

MINUTES OF DISASTER COUNCIL MEETING
April 22, 2009

Call to Order: Commissioner Glass called the Disaster Council Meeting to order at 3:06 PM.

Flag Salute: Completed- led by TFD's Paul Vuoso

Roll Call / Motions for Excused Absence: Commissioners Glass, Galbasin, and Matsuda were present and Commissioner Davis was absent (excused).

Department Representatives:	Rod Irvine	Police Department
	Paul Vuoso	Fire Department
	Jim Sheldon	Community Development
	Joe Huld	City Clerk's Office
	Gesuina Paras	City Manager's Office- Cable
	Ernest Gallo	CIT

Local Organizations and Community Members:	Caroline Elam	CERT / TARA / ADT
	Chuck Galbasin	TARA
	Meredith Eick	CERT / TARA / ADT
	Robin Fisher	TUSD
	Mike Martinet	Area G
	Chris Riccardi	Little Company of Mary
	Judy Retter	Torrance Memorial
	KK Fitch	CERT / TARA / ADT
	Dorothy Hart	Hillside Homeowner's Assoc.
	Sumie Imada	New Horizons
	Dee Schuyler	TARA/CERT
	Brian Sinagaglia	CERT
	Susan Robinson	Torrance Memorial
	Joe Powers	Torrance Memorial

Comments from the Public:
None

Report on Posting of Agenda:
Moved – Matsuda / Seconded – Galbasin – 3 Ayes

Minutes for Approval:
A. February 25, 2009- Moved/Matsuda – Seconded/Galbasin
B. March 25, 2009- Moved/Matsuda – Seconded/Galbasin

New Business:

A. Review of 2009 Disaster Expo flyer

Lt. Irvine presented the proposed 2009 Disaster Expo flyer, which was a revision of the 2007 flyer. He reported approvals had been received and an initial 500 copies were going to be printed.

Old Business:

A. Report on Defibrillators

Torrance Memorial Hospital representatives reported three defibrillators were being donated to the City: two by the hospital and one by Dr. Gina Sulmeyer. Discussion held on determining what three sites would be best for them. For training, TMH will need a contact person from each chosen site. Once done, a determination of what certification training will be needed can be made and arranged. Disaster Council will seek the names of TMH personnel involved in the donation so appropriate appreciation recognition can be made.

B. Report on PPE recommendations for City employees and Senior Center Staff

Commissioner Matsuda reported on contact with potential vendors for the various PPE items that would be needed to make supply kits. Based on a review of quotes, Earthquake Management appears to be the best choice of vendors. They are the same vendor currently used for supplying Map-Your-Neighborhood supplies. Lt. Irvine to draft a letter to City department heads recommending PPE supplies that should be supplied for employees and take the idea to E-Prep for ideas on how to present this proposal to the various City departments.

C. Report and Recommendations on the “Emergency Preparedness for Seniors” booklet

Commissioner Galbasin will work on revisions of the booklet to bring forward for review and distribution consideration. Some discussion held on making the document generic for all elements of the population, but the consensus was to leave it dedicated to seniors and labeled as such since there are already many available similar publications available for the masses.

D. Emergency Services Coordinator Update

Lt. Irvine reported the new ESC will be Tracy Yates-Bonano and she will start on May 11, 2009.

9. ORALS

A. Comments from Commissioners

Commissioner Matsuda advised she had inquired with the City Attorney's Office regarding providing PPEs for employees and learned that there is no requirement to provide them for most employees. She also learned that potential liability can occur if equipment is issued, but was advised that exposure to such liability is common and should not prohibit distribution of such equipment.

Commissioner Matsuda also thanked TMH for the defibrillator donation and asked who would ultimately determine where they should be placed. Lt. Irvine suggested the Disaster Council members would have a lot of input and should make recommendations for placement to the City for its consideration and then City officials will determine placement.

Commissioner Galbasin announced that Dr. Roy Easton had offered to extend his donation for the DSV trailer by another \$2,500 to buy supplies for the trailer. Lt. Irvine reported the trailer should be ordered by the end of May.

C. Announcements/Updates

Chuck Galbasin reported TARA had concluded its involvement in the B17 event at the Torrance Airport and it had been a long, but successful event.

Judy Retter reported TMH will be participating in statewide disaster pandemic flu drill on Thursday, June 18, 2009. She will provide more details as they come in and will be making contact with emergency services personnel as needed. LCM will also be participating.

Sumie Imada asked to be involved in the review of the preparedness booklet for seniors and to receive copies for New Horizons when they are completed.

KK Fitch asked for feedback on the City of Torrance communication plan for disasters as well as clarification for DSV assignment for members who belong to multiple programs. Lt. Irvine will research the Torrance communication plan. Commissioner Galbasin explained that DSV members are designated to the first group they joined, but can also be assigned based on need during an event.

Caroline Elam announced that Fire Service Day will be celebrated on May 9, 2009, the Armed Forces Day Parade will be held on May 16, 2009, and the Honda Earthquake Expo will be on May 21, 2009.

Robin Fisher report the Red Cross had chosen North Torrance and Torrance High School for storage of emergency supply container sites and the containers had been delivered.

Mike Martinet announced that NIMS training is being held Saturday, June 13, 2009, at TMH. He also announced a downed-plane drill was being conducted the day after the meeting near Dockweiler Beach. He offered up CERT volunteers to the hospitals for their June drill if needed. He also announced that Torrance would be receiving a countywide radio being provided through a

federal grant for placement in the EOC. The radio allows for EOCs to communicate directly with each other during an event. Lastly, he reported October 15 has been slated for another Shake-Out training exercise with more specifics to follow.

Paul Vuoso reported that South High School was passing out disaster supply buckets that had been donated by their PTA. Robin Fisher advised PTA donations operate on a school-by-school basis.

Commissioner Galbasin closed by thanking TMH and its representatives once again for their continued support and generosity.

10. ADJOURNMENT

The meeting was adjourned at 4:00 PM to a meeting on Wednesday, May 27, 2009, to be held in the West Annex Commission Meeting Room, 3031 Torrance Boulevard, Torrance, California. *

These April 22, 2009 minutes were approved as submitted on July 22, 2009.