

**MINUTES OF DISASTER COUNCIL MEETING
July 22, 2009**

Call to Order: Commissioner Glass called the Disaster Council Meeting to order at 3:05 PM.

Flag Salute: Led by Commissioner Matsuda

Roll Call / Motions for Excused Absence: Commissioners Glass, Davis, Galbasin and Matsuda present

Department Representatives:	Tracy Bonano	Police Department
	Mike Browne	Police Department
	Paul Vuoso	Fire Department
	Joe Huld	City Clerk's Office
	Jim Sheldon	Community Development- B&S
	Terry Edwards	Community & Information Tech.
	Carl Kaemerle	Community Services
	Sarah Wiener	Transit

Local Organizations and Community Members:	Caroline Elam	CERT / TARA / ADT
	Robin Fisher	TUSD
	Mike Martinet	Area G
	Chris Riccardi	Little Company of Mary Hospital
	Judy Retter	Torrance Memorial Hospital
	KK Fitch	CERT / TARA / ADT
	Pat Preston	Hillside Homeowner's Assoc.
	Sumie Imada	New Horizons
	Chuck Galbasin	TARA
	Leilani Dagostino	Chair – Commission on Aging
	Dee Schuyler	TARA / CERT
	Sean Schuyler	TARA / CERT
	Hope Witkowski	CERT / TARA
	Richard Ulyate	CERT
	Gail Hagle	CERT

Comments from the Public/Staff:

None

Report on Posting of Agenda:

Moved – Davis. Second – Galbasin. All Ayes

Minutes for Approval:

- A. April 22, 2009. Moved – Davis. Second – Galbasin. All Ayes
- B. May 27, 2009. Moved – Davis. Second – Galbasin. All Ayes
- C. June 24, 2009. Moved – Davis. Second – Galbasin. All Ayes

New Business:

A. Report on Changes for TPD Emergency Services Division Lieutenant & TFD Public Information Officer Positions

Vuoso – TFD does not have plans to change duties of Public Education Officer when civilianized and intend to keep the position functioning as status quo including visits to community schools and businesses. He also mentioned that due to budget and staffing levels, there is a possibility that the position will not be filled in the future.

Browne – From the management standpoint, the TFD position will function as usual and there are no plans to cut the position completely.

Browne - As for TPD, the Lieutenant position is being reassigned January 2010. The Emergency Services Department functions will not change. E-Prep team involvement is being ramped up with the addition of Captain Matsuda and we plan on using more volunteers and interns to provide assistance in areas where needed.

Glass – Would like TFD to come back to the next meeting with another update on the position.

Old Business:

A. Update on Emergency Preparedness Pamphlets for Seniors

Galbasin – Would like Disaster Council and Emergency Services staff to review in next 7 – 10 days so plan can then be sent to E-Prep for review. Also, would like information distributed only to senior centers because it's too expensive to send out city-wide.

Matsuda – Discussed with Chairman Glass that the Disaster Council previously considered making the pamphlet more general, but received input that there was a need to have "senior-specific" literature since there are numerous general information brochures currently available.

Dagostino – Can pamphlet be posted on line?

Browne – Suggested a cover letter to City Council with brochure attached. Community Affairs can post guide on line if distribution is approved.

B. Update on Approval of Installation of Defibrillators at Walteria Library, Ken Miller Recreation Center and Tillum Senior Center.

Bonano – Reviewed list of current defibrillators locations and most recent plan for TFD to revive the public access defibrillator program with Torrance Memorial Medical Center (TMMC). Emergency Services can forward Disaster Council location recommendations when TFD/TMMC procedure to request AED locations is complete.

Retter – Shared a conversation held with TFD Deputy Chief Dumais and referred to same revitalization of public access defibrillator program and that AED's come from a hospital steering committee with input of placement from the TFD EMS coordinator. The program was in effect in previous years, but has waned due to changes in staff at both TMMC and TFD.

Vuoso – Will press for getting the program going on the TFD side.

Matsuda – Had questions regarding regulations and training schedule for defibrillators. Also raised the question about whether the Disaster Council reached consensus on where to recommend placement of machines. Also requested consideration of placement at city locations where the most people congregate, such as the main library or cultural arts center. Questions arose as to where existing defibrillators are currently located on city property.

Vuoso – Regulation depends on what kind of AED's they are. Training is scheduled to run quarterly with oversight by the City Safety Team (Randall Sellers).

Browne – Give TFD a chance to get the AED program back up and running and bring AED placement recommendation from Disaster Council back at that time.

9. ORALS

A. Comments from Commissioners/Staff/Public

Glass – Working on Disaster Council annual report.

Fisher – Laurie Love is retiring from TUSD.

Elam – Reminder of Disaster Service Volunteer Picnic on August 9th.

Witkowski – Reminder of National Night Out on August 4th. Contact at TPD Community Affairs is Chad Farley (per Browne).

Browne – Bonano to revise Personal Protective Equipment (PPE) letter authored by Matsuda. Remove suggestion of contacting Emergency Services for disaster supplies and reminder to department heads that safety is a priority. Also suggested a cover letter to Council for consideration of distribution.

B. Announcements/Updates

None

10. ADJOURNMENT

The meeting was adjourned at 3:45 PM to a meeting on Wednesday, August 26, 2009, to be held in the West Annex Commission Meeting Room, 3031 Torrance Boulevard, Torrance, California.

These July 22, 2009 minutes were approved as submitted on August 26, 2009.