

**MINUTES OF A REGULAR MEETING
OF THE AIRPORT COMMISSION**

1. CALL TO ORDER

The Torrance Airport Commission convened in a regular session on Thursday, November 12, 2015 at 7:03 p.m. at the West Annex Meeting Room, Torrance City Hall. Due to the absence of Chairperson Boyce, Vice-Chairperson Hsiao led the meeting.

2. ROLL CALL

Present: Commissioners Donnellan, Glass, Jacobsen, Orpe, and Vice-Chairperson Hsiao.

Absent: Chairperson Boyce.

Also Present: Facility Operations Manager Megerdichian.

MOTION: Commissioner Donnellan moved to grant Chairperson Boyce an excused absence for the November 12, 2015 Commission meeting. Commissioner Jacobsen seconded the motion; a roll call vote reflected unanimous approval.

3. FLAG SALUTE

Commissioner Orpe led the Pledge of Allegiance.

4. AFFIDAVIT OF AGENDA POSTING

MOTION: Commissioner Jacobsen, seconded by Commissioner Donnellan, moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting; a roll call vote reflected unanimous approval (absent Chairperson Boyce).

5. APPROVAL OF MINUTES

5A. MINUTES OF OCTOBER 8, 2015

MOTION: Commissioner Jacobsen moved to approve the Airport Commission meeting minutes of October 8, 2015 as presented. Commissioner Donnellan seconded the motion; a roll call vote reflected unanimous approval (absent Chairperson Boyce).

6. ORAL COMMUNICATIONS #1 AND ANNOUNCEMENTS

6A. Diane Smith, Rancho Palos Verdes, voiced her support for the Tiger Squadron, noting that it is composed of an outstanding group of skilled pilots. She donated her book "Tiger Squadron Fan Club" to the Airport and distributed copies of "Threats Against Tiger Squadron and Harassment of Torrance Airport, Tiger Squadron and Police." She stated that the threats are hurtful, mean, and unjustified and have been forwarded to Torrance Police and F.B.I. She noted that identification of the complainers has not been determined and that Tiger Squadron's fans far exceed the number of complainers. She requested that the Commission encourage the Tiger Squadron to voluntarily post their arrival and departure times on their website.

6B. Jim Gates, Via Pasqual, Torrance Airport Association, stated that the Noise Abatement office requires names and addresses of individuals who complain about noise and that the City should be able to identify them.

6C. Jim Gordan, Rancho Palos Verdes, expressed his support for the Tiger Squadron and submitted a letter praising Tiger Squadron pilots who conducted a flyover at Battleship Iowa on May 8.

6D. Anne O'Brien, Torrance Airport Association, reported that the Hangar Row Naming Project committee has met twice and has received over 70 ideas for names. She thanked Commissioner Donnellan for serving on the committee and stated that they will meet again to make final top choices. She raised the possibility of also naming the two main gates at the Airport.

Commissioner Donnellan expressed his appreciation to Anne for a job well done.

7. **ACTION ITEMS** – None.

8. **INFORMATION ITEMS**

8A. **AERONAUTICAL OPERATIONAL INFORMATION UNDER THE PURVIEW OF THE GENERAL SERVICES DEPARTMENT**

Vice-Chairperson Hsiao noted that the following reports for November 2015 were included in agenda materials: Hangar and Tiedown Rental Status, Ongoing Projects, November Meeting Room Calendar, Hangar Waiting List, Events Requiring Emergency Response for September 2015, and Airfield Operations Status for September 2015.

Facility Operations Manager Megerdichian reported that the slurry seal and striping project is complete and that the executive hangar door replacement is going out to bid soon.

In response to Commissioner Donnellan's inquiry regarding the hangar fire, he stated that they are getting bids for clean out, disposal, and testing for hazardous materials.

Commissioner Glass inquired about the grade of slurry that was used, and Facility Operations Manager Megerdichian advised that it is similar to what goes on roads.

8B. **NOISE ABATEMENT QUARTERLY REPORT**

Facility Operations Manager Megerdichian presented the Noise Abatement Quarterly Report for July, August, and September 2015. He distributed supplemental correspondence received after agenda packets were prepared, noting that he is unable to speak to the accuracy of the data.

Responding to Commissioner Glass's inquiry, he stated that Noise Abatement staff try to follow up with every complaint received, whether there was a violation or not.

Jim Gates distributed "Buying a Home Near the Airport?" and recommended that zoning maps be placed on the City's website. He received clarification from staff that FOCUS means that the complaint was received via WebTrak and that staff determines that an aircraft is in training by reviewing communications with the Tower.

9. ORAL COMMUNICATIONS #2

9A. Commissioner Orpe wished all a happy and safe Thanksgiving.

9B. Commissioner Glass expressed concern about threats made to Tiger Squadron pilots, and Diane Smith stated that the Noise Abatement office at LAX advised her that the procedures she took were correct.

9C. Facility Operations Manager Megerdichian informed Commissioners that the Airport Commission Annual Report went to City Council on October 20. He noted that correspondence regarding the Report was included in supplemental agenda materials.

9D. Jim Gates announced that a public hearing regarding the proposed Lexus expansion is scheduled for January 6, 2016 at the Hall of Records.

Commissioner Orpe noted that he read in a newspaper that the FAA recently banned construction because of electrical interference with instruments on aircraft.

10. ADJOURNMENT

MOTION: At 7:56 p.m., Commissioner Jacobsen moved for the Airport Commission to go dark in December 2015 and to adjourn this meeting to Thursday, January 14, 2016 at 7:00 p.m. at the West Annex Meeting Room, Torrance City Hall. Commissioner Orpe seconded the motion; the motion passed on a 4-1 roll call vote.

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Approved as submitted January 14, 2016 s/ Rebecca Poirier, City Clerk
