

**MINUTES OF AN REGULAR MEETING OF THE
TORRANCE CULTURAL ARTS COMMISSION**

1. CALL TO ORDER

The Torrance Cultural Arts Commission convened in a regular session at 7:00 p.m. on Monday, July 21, 2014 in the West Annex meeting room, Torrance City Hall. Due to the absence of Chairperson Frangos, Vice-Chairperson Muhammed led the meeting.

2. FLAG SALUTE

Commissioner Korman led the Pledge of Allegiance.

3. ROLL CALL

Present: Commissioners Bunting, Candioly, Endo-Roberts, Korman, Rische, and Vice-Chairperson Muhammed.

Absent: Chairperson Frangos.

Also Present: Cultural Services Manager Rappoport, Facility Operations Manager Megerdichian, Senior Business Manager Rumery, Technical Director Adams, and Farmers' Market and Community Gardens Manager Chan.

MOTION: Commissioner Korman moved to grant Chairperson Frangos an excused absence for the July 21, 2014 Commission meeting. Commissioner Candioly seconded the motion; a roll call vote reflected unanimous approval.

4. AFFIDAVIT OF POSTING

MOTION: Commissioner Endo-Roberts moved to accept and file the report of the City Clerk on the posting of the agenda. Commissioner Candioly seconded the motion; a roll call vote reflected unanimous approval.

5. APPROVAL OF MINUTES

5A. MINUTES OF JUNE 16, 2014

Minutes were not available.

6. ORAL COMMUNICATIONS #1

Christian Wolf, Executive Director of the Torrance Cultural Arts Foundation, distributed 2014-2015 season brochures. He highlighted "South Bay's Got Talent" on September 27, 2014 and "Dancing with the South Bay Stars" on February 7, 2015. He discussed volunteer opportunities and noted that this is the Foundation's 20th anniversary.

7. NEW BUSINESS

7A. INTRODUCTION TO JOYCE CHAN, FARMERS' MARKET AND COMMUNITY GARDENS MANAGER

Cultural Services Manager Rappoport introduced Joyce Chan, Farmers' Market and Community Gardens Manager, and reminded Commissioners that the Farmers' Market and Community Gardens programs have recently moved to the Cultural Services Division.

Manager Chan shared her background and stated that she is enjoying the Torrance community and its enthusiasm for healthy, local food. She explained that the Farmers' Market is certified, with fees collected from the farmers and inspections conducted by the Department of Agriculture. She stated that Saturday's Market has 109 vendors and Tuesday's has 80, noting that there is space for new vendors on Tuesdays. She added that vendors pay an additional fee to become certified organic.

Commissioner Korman received clarification that non-profit organizations are welcome to distribute brochures and literature in the middle of the Market and Cultural Services Manager Rappoport offered to check if selling tickets is allowed.

Commissioner Endo-Roberts raised the possibility of having an evening farmers' market and Manager Chan stated that it was previously tried on Thursday nights but was unsuccessful.

Manager Chan described the two Community Gardens at Columbia Park and Lago Seco Park, noting that each has approximately 130 gardeners

Cultural Services Manager Rappoport discussed plans to offer educational programs and classes at the Gardens as well as "greening" the Farmers' Market.

8. ON-GOING BUSINESS

8A. UPDATE ON WILSON PARK GAZEBO IMPROVEMENTS

Manager Rappoport was pleased to announce that the Request for Proposals for an architect to produce construction drawings for the Gazebo project has gone out and are due back on July 28. She stated that a committee would review the RFPs and that their recommendation would probably come back to the Commission before going to City Council.

8B. UPDATE ON LACMA ART & FILM LAB

Cultural Services Manager Rappoport distributed the schedule of events for the Los Angeles County Museum of Art (LACMA) Art & Film Lab on August 7 – September 6, 2014 at Wilson Park. She announced the opening on August 7 at the gazebo site, with free films scheduled on August 9, 22, 28, and September 5. She stated that there would be a free family day at LACMA on October 19.

8C. TOUR OF CULTURAL ARTS CENTER

At 7:30 p.m. Commissioners left the meeting room to tour the Armstrong and Nakano Theatres with Facility Operations Manager Megerdichian, Senior Business Manager Rumery, and Technical Director Adams. They visited the light board, projection, and sound rooms as well as the scene shop at the Armstrong Theatre. They briefly toured the upstairs of the Nakano Theatre where they had the opportunity to view rehearsals for "Oklahoma."

Facility Operations Manager Megerdichian reported that the stage floor of the Armstrong would be replaced in December 2014 and discussion centered on lights and speakers that also need to be replaced. He stated that he would present an item regarding funding options at the September Commission meeting.

The Commission was unable to tour the Ken Miller Recreation Center because a class was going on, and Commissioner Korman stated that she hopes to tour the facility at a future date.

The Commission returned to the meeting room at 8:22 p.m.

9. STANDING COMMITTEE REPORTS

9A. EXCELLENCE IN ARTS

Commissioner Candioly stated that the Excellence in Arts Committee met on July 21 to discuss options for awarding different categories for the October 26, 2014 Excellence in Arts recognition.

9B. FACILITIES COMMITTEE

Previously discussed in item 8A.

9C. GRANT REVIEW COMMITTEE

No report.

10. MONTHLY DEPARTMENT REPORT

Cultural Services Manager Rappoport noted that the Cultural Services Division Report for June 2014 was included in agenda packets. She reported that "Watchmen: Surveillance & the Flaneur" just closed at the Torrance Art Museum and that the June 21 Cultural Arts Center Open House was successful. She informed the Commission that Destination Art has rented a facility behind the Depot and will be opening in the fall.

Responding to Commissioner Bunting's inquiries, she stated that Friends of Torrance Theatre Company is sponsoring a second intern Lisa Brehove and that a second Senior Supervisor Carl Kaemerle will be joining the Division in September to manage the Theatre program and Torrance Art Museum.

11. ORAL COMMUNICATIONS #2

11A. Commissioner Korman stated that she enjoyed the June 21 Cultural Arts Center Open House, June 27 Torrance Cultural Arts Foundation's gala "That's Entertainment," the musical "Ghost" at the Pantages Theatre, "Beauty and the Beast" at the Carpenter Center, Palos Verdes Symphonic band, and Sue Herber's retirement celebration.

11B. Commissioner Candioly stated that he visited several art galleries in Laguna Beach and attended Sue Herber's retirement celebration

11C. Commissioner Bunting stated that she visited several art galleries in Culver City.

11D. Commissioner Endo-Roberts stated that she enjoyed the Cultural Arts Center Open House, June 22 Torrance Theatre Company's murder mystery dinner, and Sue Herber's retirement celebration.

11E. Vice-Chairperson Muhammed stated that he enjoyed the Foundation's gala and Torrance Theatre Company's murder mystery dinner.

11F. Commissioner Korman announced a memorial service for Louis Zamperini on July 31 at Torrance High School.

12. ADJOURNMENT

MOTION: At 8:45 p.m., Commissioner Candioly moved to adjourn the meeting to Monday, August 18, 2014 at 7:00 p.m. in the West Annex meeting room at Torrance City Hall. Commissioner Bunting seconded the motion and, hearing no objection, Vice-Chairperson Muhammed so ordered.

###

Approved as submitted August 18, 2014 s/ Rebecca Poirier, City Clerk
--