

**MINUTES OF A REGULAR MEETING
OF THE AIRPORT COMMISSION**

1. CALL TO ORDER

The Torrance Airport Commission convened in a regular session on Thursday, February 11, 2010 at 7:00 p.m. in the West Annex meeting room at Torrance City Hall.

2. ROLL CALL

Present: Commissioners Dingman, Fitch, Hsiao, Jacobsen, Orpe, and Chairperson Donnellan.

Absent: Commissioner Tymczyszyn.

Also Present: Facility Operations Manager Megerdichian and Business Manager Williams.

MOTION: Commissioner Dingman moved to grant an excused absence to Commissioner Tymczyszyn for the February 11, 2010 Commission meeting. Commissioner Fitch seconded the motion; a voice vote reflected unanimous approval.

3. FLAG SALUTE

Commissioner Fitch led the Pledge of Allegiance.

4. AFFIDAVIT OF AGENDA POSTING

MOTION: Commissioner Dingman, seconded by Commissioner Fitch, moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting; a voice vote reflected unanimous approval.

5. APPROVAL OF MINUTES

5A. MINUTES OF JANUARY 14, 2010

Facility Operations Manager Megerdichian noted the following correction on Page 2 of the January 14, 2010 minutes: Item 7B, MOTION: "...and that the City provide funding in the amount of \$5,742.22."

MOTION: Commissioner Fitch moved for the approval of the January 14, 2010 Airport Commission meeting minutes as amended. Commissioner Jacobsen seconded the motion; a voice vote reflected unanimous approval (absent Commissioner Tymczyszyn).

6. ORAL COMMUNICATIONS #1 AND ANNOUNCEMENTS

6A. Chairperson Donnellan welcomed new Commissioners Hsiao and Orpe who shared their backgrounds with the Commission.

6B. Commissioner Fitch announced an American Cancer Society fundraiser at the Red Car Brewery and Restaurant on February 24, 2010 and the Torrance Fire Fighters Association's 38th Annual Spaghetti Dinner on March 13, 2010.

6C. Commissioner Dingman expressed the need for the Airport to be mowed and Facility Operations Manager Megerdichian advised that he hoped mowing would resume on February 16, 2010 after delays due to training and rain.

7. ACTION ITEMS

None.

8. INFORMATION ITEMS

8A. AERONAUTICAL OPERATIONAL INFORMATION UNDER THE PURVIEW OF THE GENERAL SERVICES DEPARTMENT

Chairperson Donnellan noted that the following reports for February 2010 were included in agenda material: Hangar and Tie down Rental Status, Ongoing Projects, February 2010 Meeting Room Schedule, Hangar Waiting List, Events Requiring Emergency Response, and Airfield Operations Status.

Business Manager Williams noted only two hangar vacancies and Commissioner Jacobsen offered his observation that the Hangar Waiting List is shorter now.

Facility Operations Manager Megerdichian provided background on Hangar Electrical Phase II of Ongoing Projects in Report 2, noting that when completed all 321 hangars at the Airport will be on City meters. He reported that construction began on January 25, 2010 but that the project had to be put on hold effective February 11, 2010 until the contractor is able to have all materials and equipment on site to prevent inconvenience to tenants. He explained that coordinating electrical upgrades with tenants is challenging and that the contract specifies 180 days for completion of the project.

In response to Commissioner Jacobsen's inquiry, he advised that the delay could be two months.

Responding to Commissioner Fitch's inquiry, Facility Operations Manager Megerdichian stated that electrical costs are built into hangar rents.

Joseph Wollner, Palos Verdes Boulevard, stated that the Airport is fortunate to have such dedicated, capable, and experienced Airport Operations staff.

8B. LAND MANAGEMENT REPORT – AERONAUTICAL

None.

8C. NOISE ABATEMENT QUARTERLY REPORT

Facility Operations Manager Megerdichian presented the Noise Abatement Quarterly Report for October 1, 2009 to December 31, 2009 included in agenda packets. He noted that a separate column for Unknown Aircraft was added per a Commissioner's suggestion.

Commissioner Fitch offered her observation that totals are inaccurate for October 2009 and suggested that an EXCEL spreadsheet be used to prepare the report. She suggested that the Exempt column be split into two columns, one for Coastguard, Sheriff, and Fire and the other for Noise Tests.

9. ORAL COMMUNICATIONS #2

9A. Commissioners and staff welcomed new Commissioners.

9B. In response to Commissioner Fitch's request, Facility Operations Manager Megerdichian explained policies for short and long term parking at the Airport.

9C. Commissioners and staff briefly discussed preparation of the Commission Annual Report.

9D. Commissioner Fitch wished everyone a happy Valentine's Day.

9E. Facility Operations Manager Megerdichian stated that there has been a recent increase in helicopter noise complaints. He advised that the Professional Helicopter Pilots Association (PHPA) has offered to facilitate a roundtable discussion at the Airport in March 2010 to resolve issues and educate about helicopter operations. He invited Chairperson Donnellan to attend the discussion that will include City staff, Coast Guard, and FAA.

Commissioner Fitch commented that there is less helicopter noise now than 50 years ago.

10. ADJOURNMENT

MOTION: At 7:52 p.m., Commissioner Jacobsen moved to adjourn the meeting to Thursday, March 11, 2010 in the West Annex meeting room at 7:00 p.m. Commissioner Dingman seconded the motion and, hearing no objection, Chairperson Donnellan so ordered.

Approved as Amended March 11, 2010 s/ Sue Herbers, City Clerk
