

I N D E X

Council Meeting held June 20, 1961, 5:30 P.M.

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Edith Shaffer
Minute Secretary

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Adjourned at 11:05 P.M.

Edith Shaffer
Minute Secretary

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Torrance, California
June 20, 1961

MINUTES OF AN ADJOURNED MEETING
OF THE TORRANCE CITY COUNCIL

1. CALL MEETING TO ORDER

The City Council of the City of Torrance convened in an adjourned session at 5:30 P.M., June 20, 1961, in the Council Chamber of the City Hall.

2. ROLL CALL

Councilmen responding to roll call by Deputy City Clerk Whitacre were: COUNCILMEN: Beasley, Benstead, Bradford, Drale, Vico, Isen. ABSENT: COUNCILMEN: Blount. Also present were Assistant City Attorney Dower and Acting City Manager Bramhall.

3. SALUTE TO THE FLAG

Mayor Isen introduced Mr. Rex Adams, Superintendent of building the new telephone building on Torrance Boulevard, who led the salute to our Flag.

4. INVOCATION:

The Reverend Philip Knudsen of Christ the King Lutheran Church opened the meeting with an invocation.

Mayor Isen gave a brief explanation of Council procedure for the benefit of the audience.

5. APPROVAL OF MINUTES

On motion of Councilman Beasley, seconded by Councilman Vico, the minutes of the regular meeting held June 13th, 1961, were approved as written, Mayor Isen and Councilman Benstead abstaining because they were not in attendance. (Absent from this meeting Councilman Blount).

In connection with minutes of the previous meeting, a question was raised as to the validity of two motions which carried by a three to one vote. Assistant City Attorney Dower read an excerpt from the last paragraph of Article 9, Section 13 of the basic charter of Torrance, indicating there would be doubt as to the validity of any motion on a resolution or ordinance passed with a vote of less than four affirmative votes. Mayor Isen said considering this charter provision, the decisions made on salary increases would be a complete nullity, as would the decision on the planning matter, Case No. 699 which passed by three to one vote.

Councilman Beasley moved that at any time in the future when there is a four-man council only, that the roll call be taken and the meeting adjourned. There was no second.

Councilman Bradford said he considers the meeting of June 6th completely out of order in that the appointment of the mayor pro tem was made prior to calling the meeting to order. The Clerk did not open the meeting nor ask for appointment of a mayor pro tem. Mayor Isen asked Assistant City Attorney Dower to check the tape on that question and report back to the Council.

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Case No. 699 will be on the agenda for the June 27th meeting for consideration of the ordinance reclassifying the property because of the decision June 13th.

6. APPROVAL OF DEMANDS:

Councilman Beasley moved that all bills properly audited be paid. Motion, seconded by Councilman Bradford, carried by unanimous roll call vote of those present (Councilman Blount absent).

21, 22 and 26: Attorney Eric Rafter, representing Consolidated Construction Company asked to be assured that any matters concerning sumps will not come up for decision at this meeting. Acting City Manager Bramhall called attention to Items 21 and 26 on this agenda dealing with sumps. There being no objection, Items 21, 22 and 26 were ordered held until the Council meeting June 27 at 8:00 P.M., to be replaced on the agenda with no further notice to the parties who are interested.

20. In order to accommodate Mr. Rex Adams, Mayor Isen asked that the Council at this time consider the letter signed by Mr. H. G. Laurent, under WRITTEN COMMUNICATIONS. Mr. Laurent was present with Mr. Dave Jones and spoke about the nuisance created by closing the alley near Arlington and Torrance Boulevard during the construction of the new Telephone Company building. City Engineer Nollac stated there has been a bond posted by the contractor, but under existing conditions he does not consider it adequate in amount. The sum of \$1,000 would be adequate, he said, and there being no objection from Mr. Adams of the construction company, a bond in that amount is to be posted.

Mr. Adams promised to do all possible to mitigate the nuisance which closing the alley causes and to protect the convenience of the residents to any extent he can.

Councilman Bradford said the Telephone Company and its contractors have a public relations problem which should be given a lot of study. Mayor Isen asked to permit such use of the alley as is necessary by the construction company with due consideration to such items as parking by employees thereof, use of buzz saws, etc. Councilman Beasley moved to refer the problem to the Department of Public Works, with instructions to work out so that the residents would be inconvenienced as little as possible and that the telephone company's contractors have the necessary use of the alley. The motion was seconded by Mayor Isen and carried, there being no objection.

Mrs. Kenneth Gordon asked if Item 22 would be considered at the same time as Items 21 and 26 and was told it will be. It involves the Entradero Sump.

HEARINGS:

7. 1961-62 BUDGET. SECOND FORMAL HEARING. Attached were Supplemental budget message from Acting City Manager Bramhall and proposed resolution adopting the budget and authorizing expenditures and appropriating funds therefor.

Mayor Isen stated that the hour of 5:30 P.M. having arrived, which is the time and this being the place for the second formal hearing on the budget, anyone wishing to speak on the subject might do so.

Attorney George Kurtz, speaking as chairman of the Traffic Safety Council, asked for approval of the administrative help required in putting in a traffic education program. He described the program which has been put into effect in the City of Downey and requested the hiring of an additional man in the Torrance Police Department to have full time duty as a Safety Education Officer, as well as a budget allotment of \$600 for the fiscal year so that the paper work required by the Safety Council may be accomplished. The proposal as outlined by Mr. Kurtz was to include monthly luncheon programs.

Councilman Beasley felt the position should not be held by a police officer. He noted that Downey has a Lieutenant, one who has had a lot of experience and training in traffic safety. Mr. Kurtz did not think it practical to just appoint someone in the Police Department to handle this assignment. Councilman Drale asked for the recommendation of Traffic Engineer Whitmer who said he approves of the program but thinks it should be separated from the Traffic Engineering Division of the Public Works Department.

Councilman Bradford moved that the necessary appropriation be set aside in the budget for the hiring of a man properly qualified to work on the Traffic Safety of the City of Torrance and appropriate \$600 for the purpose.

The motion was seconded by Councilman Beasley and carried by unanimous roll call vote of those present (Councilman Blount absent).

By unanimous roll call vote, Councilman Blount absent, a recess was declared at 6:30 and the Council reconvened at 6:40 P.M.

Mayor Isen asked Mr. David Cleveland of the Planning Division if he had an announcement to make and Mr. Cleveland said he wanted to let the Council know that the Marble matter (Case No. 711) will be before the Council on June 27th, an 8:00 o'clock meeting.

Mrs. Galvin of 20910 Henrietta Street read and presented a petition asking for a program of recreation as soon as possible in 20 acres of the Entradero sump, with allocation of funds for future needs. Councilman Bradford informed her that this has already been tentatively approved by the Council. At the request of Mayor Isen, Acting City Manager Bramhall reported there has been included in the budget as one of a list of priorities to be established, \$35,000 for landscaping of Victor Park. Capital improvement outlays are still to be determined. Mayor Isen suggested Mrs. Galvin stay in the audience if she wished to learn what is done during the evening toward approving items in the budget.

Mrs. Gordon spoke again and Mayor Isen asked that she talk with the Park and Recreation Commission regarding the recreation area she is interested in at Entradero sump.

The petition was presented to Deputy City Clerk Whitacre for filing. Mayor Isen informed Mrs. Gordon there would be no need for budgetary appropriation at this time. The parks program, he said, will have to be spread over a number of years.

Police Officer Charles Oates, representing the Police Officers Association, asked about the shooting pay and court (3 hours minimum) time in the pay ordinance. Councilmen Drale and Bradford said these are proper payments which should have been made all along.

A report made by the Acting City Manager covering most of the items was in the hands of the Councilmen. Councilman Bradford outlined the action which was taken at last Council meeting at which only four councilmen were present. At that time, he said it was stated the final hearing is tonight (June 20th) and there would possibly be reversals.

Mayor Isen stated he would give his views on the subject later, as he was not present at last week's meeting.

Councilman Drale moved that the Supplemental Report of Acting City Manager Bramhall be read into the record. There was no second. Mayor Isen asked that the Supplemental Report mentioned be spread on the minutes in its entirety, as follows:

"TO: The Honorable Mayor and City Council
 FROM: John Bramhall, Acting City Manager
 DATE: June 14, 1961
 SUBJECT: Supplemental budget message

Knowing the problems and pressures to which you are subjected in regard to the adoption of our budget, I should like to set forth the City Manager's recommendations pertaining to wages and fringe benefits as developed in our work sessions.

Pursuant to Article VII, Section 5, paragraph (3) and (4) of the Charter of the City of Torrance, the annual budget estimate is prepared by the City Manager and is his recommendation for the operation during the ensuing fiscal year. As a matter of information these paragraphs of the Charter in their entirety are as follows:

' (3) He shall prepare and submit to the City Council an annual budget estimate at least 2 months prior to the date when the annual tax rate must be established, and in this connection, the City Manager shall have plenary power to demand of the various executive departments and elective officials of the city a full and complete statement of the estimated expenditures of such departments and elective officials for the ensuing fiscal year, and the reasons for such expenditures. The City Manager may include or exclude such items from said budget estimate as he may deem advisable. Should any such head of such department or elective official fail to submit such a statement within thirty days after demand, the City Manager shall thereupon have the right to take possession of all books and fiscal records of such department or elective official and retain the same thereafter until such time as the City Council shall order them returned to such department head or elective official and the City Council may likewise engage the service of such subordinate employees as may be necessary to maintain such books and records.

'The City Council shall hold at least two public hearings upon said annual budget estimate and may increase the total estimated expenditures set forth therein only upon an affirmative vote of four members of the City Council.

' (4) He shall make such recommendations to the City Council or the county board of equalization regarding taxes, assessments and/or the annual assessment roll as he may deem advisable.

In regard to salary adjustments and fringe benefits in his budget message City Manager Stevens provided for a 5% salary increase across the board. In our workshop sessions the salary increase and fringe benefit questions were resolved and it is the City Manager's recommendation that they be adopted as follows:

1. Salary Increases:

- a. That the salary survey findings as amended May 9, 1961, be adopted as our new pay range plan with the survey average maximum plus 5% as the new ranges, adjusted to the current rates.
- b. That future vacancies in the classified service be filled at the new range as indicated on the salary survey findings.
- c. That in no event will the adjusted salary of any incumbent employee be less than the current rate plus 5%.

2. Fringe Benefits:

- a. Longevity for all classes in present range No. 47 or below.

Upon further study of this provision with Mr. Donovan, Personnel Assistant, it is recommended that this be range No. 45 and below, rather than No. 47 in order to eliminate any possible conflict with the supervisory levels.

That the longevity be in increments of 2-1/2%, based on 5, 12 and 19 years. In checking with Los Angeles it has been determined that their longevity is based on 10, 15 and 20 years of aggregate service.

- b. That shooting pay be included in the salary ordinance.
- c. That court time for Police Officers remain as present, namely, 2 hours minimum at time and one-half each eight hour day, and that they be paid for each additional hour they are required to be in court up to a full day's pay, when appearance in court is on day off.
- d. For both Fire and Police Departments - to amend the retirement system contracts to include Section 20952.5, optional of fifty year of age retirement at reduced pension.
- e. For both Fire and Police Departments - widows and survivors clause within pension plan. This section would include the provision for widows or survivors benefits in lieu of Social Security. It allows the similar benefits as Social Security allows all of its members. This plan would terminate with the employee's termination from the City.

In his budget message City Manager Stevens suggested three programs for consideration: (1) The in-service training program. (2) Service pin award program. (3) Employee Award Night. At this time I would like to recommend that monies be provided as follows:

(1) In-service training - \$3,500. This program to be administered by the personnel office and would consist of a tuition and book reimbursement for courses of instruction that are job-related.

(2) Service pin award program - \$700.00. This money to be provided in the Manager's budget as this program can also best be administered by the personnel office.

(3) Employee Award Night - \$1,000.00. This money to be provided in the Special Projects section or the personnel section of the City Manager's budget. The employees who would be receiving these awards could receive their due recognition in being guests of the City Council at a banquet of this type.

Another area requiring additional consideration is capital improvement projects. Some of the capital outlay items and capital improvement projects have been allocated from unencumbered surpluses from the 1960-61 budget. The Council should determine priorities so that the work may be accomplished in accordance with the availability of funds. The attached list of projects are recommended for consideration in the 1961-62 budget.

Respectfully submitted,

/s/ John A. Bramhall

John A. Bramhall

Acting City Manager"

Att. 1

Mayor Isen said regarding pay raises, we have two problems. To some extent they are in order. On the other hand, there is a definite feeling that taxes should be reduced. He favored distinguishing Police and Fire employees from the others, because of the hazardous work they do, and suggested a 10% increase up to the so-called Range 54. The other considerations such as shooting pay and court time, are also in order, but longevity should be postponed for further study. He mentioned the various and frequent raises which have been given to the upper brackets since July 1, 1959. He told the percentage rates on these increases, which run between 13 and 18½% over this period. He felt those over Range 54 should stay as they are now and all other personnel, not Police and Fire employees, should receive a 5% increase. This is in line with the increases given in comparable cities. On the other hand, an attempt has been made for a decrease in taxes. He suggested a 5¢ tax cut as an example to the School District to be very judicious in spending the override recently voted. The 5¢ cut would also encourage industry to come to Torrance. He felt the budget can be brought into balance to make the raises as indicated, as well as give the taxpayer the benefit of a decrease, and outlined the various allocations of money on the individual tax bills. Additional industry would benefit all of Torrance.

Councilman Bradford, in rebuttal, stated he is in favor of cutting taxes, but not at the cost of such facilities as children's playgrounds. The tax rate should stay as it is. If there is money available it should be used to put in improvements. Considering the 50¢ override which was so freely voted, the taxpayer is not going to be too interested in a 5¢ cut. Unless industry employs people, all the shopping centers which are being built will want for customers. Many of the big industries have been laying employees off. It takes industry to make jobs, to pay taxes, and 5¢ cut is not inducing industry. This is the fourth budget which has been an "austere" one.

Councilman Beasley said at this time it is not possible to say how much, or if we can cut taxes; it cannot be determined until August 22nd.

Councilman Drale set forth his reasons for suggesting the 10¢ cut. He felt the Councilmen are duty bound to give the people the benefit of the surplus. We have taken \$163,000 worth of machinery out of next year's budget, \$100,000 worth of signals, the total of which is equivalent to about 10¢ on the tax rate.

Councilman Benstead said taxes are always going to be cut "next year" and felt the taxpayers should get some relief. A survey of industry to see what they pay in the way of taxes, he said is in order.

Councilman Bradford pointed out that a great deal of the surplus is due to the very dry year. Money appropriated for pumping and hazardous areas was not used. Equipment urgently needed last year was not purchased. The money we have left over this year is money which should have been spent last July. He said if he should decide to run for office it will not be at the expense of the taxpayers or the children. The obligation which the Council owes the taxpayers is for a fire engine, a new tractor to give them better streets, a traffic paint triper to speed up traffic control, equipment for parks, lighted baseball diamonds - all of these benefit the people and the children of Torrance. This budget is no place for political campaigning.

Mervin H. Porter, Assistant Chief of Police, pointed out the difficulties which will be encountered in an increase up to Range 54. It will result in no pay differential between the lieutenant and captain. Mayor Isen said in that case to make it 10% for all Fire and Police personnel.

Mr. John Simmons of Torrance Municipal Employees Local asked why not 10% for all employees. Mayor Isen said there is danger of getting so out of balance that the people working for the City will be making more than those in private employment.

Councilman Beasley moved to close the hearing. The motion was seconded by Councilman Vico.

Councilman Beasley said he had learned there is a lot of thirteen to fifteen year old equipment in the Sanitation and Street Departments. It takes three months to get street sweepers which have been ordered. Packers which were ordered six to eight months ago are not yet delivered. Three out of five street sweepers which we have are not in working order. There are five packers in the garage not being used. The question of equipment replacement and repair should be examined.

Councilman Benstead moved to award to Police and Fire Department employees a 10% increase, and the motion was seconded by Councilman Bradford.

Councilman Drale moved a substitute that all employees of the City of Torrance, from City Manager on down through the custodians, receive a 10% increase. The motion was seconded by Councilman Beasley.

Councilman Bradford asked how much money is involved in a 10% raise on municipal employees and Director of Finance Scharfman answered \$300,000 for those other than Police and Fire Department employees. \$299,640 is the flat raise figure. The 10% raise for Police Department would cost \$100,000 and for Fire Department \$75,000, approximately. Councilman Bradford asked for some realistic figures and was told 10% to municipal employees would cost \$308,000 for those who are not in the Police and Fire Departments. The

original motion of 10% to Police and Fire and 5% for everyone else would cost roughly \$316,000. A full 10% all the way through the employees would cost about \$470,000.

Councilman Beasley withdrew his second to the substitute motion, which left the original motion before the Council. Roll call vote on the original motion was:

AYES: COUNCILMEN: Beasley, Benstead, Bradford, Vico, Isen.
 NOES: COUNCILMEN: Drale.
 ABSENT: COUNCILMEN: Blount.

Councilman Drale moved that all municipal employees other than the Police and Fire Department employees receive a 10% increase. The motion was seconded by Councilman Benstead.

Mayor Isen moved a substitute that 10% be changed to 5%. Councilman Beasley seconded the motion which failed by the following tie vote:

AYES: COUNCILMEN: Beasley, Vico, Isen.
 NOES: COUNCILMEN: Benstead, Bradford, Drale.
 ABSENT: COUNCILMEN: Blount.

Roll call vote on the original motion of Councilman Drale failed by the following vote:

AYES: COUNCILMEN: Benstead, Drale.
 NOES: COUNCILMEN: Beasley, Bradford, Vico, Isen.
 ABSENT: Blount.

Councilman Bradford said a realistic view should be taken regarding the municipal employees and their trades or crafts. He feels they are getting more than in industry and pointed out the benefits of municipal employment as compared with private industry. Especially highly paid in municipal employment are such clerical workers as typists and secretaries. He felt 10% increase is too much and 5% not enough. Roughly figuring, he said a 7% increase would cost about \$215,600; 10% for the police would be \$90,000, for Fire department \$72,000, or a total of about \$377,600.

Councilman Bradford moved that the municipal employees get a 7% increase. Acting City Manager Bramhall reminded him our pay ranges are in 2½% increments so in keeping it should be 7½% rather than 7%.

Thereupon Councilman Bradford moved that the municipal employees be awarded a 7½% increase. The motion was seconded by Councilman Drale who clarified the motion as giving 10% to Uniformed Police and Fire Department personnel, 7½% to all other personnel. Mayor Isen reminded the Council this is tentative action which will not become definite and final until August 22nd when the assessed valuations are received on which the tax rate is based. He felt only 5% should be given at this time with the other 2½% added if proven to be practicable on August 22nd.

The motion carried by the following roll call vote:

AYES: COUNCILMEN: Beasley, Benstead, Bradford, Drale.
 NOES: COUNCILMEN: Vico, Isen. (Mayor Isen noted his vote as being for the reasons set forth above.)
 ABSENT: COUNCILMEN: Blount.

Councilman Bradford moved that the other benefits discussed for the Police Department, i.e., shooting pay, three-hour court time, be allowed. Motion, seconded by Councilman Vico, carried by unanimous roll call vote (Councilman Blount absent).

No other fringe benefits were considered.

Mayor Isen moved that taxes be reduced by 5¢ per \$100 of assessed valuation and that the current budget be prepared to provide therefor.

Councilman Drale moved a substitute that in connection with preparation of the budget provision be made for a 10¢ tax cut, and Mayor Isen withdrew his motion in favor of Councilman Drale's. The motion was seconded by Councilman Benstead. Councilman Drale stated this would mean a cut in rate from \$.974 to \$.874.

Councilman Beasley did not think it proper to make this decision until after the assessed valuations are determined, but Mayor Isen said all revenue figures have been estimated and it is understood that the action being voted on is tentative.

Councilman Bradford moved that during the dinner hour shortly to be taken, Director of Finance Scharfman determine some realistic figures on which to base action. Mr. Scharfman said he could so determine with the aid of the notes which have been taken on the meeting thus far by the Minute Secretary. Councilman Bradford's motion was seconded by Councilman Vico and carried by the following roll call vote:

AYES: COUNCILMEN: Benstead, Bradford, Vico, Isen.
 NOES: COUNCILMEN: Drale
 ABSTAIN: COUNCILMEN: Beasley
 ABSENT: COUNCILMEN: Blount.

Mayor Isen questioned the \$28,000 figure for billing of rubbish. Mr. Scharfman explained there are 100,000 bills per year and the cost is about 25¢ per bill. Postage alone is quite an item. Combined billing of water and rubbish has not been accomplished.

Discussion between Councilman Bradford and Acting City Manager Bramhall revealed that the figure which will be used following the dinner recess will be the total adjusted budget figure, taking into consideration the additions and deletions which have been recommended.

Councilman Drale moved to recess for dinner at this time (8:10). The motion was seconded by Councilman Benstead and carried by unanimous roll call vote of those present (Councilman Blount absent).

The Council reconvened at 9:15 P.M. and resumed discussion of the budget and tentative tax decrease. Mayor Isen asked Director of Finance Scharfman for clarification of the wage adjustments. Mr. Scharfman stated that taking into consideration the various salary increases and fringe benefits ordered before recess, it would be possible on the basis of estimated revenues at this time to consider tentatively a 5¢ cut in tax rate, the final determination being made at the time the revenues are accurately established. By doing so, the budget will be in balance. The Unappropriated Reserve will be smaller than last year - about \$95,000 based on estimated revenues at this time. This does not take into account major projects such as parks, etc., amounting to about \$600,000. Perhaps, as was done last year, an amount can be taken from the surplus remaining at the end of the fiscal year to accomplish some of the projects. Mr. Scharfman estimates there will be in excess of \$300,000 left after buying the fire engines, traffic signals, etc. The 5% tax cut will be a decrease in revenue of approximately \$115,000.

Mayor Isen moved there be a decrease of 5¢ per \$100 in ad valorem tax rate. Acting City Manager Bramhall asked if this would mean that when we have our assessment rolls in August we will set the tax rate based on our expected expenditures and hope to hit for a 5¢ tax cut. Mayor Isen said he did not "hope" to cut the tax; he meant to cut it.

The motion was seconded by Councilman Drale and carried by the following roll call vote:

AYES: COUNCILMEN: Beasley, Benstead, Drale, Vico, Isen.
 NOES: COUNCILMEN: Bradford
 ABSENT: COUNCILMEN: Blount.

Not having been in attendance at the work sessions, Mayor Isen asked some questions:

Mayor Isen stated there must be some way to cut the \$28,081 cost of rubbish collection. He also asked how many firemen are needed for the new station and Chief Benner said he is asking for four to a shift, a total of eight. Mayor Isen did not believe they should be hired until the new station is ready, but Chief Benner said they must be trained for a full ten months.

Mayor Isen asked about the Bus Department man requested and was told that is not now necessary because the Southwood line has been discontinued, and that request is being removed from the budget.

Mayor Isen questioned the amount budgeted for the City Manager's office. Acting City Manager Bramhall explained the various items which are included: Civil Defense, Personnel, Purchasing, Custodial Services. There have been increases in Civil Defense where some capital outlay items have been acquired; some salaries have reached a step-up point. The Senior Administrative Assistant position has been removed. Mayor Isen expressed the opinion that the new City Manager when selected should have some say in selecting personnel for his office. The proposed Deputy Purchasing position has been removed, but it was to be interchangeable with the Senior Administrative Assistant position, the proposal being to eliminate the latter and bring it back with the title Deputy Purchasing Agent, or Assistant.

Councilman Bradford moved that both be left out: Senior Administrative Assistant and Deputy Purchasing Assistant. The motion was seconded by Councilman Vico and carried by the following roll call vote:

AYES: COUNCILMEN: Benstead, Bradford, Vico, Isen.
 NOES: COUNCILMEN: Beasley, Drale.
 ABSENT: COUNCILMEN: Blount.

Councilman Bradford asked what about the nurse's duties and Acting City Manager Bramhall said a report had been made by the Personnel Assistant on the subject which indicates she is doing a full eight-hour a day job. Councilman Benstead asked how many man-hours per day have been saved through her accomplishments. Mayor Isen thought the position should be eliminated and Councilman Vico so moved. The motion was seconded by Mayor Isen and carried by the following roll call vote:

AYES: COUNCILMEN: Beasley, Drale, Vico, Isen.
 NOES: COUNCILMEN: Benstead, Bradford.

Referring to page 114 of the proposed budget, Mayor Isen said he saw no reason for establishing an Assistant Street Superintendent position at this time. Councilman Bradford stated Mr. Perkins may be retiring before long and he thought someone should be trained toward that position. Acting City Manager Bramhall said he would not be hired sooner than January 1st and Mr. Perkins will probably not retire for a year and a half.

Councilman Vico moved not to place the Assistant Street Superintendent in the budget. The motion was seconded by Councilman Benstead and carried by unanimous roll call vote of those present (Councilman Blount absent).

Councilman Beasley moved to approve by reference as though set forth in these minutes verbatim, the one-page Analysis of Budget Statement in its entirety. Motion, seconded by Councilman Bradford, carried by unanimous roll call vote of those present (Councilman Blount absent).

Mayor Isen questioned Assistant City Attorney Dower regarding the sufficiency of the above motion and Mr. Dower recommended that the items be taken individually, one motion for each.

Acting City Manager Bramhall read the items, one at a time, after each of which a motion, second and roll call votes were taken, as follows:

1. Elimination of Senior Administrative Assistant: Motion by Benstead, second by Beasley. Carried unanimously (Blount absent).

Deletion of mobile radios (\$300): Motion by Isen, second by Beasley, carried unanimously (Blount absent).

Deletion of Special Civil Defense equipment \$500: Motion by Bradford, second by Beasley, carried unanimously (Blount absent).

2. Custodial Services: Eliminate 1/2 T. pick-up truck \$1,900. Motion by Bradford, second by Beasley, carried unanimously (Blount absent).

3. Community Promotion: Deletion of \$700 to Chamber of Commerce. Motion by Benstead, second by Beasley, carried unanimously (Blount absent).

Deletion of People to People Program, \$1,000: Motion by Benstead, second by Beasley, carried unanimously (Blount absent).

4. Finance: Deletion of Paper Tape Recorder, \$2,950: Motion by Bradford, second by Vico, carried unanimously (Blount absent).

5. City Treasurer: Increase of \$600 in salary. Motion, by Drale, second by Beasley, carried unanimously (Blount absent).

6. Police: Deletion of \$4,000 motorcycles: Motion by Benstead, second by Beasley, carried unanimously (Blount absent).

Deletion of \$8,800 for 4 door sedans (general use). Motion by Benstead, second by Beasley, carried unanimously (Blount absent).

7. Fire: Deletion of Fire Engine, 1250 GPM, \$42,000. Motion by Bradford, second by Beasley, carried unanimously (Blount absent).

Quick-call radio console deletion, \$2,550: Motion by Benstead, second by Beasley, carried unanimously (Blount absent).

Quick-call base station, deletion of \$800: Motion by Beasley, second by Benstead, carried by unanimous roll call vote (Blount absent).

8. Public Works Administration: Eliminate Assistant to Director of Public Works, \$9,516. Motion by Beasley, second by Benstead, carried by unanimous roll call vote (Blount absent).

Eliminate Intermediate Typist Clerk, \$4,824. By change of classification this is now Senior Typist Clerk: Motion by Drale, second by Beasley, carried unanimously (Blount absent).

9. Engineering Division: Add one Civil Engineering Assistant \$8,412. Motion by Benstead, second by Drale, carried by the following roll call vote:

AYES: Beasley, Benstead, Bradford, Drale, Isen.

NOES: Vico

ABSENT: Blount.

Deletion of one Junior Civil Engineer \$7,284. Motion by Drale, second by Beasley, carried unanimously (Blount absent).

Addition of one Senior Engineering Aide, \$6,288. Motion by Drale, second by Beasley, carried by following roll call vote:

AYES: Beasley, Benstead, Bradford, Drale, Isen.

NOES: Vico

ABSENT: Blount.

Deletion of one-half ton pickup truck, \$2,000. Motion by Benstead, second by Beasley, carried unanimously (Blount absent).

10. Traffic and Lighting Division: Deletion of \$10,000 for self-propelled traffic striper. Motion by Drale, second by Beasley, carried unanimously (Blount absent).

Deletion of truck with special body, \$5,000. Motion by Drale, second by Beasley, carried by unanimous roll call vote (Blount absent).

11. Street Division: Deletion of one power street broom \$26,000. Motion by Drale, second by Beasley, carried unanimously (Blount absent).

Elimination of 2½ ton dump truck, \$9,000. Motion by Beasley, second by Drale, carried unanimously (Blount absent).

Deletion of Mobile Loader, \$18,720. Motion by Drale, second by Beasley, carried unanimously (Blount absent).

Deletion of Broom Winding machine, \$4,410. Motion by Bradford, second by Beasley, carried unanimously (Blount absent).

12. Park Division. Deletion of \$2,300, Shredder Grinder. Motion by Benstead, second by Beasley, carried unanimously (Blount absent).

50' Aerial Mobile Tower, \$12,500. Motion by Benstead, second by Beasley, carried unanimously (Blount absent).

Acting City Manager Bramhall presented the report on the City Personnel Nurse's duties and asked that the Council members read and reconsider their decision to eliminate the position in the light of the information contained therein. Councilman Bradford stated this report was requested two weeks ago and there is no time to study it tonight. Mr. Bramhall said he would have it duplicated so that it might be studied and reconsidered at the next Council meeting.

Each individual councilman was asked by Mayor Isen if he had any further questions on the budget and each said he did not. Councilman Beasley moved that the annual tentative itemized budget for the fiscal year 1961-62 be adopted as amended, authorizing expenditures for items, and appropriating funds therefor. Motion, seconded by Councilman Drale, carried by unanimous roll call vote of those present (Blount absent).

At the request of Mayor Isen, Deputy City Clerk Whitacre assigned a number and read title to:

RESOLUTION NO. 61-106

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR 1961-62, AUTHORIZING EXPENDITURES FOR ITEMS SPECIFIED THEREIN AND APPROPRIATING FUNDS THEREFOR.

Councilman Benstead moved to dispense with further reading of Resolution No. 61-106. Motion, seconded by Councilman Beasley, carried by unanimous roll call vote of those present (Councilman Blount absent).

Councilman Benstead moved to adopt Resolution No. 61-106. Motion, seconded by Councilman Beasley carried by unanimous roll call vote of those present (Councilman Blount absent).

A recess was declared at 9:50 and the Council reconvened at 10 P.M.

Following recess, Mayor Isen thanked the audience for their patience and courtesy and, considering the long agenda and the time already spent, asked if any individuals in the audience have matters which they would like to have heard out of order on the agenda.

39. Recommendation of approval by Thomas B. Abrams, President of the Airport Commission, of request of Thomas Chester to sublease to Leaseair, Inc.

Councilman Beasley moved to concur in the recommendation of approval, with all the usual stipulations in respect to subleases. Motion, seconded by Councilman Vico, carried by unanimous roll call vote of those present (Councilman Blount absent).

Mr. Don Wilson had four matters on the agenda and they were next considered:

3. FINAL TRACT MAP NO. 26551 (Section 2 of Tentative Tract No. 25456) Subdivider: Don Wilson. Submitted were letter of transmittal from Director of Public Works Peebles, location sketch and excerpt from the Planning Commission minutes of June 7, 1961.

Councilman Drale moved to concur in the recommendation of the Planning Commission to approve Final Tract Map No. 26551. Motion, seconded by Councilman Beasley.

Councilman Bradford asked why Anza Avenue does not come straight down and City Engineer Nollac satisfactorily explained that it is to have a 700 to 800 foot radius curve. Don Wilson also explained from the map that it straightens out at the south edge of the map and runs straight from there on.

Roll call vote was unanimously favorable (Blount absent).

34. ACCEPTANCE OF FUTURE STREETS IN TRACT NO. 25788. Recommendation re acceptance of future streets by City Engineer Nollac, approved by Director of Public Works Peebles.

At the request of Mayor Isen, Deputy City Clerk Whitacre assigned a number and read title to:

RESOLUTION NO. 61-107

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE ACCEPTING FOR DEDICATION FOR PUBLIC STREET PURPOSES LOTS 193, 194, 195, 196, 197, AND THE SOUTHERLY 57.32 FEET OF LOT 198, TRACT NO. 25788, AND NAMING SUCH ACCEPTED PORTIONS "ANZA AVENUE, ANZA AVENUE, ALLEY, LADEENE AVENUE, CALLE MAYOR, AND KENT AVENUE" RESPECTIVELY.

Councilman Beasley moved that after the Clerk has given a number and read the title to any resolution or ordinance on tonight's agenda, the further reading thereof be waived; reserving and guaranteeing to each councilman the right to demand the reading of any such resolution or ordinance in regular order. Motion, seconded by Councilman Bradford, carried by unanimous roll call vote.

Councilman Beasley moved to adopt Resolution No. 61-107. Motion, seconded by Councilman Drale, carried by unanimous roll call vote of those present (Councilman Blount absent).

36. RELEASE OF SUBDIVISION BOND - Tract No. 22228. Subdivider: Don Wilson Builders. Bond No. 523153 - \$473,496.

Subdivision requirements have been fulfilled to the satisfaction of the City Engineer's office and concurrence was noted by Director of Public Works Peebles.

Councilman Drale moved to concur. Motion, seconded by Councilman Beasley, carried by unanimous roll call vote of those present (Councilman Blount absent).

54. FIRST READING ORDINANCE exempting certain property from the provisions of Ordinance No. 716 prohibiting building in the Walteria Lake property, with cover letter from City Attorney.

At the request of Mayor Isen, Deputy City Clerk Whitacre presented for its first reading and read title to:

ORDINANCE NO. 1234

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TORRANCE EXEMPTING CERTAIN PROPERTY HEREIN DESCRIBED FROM THE PROVISIONS OF ORDINANCE NUMBER 716 PROHIBITING BUILDING IN THE WALTERIA LAKE PROPERTY.

Councilman Bradford moved to approve Ordinance No. 1234 at its first reading. Motion, seconded by Councilman Drale, carried by unanimous roll call vote of those present (Councilman Blount absent).

24. Next considered was Recommendation of License Inspector Whitacre re change of ownership of Torrance-Lomita Yellow Cab, City and Checker Cab and Torrance Motor Livery and Rental from Cleona Jean Dowander, Seller, to Frank Masse, dba Southwest Transportation, Inc., Buyer.

Mr. Dowander was present and Mayor Isen congratulated him on the efficient, courteous and reputable business he has conducted. Mr. Downader responded and introduced the buyer, Mr. Masse.

Councilman Drale moved to concur in the recommendation of approval. The motion was seconded by Councilman Vico and carried by unanimous roll call vote of those present (Councilman Blount absent).

40. Recommendation of approval of Trojan Air Service request to give flight instruction in conjunction with the sale of aircraft. The letter recommending is from the President of the Airport Commission, Thomas B. Abrams.

Mayor Isen moved to concur. Motion, seconded by Councilman Vico, carried by unanimous roll call vote of those present. (Councilman Blount absent). However, Councilman Bradford asked if this flight service is to be in conjunction with sale of aircraft and recalled Mr. Black's application of some weeks ago. It was also then remembered that Mr. Black's application was also granted.

9. WAIVERS: Letter from Planning Division, noted by Director of Public Works, submitting recommendation of approval of requests for waivers, as follows:

W-224, Willard B. Pattison, 3403 Newton St., waiver of side yard requirements.

10. W-225, J. Douglas Hedde, 1115 Cranbrook Avenue, waiver of rear yard requirements to add patio.

11. W-226, William A. Winter, 420 Via los Miradores, waiver of rear yard requirements.

12. ^{W-227} James O. Whitmer, 2414 - 236th Place. Waiver of sideyard requirements.

Councilman Benstead moved to concur in the recommendation of the Planning Division of approval of waiver requests listed above as items 9, 10, 11 and 12. Motion, seconded by Councilman Beasley, carried by unanimous roll call vote of those present (Councilman Blount absent).

13. At the request of Mayor Isen, Deputy City Clerk Whitacre assigned a number and presented for its first reading and read title to:

ORDINANCE NO. 1235

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TORRANCE AMENDING APPENDIX I OF "THE CODE OF THE CITY OF TORRANCE, 1954" (ADOPTED BY ORDINANCE NO. 791), RECLASSIFYING THAT CERTAIN PROPERTY DESCRIBED IN PLANNING COMMISSION CASE NO. 594.

Councilman Beasley moved to approve Ordinance No. 1235 at its first reading. Motion, seconded by Councilman Drale, carried by unanimous roll call vote of those present (Councilman Blount absent).

14. At the request of Mayor Isen, Deputy City Clerk Whitacre assigned a number and presented for its first reading and read title to:

ORDINANCE NO. 1236

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TORRANCE AMENDING APPENDIX I OF "THE CODE OF THE CITY OF TORRANCE, 1954" (ADOPTED BY ORDINANCE NO. 791), RECLASSIFYING THAT CERTAIN PROPERTY DESCRIBED IN PLANNING COMMISSION CASE NO. 668.

Councilman Benstead moved to approve at its first reading, Ordinance No. 1236. Motion, seconded by Councilman Drale, carried by unanimous roll call vote of those present (Councilman Blount absent).

15. At the request of Mayor Isen, Deputy City Clerk Whitacre assigned a number and presented for its first reading and read title to:

ORDINANCE NO. 1237

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TORRANCE AMENDING APPENDIX I OF "THE CODE OF THE CITY OF TORRANCE, 1954" (ADOPTED BY ORDINANCE NO. 791), RECLASSIFYING THAT CERTAIN PROPERTY DESCRIBED IN PLANNING COMMISSION CASE NO. 702.

Councilman Benstead moved to approve at its first reading Ordinance No. 1237. Motion, seconded by Councilman Beasley, carried by unanimous roll call vote of those present (Councilman Blount absent).

16. At the request of Mayor Isen, Deputy City Clerk Whitacre assigned a number, read title to and presented for its first reading:

ORDINANCE NO. 1238

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TORRANCE AMENDING APPENDIX I OF "THE CODE OF THE CITY OF TORRANCE, 1954" (ADOPTED BY ORDINANCE NO. 791), RECLASSIFYING THAT CERTAIN PROPERTY DESCRIBED IN PLANNING COMMISSION CASE NO. 704.

Councilman Drale moved to approve at its first reading Ordinance No. 1238. Motion, seconded by Councilman Benstead, carried by unanimous roll call vote of those present (Councilman Blount absent).

17. WRITTEN COMMUNICATIONS:

Petition bearing eighty-four signatures of residents requesting elimination of noise and early and late hours of work in moving earth from Pacific Hills, Torrance Sand and Gravel Company.

Mayor Isen said if there was no objection, the petition would be turned over to Acting City Manager Bramhall to take up with the Police Department and Public Works Department to see if any relief might be granted. There was no objection and it was so referred.

18. CLAIM OF INTERINSURANCE EXCHANGE of Automobile Club of Southern California, subrogee of Erald W. Choate, for damages to car parked in front of 16835 Crenshaw Boulevard on May 16, 1961, caused by spray of tar while street was being repaired.

Councilman Drale moved this claim be denied and referred to the Legal Department. Motion, seconded by Councilman Benstead, carried, there being no objection.

19. Cover letter from Deputy City Clerk Bramhall submitting for acceptance tax deed covering the east 25.41 feet of Lot 155, Tract 15757, and authorizing the recording thereof.

This property is located in the vicinity of Artesia Boulevard and Amie Avenue and was acquired for street or alley purposes.

Councilman Drale moved to accept and authorize the recording of the above mentioned deed. Motion, seconded by Mayor Isen, carried, there being no objection.

23. COMMUNICATION FROM FINANCE DEPARTMENT recommending acceptance of bid for concession service of Sears Vending Service.

Councilman Benstead moved to concur in the recommendation. Motion, seconded by Councilman Drale, carried by unanimous roll call vote of those present (Councilman Blount absent).

25. PUBLIC WORKS RECOMMENDATION RE REQUEST OF PARASOL RESTAURANT for landscaping of island at southeast corner of 101 Highway and Crenshaw Boulevard.

The Council and Director of Public Works Peebles discussed this request briefly. There is no established City policy in such matters and in that it would set a precedent and the property is State-owned, Councilman Drale moved to deny the request. Motion, seconded by Councilman Vico, carried, there being no objection.

27. RECOMMENDATION CONCERNING PROPOSED REMOVAL OF EUCALYPTUS TREES in connection with improvement of Earl Street, with memo of Park Superintendent Clemmer attached.

Councilman Benstead moved to concur in the recommendation. Motion, seconded by Councilman Drale, carried, there being no objection.

Director of Public Works Peebles said he had just received a letter from the man who owns the property giving good reasons for the trees not to be removed. Mr. Peebles asked if the item might be held for one week. Mayor Isen stated it would be necessary to rescind the prior action and Councilman Benstead so moved. The rescission was consented to by Councilman Drale and, there being no objections, the matter is held open to be considered at the next Council meeting.

28. RECOMMENDATION OF DIRECTOR OF PUBLIC WORKS REGARDING AIR CONDITIONING OF THE COUNCIL CHAMBER.

Councilman Beasley moved to concur in the recommendation set forth in Director of Public Works Peebles' memorandum dated June 14, 1961. Motion, seconded by Councilman Bradford. Acting City Manager said this morning Mr. Peebles and Mr. Scharfman were in conference with representative of the Gas Company on the subject and he believes there is a good recommendation coming up on this. In view of this recent development, it was agreed the matter would be held until next week and no vote was taken on the motion.

29. RECOMMENDATION AS TO AWARD OF CONTRACTS FOR FURNISHING OF CHEMICALS AND FERTILIZER to the City of Torrance during the fiscal year 1961-62, as follows:

Part "A" Insecticides

Alco Chemical Company Items: 1, 2, 3, 5, 6, 7, 8
9, 10, 11, 12, 13, 14, 16, 20, 21.

Los Angeles Chemical Company Items: 4, 15, 17, 18, 19.

Part "B" Weed Killer

Alco Chemical Company Item: 7.

Los Angeles Chemical Company Items: 1, 2, 3, 4, 5, 6.

Part "C" Fertilizers and Top Dressings

Downey Fertilizer Company Items: 1, 3, 4.

Yamada Company Items: 6 and 7.

Councilman Beasley moved to concur in the recommendation to award the contract for various items as above set forth. Motion, seconded by Councilman Benstead, carried by unanimous roll call vote of those present (Councilman Blount absent).

30. Recommendation of City Engineer Nollac, approved by Director of Public Works Peebles regarding IMPROVEMENT OF EMERALD STREET FROM VICTOR STREET TO ANZA AVENUE, with preliminary cost estimate and location sketch.

This work is to be done in participation with the developer of Tracts 25465 and 19644 and the City's share of the cost would be \$11,400. The recommendation is to appropriate that amount from the General Fund.

City Engineer Nollac explained that if we do not grade this street now, the subdivider will put in his improvements on the south side of the street at the present grade, and we will be stuck with that grade. Councilman Drale saw no emergency to this; he said the subdivider might not develop it for some time. Director of Public Works Peebles suggested it be held for one week. Mayor Isen so moved. Motion, seconded by Councilman Drale, carried, there being no objections.

31. Recommendation of City Engineer Nollac, approved by Director of Public Works Peebles that NOTICE OF COMPLETION ON HOLLYWOOD RIVIERA SEWER DISTRICT NO. 3 be accepted and performance bond of Aetna Casualty in the amount of \$72,281.11 be released.

Mayor Isen moved to concur in the recommendation set forth above. Motion, seconded by Councilman Benstead, carried by unanimous roll call vote of those present (Councilman Blount absent).

32. AWARD OF CONTRACT FOR IMPROVEMENT OF CRENSHAW BOULEVARD FROM 177th STREET TO 400 FEET NORTHERLY, with recommendation of City Engineer Nollac, approved by Director of Public Works Peebles that bid of George Savala Paving Company be accepted on the basis of their proposal in the amount of \$6,539.80.

Councilman Drale moved to concur. Motion, seconded by Mayor Isen, carried by unanimous roll call vote of those present (Councilman Blount absent).

33. PROPOSED VACATION OF 223rd STREET WESTERLY OF ABALONE AVENUE with recommendation of City Engineer Nollac, location sketch and resolution.

Mayor Isen said in this particular matter, Mr. Finley of Remco is holding up the cutting through of the parkway on Carson Street for further and additional inducements which would result in our having to pave Santa Clara Street some five years hence. The City does not plan to go along with this demand and will probably have to go to court in a condemnation suit on Carson Street. Mayor Isen asked that the item be held for one week. Director of Public Works Peebles asked that the item be held indefinitely. He said he had received a call from the Regional Planning Commission asking that the City not go ahead until they make a study with respect to a Regional Master Road Plan which will include this street. Mayor Isen asked Mr. Peebles in the meantime to contact Mr. Finley and get a "yes" or "no" report for the next Council meeting.

Councilman Beasley moved to concur in this holding requested. Motion, seconded by Councilman Drale, carried by unanimous roll call vote of those present (Councilman Blount absent).

35. TRANSMITTAL OF EASEMENT DEEDS FOR STREET PURPOSES. Letter of transmittal from City Engineer Nollac and Director of Public Works Peebles approved by Easement Committee and dated June 15, 1961, submitting 12 easement deeds for acceptance, with location sketches.

Councilman Beasley moved to accept the easement deeds listed below. Motion, seconded by Councilman Benstead, carried, there being no objection.

1. Street Easement deed dated May 5, 1961 for future 232nd Street and the widening of 231st Street over portions of Lot 105, Tract No. 639, given by Leonard J. and Bonnie A. Ransome.
2. Street Easement Deed dated May 12, 1961 for the widening of Carson Street over a portion of Lot 10, Block 14, Tract No. 2761, given by Fred G. and Melvina B. Hilton.
3. Street Easement deed dated May 17, 1961 for the widening of 239th Street over a portion of Lot 13, Tract No. 397, given by Lindley-Mead Enterprises.
4. Street Easement Deed dated May 22, 1961 for the widening of Los Codona Avenue over a portion of Lot 27, Block C, Tract No. 7506 given by Erwin B. and Billie A. Jarrett.
5. Street Easement Deed dated May 23, 1961 for the widening of 233rd Street and future 234th Street over portions of Lot 29, Tract No. 588, given by Earl Robinett, et al.
6. Street Easement Deed dated May 23, 1961 for future 234th Street and the widening of 235th Street over portions of Lot 32, Tract No. 588, given by Earl Robinett, et al.
7. Street Easement Deed dated May 1, 1961 for the widening of Carson Street and to provide a corner radius at the North-easterly corner of Maple and Monterey Streets over portions of Lot 1, Tract No. 10777, given by Alondra Gardens, Inc.

- See Minutes 7-18-61 p 21 09 15
8. Street Easement Deed dated May 2, 1961 for the widening of Sepulveda Boulevard and to provide a corner radius at the Northeasterly corner of Sepulveda Boulevard and Orange Avenue over a portion of Lot 1, Block 300, Tract No. 1952, given by John C. and Mary D. Simmons.
 9. Street Easement Deed dated April 28, 1961 to provide a corner radius at the northerly corner of Border and Engracia Avenues over a portion of Lot 16, Block 126, Tract No. 2381, given by the M. and W. Electric Company.
 10. Street Easement Deed dated May 6, 1961 for the widening of 229th Street and future 229th Place over portions of Lot 55, Tract No. 639, given by William I. Morgan.
 11. Street Easement Deed dated June 2, 1961 to provide a corner radius at the Southeasterly corner of Ward Street and Pacific Coast Highway over portions of Lots 37 and 38, Block 1, Subdivision of Lot 33, Meadow Park Tract, given by George S. Munyer and Lillian M. Munyer, owners.
 12. Street Easement Deed dated June 1, 1961 to provide a corner radius at the Southeasterly corner of Ward Street and Pacific Coast Highway over portions of Lots 37 and 38, Block 1, Subdivision of Lot 33, Meadow Park Tract, given by the Richfield Oil Corporation, lessee.
 37. Letter from J. O. Whitmer, Traffic and Lighting Engineer regarding time-out circuits at Arlington Avenue grade crossing north of Del Amo Boulevard, with attachments.

Mayor Isen moved to reconsider the decision made at the last Council meeting on this matter. The amount of money is comparatively small and one-fourth of it will be refunded by the Public Utilities Commission. The matter involved is the overly long alarm signal at this railway crossing. Councilman Beasley seconded the motion which carried by the following roll call vote:

AYES: COUNCILMEN: Beasley, Bradford, Drale, Isen.
 NOES: COUNCILMEN: Benstead, Vico.
 ABSENT: COUNCILMEN: Blount.

Mayor Isen then moved to concur in the recommendation of the Traffic and Lighting Engineer dated June 7, 1961, that the City pay the \$970 for time-out circuit at Arlington Avenue if the Santa Fe Railway Company will pay the \$1200 for the time-out circuits at Crenshaw Boulevard. The motion was seconded by Councilman and carried by the following roll call vote:

AYES: COUNCILMEN: Beasley, Bradford, Drale, Isen.
 NOES: COUNCILMEN: Benstead, Vico.
 ABSENT: COUNCILMEN: Blount.

38. Recommendation of President of Airport Commission of approval of REQUEST OF HI-SHEAR TO ADD STORAGE LEAN-TO TO THEIR EXISTING HEAT-TREAT BUILDING.

Mayor Isen moved to concur. Motion, seconded by Councilman Drale, ~~was~~ stated the Building Division should check to see that this is something more than the generally accepted conception of a "lean-to". Mayor Isen said if there were no objections, the matter would be held one week for further information from the Building Division. There were no objections.

COMMUNICATIONS FROM CIVIL SERVICE BOARD:

41. Recommendation regarding POSITION OF PERSONNEL ASSISTANT from Chairman of the Civil Service Board.

At the suggestion of Acting City Manager Bramhall, Mayor Isen asked this matter be held for consideration by the new City Manager when he is appointed.

42. Recommendation of Civil Service Board that the firm of Griffenhagen-Kroeger, Inc. be retained for PERSONNEL SERVICES FOR 1961-62.

Mayor Isen moved to concur in the recommendation set forth in Chairman Morehart's letter dated June 14, 1961. Motion, seconded by Councilman Benstead, carried by the following roll call vote:

AYES: COUNCILMEN: Beasley, Benstead, Bradford, Vico, Isen.
NOES: COUNCILMEN: Drale.
ABSENT: COUNCILMEN: Blount.

The Minute Secretary notes a correction in Item 42, page 21 of the June 20th meeting, by adding the following sentence immediately following the first sentence of the second paragraph of Item 42:

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"It is further provided that California State Cooperative Personnel Services be retained for examining services in sensitive areas and in the Fire Promotional series."

ON 229TH STREET FROM ARLINGTON AVENUE TO CYPRESS STREET; PRELIMINARILY DETERMINING THAT PURSUANT TO SECTION 2804 OF THE STREETS AND HIGHWAYS CODE, AS AMENDED, THE SPECIAL ASSESSMENT INVESTIGATION, LIMITATION AND MAJORITY PROTEST ACT OF 1931 SHALL NOT APPLY; AND PRELIMINARILY DETERMINING THAT SUCH IMPROVEMENTS SHALL PROCEED UNDER THE TERMS AND PROVISIONS OF THE IMPROVEMENT ACT OF 1911.

(229th Street Assessment District No. A'11'61-3)

Assistant City Attorney Dower informed the Council that this is a matter which requires a 4/5 vote.

Councilman Benstead moved to dispense with further reading of Resolution No. 61-108. Motion, seconded by Councilman Bradford, carried by unanimous roll call vote of those present (Councilman Blount absent).

Councilman Benstead moved to adopt Resolution No. 61-108. Motion, seconded by Councilman Bradford, carried by unanimous roll call vote of those present (Councilman Blount absent).

44. At the request of Mayor Isen, Deputy City Clerk Whitacre assigned a number and read title to:

RESOLUTION NO. 61-109

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE, CALIFORNIA, INSTRUCTING THE CITY ENGINEER TO PREPARE PLANS, SPECIFICATIONS AND ESTIMATES FOR THE CONSTRUCTION OF CURBS, GUTTERS AND SIDEWALKS ON 229TH STREET FROM ARLINGTON AVENUE TO CYPRESS STREET, PURSUANT TO THE IMPROVEMENT ACT OF 1911, DIVISION 7 OF THE STREETS AND HIGHWAYS CODE OF THE STATE OF CALIFORNIA. (229th Street Assessment District No. A'11-61-3).

21.

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Councilman Benstead moved to dispense with further reading of Resolution No. 61-109. Motion, seconded by Councilman Beasley, carried by unanimous roll call vote of those present (Councilman Blount absent).

Councilman Benstead moved to adopt Resolution No. 61-109. Motion, seconded by Councilman Drale, carried by unanimous roll call vote of those present (Councilman Blount absent).

45. At the request of Mayor Isen, Deputy City Clerk Whitacre assigned a number and read title to:

RESOLUTION NO. 61-110

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE AUTHORIZING AND DIRECTING THE MAYOR AND CITY CLERK TO EXECUTE AND ATTEST THAT CERTAIN LEASE BY AND BETWEEN THE CITY OF TORRANCE AND THE YOUNG WOMEN'S CHRISTIAN ASSOCIATION OF TORRANCE .

Councilman Benstead moved to adopt Resolution No. 61-110. Motion, seconded by Councilman Bradford, carried by unanimous roll call vote of those present (Councilman Blount absent).

46. At the request of Mayor Isen, Deputy City Clerk Whitacre assigned a number and read title to:

RESOLUTION NO. 61-111

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE, CALIFORNIA, AUTHORIZING AND DESIGNATING JOHN A. BRAMHALL TO ACT AS PURCHASING AGENT FOR CIVIL DEFENSE EQUIPMENT FOR THE CITY.

Councilman Benstead moved to adopt Resolution No. 61-111. Motion, seconded by Councilman Beasley, carried by unanimous roll call vote of those present (Councilman Blount absent).

47. At the request of Mayor Isen, Deputy City Clerk Whitacre assigned a number and read title to:

RESOLUTION NO. 61-112

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE ESTABLISHING METER RATES FOR WATER SERVICE IN THE AREA BOUNDED BY 236th STREET ON THE NORTH, TORRANCE CITY BOUNDARIES ON THE SOUTH, ARLINGTON AVENUE ON THE EAST, AND CRENSHAW BOULEVARD ON THE WEST.

Councilman Beasley moved to adopt Resolution No. 61-112. Motion, seconded by Councilman Benstead, carried by unanimous roll call vote of those present (Councilman Blount absent).

48. At the request of Mayor Isen, Deputy City Clerk Whitacre assigned a number and read title to:

RESOLUTION NO. 61-113

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE REPEALING RESOLUTION 61-95 AND DECLARING THE INTENTION OF THE CITY TO ADD ANOTHER CLASS POSITION TO THE OLD-AGE AND SURVIVORS INSURANCE

PROGRAM (OASI PROGRAM) COVERAGE; and DESIGNATING THE DEPUTY CITY CLERK TO BE RESPONSIBLE FOR CONDUCTING A REFERENDUM TO DETERMINE THE DESIRES OF THE ELIGIBLE EMPLOYEES OF THE CITY AND ADVISE THE BOARD OF ADMINISTRATION OF THE STATE EMPLOYEES' RETIREMENT SYSTEM AS TO THE RESULTS OF THE ELECTION.

Councilman Beasley moved to adopt Resolution No. 61-113. Motion, seconded by Councilman Drale, carried by unanimous roll call vote of those present (Councilman Blount absent).

49. SECOND READING OF ORDINANCE NO. 1230.

At the request of Mayor Isen, Deputy City Clerk Whitacre presented for its second reading and read title to:

ORDINANCE NO. 1230

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TORRANCE REPEALING SECTIONS 2.56, 2.58 AND 2.59 OF CHAPTER 2 OF "THE CODE OF THE CITY OF TORRANCE, 1954" AND SUBSTITUTING FOR SECTION 2.56 A NEW SECTION RELATING TO THE SAME SUBJECT MATTER ENTITLED "METHOD OF CHANGING JOB SPECIFICATIONS".

Councilman Benstead moved to adopt Ordinance No. 1230 at its second and final reading. Motion, seconded by Mayor Isen, carried by unanimous roll call vote of those present (Councilman Blount absent).

50. SECOND READING ORDINANCE NO. 1231.

At the request of Mayor Isen, Deputy City Clerk Whitacre presented for its second reading and read title to:

ORDINANCE NO. 1231

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TORRANCE REPEALING CHAPTER 5 OF "THE CODE OF THE CITY OF TORRANCE, 1954" ENTITLED "BICYCLES" AND PLACING THE PROVISIONS RELATING TO CICYCLES IN SECTION 17.28 OF CHAPTER 17 "MOTOR VEHICLES AND TRAFFIC".

Councilman Benstead moved to adopt Ordinance No. 1231 at its second and final reading. Motion, seconded by Councilman Beasley, carried by unanimous roll call vote of those present (Councilman Blount absent).

51. SECOND READING ORDINANCE NO. 1232.

At the request of Mayor Isen, Deputy City Clerk Whitacre presented for its second reading and read title to:

ORDINANCE NO. 1232

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TORRANCE AMENDING SECTION 24 OF APPENDIX I OF THE TORRANCE CITY CODE (LAND USE ORDINANCE) BY STRIKING THEREFROM A PROVISION WHICH INCORPORATES THE OIL CODE INTO THE LAND USE ORDINANCE.

Councilman Bradford moved to adopt Ordinance No. 1232 at its second and final reading. Motion, seconded by Councilman Beasley, carried by unanimous roll call vote of those present (Councilman Blount absent).

52. SECOND READING ORDINANCE NO. 1233.

At the request of Mayor Isen, Deputy City Clerk Whitacre presented for its second and final reading and read title to:

ORDINANCE NO. 1233

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TORRANCE AMENDING APPENDIX I OF "THE CODE OF THE CITY OF TORRANCE, 1954" (ADOPTED BY ORDINANCE NO. 791), RECLASSIFYING THAT CERTAIN PROPERTY DESCRIBED IN PLANNING COMMISSION CASE NO. 688 PARCELS NUMBERED 1, 3, 4 and 5.

Councilman Bradford moved to adopt Ordinance No. 1233 at its second and final reading. Motion, seconded by Councilman Drale, carried by unanimous roll call vote of those present (Councilman Blount absent).

53. SECOND READING ORDINANCE NO. 1228.

At the request of Mayor Isen, Deputy City Clerk Whitacre presented for its second and final reading and read title to:

ORDINANCE NO. 1228

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TORRANCE ADDING SECTION 18.40 TO "THE CODE OF THE CITY OF TORRANCE, 1954" PROHIBITING THE SWEEPING OF LITTER FROM PRIVATE PROPERTY ONTO PUBLIC PROPERTY.

Councilman Benstead moved to adopt Ordinance No. 1228 at its second and final reading. Motion, seconded by Mayor Isen.

Councilman Bradford set forth examples in which this ordinance would appear to be discriminatory. Mayor Isen moved an amendment of the ordinance by adding the further words "in any commercial zone". The motion was seconded by Councilman Bradford, as amended, and roll call vote carried, as follows:

AYES: COUNCILMEN: Benstead, Bradford, Vico, Isen.
NOES: COUNCILMEN: Beasley, Drale.
ABSENT: COUNCILMEN: Blount.

55. FIRST READING ORDINANCE.

At the request of Mayor Isen, Deputy City Clerk Whitacre assigned a number and read title to:

ORDINANCE NO. 1239

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TORRANCE AMENDING ORDINANCE NO. 1183 BY ADDING A CERTAIN POSITION WITH ITS SALARY RANGE TO THE POSITION CLASSIFICATION PLAN.

Councilman Beasley moved to approve Ordinance No. 1239 at its first reading. Motion, seconded by Councilman Drale, carried by unanimous roll call vote of those present (Councilman Blount absent).

COMMUNICATIONS FROM ACTING CITY MANAGER:

56. Revised class specification for Chief Accountant.
57. New Class specification for Senior Accountant.
58. New class title for Junior Accountant.

These three items were considered together and Councilman Benstead asked if there would be a promotional examination. Director of Finance Scharfman explained this as being a revision of titles and the increase in salary granted tonight will bring it up to the recommended salary.

Mayor Isen asked that it be held for further study. There was no objection.

59. Submitting report on application for prospecting permit by Mr. Edward Christofferson in the Santa Monica Bay (W. O. 3839).

Mayor Isen moved this communication be filed. Motion, seconded by Councilman Drale, carried, there being no objection.

Acting City Manager Bramhall explained the interest of Torrance because this involves land belonging to the City. Councilman Benstead felt Redondo Beach just wants a little help on a bill they are incurring and Councilman Beasley suggested that the Acting City Manager write a proper letter of protest to Lt. Governor Glenn Anderson, Chairman of the State Land Commission. Mayor Isen so instructed Acting City Manager Bramhall. All councilmen will sign the letter. Assistant City Attorney Dower explained the legal aspects of this item. Councilman Beasley said access should be denied and Councilman Bradford also expressed opposition to any mining on the beach.

60. MISCELLANEOUS RECOMMENDATIONS:

Expenditures:

1. To Consolidated Western Steel for 16 feet of 66" galvanized metal pipe for the Water Department (San Diego Freeway Project), the sum of \$430.56.
2. To Two Macks Electric for rewinding motor, the sum of \$322.68, for the Water Department.
3. To Monroe Calculating Machine Company for one Duplex Adding Machine for the Finance Department, the sum of \$577.51, a budget item.

AWARD OF BID:

1. That the bid of the Borg Welding and Manufacturing Company for one 5-Ton Equipment Trailer for the Water Department in the amount of \$1,400.00 be accepted and all other bids be rejected.

AWARD OF CONTRACTS:

1. To Cotton and Francisco, Public Accountants, for auditing the books and accounts of the City of Torrance for the fiscal year 1961-62, the sum of \$4,650.00
2. To the Torrance Herald for legal advertising for the fiscal year 1961-62, in accordance with rates set forth in that certain Contract for Advertising enclosed with letter dated June 5, 1961.

Councilman Benstead moved approval of the three items of expenditure; one Award of Bid and two Awards of Contract immediately above listed. The motion was seconded by Councilman Beasley and carried by unanimous roll call vote of those present (Councilman Blount absent).

61. In answer to a question by Mayor Isen as to whether or not this completes the business on the evening's formal agenda, Acting City Manager Bramhall mentioned a resolution which has not been formally passed, in appreciation of Chapman L. Bone, formerly Assistant City Manager, who has left the City.

At the request of Mayor Isen, Deputy City Clerk Whitacre read title to:

RESOLUTION NO. 61-105

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE COMMENDING CHAPMAN L. BONE FOR HIS SERVICES AS ASSISTANT CITY MANAGER OF THE CITY OF TORRANCE AND CONGRATULATING HIM UPON HIS SELECTION AS CITY ADMINISTRATOR OF THE CITY OF LA MIRADA, CALIFORNIA.

Councilman Drale moved to adopt Resolution No. 61-105. Motion, seconded by Councilman Beasley, carried by unanimous roll call vote of those present (Councilman Blount absent).

62. Acting City Manager Bramhall stated there had been received a telephone call from the California Airport Executives announcing that Jack Egan, Torrance Airport Manager, has been elected Third Vice President which reflects credit on the City of Torrance.

63. Acting City Manager Bramhall stated a bid has been received for doing the floors downstairs in the City Hall and it will be submitted next week.

64. Councilman Beasley recommended that Mr. Bramhall be given some temporary assistance. Also, he said a work session is necessary on the Entradero and Spencer sumps and the dirt removal proposal. Mayor Isen added that a personnel session should be held as well as a work session.

65. Councilman Benstead nominated Jack Brown of WALTERIA to fill the vacancy on the Airport Commission. This will be discussed at the personnel session.

66. Councilman Drale suggested working with the City of Redondo Beach toward connecting Del Amo Boulevard through Torrance into Redondo Beach.

67. Councilman Vico asked that when invitations are issued to Councilmen for ground breaking ceremonies and similar functions that all Councilmen be included.

68. Councilman Bradford thanked the employees, firemen and police for the methodical budget requests presented this year.

69. Mayor Isen mentioned a copy of letter which members of the Council had received from Mrs. Marjorie Moss, an employee in the City Clerk's office, who was in the audience. He said he felt some of her objections are well founded. Acting City Manager Bramhall said the position of Senior Deputy City Clerk to which she refers was created before he came to the City. The position

is being processed at the present time and Mrs. Moss is one of the applicants therefor. Councilman Bradford asked that this item be held for discussion at a personnel session.

70. Mayor Isen announced applications for City Manager are being screened. Councilman Blount will be back from his trip, probably June 26th and there will be a full Council on the 27th. A rumor has arisen to the effect that the matter of appointment of City Manager will be postponed until after election in the Spring of 1962. Mayor Isen said this is not true and he does not think this appointment should become a political football. He feels the vacancy should be filled in July and assuming that the Councilmen all feel the same, he named Monday, June 26th at 5:30 P.M. for a meeting on the subject. If Mr. Blount has not returned by that time the meeting can be held at 6:30 Tuesday, the 27th. Applications are being studied and are available for Councilmen's study.

71. Councilman Beasley mentioned the name of John Lowe of Sears as a nomination for the layman vacancy on the Inter-City Highway Committee from Torrance. This too will be discussed in the personnel session.

72. The vacancy on the Traffic Safety Council will be discussed at the personnel session.

73. The rules on the mayor pro tem situation, Mayor Isen said he believes are set forth in the Charter. Councilman Beasley said Councilman Drale had suggested a mayor pro tem to act when necessary over a period of six months. Assistant City Attorney Dower was instructed to check into this.

74. Councilman Bradford said the salaries in administrative personnel are completely out of line, particularly mentioning an administrative secretarial position at \$7200 per year. He asked a complete and thorough analysis of top management in the City Hall with the possibility of cutting some salaries.

75. Councilman Beasley mentioned the Building Maintenance Division which he believes to be a top-heavy organization, park maintenance crews, etc., and asked for a study thereof.

76. Mayor Isen expressed the belief that with proper management the City could make a 10 or 15 cent cut in tax rate rather than the 5¢ proposed rate cut.

77. Mayor Isen explained in clarification of the Police and Fire Department increases that certain clerical help would not receive the 10% increase. Excluded would be Police Matron-File Clerk, Crossing Guards and secretarial employees who would receive the 7½%. Shooting pay will be granted under administrative control and the present rule of 2 hour minimum court time would be raised to 3 hours. There would be a 10% increase to uniformed employees of the Fire Department, 7½% to non-uniformed personnel, consisting of Communications Operator, Equipment, Mechanic, Secretary, and Typist-Clerk. All other City personnel would receive the 7½% increase. All other benefits which were first discussed are not allowed, including longevity.

Councilman Drale moved to concur in the clarification and the motion was seconded by Councilman Beasley. It carried by unanimous roll call vote of those present (Councilman Blount absent).

Mr. John Simmons asked if there was any change in sick leave allowance and was told there is none. However, this is to be discussed in the personnel meeting.

78. Speaking as a citizen, Mr. James O. Whitmer thanked the Council for taking the action which has improved the water system. He said his family especially appreciates the much better service and asked if it is possible to extend this improvement to the remainder of the City.

79. At 11:05 P.M., the meeting was adjourned.

A. H. Bartbid

City Clerk of the City of Torrance
California

APPROVED:

Albert J. ...

Mayor of the City of Torrance

Edith Shaffer
Minute Secretary

Council Minutes
June 20, 1961