

**MINUTES OF DISASTER COUNCIL MEETING**  
**June 24, 2009**

**Call to Order:** Commissioner Glass called the Disaster Council Meeting to order at 3:05 PM.

**Flag Salute:** Led by Commissioner Davis

**Roll Call / Motions for**

**Excused Absence:** Commissioners Glass, Davis and Galbasin were present and Commissioner Matsuda was absent (excused).

Department Representatives:	Tracy Bonano	Police Department
	Denise Thurston	Police Department
	Paul Vuoso	Fire Department
	Joe Huld	City Clerk's Office
	Gesuina Paras	City Manager's Office- Cable
	Dana Cortez	City Treasurer's Office
	Jim Sheldon	Community Development- B&S
	Jan Wierzbicki	Community Services – Library

**Local Organizations and  
Community Members:**

Meredith Eick	CERT / TARA / ADT
Caroline Elam	CERT / TARA / ADT
Chris Riccardi	Little Company of Mary Hospital
Judy Retter	Torrance Memorial Hospital
KK Fitch	CERT / TARA / ADT
Dorothy Hart	Hillside Homeowner's Assoc.
Pat Preston	Hillside Homeowner's Assoc.
Sumie Imada	New Horizons
Chuck Galbasin	TARA
Leilani Dagostino	Chair – Commission on Aging

**Comments from the Public/Staff:**

Glass requested a brief report on the City budget meeting on 6-23-09:

Bonano – The TPD budget was approved and some staff positions will change, specifically the Lieutenant/ESC position being reassigned out of emergency services, leaving one full time civilian/ESC position in place.

Vuoso – The TFD Public Education position is being civilianized, but there are no plans to change until a replacement is found and trained.

## **Report on Posting of Agenda:**

Moved – Glass / Seconded – Davis – 3 Ayes

## **Minutes for Approval:**

- A. April 22, 2009 – Approval continued to June 24, 2009 due to absence of Galbasin. Moved – Matsuda / Seconded – Davis – 3 Ayes
- B. May 27, 2009 – Approval continued to July 22, 2009 due to absence of Matsuda.

## **New Business:**

None

## **Old Business:**

### **A. PPE's for City Staff**

Bonano – Discussed at last EPrep meeting. EPrep supports the Disaster Council providing a list of PPE's to city staff, but not purchasing the supplies for them.

Galbasin – Has a PPE list and will ask Matsuda to complete and submit to departments for consideration of distribution to staff.

### **B. Update on City Disaster Plan**

Bonano – Still in the works with Pachon as consultant. The initial draft has been reviewed and recommended changes should be implemented soon. After changes are made, EPrep will make final edit and eventually submit to Council for approval.

### **C. Update on DSV Trailer**

Bonano – Order placed today with Carson Trailer and expect delivery in about two weeks.

### **D. Update on Defibrillators**

Bonano – Community Services Director John Jones referred staff to Risk Manager Randy Sellers. There are five defibrillators currently located at: City Hall City Clerk Reception Desk, Benstead Pool, Cultural Center near Arts Building, Wilson Park Gym and Bartlett Senior Center.

Galbasin – Defibrillators intended for benefit of Torrance residents. Disaster Council would like the three new defibrillators installed at Walteria Library, Ken Miller Recreation Center and Tillum Senior Center.

Motion to Recommend to EPrep – Galbasin / Seconded – Davis – 3 Ayes

## **E. Update on H1N1 Pandemic Declaration**

Bonano – WHO raised to level six, but no change as to how Torrance is reacting. More of a procedural move for WHO.

Retter – Status quo for hospitals too – no changes.

## **9. ORALS**

### **A. Comments from Commissioners**

Galbasin – Place emergency preparedness pamphlet for seniors back on agenda and would like notes from Davis & Glass before the next meeting.

Glass – Confusion about strategic plan and general plan.

Parras – The strategic plan for Torrance is a detailed five year working document based on the mission of the ten year general plan. City staff is working on prioritizing goals in the strategic plan so the community has a better understanding of how the broad goals of the general plan will be implemented.

### **B. Announcements/Updates**

Eick – Ships into Los Angeles harbor reduced about 25% due to pandemic.

Imada - Finished another MYN training which adds 39 people to the approximate 300 New Horizons residents trained so far.

Fitch – Recent ADT Ez-Up training a success. Also, a teleconference debriefing after SCART event helped with finding inconsistencies in training.

Wierzbicki – El Retiro Library construction on schedule. Library should re-open mid July. TARA will assist branches as they open to ensure ADC operability (per Chuck Galbasin). Henderson Library is next on schedule and will be closed about three months. Thanks to the Disaster Council for assisting with the library rehabilitation project.

Vuoso – The 20th CERT Academy graduation will be on Thursday evening.

Elam – Discussed History Channel documentary on Puente Hills fault. Fault active every 1,000 years. It will rupture, we just don't know when.

Glass – How many participants do we have for the Disaster Expo so far?

Bonano – About 10 to 15. We will have a better idea by the next meeting.

## 10. ADJOURNMENT

The meeting was adjourned at 3:40 PM to a meeting on Wednesday, July 22, 2009, to be held in the West Annex Commission Meeting Room, 3031 Torrance Boulevard, Torrance, California.

*These June 24, 2009 minutes were approved as submitted on July 22, 2009.*