

**MINUTES OF A REGULAR MEETING OF THE
COMMUNITY SERVICES COMMISSION**

1. CALL TO ORDER

The Torrance Community Services Commission convened in a regular session at 7:07 p.m. on Thursday, June 22, 2006 in the West Annex meeting room at Torrance City Hall.

2. ROLL CALL / MOTIONS FOR EXCUSED ABSENCE

Present: Commissioners Adams, Gilbert, Hazell, Hicks, Ning, Numark, and Chairperson Orpe.

Absent: None

Also Present: Senior Recreation Supervisor Kelso.

3. FLAG SALUTE

Chairperson Orpe led the Pledge of Allegiance.

4. AFFIDAVIT OF POSTING

MOTION: Commissioner Ning, seconded by Commissioner Adams, moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting; a voice vote reflected unanimous approval.

5. APPROVAL OF MINUTES: MAY 25, 2006

MOTION: Commissioner Hazell moved for the approval of the May 25, 2006 Community Services Commission meeting minutes as submitted. The motion was seconded by Commissioner Numark and passed by unanimous voice vote approval (with Commissioner Adams abstaining).

6. SELECTION OF CHAIR AND VICE CHAIR 2006-2007

Commissioner Adams nominated Commissioner Ning for the office of Chairperson.

MOTION: Commissioner Numark moved to elect Commissioner Ning as Chairperson of the Community Services Commission effective July 1, 2006. Commissioner Gilbert seconded the motion; a voice vote reflected unanimous approval.

Commissioner Ning nominated Commissioner Hicks for the office of Vice-Chairperson.

MOTION: Commissioner Adams moved to elect Commissioner Hicks as Vice-Chairperson of the Community Services Commission effective July 1, 2006. Commissioner Gilbert seconded the motion; a voice vote reflected unanimous approval.

Chairperson Orpe welcomed guest Brett Jordan.

7. STANDING COMMITTEES

7A. SOCIAL SERVICES ADVISORY COMMITTEE

Meeting: August 21, 2006 at 12:00 noon.

Topic: Community Services Commission Grant for Non-Profit Social Services Agency Seminar

Commissioner Numark, committee chairperson, reported that he has contacted the Center for Non Profit Management to learn additional names of non-profit agencies in the City. He advised that mailings would go out four to six weeks and one week before the event, with follow up reminder calls by Green Team students. He briefly discussed the agenda for the event and suggested that an application evaluator be present to answer questions.

Senior Recreation Supervisor Kelso suggested that the Commission could either establish a subcommittee to review the grant application form or discuss it as a whole at a future Commission meeting.

Following a brief discussion, it was decided that the Commission would review the application at the July 27, 2006 meeting and that Senior Recreation Supervisor Kelso would e-mail copies of the application to Commissioners prior to that meeting.

8. GRANT PROGRAM FOR NON-PROFIT SOCIAL SERVICES AGENCIES

8A. 2005 FINANCIAL AND NARRATIVE REPORTS TO CITY COUNCIL JULY 18, 2006

Senior Recreation Supervisor Kelso reported that the item might be deferred to July 25, 2006, noting that it was customary for the Chairperson to attend the meeting.

8B. MONITORING ASSIGNMENTS

Senior Recreation Supervisor Kelso noted that monitoring assignments were attached to the agenda and that the Commissioners' reports should be conducted half way through the grant cycle to determine if agencies are holding up their end of the contracts.

9. DISCUSSION OF COMMUNITY SERVICES COMMISSION ACTIVITIES

Commissioner Ning led a discussion on his suggestion at the April 2006 meeting for the Commission to engage in new activities and programs that benefit the community. He noted that he particularly liked the idea of a bingo event to benefit the elderly and/or elementary and middle school students, with the Commission providing the leadership to ignite it in a supportive role and a non-profit agency to spearhead it.

Commissioner Hazell pointed out that bingo was illegal in the City and described bingo at El Camino College and Redondo Union High School.

Commissioner Adams suggested that the Commission assist a program that is currently going on in the City or the possibility of creating or "parenting" a foundation.

In response to Commissioner Hazell's inquiry, Senior Recreation Supervisor Kelso advised that organizations such as the Rose Float Association raise funds, but that the Parks and Recreation Commission does not play an active role. He further noted an example that the Cultural Arts Center Foundation was completely independent of the Cultural Arts Commission.

Commissioner Hazell suggested increasing Commission support of Youth Council activities.

Other suggestions discussed included bingo with non-cash prizes, a "casino night", a 5/10K race, a dinner and silent auction, an optional donation of Commissioner's pay to an organization such as United Way, and events such as L.A. Works or Share Fest.

Commissioner Gilbert expressed concern about a possible conflict of interest with non-profit agencies.

Responding to Commissioner Hazell's inquiry, Senior Recreation Supervisor Kelso stated that the idea of combining the Community Services and Parks and Recreation Commissions has been dropped.

It was decided that Commissioner Ning would contact the City Manager's Office and Torrance Police Department to determine the legal obligations and staff requirements for a bingo or "casino" event in the City.

Senior Recreation Supervisor Kelso provided background on the grant program since 2002 and reported on grant requests from non-profit agencies for the past four years: 2003 - \$126,384, 2004 - \$112,300, 2005 - \$141,856, and 2006 - \$86,665. He noted that the average request for the past four years was \$116,802 and suggested that the Commission consider requesting an increase in grant funding to City Council based on this information.

Following a brief discussion, it was decided to begin "lobbying" for support and wait until September 2006 until grant applications are received to make a formal recommendation to City Council.

Commissioner Numark reported that he and Senior Recreation Supervisor Kelso met with Emergency Services Coordinator Pachon to discuss emergency preparedness for disabled and senior citizens in the event of a major disaster. He stated that he would be attending the Disaster Council meeting next week to gain additional information about networking and communication.

10. YOUTH COUNCIL ACTIVITIES

10A. COMMISSIONERS' REPORTS

Commissioner Numark stated that serving on the Youth Council selection committee was a fantastic opportunity and noted that exceptional students have been selected.

Senior Recreation Supervisor Kelso reported that on June 13, 2006 City Council approved funding of \$6,000 for the Beat the Odds scholarship program.

Chairperson Orpe suggested that all Commissioners attend the Beat the Odds banquet next year.

10B. YOUTH COUNCIL REPORT

No report.

10C. COMMISSIONERS' ASSIGNMENTS

None.

11. ORALS/ANNOUNCEMENTS

11A. Commissioners congratulated Commissioner Ning on his election as Chairperson of the Commission.

11B. Commissioner Gilbert announced the Torrance Cultural Arts Center Foundation gala on June 30, 2006 and the Torrance Historical Society's 50's Night on August 17, 2006.

11C. Commissioner Hazell stated that El Camino College is in the process of overseeing Compton College's activities.

11D. Commissioners Ning and Hicks thanked Chairperson Orpe for his wonderful and dynamic leadership for the past two years.

11E. Commissioner Numark encouraged Commissioners to participate in the blood drive.

11F. Chairperson Orpe thanked Commissioners for their support while he was Chairperson and wished everyone a happy Fourth of July.

12. ADJOURNMENT

MOTION: At 8:32 p.m., Commissioner Gilbert moved to adjourn the meeting to Thursday, July 27, 2006 at 7:00 p.m. at the West Annex meeting room. The motion was seconded by Commissioner Adams and, hearing no objection, Chairperson Orpe so ordered.

Approved as Submitted July 27, 2006 s/ Sue Herbers, City Clerk
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