

**TORRANCE CITY COUNCIL AGENDA  
MAY 13, 2008  
REGULAR MEETING  
5:00 P.M. – CLOSED PERSONNEL HEARING  
7:00 P.M. - REGULAR BUSINESS BEGINS  
IN COUNCIL CHAMBERS AT 3031 TORRANCE BL.**

**OPENING CEREMONIES**

**1. CALL MEETING TO ORDER**

**ROLL CALL:** Mr. Barnett, Mr. Brewer, Mrs. Drevno, Mr. Nowatka,  
Mr. Sutherland, Mrs. Witkowsky, Mayor Scotto

**2. FLAG SALUTE:**

**NON SECTARIAN INVOCATION:**

The Courts have concluded that sectarian prayer as part of City Council meetings is not permitted under the Constitution.

**3. REPORT OF THE CITY CLERK ON THE POSTING OF THE AGENDA.**

The agenda was posted on the Public Notice Board at 3031 Torrance Blvd on Thursday, May 8, 2008 /s/ Sue Herbers

**MOTION TO WAIVE FURTHER READING OF RESOLUTIONS OR ORDINANCES AFTER NUMBER & TITLE**

See Council Rules of Order Section 2.11 (Resolution 2006-65)

**4. ANNOUNCEMENT OF WITHDRAWN OR DEFERRED ITEMS**

**5. COUNCIL COMMITTEE MEETINGS AND ANNOUNCEMENTS:**

AD HOC LEGISLATIVE COMMITTEE TUESDAY, MAY 13 AT 3:00 P.M. CITY HALL – 3 <sup>RD</sup> FLOOR ASSEMBLY ROOM
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**COUNCIL MEETING INFORMATION**

All council meetings are open to the public. Oral Communications #1 is set aside after Community Matters for the public to address any matter not on the agenda. A speaker list sign up is at the podium prior to the meeting. An additional Oral Communications period follows the regular business of the City Council.

Those who wish to speak on any matter on the agenda are asked to complete a "Request to Speak" card (available at the back of the Council Chamber) and deposit in the box on the podium before addressing the City Council.

Direct other questions or concerns to the City Council (618-2801), City Manager (618-5880) or individual department head prior to submission to the City Council. Parties will be notified if the complaint will be included on a subsequent agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Manager's office at 618-5880. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR35.102-35.104 ADA Title II].

**NOTICE OF THE REDEVELOPMENT AGENCY**

At the time Council convenes or as soon thereafter as Council business can be disposed of, the City Council will take a recess without leaving their seats and meet as the Redevelopment Agency of the City of Torrance. As soon as the meeting of the Redevelopment Agency adjourns, the City Council will reconvene as the City of Torrance.

**AGENDA REVIEW**

Complete Council agendas are available for review at City Hall in the Office of the City Clerk, in all public libraries and on City of Torrance Home Page - [www.tornet.com](http://www.tornet.com). A brief description of each Council item is available 24 hours day on CitiCABLE Channel 3.

**CITICABLE SCHEDULE AND HOMEPAGE LIVE AUDIO/VIDEO**

City Council meetings are cablecast live Tuesdays in CitiCABLE Channel 3 and CitiSOUNDS AM 1620. Meetings are replayed Wednesday and Thursday at 10:00 p.m. and Friday, Saturday and Sunday at 10:00 a.m., 3:00 p.m. and 8:00 p.m. on Channel 3. NOTE: if the meeting is over five (5) hours, the Friday, Saturday and Sunday replay schedule is 10:00 a.m. and 6:00 p.m. To watch live streaming and past Council meetings, log on to CitiNET at [www.tornet.com](http://www.tornet.com).

**MEETINGS**

Unless adjourned to another time or location the Torrance City Council meets every Tuesday in the City Hall Council Chamber at 3031 Torrance Blvd., at 5:30 p.m. for an executive session with the regular business commencing no earlier than 7:00 p.m.

Holidays falling on a Tuesday, 5th Tuesday of the month or Tuesday following a Monday holiday may be dark.

**CITY HALL HOURS OF OPERATION**

**Monday - Friday from 7:30 a.m. to 5:30 p.m.**

**with offices closed alternate Fridays.**

**City Hall will be CLOSED:**

Friday, May 9

Friday, May 23

**Memorial Day, Monday, May 26**

## 6. COMMUNITY MATTERS

- A. **Proclamation** declaring the month of May as "**Older Americans Month**" in the City of Torrance.
- B. **Community Services - Recognize recipients of the 2008 Older Americans Award.**  
Recommendation of the Commission on Aging and the Community Services Director that City Council recognize Helen Dennis and Irene Griffith as recipients of the 2008 Older Americans Award and present them with plaques.
- C. **RESOLUTION NO. 2008-55** declaring May 16 through May 18, 2008 for observance of the **49th Annual Armed Forces Day Parade and Celebration.**
- D. **RESOLUTION NO. 2008-56** expressing appreciation to **Major General Michael R. Lehnert** of the United States Marine Corps for serving as Grand Marshal of the 49th Annual Armed Forces Day Parade and Observance.
- E. **RESOLUTION NO. 2008-57** expressing appreciation to **Louis S. Zamperini** for serving as Celebrity Grand Marshal of the 49th Annual Armed Forces Day Parade and Observance.
- F. **Proclamation** declaring the week of May 11 through May 17 as "**Blue Ribbon Week**" in the City of Torrance, and further proclaiming May 14 as *California Peace Officers Memorial Day* in Torrance.
- G. **Proclamation** declaring the week of May 12 through May 16 as "**Bike to Work Week**" in the City of Torrance.

## 7. ORAL COMMUNICATIONS #1 (Limited to a 30 minute period)

*Comments on this portion of the agenda are limited to items not on the agenda and to no longer than 3 minutes per speaker. Under the provisions of the Brown Act, the legislative body is prohibited from taking action or engaging in discussion on any item not appearing on the posted agenda.*

## 8. CONSENT CALENDAR

*Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and considered separately.*

- A. **Finance - Award purchase orders for the City's annual requirement of office supply items. Expenditure: Not to exceed \$220,000.**  
Recommendation of the Finance Director that City Council award purchase orders in an aggregate amount not to exceed \$220,000 to Office Depot Business Services Division for the purchase of the City's annual requirement of office supply items. The term of these purchase orders will be from July 1, 2008 through June 30, 2009.
- B. **Community Development – Set a public hearing date for the proposed Skypark Drive Underground Utility District (UUD #17).**  
Recommendation of the Community Development Director that the City Council set a Public Hearing for June 10, 2008 at 7:00 p.m. regarding the proposed Skypark Drive (between Garnier Street and Crenshaw Boulevard) Underground Utility District (UUD #17).

## 8. CONSENT CALENDAR (Continued)

### C. Communications & Information Technology and Fire - Authorize the acquisition of technical software services to modify their software to interface with the new Public Safety Computer Aided Dispatch (CAD) System. Expenditure: Not to exceed \$25,000.

Recommendation of the Information Technology Director and the Fire Chief that City Council authorize the acquisition of technical software services from Radio Satellite Integrators, Inc. (RSI) to modify their Site PrePlan On-Board Technology (SPOT) software to interface with the new Public Safety Computer Aided Dispatch (CAD) System in an amount not to exceed \$25,000.

### D. Fire - Authorize a change order to furnish paramedic supplies on an as requested basis. Expenditure: Not to exceed \$10,000.

Recommendation of the Fire Chief that City Council authorize a change order to the existing purchase order with Bound Tree Medical, LLC in an amount not to exceed \$10,000 (includes sales tax) to furnish paramedic supplies on an as requested basis for a period of one (1) year. This change order will increase the total purchase order amount to \$77,000. Reference City of Arcadia price agreement #PA05-002.

### E. General Services and Fire - Award contract and appropriate funds for the Fire Station #3 Renovation. Expenditure; \$810,411.17.

Recommendation of the General Services Director and the Fire Chief that City Council:

- 1) Award a contract with Cedars Engineering for \$658,000 with a 5% contingency of \$32,900 and \$5,000 in engineering services for the Fire Station #3 Renovation (FEAP # 002);
- 2) Award a contract with AP Construction for \$34,486.17 with a 5% contingency of \$1,725 for the purchase and installation of a 2 unit shower and restroom trailer;
- 3) Approve a 10% project management fee of \$65,800 and \$7,500 for communications and \$5,000 for leasing of sleeping quarters;
- 4) Approve a contract amendment with BOA Architecture (C2006-178), to extend the contract term to March 31, 2009; and
- 5) Appropriate \$228,701 from FEAP #302 Fire Station #4 Renovation.

### F. Communications and Information Technology – Approve agreement amendment and purchase of professional staffing services. Expenditure: \$70,000.

Recommendation of the Information Technology Director that City Council approve the contract services agreement amendment increasing the expenditure dollar amount with Sapphire Technologies by \$70,000 for a new not to exceed total of \$140,000 for a temporary technical network contractor.

### G. Transit – Approve Memorandum of Understanding for allocation of Proposition C 40% Discretionary Funds.

Recommendation of the Transit Director that City Council approve the Memorandum of Understanding with the Los Angeles County Metropolitan Transportation Authority (LACMTA) for the allocation of Proposition C 40% Discretionary funds for the Municipal Operator Service Improvement Program (MOSIP).

### H. Human Resources – Approve revised class specification for Civil Service Manager.

Recommendation of the Human Resources Director and the Civil Service Commission that City Council approve the proposed revised class specification for Civil Service Manager.

### I. Community Development - Award agreement for an Environmental Impact Report to address the General Plan Update. Expenditure: Not to exceed \$185,803.

Recommendation of the Community Development Director that City Council award a two year Consulting Services Agreement to The Planning Center in the amount of \$176,955 plus a 5% contingency of \$8,848 for a total not to exceed contract in the amount of \$185,803 , to prepare an Environmental Impact Report for the General Plan Update.

## 12. ADMINISTRATIVE MATTERS

### A. Community Development – Award agreement for the construction and installation of entry and advanced street name signage, A-1 and A-2. Expenditure: \$243,950.70.

Recommendation of the Community Development Director that City Council:

- 1) Approve the plans and specifications for the construction and installation of entry and advanced street name signage, A-1 and A-2 (B2008-11);
- 2) Award a public works agreement to Fluoresco Lighting and Signs in the amount of \$232,334; and
- 3) Authorize a 5% contingency in the amount of \$11,616.70 for this project.

### B. City Council Ad Hoc Ethics Committee - Adopt ORDINANCE creating an Ethics and Integrity Committee.

Recommendation of the City Council Ad Hoc Ethics Committee that City Council adopt an ORDINANCE creating a five-member Torrance Ethics and Integrity Committee.

- 1) Review Requests for Proposals (RFP's) and make recommendations to the City Council on the contracting with and/or use of consultants to assist in aspects of the Citywide Ethics and Integrity Program;
- 2) Receive and review status reports and recommendations, and develop status reports to the City Council on the development of the Ethics and Integrity Program. Status reports will include quarterly updates on implemented training, the types of marketing and outreach taking place, and the status on achieving the goals and objectives of the Ethics and Integrity Program;
- 3) Provide a forum to accept community input, conduct discussion and assist in the development and tracking of the citywide ethics program inclusive of training, marketing and outreach;
- 4) Establish and maintain an Ethics/Integrity phone program to accept questions from the public and to provide guidance and assistance on issues of ethics and integrity; and
- 5) Review the development and implementation of training programs concerning ethics and integrity in government.

### C. Community Development - Approve agreement for the Los Angeles Region Imagery Acquisition Consortium (LAR-IAC 2) Program. Expenditure: Estimated cost \$44,057.

Recommendation of the Community Development Director that City Council approve a participant agreement by and between the County of Los Angeles and the City of Torrance and authorize expenditure of \$44,057 for updated digital aerial photography.

### D. Finance – Adopt RESOLUTION approving sale and issuance of Fiscal Year 2008-2009 Tax Revenue Anticipation Notes.

Recommendation of the Finance Director that City Council adopt a RESOLUTION approving the sale and issuance of Fiscal Year 2008-2009 Tax Revenue Anticipation Notes (TRAN's) not to exceed \$28,000,000.

### E. Finance – Adopt RESOLUTIONS regarding City of Torrance Lighting District No. 99-1 for Fiscal Year 2008-2009. Expenditure: \$2,828,784.

Recommendation of the Finance Director that City Council:

- 1) Adopt a RESOLUTION initiating proceedings to levy assessments within the City of Torrance Lighting District No. 99-1 for fiscal year 2008-2009;
- 2) Adopt a RESOLUTION approving the Fiscal Year 2008-2009 Engineer's Report for the City of Torrance Lighting District No. 99-1; and,
- 3) Adopt a RESOLUTION of Intention to levy assessments within the City of Torrance Lighting District No. 99-1 for fiscal year 2008-2009.

## 12. ADMINISTRATIVE MATTERS (Continued)

**F. Human Resources – Adopt RESOLUTION regarding compensation for Executive and Management Employees to implement the recommended salary range for Civil Service Manager.**

Recommendation of the Human Resources Director that City Council adopt a RESOLUTION amending Resolution No. 2007-67 regarding compensation for Executive and Management Employees to implement the recommended salary range for Civil Service Manager.

**G. Transit – Adopt RESOLUTION authorizing the acceptance of Proposition 1B Security Funds. Expenditure: \$115,470.**

Recommendation of the Transit Director that City Council adopt a RESOLUTION authorizing the Transit Department to receive Proposition 1B Security Funds. Expenditure: \$115,470.

**13. HEARINGS**

**A. Finance - 2nd public hearing/budget workshop and annual appropriations resolutions for the 2007-2009 operating budget and the 3<sup>rd</sup> year of the 2006-2011 capital budget.**

Recommendation of the City Manager and the Finance Director that City Council:

- 1) Open the second public hearing and budget workshop; upon completion;
- 2) Adopt RESOLUTIONS approving the annual appropriations for the 2<sup>nd</sup> year (2008-2009 fiscal year) of the 2007-2009 two year Operating Budget and for the 3<sup>rd</sup> year (2008-2009 fiscal year) of the 2006-2011 five year Capital Budget.

**B. Community Development and Police – Adopt ORDINANCE amending the Torrance Municipal Code setting speed limits.**

Recommendation of the Community Development Director and the Police Chief that City Council adopt an ORDINANCE amending Article 10 (Speed Limits) of the Torrance Municipal Code (TMC) Sections 61.10.1, 61.10.2, 61.10.3, 61.10.4, and 61.10.5 modifying speed limits on certain streets in the City of Torrance.

**C. Community Development - Consider an appeal of a Planning Commission denial of a Precise Plan of Development to allow first and second story additions to an existing two-story single family residence on property located within the Hillside Overlay District, in the R-1 Zone at 602 Paseo de la Playa.**

Recommendation of the Planning Commission that City Council deny the appeal and adopt a RESOLUTION denying a Precise Plan of Development to allow first and second story additions to an existing two-story single family residence on property located within the Hillside Overlay District, in the R-1 Zone at 602 Paseo de la Playa.

Recommendation of the Community Development Director that City Council uphold the appeal and adopt a RESOLUTION approving a Precise Plan of Development to allow first and second story additions to an existing two-story single family residence on property located within the Hillside Overlay District, in the R-1 Zone at 602 Paseo de la Playa.

**PRE07-00030: JAMES MEYER (MICHAEL GUZMAN)**

**15. OTHER**

**A. City Manager – Resume the hearing to determine the extent of which the petitioner, a former Torrance police officer, has revived interest in employment. (Confidential under Penal Code 832.7 and Copley Press v. Superior Court 39 Cal.4th 1272 (2006)). Consideration of employment matters may be conducted in a closed session per California Government Code 54957.**

Recommendation of the City Manager that City Council resume its hearing held on September 27, 2007 in order to comply with the writ of mandate issued by the Los Angeles Superior Court ordering the City to hold a hearing regarding the extent to which Petitioner, a former Torrance police officer, has a revived interest in employment. Specifically, the City Manager recommends:

- 1) That the City Council conduct a hearing to consider the findings of fact and conclusions as contained in the Police Department's background report;
- 2) That the Petitioner and the Department have the opportunity to argue their respective positions regarding the findings of fact and conclusions of the Police Department's background investigation to determine if the report represents legal cause to deny the Petitioner's reinstatement; and
- 3) That after considering the findings of fact and conclusions and arguments by both parties, the City Council makes a determination of the Petitioner's revived interest in employment, or to continue the matter for further consideration of additional evidence.

**Hearing will be considered out of order at 5:00 p.m.**

**17. ORAL COMMUNICATIONS #2**

Date: May 13, 2008

Council order - Sutherland Witkowski Barnett Brewer Drevno Nowatka  
Staff & Public Comments

*Comments on this portion of the agenda are limited to items not on the agenda and to no longer than 3 minutes per speaker. Under the provisions of the Brown Act, the legislative body is prohibited from taking action or engaging in discussion on any item not appearing on the posted agenda.*

**18. EXECUTIVE SESSION**

City Council Closed Session

**A. REAL PROPERTY - CONFERENCE WITH REAL PROPERTY NEGOTIATOR  
(California Government Code § 54956.8):**

- 1) Property: Torrance Flite Park  
3481 Airport Drive, Suite 200, Torrance, CA 90503  
That property in the City of Torrance, County of Los Angeles, State of California more particularly described as: Parcels 12, 13, 14, 15, and 16 except there from the easterly 100.50 feet of said parcel 16, of Official Map Number 2, as per map recorded in Book 5, Pages 44 through 51 inclusive of Official Maps, records of Said County, of that certain land consisting of approximately 260,175 square feet. Known in Lease C2001-118 as the East Parcel Development

Agency Negotiator: LeRoy J. Jackson  
Negotiating Parties: LeRoy J. Jackson and Ralph Martin  
Under Negotiation: Terms and conditions of lease

**18. EXECUTIVE SESSION (Continued)**

City Council Closed Session

2) Property: Robinson Helicopter  
2901 Airport Drive, Torrance, CA 90503  
That property in the City of Torrance, County of Los Angeles, State of California more particularly described as: Parcels 12, 13, 14, 15, and 16 except there from the easterly 100.50 feet of said parcel 16, of Official Map Number 2 as per map recorded in Book 5, Pages 44 through 51 inclusive of Official Maps, records of Said County, of that certain land consisting of approximately 260,175 square feet.

Agency Negotiator: LeRoy J. Jackson  
Negotiating Parties: LeRoy J. Jackson and Frank Robinson  
Under Negotiation: Terms and conditions of lease

*Redevelopment Agency Closed Session – None*

**19. ADJOURNMENT**

A. Adjourn City Council and Redevelopment Agency to Tuesday, May 20, 2008, at 5:30 p.m. for an executive session, with regular business commencing at 7:00 p.m.

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Sue Herbers, City Clerk

**"Never in the field of human conflict was so much owed  
by so many to so few." - Prime Minister Winston Churchill**

ALL BIDS MUST BE RECEIVED IN THE CITY CLERK'S OFFICE BY 2:00 P.M., BIDS WILL BE OPENED IN THE COUNCIL CHAMBERS AT 2:15 P.M.		
BIDS	DESCRIPTION	OPENING DATE
RFP B2008-09	<b>Request for Proposal to Furnish Telephone and Voicemail System Replacement</b> Bid packets may be obtained for \$20 if picked up, or \$25 if requested by mail. Questions may be referred to Ernest Gallo at 310.618.2885.	Thursday May 15, 2008
RFP B2008-15	<b>Request for Proposal to Provide Security Services for Torrance Transit</b> Questions may be referred to Eddie Harris at 310.618.3020.	Thursday May 15, 2008
B2008-20	<b>Bid for the Roof Replacement at East Annex Building</b> Bid packets may be obtained for \$10 if picked up in the City Clerk's office, or \$15 if requested by mail. Questions may be referred to Diane Megerdichian at 310.781.7151.	Thursday May 22, 2008
B2008-21	<b>Bid for the Replacement of City Hall Static Dampers and Air Filtration Systems and West Annex Air Handler</b> Bid packets may be obtained for \$25 if picked up in the City Clerk's office, or \$35 if requested by mail. Questions may be referred to Diane Megerdichian at 310.781.7151.	Thursday May 22, 2008
RFP B2008-22	<b>Request for Proposal for the Processing and Bank Deposit of Transit System Revenue and the City of Torrance Daily Cash Deposits</b> Mandatory pre-proposal conference Thursday, May 15 at 3:00 p.m. located at Torrance Transit Department (City Yard), 20500 Madrona Avenue. Questions may be referred to Jim Mills at 310.618.6291.	Thursday May 22, 2008

City Hall will be closed:

Friday, May 9; Friday, May 23; and **Memorial Day**, Monday, May 26