomination period for the June election would be open from February 14 through March 10.

16N. Robert Votek, Victor Street, expressed concerns regarding the eucalyptus trees along the alley south of Maricopa and west of Victor and recommended that they be removed because they are creating a hazard.

16O. Bonnie Mae Barnard, Save Historic Old Torrance, encouraged membership, with additional information at 310.320.0329 or www.savehistoricaltorrance.com.

16P. Don Barnard, SHOT, invited everyone to attend the 2nd Annual Extravaganza at the Depot on February 26, with information available at the above-mentioned phone number and website.

17. EXECUTIVE SESSION

Considered earlier in the meeting, see page 1.

18. ADJOURNMENT

At 7:52 p.m., the meeting was adjourned to Tuesday, February 7, 2006 at 6:00 p.m. for an executive session, with the regular meeting commencing at 7:00 p.m. in the Council Chambers. **Tuesday, January 31, 2006 will be a Council dark night.**

***Adjourned in Memory of
Inez Ethel Van Lingen and Jim Fowler***

Attest:

/s/ Dan Walker

Mayor of the City of Torrance

/s/ Sue Herbers

Sue Herbers, CMC
City Clerk of the City of Torrance

Approved on March 21, 2006

Sue Sweet
Recording Secretary

City Council
January 24, 2006