

MINUTES OF DISASTER COUNCIL MEETING

April 28, 2010

Call to Order: Commissioner Galbasin called the Disaster Council meeting to order at 3:03 PM

Flag Salute: Led by Caroline Elam

Roll Call / Motions for

Excused Absence: Commissioners present: Galbasin, Siani and Davis. Motion was made by Galbasin, with a second by Siani, excusing the absence of Commissioner Glass. Ayes – 3.

Department Representatives:

| | |
|--------------|---------------------|
| Tad Friedman | Fire Department |
| Joe Huld | City Clerk's Office |
| Ian Dailey | Transit |
| Tracy Bonano | Emergency Services |

Local Organizations and

Community Members:

| | |
|----------------|------------------------|
| Caroline Elam | CERT / TARA / ADT |
| Mike Martinet | Area G |
| Chris Riccardi | Little Company of Mary |
| Robin Fisher | TUSD |
| Chuck Galbasin | TARA |
| KK Fitch | TARA / CERT / ADT |

Comments from the Public/Staff:

None

Report on Posting of Agenda:

Motion – Galbasin. Second – Davis. Ayes – 3.

Minutes for Approval:

Approval of March 24, 2010 minutes will be continued to the next meeting due to today's excused absence of Commissioner Glass (noting that Commissioner Siani was absent from the March 24, 2010 meeting).

New Business:

2005 Local Hazard Mitigation Plan

Tracy Bonano confirmed the Local Mitigation Plan is due as it will expire May 2, 2010. At the next EPREP meeting, personnel will be assigned from each department to assist in updating the Plan. The process will take some time; however, no penalties are being assessed by FEMA as of yet and other cities are undergoing updating and revising their plans too. The Police Department, Community Affairs and Emergency Services will spearhead the project.

Commissioner Galbasin inquired whether Andrew Pachon would be involved in this project. He has been involved in the City's Emergency Operations Plan. Tracy Bonano stated he might possibly be involved as a consultant.

PLCM's Chris Riccardi offered his assistance and experience as their hospitals recently underwent risk assessments and identified their hazards and vulnerabilities; offering to exchange their current plan with Bonano to review and share issues. The hospital's plan includes pandemics, mass casualty, infectious disease, earthquake, and bioterrorism. Area G's Martinet reaffirmed the collaborative approach to the plans, with the Federal government seeking involvement from community groups.

TUSD's Fisher recalled that it took about a year to write the previous plan, with TUSD filing under the City's umbrella. The plan was then sent to Sacramento for review and approval, then on to Washington for review approval. He stated that not much has changed in the school district, but certain there are items to be updated. He expressed TUSD would like to again file in conjunction with the City of Torrance, and to also have SCROC involved in the process.

Bonano stated the plan will have to be updated based on the action items which were apart of the plan along with timelines of one to three years.

Caroline Elam inquired if there were any new items and Bonano stated the action items are earthquakes, floods and land slides, and would involve at least 14 departments throughout the City, a collaborative effort.

Riccardi indicated the hospital's plan is addressed and approved annually. The plan addresses identification of issues through risk assessments, gap analysis and the use of drills to rectify.

Item out of order:

Tad Friedman was asked to introduce himself. He is a firefighter/medic with the City of Torrance, having been so for about 24 years. He is currently the TFD public education officer and had held the same position about five years ago. Tad stated it is a pleasure to be back.

Old Business:

A. Review Updated FY 2010-11 Goals and Assign New Agenda and Target Due Dates.

This item is continued until next meeting when Commissioner Glass will be present.

B. Disaster Council Budget FY 2009-10 Expenditures

Items previously questioned appearing on the budget report were researched. After her inquiry, Tracy Bonano was advised the amounts expended were for council salaries/stipends. She reminded the commissioners the fiscal year ends on June 30th, with the new fiscal year and budget beginning July 1st.

C. Prepare Letter to City Council in Support of October CPR Training Program

A letter to City Council will be prepared by Tracy Bonano and submitted in July, 2010. Submitting the letter too early might cause the event to be overlooked by the public. Advertising of the event will be handled by Tracy Bonano and Gesuina. Both will work with Judy Retter to ensure TMMC's new logo design is captured. Commissioner Galbasin expressed her concern that advertising be done early, unlike last year when it was done about a week before the event.

TFD's Tad Friedman discussed other ways to promote the event, going "green", and not printing 10,000 flyers. He mentioned promoting and advertising via CitiSounds, The Daily Breeze, and electronic calendars.

Tracy stated advertising would be and could be done via electronic media, i.e., TPD and TFD web sites, Community Affairs' Facebook.

D. Status of Emergency Preparedness for Seniors Brochure

Cadets from Community Affairs and other areas of the Police Department have delivered the brochures to the libraries, and other places identified. After doing so, they were notified that the ADC attachment was missing from the printed versions. The correction was made and will be attached by the cadets. E-mail notifications were sent to the HOAs.

E. DSV Trailer – Pelican Lights

The trailer had been using temporary (loaner) lights from Pelican. The actual lights are here and ready to be placed in the trailer along with other equipment.

Orals

A. Comments from Commissioners

Commissioner Siani asked to see the schedule of meetings for the Hazard Mitigation Plan, with the endpoints and checkpoints to be completed.

Commission Galbasin announced the “Shake Out” is coming: “10/21 at 10:21”. There will be, at the least, a table top exercise for the City. DSVs will conduct a large drill throughout the city, using four different neighborhoods and ADCs, involving Map your Neighborhood, ADT, CERT and TARA, which will last about two and one-half to three hours. This is still being worked on, nothing firm yet.

PLCM's Chris Riccardi announced a statewide drill will be held on 11/18, depicting a dirty bomb scenario. All of the hospitals will be participating, setting up decontamination equipment, and other processes. This is in conjunction with the County Department of Public Health.

Area G Martinet stated that “Shake Out” is more Federal-driven than county.

B. Announcements/Updates

KK Fitch reminded everyone of the Police Department Memorial on May 12th at 10:00 AM in front of the Police Department, and brought along a few brochures.

Commissioner Galbasin congratulated and announced Caroline Elam being presented with an award for older Americans by the Commission on Aging at the City Council meeting on May 11, 2010.

PLCM's Chris Riccardi announced they have installed and tested new HAM equipment at the main location; with San Pedro to be up and ready soon. PLCM will use their HAM equipment during the ShakeOut. He has employees who are HAM operators, but they had to go through the FCC for waivers to participate in exercises, for blanket approval. He has employees who can work during a disaster, but could not participate and practice on equipment during drills. Mike Martinet indicated this is an area they are working on to change.

Chuck Galbasin gave an update on TARA's activities. The K6TPD repeater was launched on Monday night and received about 27 check-ins. He stated they were pleased with the results, and there are a lot of people to thank. A successful 120-day test period will determine if the City/TARA will continue to use the repeater into the future. Regular testing of TARA/City ham radio communications happens every Monday night at 7:00 PM.

Tad Friedman reported they currently have 20 people signed up for the evening CERT academy and he wants people to tell friends about registering.

Adjournment

Moved – Davis. Second – Siani. Ayes – 3.

The meeting was adjourned at 3:30 PM to a meeting on Wednesday, May 26, 2010, to be held in the West Annex Commission Meeting Room, 3031 Torrance Boulevard, Torrance, California.

These April 28, 2010 minutes were approved as submitted on May 28, 2010.