

**MINUTES OF A REGULAR MEETING OF THE
TORRANCE CULTURAL ARTS COMMISSION**

1. CALL TO ORDER

The Torrance Cultural Arts Commission convened in a regular session at 7:00 p.m. on Monday, February 22, 2016 in the West Annex meeting room, Torrance City Hall.

2. FLAG SALUTE

Commissioner Sargent led the Pledge of Allegiance.

3. ROLL CALL

Present: Commissioners Candioly, Frangos, Kang*, Korman, Sargent, Taylor, and Chairperson Muhammed.

Absent: None.

Also Present: Cultural Services Manager Rappoport.

*Commissioner Kang arrived at 7:10 p.m.

4. AFFIDAVIT OF POSTING

MOTION: Commissioner Korman moved to accept and file the report of the City Clerk on the posting of the agenda. Commissioner Candioly seconded the motion; a roll call vote of Commissioners present reflected unanimous approval.

5. APPROVAL OF MINUTES

5A. MINUTES OF JANUARY 25, 2016

MOTION: Commissioner Candioly moved to approve the Commission meeting minutes of January 25, 2016 as presented. Commissioner Frangos seconded the motion; a roll call vote of Commissioners present reflected unanimous approval.

6. ORAL COMMUNICATIONS #1

6A. Steve Norris, President, Arts Council of Torrance, distributed fliers and encouraged Commissioners to attend "George Washington's Boy," an original play written in celebration of Black History Month. He stated that the play, presented on February 27 at the Nakano Theatre, is directed by local playwright Ted Lange and has award-winning actors.

7. OLD BUSINESS

7A. INTRODUCTION OF NEW COMMISSIONERS

The Commission welcomed new Commissioners Toni Sargent and Jane Kang who provided their backgrounds.

7B. ASSIGN COMMISSIONERS TO STANDING COMMITTEES AND APPOINT CHAIRS

Cultural Services Manager Rappoport reviewed current assignments and explained responsibilities for the Excellence in Arts, Facilities, and Grant Review Standing Committees. She requested that Commissioners review current assignments, fill vacancies, and appoint new chairs. Assignments were determined as follows:

<u>Committee</u>	<u>Committee Chair</u>	<u>Committee Members</u>
Excellence in Arts	Candioly	Korman, Sargent
Facilities	Korman	Candioly, Muhammed
Grant Review	Kang	Frangos, Taylor

MOTION: Commissioner Candioly moved to approve assignments to the Cultural Arts Commission Standing Committees. Commissioner Taylor seconded the motion; a roll call vote reflected unanimous approval.

7C. REVIEW COMMUNITY ARTS GRANTS GUIDELINES AND TIMELINE

Cultural Services Manager Rappoport presented a projected timeline for the Community Arts Grants program. She apologized that the guidelines and application were not included in agenda packets but pointed out that no changes were made from last year except for date updates.

MOTION: Commissioner Candioly moved to approve the 2016 Community Arts Grants guidelines, application, and timeline. Commissioner Korman seconded the motion; a roll call vote reflected unanimous approval.

7D. STATEMENT OF ECONOMIC INTEREST FORM

Cultural Services Manager Rappoport reminded Commissioners that their form 700 Conflict of Interest Statements are due in the City Clerk’s office on April 1, 2016.

8. ON-GOING BUSINESS

8A. CHERRY BLOSSOM FESTIVAL

Cultural Services Manager Rappoport discussed plans for the 5th annual Cherry Blossom Festival on April 3 at Columbia Park. She announced that sitar musician Alope Dasgupta and his music school would be participating this year. Other participants include Yuki Yasuda koto ensemble, Taiko drums, Naginata Dojo, Polynesian dancers, Mai No Kai and Matsutoyo Kai Japanese dance and music, Richard Ruan origami, Torrance Craftsmen’s Guild, Akita dog club, Mochi pounding, and illustrators and authors Sunny and Judith Seki.

9. STANDING COMMITTEE REPORTS

9A. EXCELLENCE IN ARTS COMMITTEE - No report.

9B. FACILITIES COMMITTEE

Cultural Services Manager Rappoport reported that she has received the set of construction documents for the Wilson Park Gazebo Project and that staff is meeting on February 23 to review them before forwarding them to the Building Department. She estimated that it would take four to six weeks to put out a Request for Proposal for bids. She offered to bring the documents to the next Commission meeting for the Commission's review.

9C. GRANT REVIEW COMMITTEE - Previously discussed in Item 7C.

10. CORRESPONDENCE FOR COMMISSION REVIEW TO ACCEPT AND FILE OR FOR CONSIDERATION AT A FUTURE MEETING

Commissioner Taylor submitted a proposal from a local yoga teacher for a prenatal yoga class, and Cultural Services Manager Rappoport offered to forward it to Cultural Services Senior Supervisor Bell for consideration.

11. MONTHLY DEPARTMENT REPORT

Manager Rappoport noted that the Cultural Services Division Report for January 2016 was included in agenda packets. She shared information about the "Tunes at the TAM" music series at Torrance Art Museum and distributed fliers for Artful Days!, Torrance Art Museum 2016 calendar, and Torrance Civic Chorale's "American Original" on April 30. She announced that Torrance Theatre Company's "Vanya and Sonia and Masha and Spike" closed and that they are currently casting "39 Steps" opening March 12. She stated that City Council's Citizen Development and Enrichment Committee is meeting on February 23 to consider ideas for floats for the 2017 Rose Float Parade.

12. ORAL COMMUNICATIONS #2

12A. Commissioners took turns discussing the cultural activities that they participated in since the last Commission meeting.

12B. Commissioner Taylor initiated a brief discussion about ways to promote the micro-breweries in Torrance.

12C. Steve Norris thanked the Commission for their support in helping to procure new curtains, floor, sound system, and lighting for the Armstrong Theatre.

13. ADJOURNMENT

MOTION: At 8:02 p.m., Commissioner Candioly moved to adjourn the meeting to Monday, March 21, 2016 at 7:00 p.m. in the West Annex meeting room at Torrance City Hall. Commissioner Frangos seconded the motion; a roll call vote reflected unanimous approval.

Approved as submitted March 21, 2016 s/ Rebecca Poirier, City Clerk
