

**MINUTES OF A MEETING OF THE GRANTS COMMITTEE,
TORRANCE PARKS AND RECREATION COMMISSION**

1. CALL TO ORDER

The Grants Committee convened at 6:08 p.m. on Wednesday, September 9, 2015 in the West Annex meeting room, Torrance City Hall.

2. ROLL CALL

Present: Commissioners Baxter and Greenberg.

Absent: Commissioner Reilly.

Also Present: Community Services Director Jones and
Senior Administrative Assistant Rosell.

3. AFFIDAVIT OF POSTING

MOTION: Commissioner Greenberg moved to accept and file the report of the City Clerk on the posting of the agenda. Commissioner Baxter seconded the motion; a roll call vote reflected unanimous approval (absent Commissioner Reilly).

4. APPROVAL OF MINUTES

4A. MINUTES OF JULY 21, 2015

MOTION: Commissioner Greenberg moved to approve the July 21, 2015 Grants Committee meeting minutes as presented. Commissioner Baxter seconded the motion; a roll call vote reflected unanimous approval (absent Commissioner Reilly).

5. NON-PROFIT GRANT PROGRAM REVIEW AND DEVELOPMENT

Commissioner Greenberg noted that Commissioner Reilly has been unable to attend two Committee meetings and wondered if it is because of her work schedule and long commute. She suggested that, if Commissioner Reilly is unable to be on the Committee, that the next Parks and Recreation Commissioner be appointed on a seniority basis.

Community Services Director Jones offered to contact Commissioner Reilly to see if she still wants to be on the Grants Committee.

Commissioner Baxter discussed City Council's approval of the Non-Profit Grants Program at its September 1, 2015 meeting. He stated that Councilmembers made several positive comments and seemed appreciative of the work that the Committee has done.

5A. APPROVAL OF NEW CHAIR FOR THE COMMITTEE

Community Services Director Jones recommended that the Grants Committee Chairperson be the most senior member on the Committee.

MOTION: Commissioner Greenberg moved to appoint Commission Baxter to be Chairperson of the Grants Committee. Commissioner Baxter seconded the motion; a roll call vote reflected unanimous approval (absent Commissioner Reilly).

6. ADJOURNMENT

MOTION: At 6:19 p.m., Commissioner Greenberg moved to adjourn the meeting to Wednesday, October 14, 2015 at 6:00 p.m. at the West Annex meeting room, Torrance City Hall. Commissioner Baxter seconded the motion; a roll call vote reflected unanimous approval.

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Approved as submitted October 14, 2015 s/ Rebecca Poirier, City Clerk
