

**MINUTES OF A REGULAR MEETING OF THE
TORRANCE PARKS AND RECREATION COMMISSION**

1. CALL TO ORDER

The Torrance Parks and Recreation Commission convened in a regular session at 7:00 p.m. on Wednesday, March 11, 2015 in the West Annex Meeting Room, Torrance City Hall.

2. ROLL CALL/MOTIONS FOR EXCUSED ABSENCE

Present: Commissioners Greenberg, Love, Mayeda,
Reilly, Uchima, and Chairperson Baxter.

Absent: Commissioner Hays.

Also Present: Park Services Manager Carson,
Recreation Services Manager Brunette, and
Park Ranger Coordinator Fujimori.

MOTION: Commissioner Mayeda moved to grant Commissioner Hays an excused absence for the March 11, 2015 Commission meeting. Commissioner Love seconded the motion; a roll call vote reflected unanimous approval.

3. FLAG SALUTE

Commissioner Mayeda led the Pledge of Allegiance.

4. AFFIDAVIT OF POSTING

MOTION: Commissioner Reilly moved to accept and file the report of the City Clerk on the posting of the agenda. Commissioner Uchima seconded the motion; a roll call vote reflected unanimous approval (absent Commissioner Hays).

5. APPROVAL OF MINUTES

5A. MINUTES OF JANUARY 14, 2015 AND FEBRUARY 11, 2015

MOTION: Commissioner Greenberg moved to approve the Commission meeting minutes of January 14, 2015 and February 11, 2015. Commissioner Love seconded the motion; a roll call vote reflected unanimous approval.

6. ORAL COMMUNICATIONS #1

6A. The Commission welcomed Torrance Youth Council members Nathan Apodaca, Connie Chung, Debbie Park, and Akhil Addanki.

6B. Commissioners welcomed guest Julia Olloque, student at Cal State Long Beach.

7. OLD BUSINESS

7A. STATUS ON MCMASTER PARK RENOVATION PROJECT

Park Services Manager Carson reported that the McMaster Park Renovation Project is well underway, with the majority of rough demolition completed. He stated that the contractor has begun the inner framing of the senior center, the sports fields are being graded, and that the old playground equipment and basketball court have been removed.

Responding to Commissioner Reilly's inquiry, he stated that the project is on schedule and should be complete by early June.

7B. STATUS ON TORRANCE PARK WALKWAY PROJECT

Park Services Manager Carson reported that the Torrance Park Walkway Project has been completed and that the contractor has taken care of all punch list items. He noted that the trees that were removed were in decline and that they were able to save a camper tree.

Commissioner Love stated that she visited the park and it looks much better.

8. NEW BUSINESS

8A. ACCEPT AND FILE THE 2013-2014 PARK RANGER PROGRAM ANNUAL REPORT

Park Ranger Coordinator Fujimori presented the 2013-2014 Park Ranger Program Annual Report. He stated that parking, smoking, and animal violations are the most common violations that Park Rangers are encountering. He reported that the working relationship with Torrance Police Department has never been stronger and he expressed his appreciation to the Park Services Division and Facility Booking office.

Commissioner Reilly stated that it would be nice to see monthly data to see if there has been any decline in violations with education.

Chairperson Baxter thanked Park Ranger Coordinator Fujimori for all the services that the Park Rangers provide.

9. STANDING COMMITTEE UPDATES

9A. FACILITIES COMMITTEE - No report.

9B. GRANTS COMMITTEE - No report.

9C. OPEN SPACE COMMITTEE - No report.

9D. PROGRAMS COMMITTEE - No report.

10. MONTHLY DEPARTMENT ACTIVITY

10A. ADMINISTRATIVE SERVICES DIVISION

Recreation Services Manager Brunette noted that the Administrative Services Division Report for February 2015 was included in agenda packets.

10B. PARK SERVICES DIVISION

Park Services Manager Carson noted that the Park Services Division Report for February 2015 and the Madrona Marsh Preserve and Nature Center Month in Review were included in attachments.

10C. RECREATION SERVICES DIVISION

Recreation Services Manager Brunette noted that the Recreation Services Division Report for February 2015 was included in agenda packets.

Commissioner Mayeda relayed a non-resident's interest about the volleyball program and Recreation Services Manager Brunette stated that he would provide an answer by e-mail.

11. ORAL COMMUNICATIONS #2

11A. Park Services Manager Carson stated that Madrona Marsh Manager Drake went to Costa Rica for three weeks and that he would like her to visit the Commission to share photographs that she took of birds there.

11B. Commissioner Love announced the arrival of her granddaughter on March 12.

11C. Commissioner Greenberg distributed fliers for a Rotary Club's Beer and Wine Festival on May 3.

11D. Commissioner Mayeda received clarification from staff that the Streetscape Division of Public Works is responsible for taking care of parkway trees.

11E. Chairperson Baxter stated that he has volunteered to serve on the Beat the Odds scholarship selection committee.

12. ADJOURNMENT

MOTION: At 7:24 p.m., Commissioner Uchima moved to adjourn the meeting to March 11, 2015 at 7:00 p.m. in the West Annex Meeting. Commissioner Mayeda seconded the motion; a roll call vote reflected unanimous approval.

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Approved as submitted April 8, 2015 s/ Rebecca Poirier, City Clerk
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