

**TORRANCE CITY COUNCIL AGENDA
JUNE 5, 2007
REGULAR MEETING
5:30 P.M. - EXECUTIVE SESSION
7:00 P.M. - REGULAR BUSINESS BEGINS
IN COUNCIL CHAMBERS AT 3031 TORRANCE BL.**

OPENING CEREMONIES

1. CALL MEETING TO ORDER

ROLL CALL: Mr. Brewer, Mrs. Drevno, Mrs. McIntyre, Mr. Nowatka,
Mr. Sutherland, Mrs. Witkowsky, Mayor Scotto

2. FLAG SALUTE:

NON SECTARIAN INVOCATION:

The Courts have concluded that sectarian prayer as part of City Council meetings is not permitted under the Constitution.

3. REPORT OF THE CITY CLERK ON THE POSTING OF THE AGENDA.

The agenda was posted on the Public Notice Board at 3031 Torrance Blvd on Thursday, May 31, 2007 /s/ Sue Herbers

MOTION TO WAIVE FURTHER READING OF RESOLUTIONS OR ORDINANCES AFTER NUMBER & TITLE

See Council Rules of Order Section 2.11 (Resolution 2006-65)

4. ANNOUNCEMENT OF WITHDRAWN OR DEFERRED ITEMS

5. COUNCIL COMMITTEE MEETINGS AND ANNOUNCEMENTS:

**Exxon Mobil Torrance Refinery Monthly Community Alert Siren testing
Wednesday, June 6 @ approx. 11:30 a.m.**

THIS IS ONLY A TEST!

A description of the monthly test is as follows: One-minute "chimes" will precede and follow a two-minute testing "wail". Total testing time will not exceed four minutes. It is important to note that the "wail" tone carries a greater distance and may be heard in areas beyond the reach of the "chime."

For more information contact ExxonMobil Public Affairs Advisor (310) 212-4756

COUNCIL MEETING INFORMATION

All council meetings are open to the public. Oral Communications #1 is set aside after Community Matters for the public to address any matter not on the agenda. A speaker list sign up is at the podium prior to the meeting. An additional Oral Communications period follows the regular business of the City Council.

Those who wish to speak on any matter on the agenda are asked to complete a "Request to Speak" card (available at the back of the Council Chamber) and deposit in the box on the podium before addressing the City Council.

Direct other questions or concerns to the City Council (618-2801), City Manager (618-5880) or individual department head prior to submission to the City Council. Parties will be notified if the complaint will be included on a subsequent agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Manager's office at 618-5880. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR35.102-35.104 ADA Title II].

NOTICE OF THE REDEVELOPMENT AGENCY

At the time Council convenes or as soon thereafter as Council business can be disposed of, the City Council will take a recess without leaving their seats and meet as the Redevelopment Agency of the City of Torrance. As soon as the meeting of the Redevelopment Agency adjourns, the City Council will reconvene as the City of Torrance.

AGENDA REVIEW

Complete Council agendas are available for review at City Hall in the Office of the City Clerk, in all public libraries and on City of Torrance Home Page - **www.torrnet.com**. A brief description of each Council item is available 24 hours day on CitiCABLE Channel 3.

CITICABLE SCHEDULE AND HOMEPAGE LIVE AUDIO/VIDEO

City Council meetings are cablecast live Tuesdays in CitiCABLE Channel 3 and CitiSOUNDS AM 1620. Meetings are replayed Wednesday and Thursday at 10:00 p.m. and Friday, Saturday and Sunday at 10:00 a.m., 3:00 p.m. and 8:00 p.m. on Channel 3. NOTE: if the meeting is over five (5) hours, the Friday, Saturday and Sunday replay schedule is 10:00 a.m. and 6:00 p.m. To watch live streaming and past Council meetings, log on to CitiNET at **www.torrnet.com**.

MEETINGS

Unless adjourned to another time or location the Torrance City Council meets every Tuesday in the City Hall Council Chamber at 3031 Torrance Blvd., at 5:30 p.m. for an executive session with the regular business commencing no earlier than 7:00 p.m.

Holidays falling on a Tuesday, 5th Tuesday of the month or Tuesday following a Monday holiday may be dark.

CITY HALL HOURS OF OPERATION

**Monday - Friday from 7:30 a.m. to 5:30 p.m.
with offices closed alternate Fridays.**

City Hall will be CLOSED:

Friday, June 8

Friday, June 22

Independence Day, Wednesday, July 4

6. COMMUNITY MATTERS

- A. Introduction of Torrance students traveling to Kashiwa as part of the Sister City Student Cultural Exchange Program.
- B. The City Attorney recommends that City Council accept the **2007 eCopy Best Practices Award** for Desktop Application to the City of Torrance through its representatives Linda Santos and Kevin Tran of the City Attorney's office.

7. ORAL COMMUNICATIONS #1 (Limited to a 30 minute period)

Comments on this portion of the agenda are limited to items not on the agenda and to no longer than 3 minutes per speaker. Under the provisions of the Brown Act, the legislative body is prohibited from taking or engaging in discussion on any item not appearing on the posted agenda.

8. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and considered separately.

A. City Clerk – Approve minutes of April 3, April 10, and April 17, 2007.

B. City Treasurer – Accept and file the April 2007 monthly investment report

The City Treasurer recommends that City Council accept and file the monthly investment report for the month of April 2007.

C. Community Services - Approve agreement to provide dance classes and programs. Expenditure: Not to exceed \$192,710 (fully reimbursed by class fees)

The Acting Community Services Director recommends that City Council approve a two-year agreement with the Regina Klenjoski Dance Company (RKDC) to provide dance classes and programs at the Torrance Cultural Arts Center, for an amount not to exceed \$192,710. The expenditure will be fully reimbursed by class fees.

D. General Services – Award contract for roof replacement at North Torrance Library, Tillim Senior Center, North Torrance Community Center and McMaster Recreation Center. Expenditure: \$87,000

The General Services Director recommends that City Council:

- 1) Award a contract to A-1 All American Roofing Inc. for \$72,500 with a 10% contingency of \$7,250 and approve a 10% project management fee for roof replacement at North Torrance Library (FEAP #81), Tillim Senior Center (FEAP #82), North Torrance Community Center (FEAP #133) and McMaster Recreation Center (FEAP #134); and
- 2) Appropriate \$39,371 from the Building Maintenance Capital Project Fund.

E. General Services and Community Services – Award contract for space planning for the City of Torrance branch libraries. Expenditure: \$40,000

The General Services Director and the Acting Community Services Director recommend that City Council award a contract to Designpoint for a not to exceed amount of \$40,000 for space planning of the branch libraries shelving system. (FEAP #623)

F. General Services – Award contract for air conditioning units at North Torrance Library and North Torrance Community Center. Expenditure: \$24,045

The General Services Director recommends that City Council award a contract to Mondabaugh Air Conditioning Inc. for \$22,900 with a 5% contingency of \$ 1,145 for the replacement of air conditioning units at North Torrance Library and North Torrance Community Center (FEAP #312) and appropriate \$14, 217 from the Building Maintenance Capital Project Fund.

8. CONSENT CALENDAR (Continued)

G. Human Resources – Approve a purchase order for employee services awards for Fiscal Year 2007-2008. Expenditure: \$38,000

The Human Resources Director recommends that City Council approve a purchase order with O.C. Tanner for an amount not to exceed \$38,000 for the purchase of employee services awards during Fiscal Year 2007-2008.

H. Communications & Information Technology - Approve purchase of annual software maintenance and support for Tidemark Advantage Permit Plan/ Business License/ IVR software. Expenditure: \$43,668.15

The Information Technology Director recommends that City Council approve the purchase of annual software maintenance and support for Tidemark Advantage Permit Plan/Business License/IVR software from Accela, Inc., of Palatine, IL, in the amount of \$43,668.15

I. Fire Department - Authorize purchase order to furnish paramedic supplies on an as requested basis. Expenditure: Not to exceed \$67,000 (Includes sales tax.)

The Fire Chief recommends that City Council authorize a purchase order be issued to Bound Tree Medical, LLC (#PA05-002) in the amount not to exceed \$67,000 to furnish paramedic supplies on an as requested basis for a period of one (1) year.

J. General Services- Authorize renewal of a sole-source purchasing agreement for Paccar/Peterbilt brand repair parts. Expenditure Not To Exceed: \$120,000.

The General Services Director recommends that City Council authorize renewal of a sole-source purchasing agreement with Rush Truck Center of Pico Rivera, CA, in an amount not to exceed \$120,000 to furnish Paccar/Peterbilt brand repair parts on an as-needed basis for a period of one (1) year. The purchasing agreement will cover a 12 month term, beginning August 2, 2007 and ending August 1, 2008.

K. Community Development – Approve contract amendment for replacement of the Airport Noise Abatement System. Expenditure: No additional funding required.

The Community Development Director recommends that City Council approve an amendment to existing contract with Lochard Corporation (C2005-128) for replacement of the Airport Noise Abatement System extending the term until December 31, 2007.

L. General Services, Transit, and Information Technology - Authorize a purchase order for annual renewal of software hosting services. Expenditure: \$30,080.

The General Services Director, Transit Director and Information Technology Director recommends that City Council authorize a purchase order in the amount of \$30,080 to MAXIMUS, Inc. of La Jolla, CA for annual renewal of the hosting services agreement for FleetFocus FA™ software.

M. Communications & Information Technology – Authorize a change order for Microsoft and other software purchases on an as needed basis. Expenditure: \$41,000

The Communications and Information Technology Director recommends that City Council:

- 1) Authorize a change order to vendor contract with CompuCom, of Los Angeles, CA, (P.O. # 962) to increase the not to exceed amount of \$24,000 to \$35,000 to furnish non-standard Microsoft and other computer software on an as needed basis for the period from July 1, 2006 to June 30, 2007; and
- 2) Award a new purchase order in the amount of \$30,000 to CompuCom, of Los Angeles, CA to furnish non-standard Microsoft and other computer software on an as needed basis for the period from July 1, 2007 to June 30, 2008.

8. CONSENT CALENDAR (Continued)

N. Communications & Information Technology and Community Development – Execute agreements and authorize purchase of a wireless inspection management system including consulting services, computer hardware, and computer software. Expenditure: \$162,754

The Information Technology Director and Community Development Director recommend that City Council execute agreements and approve the purchases needed to install and maintain a wireless inspection management system as follows:

- 1) Execute a license agreement with Accela Inc. to license the Accela Wireless Server module in the amount of \$53,570;
- 2) Execute a maintenance agreement with Accela Inc. for annual maintenance on the Accela Wireless Server module in the amount of \$11,451;
- 3) Execute a consulting services agreement with Accela Inc. for an amount not to exceed \$19,800;
- 4) Authorize the purchase of 15 mobile laptops and accessories with Portable Computer Systems, Inc., in the amount of \$60,710; and
- 5) Authorize the purchase of Office software, desktop monitors, server, and accessories with Microsoft, Quickbuys, and Dell Inc. in the amount of \$17,223.

O. Community Services – Approve the Torrance Youth Council donation to five “Beat The Odds” Honorees. Expenditure: \$5,000

The Torrance Youth Council recommends that City Council approve a \$5,000 donation from the Youth Council Donation Fund to five “Beat the Odds” honorees and authorize the Finance Director to issue the warrants.

P. General Services and Police – Award purchase order to furnish and install communications & electronics equipment in thirteen (13) 2007 Ford Crown Victoria Police Interceptors. Expenditure: Not to exceed \$62,647.96 (includes sales tax and 10% contingency)

The General Services Director and the Chief of Police recommend that City Council:

- 1) Award a purchase order to Hi Standard Automotive of Orange, CA in an amount not to exceed \$62,647.96, including sales tax and a ten percent contingency of \$5,695.27 to furnish and installation of various items of communications and electronics equipment and other accessories in thirteen (13) new 2007 Ford Crown Victoria Police Interceptors (CVPI) (B2007-19); and
- 2) Appropriate \$62,647.96 from the Fleet Services Vehicle and Equipment Replacement Fund.

12. ADMINISTRATIVE MATTERS

A. Finance – Adopt RESOLUTION approving Fiscal Year 2007-2008 appropriations limit and selection of the annual adjustment factors for the same fiscal year.

The Finance Director recommends that City Council adopt a RESOLUTION approving the City's appropriations limit for Fiscal Year 2007-2008 in the amount of \$803,464,679; and selection of the 2007-2008 percentage change in Non-Residential Assessed Valuations as the cost of living factor, together with the increase in the City's population, as the annual adjustment factors for same fiscal year.

B. Community Services - Adopt RESOLUTION establishing rental charges for the Victor E. Benstead Plunge.

The Acting Community Services Director recommends that City Council adopt a RESOLUTION repealing that portion of Resolution No. 2003-46 regarding reservations of the Victor E. Benstead Plunge and establishing new rental charges for the Victor E. Benstead Plunge.

12. ADMINISTRATIVE MATTERS (Continued)

C. Human Resources – Approve examination to fill the position of Community Services Director on a promotional basis

The City Manager, Human Resources Director, and the Civil Services Commission recommend that City Council approve the examination for Community Services Director to be conducted on a promotional basis provided that a minimum of eight qualified internal candidates file for the promotional examination. If fewer than eight employees file, the promotional examination will be cancelled, and it will be advertised on an open competitive basis.

17. ORAL COMMUNICATIONS #2 Date: June 5, 2007

Council order - Nowatka Sutherland Witkowsky Brewer Drevno McIntyre
Staff & Public Comments

Under the provisions of the Brown Act, the legislative body is prohibited from taking or engaging in discussion on any item not appearing on the posted agenda.

18. EXECUTIVE SESSION

City Council Closed Session

A. CONFERENCE WITH LABOR NEGOTIATOR

(California Government Code § 54957.6):

Agency Negotiator: LeRoy J. Jackson

Employee Organization/Association:

- | | |
|--|---|
| 1. Certain Full-Time Salaried and Hourly Employees | 11. Torrance Fire Fighters Association |
| 2. Certain Part-Time Hourly Employees | 12. Torrance Fiscal Employees Association |
| 3. Crossing Guards | 13. Torrance Library Employees Association |
| 4. Elected Officials | 14. Torrance Municipal Employees/AFSCME Local 1117 AFL-CIO |
| 5. Engineers Association | 15. Torrance Police Commanders' Association |
| 6. Executive & Management Employees | 16. Torrance Police Officers Association |
| 7. Police & Fire Trainees | 17. Torrance Professional Parks & Recreation
Employee Organization |
| 8. Safety Management Employees | 18. Torrance Professional & Supervisory Association |
| 9. Torrance City Employees' Association | 19. Torrance Recurrent Recreational Employees Organization |
| 10. Torrance Fire Chief Officers Association | |

B. REAL PROPERTY - CONFERENCE WITH REAL PROPERTY NEGOTIATOR

(California Government Code § 54956.8):

- 1) Property: South Bay Lexus
24751 Crenshaw Boulevard
Agency Negotiator: LeRoy J. Jackson
Negotiating Parties: City of Torrance and William Adkins
Under Negotiation: Terms and conditions of lease

Redevelopment Agency Closed Session – None

19. ADJOURNMENT

- A. Adjourn City Council and Redevelopment Agency to Tuesday, June 12, 2007, at 5:30 p.m. for an executive session, with regular business commencing at 7:00 p.m.

Sue Herbers, City Clerk

**"When you do the common things in life in an uncommon way,
you will command the attention of the world."
- George Washington Carver**

ALL BIDS MUST BE RECEIVED IN THE CITY CLERK'S OFFICE BY 2:00 P.M., BIDS WILL BE OPENED IN THE COUNCIL CHAMBERS AT 2:15 P.M.		
BIDS	DESCRIPTION	OPENING DATE
B2007-24	Bid for median island improvements on Hawthorne Boulevard between Del Amo Boulevard and Redondo Beach Boulevard Plans and specifications may be obtained for \$45 if picked up in the City Clerk's office or \$60 if requested by mail. Questions may be referred to Henry Sakamoto at 310.618.5990.	Tuesday June 12, 2007
RFP B2007-25	Request for proposals to conduct bus passenger miles study for the City of Torrance Transit Department Questions may be referred to James Lee at 310.781.6924.	Thursday May 31, 2007 June 7, 2007
B2007-26	Bid for Carpet Replacement at the Torrance Cultural Arts Center Mandatory job walk Wednesday, June 6 at 10:00 a.m. at the Torrance Cultural Arts Center, 3330 Civic Center Drive. Plans and specifications may be obtained for \$10 if picked up in the City Clerk's office or \$15 if requested by mail. Questions may be referred to Diane Megerdichian at 310.781.7151.	Thursday June 28, 2007

City Hall will be closed:

Friday, June 8

Friday, June 22

Independence Day, Wednesday, July 4