



**Library
Commission**

LIBRARY COMMISSION

**SOUTHEAST LIBRARY
23115 S ARLINGTON
TORRANCE, CA 90501**

MONDAY, March 10, 2014, 7:00 P.M.

AGENDA

The Library Commission is an advisory body to the City Council that meets on the second Monday of each month at 7:00 p.m. in the Community Meeting Room at the Katy Geissert Civic Center Library, 3301 Torrance Blvd.*

All meetings are open to the public. Those who wish to speak on any matter on the agenda are asked to complete a "Speaker Information Card" (available at the meeting) and relay it to staff.

Direct questions or concerns to City Librarian Hillary Theyer at (310) 618-5950, or via e-mail to htheyer@TorranceCA.Gov.

Agendas and minutes are posted on the City of Torrance web page at www.TorranceCA.Gov.

In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in any Library Commission meeting, please call (310) 618-5950. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR 35.102-104 ADA Title II]

LIBRARY HOURS OF OPERATION

Katy Geissert Civic Center Library

Mon-Thurs 10 a.m. – 9 p.m.
Friday 10 a.m. – 6 p.m.
Saturday 10 a.m. – 5:30 p.m.
Sunday 1 p.m. – 5 p.m.
(Sept. – June)

Branch Libraries

Mon-Thurs 11 a.m. – 8 p.m.
Saturday 10 a.m. – 5 p.m.
Friday & Sunday Closed

The Torrance Public Library is a division of the City of Torrance Community Services Department – *Creating and Enriching Community through People, Programs & Partnerships*

www.Library.TorranceCA.Gov

1. **CALL TO ORDER**
2. **ROLL CALL / MOTIONS FOR EXCUSED ABSENCE**
3. **FLAG SALUTE**
4. **MOTION TO ACCEPT AND FILE REPORT ON POSTING OF AGENDA**
5. **APPROVAL OF MINUTES**
 - A. February 10, 2014 Library Commission Meeting
6. **NEW BUSINESS**
 - A. Southeast Library Update
 - B. Part-time Recognition Breakfast
 - C. Library Strategic Progress Report
 - D. Thank You Letters
7. **OLD BUSINESS**
 - A. Friends of the Torrance Library
 - B. Youth Council
 - C. Outreach Report
 - D. Day in the District
 - E. Commission Bookmark
 - F. Unspent Commission Funds
 - G. CLA Attendance
 - H. Focus Groups
8. **MONTHLY DIVISION REPORT**
9. **ORAL COMMUNICATIONS**
10. **ITEMS FOR NEXT LIBRARY COMMISSION MEETING**
11. **ADJOURNMENT:** Adjournment to Monday, April 14 at 7:00 p.m. at the North Torrance Library, 3604 Artesia Blvd., Torrance, CA 90504