

**MINUTES OF A REGULAR MEETING
OF THE AIRPORT COMMISSION**

1. CALL TO ORDER

The Torrance Airport Commission convened in a regular session on Thursday, June 11, 2015 at 7:00 p.m. in the West Annex meeting room at Torrance City Hall.

2. ROLL CALL

Present: Commissioners Bohen, Boyce, Donnellan, Glass, Jacobsen, Orpe, and Chairperson Hsiao.

Absent: None.

Also Present: Facility Operations Manager Megerdichian and Business Manager Williams.

3. FLAG SALUTE

Commissioner Bohen led the Pledge of Allegiance.

4. AFFIDAVIT OF AGENDA POSTING

MOTION: Commissioner Donnellan, seconded by Commissioner Jacobsen, moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting; a roll call vote reflected unanimous approval.

5. APPROVAL OF MINUTES

5A. MINUTES OF MAY 14, 2015

Commissioner Glass offered the following corrections to the minutes: Page 1 "ROLL CALL, Present: Chairperson Hsiao" and Page 2, paragraph 3: "In response to Commissioners' inquiries, Mr. Sunshine stated..."

MOTION: Commissioner Glass moved to approve the Airport Commission meeting minutes of May 14, 2015 as amended. Commissioner Bohen seconded the motion; a roll call vote reflected approval.

6. ORAL COMMUNICATIONS #1 AND ANNOUNCEMENTS

Commissioner Glass stated that at the May 20, 2015 Planning Commission meeting the Lexus expansion was approved, with one Commissioner voting no.

Commissioner Donnellan questioned why the request went to the Planning Commission when the Airport Commission had denied it. He noted that it questions the authority of the Airport Commission and invalidates what the Commission does. He asked staff to alert the Commission ahead of time about any items that the Airport Commission considers that goes before another Commission.

Facility Operations Manager Megerdichian related his understanding that the Planning Commission was looking at different things, such as land use and compatibility with the City. He added that when the item goes to City Council it would have both of the Commissions' recommendations. He noted that there has been an appeal filed and that he would investigate why it went to the Planning Commission.

Anne O'Brien, Calle de Castellana, stated that Torrance Airport Association (TAA) filed an appeal a week ago regarding the Planning Commission decision. She stated that the Planning Commission circumvented a number of due processes at the Federal, State, and local level and did no fact checking.

David Bentley, Torrance Airport Association, stated that the Lexus attorney presented an enormous amount of information to the Planning Commission and he was surprised that they did not table it.

Anne O'Brien announced a Del Amo Fliers Club meet and greet on June 13.

Commissioner Orpe encouraged Commissioners to watch a Dreamliner 787 take off from Paris Airport on dailymail.com.

7. ACTION ITEMS

7A. ELECTION OF CHAIR AND VICE-CHAIR

Commissioner Jacobsen nominated Commissioner Boyce for Chairperson of the Airport Commission; Commissioner Donnellan seconded the nomination. There were no further nominations; a roll call vote reflected unanimous approval and Commissioner Boyce was elected Chairperson of the Airport Commission effective July 1, 2015.

Commissioner Donnellan nominated Commissioner Bohlen for Vice-Chairperson of the Airport Commission, with a second by Commissioner Orpe. Commissioner Jacobsen nominated Commissioner Orpe for Vice-Chairperson; Commissioner Orpe declined the nomination. Commissioner Jacobsen nominated Chairperson Hsiao for Vice-Chairperson, seconded by Commissioner Bohlen. There were no further nominations. Chairperson Hsiao was elected Vice-Chairperson of the Airport Commission on a 4-3 roll call vote, effective July 1, 2015.

8. INFORMATION ITEMS

8A. AERONAUTICAL OPERATIONAL INFORMATION UNDER THE PURVIEW OF THE GENERAL SERVICES DEPARTMENT

Chairperson Hsiao noted that the following reports for June 2015 were included in agenda materials: Hangar and Tiedown Rental Status, Ongoing Projects, June Meeting Room Calendar, Hangar Waiting List, Events Requiring Emergency Response for March 2015, and Airfield Operations Status for April 2015.

Facility Operations Manager Megerdichian reported that there is currently one hangar vacancy. Referring to Report 2, Ongoing Projects, he noted that the Airport Security Project is complete, with minor punch list items remaining. He reported that the design of Runway 29L has begun and completion is expected by the end of the year.

He informed the Commission that re-striping of the ramp is scheduled for June 15-30, 2015 and that the taxiways would also be slurry sealed.

In response to Commissioner Jacobsen's inquiry, Facility Operations Manager Megerdichian stated that more than 90% of key card replacements have been distributed. He stated that staff are not giving key card to vendors anymore and that they will be required to check in.

He described incidents in March in Report 5 and, responding to an inquiry from Commissioner Orpe, explained that the Control Tower calls the Fire Department if necessary and that tenants are not billed for fire services.

9. ORAL COMMUNICATIONS #2

9A. Commissioner Orpe wished everyone a happy 4th of July.

9B. Commissioners and staff expressed their appreciation to Chairperson Hsiao for serving as Chairperson.

9C. Commissioner Jacobsen congratulated staff for successful Armed Forces Day events. He shared information about flyovers he saw at Westminster Abbey in London.

9D. Commissioner Bohlen thanked Commissioners for nominating him for Vice-Chairperson and Commissioner Boyce thanked them for electing him Chairperson.

9E. Facility Operations Manager Megerdichian stated that staff would need to work with TAA regarding the hangar row signage proposal and would bring back recommendations to the Commission.

9F. Chairperson Hsiao expressed his appreciation to Commissioners and staff for their dedication and contributions to the City.

9G. Facility Operations Manager Megerdichian proposed and the Commission concurred that the next Commission meeting and tour of the facilities be held at Torrance Airport.

10. ADJOURNMENT

MOTION: At 7:48 p.m., Commissioner Donnellan moved to adjourn the meeting to Thursday, July 9, 2015 at 7:00 p.m. at Torrance Airport meeting room, pending City Council approval. Commissioner Jacobsen seconded the motion and, hearing no objection, Chairperson Hsiao so ordered.

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Approved as submitted July 9, 2015 s/ Rebecca Poirier, City Clerk
