

**INDEX**  
**TORRANCE CITY COUNCIL – JULY 12, 2011**

<b><u>SUBJECT</u></b>	<b><u>PAGE</u></b>
	<b>OPENING CEREMONIES</b>
1. Call to Order/Roll Call	1
2. Flag Salute/Invocation	1
3. Affidavit of Posting/Waive Further Reading	1
4. Withdrawn/Deferred or Supplemental Items	1
5. Council Committee Meetings and Announcements	1-2
6. <b><u>COMMUNITY MATTERS</u></b>	
6A. Acceptance/Appropriation of Torrance Centennial Committee Donation	2
6B. Recognition of Torrance All American City Delegation and Support Staff	2
7. <b><u>ORAL COMMUNICATIONS #1</u></b>	3
8. <b><u>CONSENT CALENDAR</u></b>	
8A. Approval of Minutes	3
8B. May 2011 Monthly Investment Report	3
8C. Torrance Cultural Arts Foundation Agreement	3
8D. Purchase Orders for Chevrolet Pickup Trucks	3
8E. 2011 Edward Byrne Memorial Justice Assistance Grant Application	3
8F. Agreement for Temporary Lease of Groundwater Rights	3
8G. License Agreement re 1231-1261 Cabrillo Avenue	3
8H. Agreement Supplemental re 2008 Urban Areas Security Initiative Grant	4
8I. Annual Purchase Order for Computer Software/Hardware	4
8J. Agreement Amendment re Ambulance Services	4
8K. Agreement re Enhanced Water Conservation Programs	4
8L. Contract re L.A. County Delinquency Prevention Program	4
8M. Contract to Rebuild Paradise Park Picnic Shelter	4
8N. Contract Amendment re Economic Development Consulting Services	5
12. <b><u>ADMINISTRATIVE MATTERS</u></b>	
12A. Purchase Order for Books, Audio and Video Materials for Torrance Public Library System	5
17. <b><u>ORAL COMMUNICATIONS #2</u></b>	5-6
18. <b><u>EXECUTIVE SESSION</u></b>	1, 6
19. <b><u>ADJOURNMENT</u></b>	6

At 8:42 p.m. the meeting was adjourned to Tuesday, July 19, 2011 at 5:30 p.m. for an executive session, with the regular meeting commencing at 7:00 p.m. in the Council Chambers.

July 12, 2011

**MINUTES OF AN ADJOURNED REGULAR  
MEETING OF THE TORRANCE CITY COUNCIL**

**1. CALL TO ORDER**

The Torrance City Council convened in an adjourned regular session at 5:38 p.m. on Tuesday, July 12, 2011 in City Council Chambers at Torrance City Hall.

**ROLL CALL**

Present: Councilmembers Barnett, Brewer, Furey, Numark, Rhilinger, Sutherland, and Mayor Scotto.

Absent: None.

Also Present: City Manager Jackson, City Attorney Fellows, City Clerk Herbers, and other staff representatives.

\*

Agenda Item 18 was considered out of order at this time.

**18. EXECUTIVE SESSION**

The City Council immediately recessed to closed session to confer with the City Manager and City Attorney on agenda matters listed under 18A) Conference with Labor Negotiator, and 18B) Conference with Legal Counsel – Anticipated Litigation, pursuant to California Government Code §54957.6 and 54956.9(c).

The City Council reconvened at 7:07 p.m. No action was taken on any matter considered in closed session.

**2. FLAG SALUTE/INVOCATION**

The flag salute was led by Councilmember Brewer.

The non-sectarian invocation was given by Councilmember Barnett.

**3. REPORT OF CITY CLERK ON POSTING OF THE AGENDA / MOTION TO WAIVE FURTHER READING**

City Clerk Herbers reported that the agenda was posted on the Public Notice Board at 3031 Torrance Boulevard on Thursday, July 7, 2011.

**MOTION:** Councilmember Brewer moved that after the City Clerk has read aloud the number and title to any resolution or ordinance on the meeting agenda, the further reading thereof shall be waived, reserving and guaranteeing to each Councilmember the right to demand the reading of any such resolution or ordinance in regular order. The motion was seconded by Councilmember Barnett and passed by unanimous roll call vote.

**4. WITHDRAWN, DEFERRED OR SUPPLEMENTAL ITEMS**

Agenda Item 8M was withdrawn and deferred to the July 19, 2011 meeting.

**5. COUNCIL COMMITTEE MEETINGS AND ANNOUNCEMENTS**

Mayor Scotto thanked Councilmember Numark for serving as Mayor Pro Tem for the last six months and welcomed Councilmember Sutherland who will be serving in this position until December 31, 2011.

Councilmember Rhilinger announced that the City Council Transportation Committee will meet on Tuesday, August 9, at 4:30 p.m. in the City Manager Assembly room to discuss the South Bay Bicycle Master Plan.

City Clerk Herbers reminded voters that it was election day for the 36th Congressional District seat; that polls would be open until 8:00 p.m.; and that results and poll locations can be found at [www.LAvote.net](http://www.LAvote.net) or [www.SmartVoter.org](http://www.SmartVoter.org).

Councilmember Rhilinger announced that a campaign has been launched to encourage residents and businesses to plant Torrance's official flower, the hybrid delphinium, in celebration of the City's Centennial in 2012, with Terri Ann Ferren of the *Torrance Tribune* coordinating the campaign.

Mayor Scotto asked that the meeting be adjourned in memory of retired Administrative Secretary Claire Gall who passed away June 11.

**6. COMMUNITY MATTERS**

**6A. ACCEPTANCE/APPROPRIATION OF DONATION TO TORRANCE CENTENNIAL COMMITTEE**

**Recommendation**

Recommendation of the Centennial Committee that City Council accept and appropriate a donation of \$25,000 from American Honda Motor Co., Inc. to the Torrance Centennial Committee budget (FEAP #739).

**MOTION:** Councilmember Brewer moved to concur with the committee's recommendation. The motion was seconded by Councilmember Barnett and passed by unanimous vote.

Karin Baker, American Honda Corporate Community Relations, presented the donation to Centennial Committee Chair Laurie Love and members Dee Hardison, Cindy Scotto, and Judy Gibson.

Mayor Scotto, echoed by Dr. Love, expressed appreciation for the generous donation.

**6B. RECOGNITION OF TORRANCE ALL AMERICAN CITY DELEGATION AND SUPPORT STAFF**

Mayor Scotto reported that in June 2011, the City of Torrance competed for the 2011 All American City Award in Kansas City, which is sponsored by the National Civic League, and thanked everyone who participated and supported this effort. He presented certificates of appreciation to the Torrance All American City delegation and support staff: Tracy Abe, Alison Abraham, Luz Aceves, Gene Barnett, Linda Barnett, Tom Brewer, Susan Campbell, Luke Campbell, Wyatt (Samuel) Comon, Dave DeWitt, David Dumais, Donna Duperron, Jered Elmore, Fran Fulton, Pat Furey, Mary Giordano, William Hansen, Sue Herbers, Kristen Inouye, Zachary Johnson, Heather Johnston, Tammy (Tehmina) Khan, Laurie Love, Zoe Mailloux, Kristin Matsuda, Sophie Matsuda, Jim Mills, Gesuina Paras, Judy Retter, Susan Rhilinger, Renard Ricks, Jonah (Garrick) Sakado, Danny Santana, Frank Scotto, Cindy Scotto, Thomas Seraydarian, Eddie Specht, Marcy Taguchi, Hazel Taniguchi, Rachel Todd, Kimberly Turner, Tracy Underwood, Dana Vinke, Brendon Villalobos, and Mark Waronek.

Mayor Scotto made a special presentation to team leader Kristin Matsuda.

City Council recessed for a brief reception from 8:08 p.m. to 8:27 p.m.

7. **ORAL COMMUNICATIONS #1** - None.
8. **CONSENT CALENDAR**
- 8A. **APPROVAL OF MINUTES**  
**Recommendation**  
Recommendation of the City Clerk that City Council approve the City Council minutes of June 7 and June 21, 2011.
- 8B. **MAY 2011 MONTHLY INVESTMENT REPORT**  
**Recommendation**  
Recommendation of the City Treasurer that City Council accept and file the monthly investment report for May 2011.
- 8C. **TORRANCE CULTURAL ARTS FOUNDATION AGREEMENT**  
**Recommendation**  
Recommendation of the General Services Director that City Council approve the Torrance Cultural Arts Foundation agreement to promote the Torrance Cultural Arts Center for a period commencing July 1, 2011 and expiring June 30, 2012, in an amount not to exceed \$109,420.
- 8D. **PURCHASE ORDERS FOR CHEVROLET PICKUP TRUCKS**  
**Recommendation**  
Recommendation of the General Services Director that City Council authorize two (2) purchase orders totaling \$49,121.34 for the acquisition of nine (9) 2006 Chevrolet Silverado ¾-ton pickup trucks that have been leased to the City of Torrance from Enterprise Fleet Management (formally known as Enterprise Fleet Services) since 2006. The total amount due represents the residual book value of the trucks, plus the final month lease payment with purchase orders issued as follows:  
1) Enterprise Fleet Management Exchange, Inc. \$43,595; and  
2) Enterprise Fleet Management Trust; \$5,526.34 (final lease payment).
- 8E. **2011 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT APPLICATION**  
**Recommendation**  
Recommendation of the Chief of Police that City Council approve the 2011 Edward Byrne Memorial Justice Assistance Grant application.
- 8F. **AGREEMENT FOR TEMPORARY LEASE OF GROUNDWATER RIGHTS**  
**Recommendation**  
Recommendation of the Public Works Director that City Council approve an agreement to temporarily lease 150 acre-feet of groundwater rights to the Roman Catholic Archbishop of Los Angeles, a non-profit California Corporation, at \$125 per acre-foot during the 2011-2012 fiscal year.
- 8G. **LICENSE AGREEMENT AMENDMENT RE 1231-1261 CABRILLO AVENUE**  
**Recommendation**  
Recommendation of the City Manager that City Council approve a first amendment to license agreement (R2010-001) by and between the City of Torrance ("City") and Sierra Business Ventures, Inc. (DBA Tortilla Cantina), entered into March 1, 2010, for use of 10 parking spaces located in the parking structure at 1231-1261 Cabrillo Avenue.

**8H. AGREEMENT SUPPLEMENTAL RE 2008 URBAN AREAS SECURITY INITIATIVE GRANT**

**Recommendation**

Recommendation of the Fire Chief that City Council approve a first supplemental to the agreement with the City of Los Angeles (C2009-183) for the Fiscal Year 2008 Urban Areas Security Initiative grant (UASI), extending the term to November 30, 2011.

**8I. ANNUAL PURCHASE ORDER FOR COMPUTER SOFTWARE/HARDWARE**

**Recommendation**

Recommendation of the Information Technology Director that City Council authorize an annual purchase order with Hewlett-Packard, Inc. of Palo Alto, CA, for personal computers and monitors, and other miscellaneous related hardware, and software for an amount not to exceed \$88,725.

**8J. AGREEMENT AMENDMENT RE AMBULANCE SERVICES**

**Recommendation**

Recommendation of the Fire Chief that City Council approve a fifth amendment to the agreement with Gerber Ambulance Service, Inc. (C2001-132) for ambulance services, extending the term of the agreement through September 30, 2011.

**8K. AGREEMENT RE ENHANCED WATER CONSERVATION PROGRAMS**

**Recommendation**

Recommendation of the Public Works Director that City Council approve a consulting service agreement with the West Basin Municipal Water District (WBMWD) to provide implementation and support services for various commercial, industrial, institutional, and residential enhanced water conservation programs for a term of July 1, 2011 through June 30, 2012. The program will be implemented and funded from a \$100,000 appropriation from existing FEAP #629.

**8L. CONTRACT RE L.A. COUNTY DELINQUENCY PREVENTION PROGRAM**

**Recommendation**

Recommendation of the Chief of Police that City Council accept and endorse a contract with the County of Los Angeles for the Los Angeles County Delinquency Prevention Program (formerly AB90 funding), in the amount of \$28,198, for the period of September 13, 2011 through September 12, 2012.

**8M. CONTRACT TO REBUILD PARADISE PARK PICNIC SHELTER**

**Recommendation**

Recommendation of the Community Services Director that City Council:  
1) Appropriate \$33,426 from the Park Equipment Replacement Fund, and  
2) Approve a contract with Rettro Builders Inc. for \$ 31,835 with a 5% contingency of \$1,591 for the rebuilding of the Paradise Park picnic shelter for a not to exceed amount of \$33,426.

Item was withdrawn and deferred to the July 19, 2011 City Council meeting.

**8N. CONTRACT AMENDMENT RE ECONOMIC DEVELOPMENT CONSULTING SERVICES**

**Recommendation**

Recommendation of the City Manager that City Council approve an amendment to the contract with The Fransen Company in the amount of \$20,000 for a total contract amount not to exceed \$54,000 and extend the contract term to February 29, 2012, to provide retail economic development advice and strategy for the Del Amo Business District and appropriate \$20,000 from the Economic Development Reserve.

**MOTION:** Councilmember Rhilinger moved to approve Consent Calendar Items 8A through 8L and 8N. The motion was seconded by Councilmember Furey and passed by unanimous vote.

**12. ADMINISTRATIVE MATTERS**

**12A. PURCHASE ORDER FOR BOOKS, AUDIO AND VIDEO MATERIALS FOR TORRANCE PUBLIC LIBRARY SYSTEM**

**Recommendation**

Recommendation of the Community Services Director that City Council award a purchase order to Ingram Library Services, Inc. of La Vergne, TN, in an amount not to exceed \$355,000 per year for a total of \$1,065,000 for the three year period, to furnish the annual requirement of books, audio and video materials for the Torrance Public Library System (B2011-24).

City Librarian Theyer reported that formal bids were solicited and Ingram Library Services was the lowest responsible bidder. She noted that the not-to-exceed amount was based on historical usage and could be reduced if budgets cuts become necessary.

In response to Councilmember Numark's inquiry, City Librarian Theyer advised that staff is exploring the possibility of offering e-books at the library and they are not covered by this purchase order.

**MOTION:** Councilmember Brewer moved to concur with the staff recommendation. The motion was seconded by Councilmember Barnett and passed by unanimous roll call vote.

**17. ORAL COMMUNICATIONS #2**

**17A.** Councilmember Sutherland reported that he recently attended a freeway toll lane groundbreaking ceremony with Transit Director Kim Turner and found her to be very knowledgeable about the transit system. He voiced objections to plans to charge \$0.25 – \$1.40 per mile for the toll lanes since our tax money was used to build them.

**17B.** Councilmember Barnett requested an excused absence for the July 19, 2011 City Council meeting.

**17C.** Councilmember Brewer announced that the Friends of Torrance Library will be holding their annual paperback book sale on Saturday, July 16, starting at 9:00 a.m. at the Katy Geissert Civic Center Library.

**17D.** Councilmember Brewer reported that he attended a meeting of the Independent Cities Association last weekend in San Diego and there was much discussion of the State of California's efforts to seize funding from cities and dictate how they operate. He noted that the Torrance's method of regulating medical marijuana dispensaries was used as an example of the best way to handle this issue.

**17E.** Councilmember Furey invited residents to participate in the Torrance Centennial kick-off event "Lights, Camera, Action" on November 6, 2011 by signing up online at [www.TorranceCentennial.org](http://www.TorranceCentennial.org).

**17F.** Councilmember Rhilinger noted that people who do not have access to a computer may also obtain registration forms for "Lights, Camera, Action" in the West Annex at City Hall.

**17G.** Councilmember Rhilinger offered a reminder that the Rock Around the Block event will be held on Thursday, July 21, from 5:00 to 8:00 p.m. in downtown Torrance.

**17H.** Mayor Scotto encouraged attendance at the Rock Around the Block event.

**17I.** Mayor Scotto congratulated City Treasurer Dana Cortez for successfully completing the investment policy certification process through the Association of Public Treasurers of the United States and Canada.

**17J.** City Manager Jackson shared remembrances of Claire Gall.

**17K.** Community Services Director Jones announced that Hilary Theyer has been selected as the new City Librarian.

**18. EXECUTIVE SESSION**

Considered earlier in the meeting, see page 1.

**19. ADJOURNMENT**

At 8:42 p.m., the meeting was adjourned to Tuesday, July 19, 2011 at 5:30 p.m. for an executive session, with the regular meeting commencing at 7:00 p.m. in the Council Chambers.

***Adjourned in Memory of  
Claire Gall***

Attest:

/s/ Frank Scotto

Mayor of the City of Torrance

/s/ Sue Herbers

Sue Herbers, CMC  
City Clerk of the City of Torrance

Approved on July 26, 2011