



**Library
Commission**

LIBRARY COMMISSION

**KATY GEISSERT CIVIC CENTER LIBRARY
COMMUNITY MEETING ROOM
3301 TORRANCE BOULEVARD
TORRANCE 90503**

MONDAY, JANUARY 10, 2011, 7:00 P.M.

AGENDA

The Library Commission is an advisory body to the City Council that meets on the second Monday of each month at 7:00 p.m. in the Community Meeting Room at the Katy Geissert Civic Center Library, 3301 Torrance Blvd.* All meetings are open to the public. Those who wish to speak on any matter on the agenda are asked to complete a "Speaker Information Card" (available at the meeting) and relay it to staff.

*The Library Commission will conduct its regular monthly meeting at the branch libraries in 2011 as follows:

February 14	North Torrance
March 14	Henderson
April 11	El Retiro
May 9	Southeast
June 13	Waltheria

Direct questions or concerns to Acting City Librarian Hillary Theyer at (310) 618-5950, or via e-mail to htheyer@TorranceCA.Gov. Agendas and minutes are posted on the City of Torrance web page at www.TorranceCA.Gov.

In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in any Library Commission meeting, please call (310) 618-5950. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR 35.102-104 ADA Title II]

LIBRARY HOURS OF OPERATION

Katy Geissert Civic Center Library
Mon-Thurs 10 a.m. – 9 p.m.
Friday 10 a.m. – 6 p.m.

1. **CALL TO ORDER**
2. **ROLL CALL/MOTIONS FOR EXCUSED ABSENCE**
3. **FLAG SALUTE**
4. **APPROVAL OF MINUTES**
 - a. December 13, 2010 Library Commission meeting
5. **NEW BUSINESS**
 - a. Friends of the Torrance Library update
 - b. Youth Council update
 - c. Community Collections (attachment)
 - d. Youth Services Collection Development Policy (attachment)
 - e. Exam proctoring (attachment)
 - f. Youth Services flyer and public handout display policy (attachment)
 - g. Budget/consolidation update
 - h. Day in the District
 - i. Election of Commission Chair and Vice Chair for 2011
6. **UNFINISHED BUSINESS**
 - a. Commission goals (attachment)
7. **STANDING COMMISSION COMMITTEE REPORTS**
 - a. Torrance Public Library Foundation (TPLF)
 - b. Southern California Library Cooperative (SCLC)
 - c. Education and School Relations Committee
8. **MONTHLY DEPARTMENT REPORT**
9. **ORAL COMMUNICATIONS**
10. **ITEMS FOR NEXT LIBRARY COMMISSION MEETING**
11. **ADJOURNMENT:** Adjournment to Monday, February 14, 2011 at 7:00 p.m. at the North Torrance Library, 3604 Artesia Blvd., Torrance.

Attachments: 1. December 13 Library Commission meeting minutes

Saturday 10 a.m. - 5:30 p.m.
Sunday 1 p.m. – 5 p.m.
(Sept. – June)

Branch Libraries

Mon-Thurs 11 a.m. – 8 p.m.
Saturday 10 a.m. – 5 p.m.
Friday & Sunday . . Closed

The Torrance Public Library is a
division of the City of Torrance
Community Services Department –

*Creating and Enriching Community
through People, Programs &
Partnerships*

www.Library.TorranceCA.Gov

2. Community Collections overview
3. Youth Services Collection Development Policy
4. Torrance Public Library exam proctoring
5. Youth Services public display policy
6. (Copy of) charts from Library Commission 'Goals Setting' workshop
7. Torrance Public Library January Calendar of Events