

**MINUTES OF A REGULAR MEETING OF
THE ENVIRONMENTAL QUALITY AND
ENERGY CONSERVATION COMMISSION**

1. CALL TO ORDER

The Torrance Environmental Quality and Energy Conservation Commission convened in a regular session at 7:02 p.m. on Thursday, May 5, 2016 in the West Annex meeting room at Torrance City Hall.

2. ROLL CALL:

Present: Commissioners Deemer, Endo-Roberts, Martin, Montgomery, and Chairperson DeWitt.

Absent: Commissioners Stecker and Wright.

Also Present: Deputy Community Development Director Cessna and Environmental Quality Officer McCrea.

MOTION: Commissioner Endo-Roberts moved to grant Commissioners Stecker and Wright excused absences for the May 5, 2016 Commission meeting. Commissioner Martin seconded the motion; a roll call vote reflected 5-0 approval.

3. SALUTE TO THE FLAG

Commissioner Deemer led the Pledge of Allegiance.

4. POSTING OF THE AGENDA

MOTION: Commissioner Deemer, with a second by Commissioner Endo-Roberts, moved to accept and file the report of the secretary on the posting of the agenda for this meeting; the motion passed on a 5-0 roll call vote.

5. ORAL COMMUNICATIONS FROM THE PUBLIC - None.

6. APPROVAL OF MINUTES – APRIL 7, 2016

Commissioner Martin noted the following correction: Page 3, 8B, "Commissioner Martin stated that city crews in Redondo Beach are considering using electric leaf blowers."

MOTION: Commissioner Montgomery moved to approve the Commission meeting minutes of April 7, 2016 as amended. Commissioner Deemer seconded the motion; the motion passed on a 5-0 roll call vote.

7. ENVIRONMENTAL MATTERS

7A. LETTER GRADING FOR FOOD TRUCKS

Deputy Community Development Director Cessna provided background on the item and informed the Commission that it turns out that no action is required. She stated

that the County of Los Angeles Public Health Department requested that the City adopt a conforming ordinance requiring food trucks to be subject to the same letter grade requirements applicable to restaurants. She reported that the City Attorney's Office determined that the existing Torrance Municipal Code has language in it that includes food trucks in the letter grade program. She stated that staff is forwarding a copy of the ordinance and opinion to the County so they can implement the program in Torrance.

7B. ENVIRONMENTAL FAIR

Deputy Community Development Director Cessna distributed draft fliers for the June 4, 2016 Environmental Fair event but noted that it would be revised because Trash For Teaching is unable to participate. She stated that ladybugs and grocery bags would be provided for giveaways, and asked Commissioners to offer suggestions for any other activities they would like to be involved in.

Environmental Quality Officer McCrea stated that there are 21 confirmed vendors so far. He suggested having people guess the names of native species of plants from the Madrona Marsh Preserve.

Commissioners suggested having a table where the public can pick what is recyclable and what is not, recognizing vendors who have participated in past Fairs, providing a board where the public can post their ideas for environmental matters for the Commission to work on, and energy and financial savings that the City has realized since installing LED street lights.

8. ORAL COMMUNICATION

8A. Deputy Public Works Director Cessna stated that the next phase of Climate Action Planning is on hold due to funding issues.

8B. Commissioner Montgomery stated that he is unable to attend the Environmental Fair and requested an excused absence for the June 2 Commission meeting.

8C. Commissioner Deemer requested that staff bring back a summary of the April 2 AQMD hearing, information about the new State smoking regulations, and the status of the natural gas and bio diesel station next to the City Yard.

8D. Chairperson DeWitt stated that the ExxonMobil refinery is starting up on May 7.

8E. Commissioner Montgomery stated that he is interested in learning about integrated pest management practices in the City.

9. ADJOURNMENT

MOTION: At 7:43 p.m., Commissioner Endo-Roberts moved to adjourn the meeting to June 2, 2016 at 7:00 p.m. in the West Annex meeting room. Commissioner Martin seconded the motion and, hearing no objection, Chairperson DeWitt so ordered.

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Approved as submitted June 2, 2016 s/ Rebecca Poirier, City Clerk
