

**MINUTES OF A REGULAR MEETING OF THE
TORRANCE LIBRARY COMMISSION**

1. CALL TO ORDER

The Torrance Library Commission convened in a regular session at 7:03 p.m. on Monday, December 8, 2014 at Katy Geissert Civic Center Library.

2. ROLL CALL

Present: Commissioners Perkins, Ravine, Sargent, Sheikh, Wengrow, and Chairperson Ross.

Absent: Commissioner Hausmann.

Also Present: City Librarian Theyer.

MOTION: Commissioner Perkins moved to grant Commissioner Hausmann an excused absence for the December 8, 2014 Commission meeting. Commissioner Sargent seconded the motion; a roll call vote reflected unanimous approval.

3. FLAG SALUTE

Commissioner Sheikh led the Pledge of Allegiance.

4. AFFIDAVIT OF POSTING

MOTION: Commissioner Perkins, seconded by Commissioner Sargent, moved to accept and file the report of the City Clerk on the posting of the agenda; a roll call vote reflected unanimous approval.

5. APPROVAL OF MINUTES

5A. MINUTES OF NOVEMBER 10, 2014

Chairperson Ross offered a correction as follows: Page 1, Item 3. "Commissioner Ravine led the Pledge of Allegiance."

MOTION: Commissioner Sargent moved to approve the Library Commission meeting minutes of November 10, 2014 as amended. Commissioner Sheikh seconded the motion; a roll call vote reflected unanimous approval (absent Commissioner Hausmann).

6. NEW BUSINESS

6A. FRIENDS OF THE TORRANCE LIBRARY

No report.

6B. TORRANCE YOUTH COUNCIL

The Commission welcomed Youth Council members Debbie Park, William Kang, Nathan Apodaca, Rita Lake, Cindy Takigawa, and Okoduwa Aboiralor. They discussed plans to produce a video promoting Torrance Public Library and encouraged Commissioners to attend the Christmas Boutique on December 14 at Wilson Park.

6C. CLA CONFERENCE REPORT

Commissioner Sargent distributed her report regarding the California Library Association Conference on November 7-9, 2014 in Oakland. She stated that she was impressed with City Librarian Theyer's involvement as a State Board member and participating in three presentations.

City Librarian Theyer noted that her report on the Conference was included in attachments. She passed around a book The Public Library: A Photographic Essay by author and photographer Robert Dawson. She announced the next CLA Conference on November 5-7, 2015 in Pasadena.

In response to Commissioner Wengrow's inquiry, City Librarian Theyer stated that young people are reading more than expected but are reading across all platforms. She initiated a brief discussion regarding the importance of exposure to words for young children and the new campaign "A Thousand Books Before Kindergarten."

Responding to Commissioner Sheikh's request, City Librarian Theyer discussed the American Library Association's branded campaign "Libraries Change Lives" that it uses for advocacy.

Commissioner Sargent announced the CPLA Spring Workshop on March 14, 2015 at Redondo Beach Public Library.

7. OLD BUSINESS

7A. JOINT MEETING WITH TORRANCE CITY COUNCIL

City Librarian Theyer reported that the Ad Hoc Subcommittee met on October 20 to plan the joint meeting with City Council. She presented four possible elements in the material of record for the meeting agenda, noting that the first three could be developed now, and the fourth needs to wait until the Library survey results are in. She stated that she has reserved the Library Meeting Room for April 21, 2015 and all Commissioners indicated that they would be able to attend. She requested that the Commission approve the menu and a budget for the dinner and stated that the Ad Hoc Subcommittee is scheduled to meet on January 5, 2015 to finalize the agenda.

MOTION: Commissioner Sargent moved to approve the menu as presented and to approve a budget of not to exceed \$350 for the joint meeting with Torrance City Council. Commissioner Sheikh seconded the motion; a roll call vote reflected unanimous approval (absent Commissioner Haussmann).

8. MONTHLY DIVISION REPORT

City Librarian Theyer noted that her Monthly Division Report was included in agenda materials. She reported that the award of contract for the front lobby project is delayed until December 23 or later due to funding problems. She stated that City Council is giving direction to the City Manager's Office on what they want to see in the

budget and the Library is in the process of preparing requests for funding. She announced that the Library is bringing back story times for special needs children starting January 17, 2015 at El Retiro branch with Youth Services Librarian Spradlin. She announced the grand opening of Pueblo Park on December 13.

9. ORAL COMMUNICATIONS

9A. Commissioner Ravine stated that he had the opportunity to speak with library volunteers on a recent cruise.

9B. Commissioner Perkins stated that she attended City Council meetings and was pleased that ExxonMobil Foundation donated \$3,000 to the Library, adding that ExxonMobil is looking for new Community Advisory Panel members.

9C. Commissioner Sheikh stated that he spoke with students about the Library's homework help program.

9D. Commissioner Wengrow was pleased that a South Bay Cities Council of Governments representative recognized City Librarian Theyer. She relayed a resident's inquiry about putting a Little Library in front of her home and City Librarian Theyer responded that she should check with Building and Safety if it is installed on her property, adding that she is trying to build a sponsorship opportunity for Little Libraries.

9E. Commissioner Sargent stated that she enjoyed the Library programs "South Bay History in Your Pajamas" and "Victorian Culinary Christmas." She announced an NBC News Special interview with Angelina Jolie about "Unbroken" on December 9 and Louis Zamperini's favorite Italian meals at Red Car Brewery on December 15 and 21.

9F. Chairperson Ross stated that he attending a Youth Council meeting and shared information about his recent visit to Boston Library.

9G. City Librarian Theyer showed the final design for the wrap for the Library's new delivery van.

10. ITEMS FOR NEXT LIBRARY COMMISSION MEETING

Items for the January 12, 2015 Library Commission meeting agenda were listed and include: Friends, Youth Council, Monthly Division Report, Joint Meeting with City Council, Library survey results, CPLA Workshop, branch visits, Day in the District, and Part-time Employee Recognition event.

11. ADJOURNMENT

MOTION: At 8:03 p.m., Commissioner Sargent moved to adjourn the meeting to January 12, 2015, at 7:00 p.m. at Katy Geissert Civic Center Library. Commissioner Sheikh seconded the motion and, hearing no objection, Chairperson Ross so ordered.

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Approved as submitted January 12, 2015 s/ Rebecca Poirier, City Clerk
