

**MINUTES OF A REGULAR MEETING OF THE
COMMUNITY SERVICES COMMISSION**

1. CALL TO ORDER

The Torrance Community Services Commission convened in a regular session at 7:03 p.m. on Thursday, April 27, 2006 in the West Annex meeting room at Torrance City Hall.

2. ROLL CALL / MOTIONS FOR EXCUSED ABSENCE

Present: Commissioners Gilbert, Hazell, Hicks, Ning, and
Chairperson Orpe.

Absent: Commissioners Adams and Numark.

Also Present: Senior Recreation Supervisor Kelso.

MOTION: Commissioner Ning moved to grant excused absences to Commissioners Adams and Numark for the April 27, 2006 Community Services Commission meeting. Commissioner Hazell seconded the motion; a voice vote reflected unanimous approval.

3. FLAG SALUTE

Chairperson Orpe led the Pledge of Allegiance.

4. AFFIDAVIT OF POSTING

MOTION: Commissioner Gilbert, with a second by Commissioner Hazell, moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting; a voice vote reflected unanimous approval (absent Commissioners Adams and Numark).

5. APPROVAL OF MINUTES: MARCH 23, 2006

MOTION: Commissioner Ning moved for the approval of the March 23, 2006 Community Services Commission meeting minutes as submitted. The motion was seconded by Commissioner Gilbert and passed by unanimous voice vote approval (absent Commissioners Adams and Numark).

6. STANDING COMMITTEES

6A. SOCIAL SERVICES ADVISORY COMMITTEE

Meeting: May 22, 2006 at 12:00 noon.

TOPIC: Emergency Planning and Preparedness

Chairperson Orpe relayed Committee Chairperson Numark's request that the Social Services Advisory Committee meeting scheduled for May 22, 2006 be postponed until June 2006. The item was deferred to the May 25, 2006 Commission meeting for further discussion.

Meeting: August 21, 2006 at 12:00 noon.

Topic: Community Services Commission Grant for Non-Profit Social Services Agency Seminar

7. GRANT PROGRAM FOR NON-PROFIT SOCIAL SERVICES AGENCIES

7A. COMMISSION APPROVAL OF 2005 FINANCIAL AND NARRATIVE REPORTS

Senior Recreation Supervisor Kelso distributed Financial and Narrative reports from 2005 grant recipients as submitted. He stated that a report from David Nathan Blanco Foundation was missing, noting that the organization still existed but was no longer functioning, and that they would return their award as soon as possible. He advised that Westside Center for Independent Living returned an unused \$1,144.54 and that it has been deposited into the grant account.

Acceptance and approval of the 2005 Financial and Narrative Reports was postponed to the May 25, 2006 Commission meeting.

7B. MONITORING ASSIGNMENTS

Senior Recreation Supervisor Kelso distributed a list of 2006 grant recipients.

The monitoring assignments for 2006 agencies were selected as follows:

Commissioner Hazell:	Behavioral Health Services, Inc. and Torrance Lomita Meals and Wheels, Inc.
Commissioner Hicks:	HOPE (Home Ownership for Personal Empowerment, Inc.) and RSVP of South Bay.
Commissioner Gilbert:	South Bay Children's Health Center Association, Inc. and Torrance-South Bay YMCA.
Commissioner Ning:	Community Helpline, A Division of Helpline Youth Counseling and H.E.L.P. (Healthcare and Elder Law Programs Corporation).
Chairperson Orpe:	National Council on Alcoholism & Drug Dependency/South Bay and The Wellness Community—South Bay Cities.

Senior Recreation Supervisor Kelso informed them that they needed to submit their monitoring reports on or before the February 2007 Commission meeting and Chairperson Orpe explained the monitoring process.

Selection of assignments for the remaining four agencies was postponed to the May 25, 2006 Commission meeting.

8. YOUTH COUNCIL ACTIVITIES

8A. COMMISSIONERS' REPORTS

Chairperson Orpe apologized to Senior Recreation Supervisor Reed and the Youth Council for failing to ask a Commissioner to participate on the Beat the Odds scholarship selection committee. He indicated that he would attend the banquet reception on May 11, 2006 at the ATTIC to honor scholarship recipients.

8B. YOUTH COUNCIL REPORT

No report.

8C. COMMISSIONERS' ASSIGNMENTS

None.

9. ORALS/ANNOUNCEMENTS

9A. Commissioner Hazell shared information about new youth wrestling and beach volleyball programs.

9B. Commissioner Gilbert stated that she was attending a Tip-A-Cop fundraiser at the Claim Jumper on April 27, 2006 to benefit the Special Olympics.

9C. Commissioner Gilbert discussed the April 22, 2006 Torrance Library Foundation's fundraiser at the Toyota Auto Museum.

9D. Commissioner Gilbert expressed her regrets at the passing of Peggy Basile, Environmental Quality and Energy Conservation Commissioner, and that she attended her funeral on April 27, 2006.

9E. Commissioner Ning distributed a list of his suggestions for new activities and programs that the Commission could consider for its work plan. He noted that the Commission was not engaged in anything related to consumer affairs or medical care. He discussed his proposed activities that would add additional funding to the existing grant program and encourage new agencies: organizing and producing a sports tournament for kids, an elderly tennis tournament, or an elderly bingo tournament. Other ideas include organizing and producing Business Appreciation tours for high school students, a Career Change Day for adults, a Career Day for middle and high school students, a youth City Government Appreciation Day, and organizing and publishing a "Best of Torrance" book/almanac.

9F. Commissioner Hicks suggested partnering with the Commission on Aging or City officials to disseminate information to seniors about prescription drug enrollment.

9G. Commissioner Hicks initiated a brief discussion centered on ways to bring the senior and youth populations together, such as a mentoring program, and the possibility of a Mayor for a Day program.

9H. Chairperson Orpe distributed fliers and encouraged Commissioners to attend the South Bay Special Olympics on May 6, 2006 at West High School.

9I. Senior Recreation Supervisor Kelso discussed the universally-accessible tree house dedication ceremony at Wilson Park on April 10, 2006 and the City's volunteer dinner on April 27, 2006.

10. ADJOURNMENT

MOTION: At 7:53 p.m., Commissioner Gilbert moved to adjourn the meeting to Thursday, May 25, 2006 at 7:00 p.m. at the West Annex meeting room. The motion was seconded by Commissioner Ning and, hearing no objection, Chairperson Orpe so ordered.

Approved as Amended May 25, 2006 s/ Sue Herbers, City Clerk
