

**TORRANCE CITY COUNCIL AGENDA  
FEBRUARY 27, 2007  
REGULAR MEETING  
7:00 P.M. - REGULAR BUSINESS BEGINS  
IN WILSON PARK GYM AT 2200 CRENSHAW BOULEVARD**

**OPENING CEREMONIES**

1. CALL MEETING TO ORDER

ROLL CALL: Mr. Brewer, Mrs. Drevno, Mrs. McIntyre, Mr. Nowatka,  
Mr. Sutherland, Mrs. Witkowsky, Mayor Scotto

2. FLAG SALUTE: Torrance High School JROTC

NON SECTARIAN INVOCATION:

The Courts have concluded that sectarian prayer as part of City Council meetings is not permitted under the Constitution.

3. REPORT OF THE CITY CLERK ON THE POSTING OF THE AGENDA.

The agenda was posted on the Public Notice Board at 3031 Torrance Blvd on Thursday, February 22, 2007 /s/ Sue Herbers

MOTION TO WAIVE FURTHER READING OF RESOLUTIONS OR ORDINANCES AFTER NUMBER & TITLE

See Council Rules of Order Section 2.11 (Resolution 2006-65)

4. ANNOUNCEMENT OF WITHDRAWN OR DEFERRED ITEMS

5. COUNCIL COMMITTEE MEETINGS AND ANNOUNCEMENTS:

**Exxon Mobil Torrance Refinery Monthly Community Alert Siren testing  
Wednesday, March 7 @ approx. 11:30 a.m.**

***THIS IS ONLY A TEST!***

A description of the monthly test is as follows: One-minute "chimes" will precede and follow a two-minute testing "wail". Total testing time will not exceed four minutes. It is important to note that the "wail" tone carries a greater distance and may be heard in areas beyond the reach of the "chime."

**For more information contact ExxonMobil Public Affairs Advisor (310) 212-4756**

6. COMMUNITY MATTERS

**A. City Manager – Accept and file the first quarterly report from the Blue Ribbon Committee to study Ethics and Integrity in City Government**

City Manager recommends that City Council accept and file the first quarterly report from the Blue Ribbon Committee to study Ethics and Integrity in City Government covering the period of November 2006 through January 2007.

7. ORAL COMMUNICATIONS #1 (Limited to a 30 minute period)

*Comments on this portion of the agenda are limited to items not on the agenda and to no longer than 3 minutes per speaker. Under the provisions of the Brown Act, the legislative body is prohibited from taking or engaging in discussion on any item not appearing on the posted agenda.*

8. CONSENT CALENDAR

*Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and considered separately.*

**A. Approval of minutes of December 12, and December 19, 2006.**

**B. Communications and Information Technology – Approve purchase of additional staff training with the new timesheet data entry system. Expenditure: \$10,400.**

Communications and Information Technology Director recommends that City Council approve the purchase of additional staff training with the new timesheet data entry system with Kronos, Inc, of Chelmsford, MA, in the amount of \$10,400.

**C. City Attorney- Approve fee agreement amendment to provide independent counsel to the Civil Service Commission. Expenditure: \$24,000**

City Attorney recommends that City Council approve an amendment to the contract with Jenkins & Hogin, LLP (C2006-151) to provide independent counsel to the Civil Service Commission in an additional amount of \$24,000 for a not to exceed contract amount of \$48,000.

**D. Community Services - Appropriate funds and authorize purchase of park benches, tables and replacement parts at Wilson Park**

Community Services Director recommends that City Council:

- 1) Appropriate \$5,213.09 from the Parks and Recreational Open Space Fund into FEAP #552 and;
- 2) Authorize a sole-source purchase order with Dave Bang and Associates Inc. of Tustin, CA for an amount not to exceed \$15,213.09 for the acquisition and installation of picnic tables, benches, and replacement parts.

**E. Community Services – Approve contract amendment for dance classes and programs. Expenditure: \$10,454**

Community Services Director recommends that City Council approve an amendment to contract with the Regina Klenjoski Dance Company (C2005-183), increasing the contract by \$10,454 for a contract total not to exceed \$147,964.

**F. General Services – Authorize purchase of two (2) Schwarze brand propane-powered street sweepers. Expenditure: \$463,605.39**

General Services Director recommends that City Council:

- 1) Authorize the purchase of two (2) Schwarze brand propane-powered street sweepers from Kelly Equipment of Upland, CA. Total purchase price, including sales tax is \$463,605.39;
- 2) Appropriate \$423,605.39 from the Fleet Services Vehicle and Equipment Replacement Fund; and
- 3) Appropriate \$40,000 from the General Fund Reserve for Alternative Fuel Vehicles.

**G. General Services – Appropriate \$7,820 for the La Romeria Park Roof Replacement Project. Expenditure: \$12,000**

General Services Director recommends that City Council approve an appropriation of \$7,820 from the Building Maintenance Capital Project Fund to the La Romeria Roof Replacement project (FEAP #319).

**H. General Services - Authorize purchase order for eight (8) 2007 Chevrolet Impala Midsize Sedans. Expenditure: \$147,557.74 (including sales tax)**

General Services Director recommends that City Council:

- 1) Authorize a purchase order for eight (8) 2007 Chevrolet Impala midsize sedans from Maurice J. Sopp & Son of Huntington Park, CA (B2007-08). Total purchase price including sales tax is \$147,557.74; and
- 2) Appropriate \$147,557.74 from the Fleet Services Vehicle and Equipment Replacement Fund.

**I. General Services – Authorize purchase order to furnish one (1) Kubota Model L39TL tractor/loader. Expenditure: \$25,025.24**

General Services Director recommends that City Council:

- 1) Authorize a purchase order for one (1) current year model Kubota L39TL tractor/loader from Staben Equipment Company of Oxnard, CA. Total cost including sales tax is \$25,025.24; and
- 2) Transfer \$2,725.24 from the Public Works General Fund operating budget to the Kubota Tractor Project FEAP # 578.

**J. General Services – Authorize purchase of one (1) Vactor Model 2115 sewer cleaning truck. Expenditure: \$299,295.01 (includes sales tax).**

General Services Director recommends that City Council:

- 1) Authorize the purchase of one (1) Vactor Model 2115 sewer cleaning truck from Haaker Equipment Company of La Verne, CA (B2006-44). Total purchase price, including sales tax is \$299,295.01; and
- 2) Authorize additional appropriation of \$4,295.01 to the Replacement of Vactor Truck 8989 project (FEAP # 577).

**K. Human Resources – Approve contract for liability claims administration services.  
Expenditure: Not to exceed \$141,453.28**

Human Resources Director recommends that City Council approve a contract with NovaPro Risk Solutions, LP, for liability claims administration services in the amount of \$141,453.28 for the period of March 1, 2007 through June 30, 2008.

**9. COMMUNITY SERVICES**

**A. Community Services – Accept and appropriate a grant from the County of Los Angeles, Fourth District Arts Education Partnership Program**

Community Services Director recommends that City Council accept and appropriate a grant from the County of Los Angeles, Fourth District Arts Education Partnership Program in the amount of \$8,000.

**B. Community Services – Accept a donation from the Friends of Madrona Marsh; and appropriate funds from the Madrona Marsh Preserve Donation Account.  
Expenditure: \$7,000**

Parks and Recreation Commission and the Community Services Director recommend that City Council:

- 1) Accept a donation from the Friends of Madrona Marsh of five taxidermy exhibit cases for the Madrona Marsh Nature Center Exhibit Hall valued at \$91,335; and
- 2) Appropriate \$7,000 from the Community Services Department Madrona Marsh Donation Account to pay for the development of the taxidermy exhibits.

**10. PLANNING AND ECONOMIC DEVELOPMENT**

**A. Community Development – Review Community Development Department activities and projects**

Community Development Department recommends that City Council review information regarding current activities and projects in the Community Development Department.

**11. PUBLIC SAFETY**

**A. Police – Public Safety information related to crime trends, crime prevention, traffic, and quality of life issues.**

**12. ADMINISTRATIVE MATTERS**

**A. City Manager – Adopt RESOLUTION supporting AB 391 (Lieu) and forward letters of support to State Legislators. Expenditure: N/A**

City Manager recommends that City Council:

- 1) Adopt a RESOLUTION supporting AB 391 (Lieu) which increases membership of the South Coast Air Quality Management District (SCAQMD) Board from twelve (12) to thirteen (13) by adding one new member, and
- 2) Authorize staff to forward letters of support to State Legislators.

**B. City Manager – Authorize a position letter supporting Los Angeles County Metropolitan Transportation Authority congestion relief projects.  
Expenditure: N/A**

City Manager recommends that City Council authorize a position letter to the California Transportation Commission (CTC) and State Legislators in support of the proposed congestion relief projects submitted by the Los Angeles County Metropolitan Transportation Authority (Metro) for funding.

**C. City Manager – Review and give direction regarding deal points of the proposed City of Torrance/Rolling Hills Estates boundary adjustment and land swap.**

City Manager recommends that City Council review and give direction regarding deal points of the proposed City of Torrance/Rolling Hills Estates boundary adjustment and land swap.

**D. Finance – Accept the 2<sup>nd</sup> Quarter 2006-2007 Budget Review Report**

Finance and Governmental Operations Committee recommends that City Council:

- 1) Accept the Second Quarter 2006-2007 Budget Review Report
- 2) Accept the City Treasurer's Investment Report

**E. Human Resources – Approve the selection of Mutual of Omaha to provide life and disability insurance to employees represented by TME-AFSCME beginning March 1, 2007 through December 31, 2008. Expenditure: \$316,874**

Human Resources Director recommends that City Council approve the selection of Mutual of Omaha to provide term life and disability insurance to employees represented by TME-AFSCME at a rate of 19 cents per \$1,000 of benefits for Life, 48 cents per \$10 of benefit for Short Term Disability (STD), and 67 cents per \$100 of benefit for Long Term Disability (LTD) beginning March 1, 2007 through December 31, 2008. Expenditure: \$316,874

**15. OTHER**

**A. City Manager and Finance – Community Outreach Budget Meeting**

City Manager and the Finance Director recommend that City Council open and conduct a community outreach meeting for the purpose of receiving public input related to the 2007-2009 Two-Year City Operating Budget.

**B. Community Services – Update of library and park improvements projects in the Central Torrance Area**

Community Services Department provides a wide range of informational, recreational, cultural, and educational programs and services for persons of all ages and abilities with an emphasis on serving the City's youth. In addition, the department is responsible for providing proper management, maintenance, and stewardship of the City's libraries, recreational facilities, parks, landscaped areas, and natural resources.

**C. Public Works – Information on the functions of the Public Works Department and Capital Projects in the Central Torrance Area**

Public Works Department is composed of five divisions that include: Sanitation, Streetscape, Street Operations, Water, and Engineering. The department is responsible for maintaining and operating the public infrastructure and designing and managing capital improvement projects.

**16. 2ND READING ORDINANCES**

- A. Second and Final Reading of ORDINANCE NO. 3690 repealing Article 12, Chapter 3, of Division 1 of the Torrance Municipal Code establishing a Chemical Board and Article 2, Chapter 6, of Division 8 requiring a Chemical Permit.**

**17. ORAL COMMUNICATIONS #2** Date: February 27, 2007

Council order - Brewer Drevno McIntyre Nowatka Sutherland Witkowsky  
Staff & Public Comments

*Under the provisions of the Brown Act, the legislative body is prohibited from taking or engaging in discussion on any item not appearing on the posted agenda.*

**18. EXECUTIVE SESSION**

City Council Closed Session - None

Redevelopment Agency Closed Session – None

## 19. ADJOURNMENT

- A. Adjourn City Council and Redevelopment Agency to Tuesday, March 6, 2007, at 5:30 p.m. for an executive session, with the regular meeting at 7:00 p.m. in the Council Chambers.

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Sue Herbers, City Clerk

**“You cannot do a kindness too soon, for you never know  
how soon it will be too late.” - Ralph Waldo Emerson**

ALL BIDS MUST BE RECEIVED IN THE CITY CLERK'S OFFICE BY 2:00 P.M., BIDS WILL BE OPENED IN THE COUNCIL CHAMBERS AT 2:15 P.M.		
BIDS	DESCRIPTION	OPENING DATE
B2007-03	<b>Bid for Modification and/or Removal of Underground Storage Tanks and Related Piping Systems at Various Sites Within the City of Torrance</b> Mandatory job walk/pre-bidders conference Tuesday, January 23 at 10:00 a.m. at Torrance Municipal Airport, 3301 Airport Drive Questions may be referred to Tina White at 310.784.7951	Thursday <del>February 22, 2007</del> To be determined
B2007-10	<b>Bid to Furnish Barnes Sump Pumps or Equal</b> Questions may be referred to Laurie Lim at 310.618.5820	Thursday March 1, 2007

City Hall will be closed:

Friday, March 2, Friday, March 16, and Friday, March 30