

**MINUTES OF A REGULAR MEETING
OF THE AIRPORT COMMISSION**

1. CALL TO ORDER

The Torrance Airport Commission convened in a regular session on Thursday, January 14, 2016 at 7:00 p.m. at the West Annex Meeting Room, Torrance City Hall.

2. ROLL CALL

Present: Commissioners Donnellan, Glass, Jacobsen, Orpe, and Chairperson Boyce.

Absent: Commissioner Hsiao.

Also Present: Facility Operations Manager Megerdichian.

MOTION: Commissioner Glass moved to grant Commissioner Hsiao an excused absence for the January 14, 2016 Commission meeting. Commissioner Orpe seconded the motion; a roll call vote reflected unanimous approval.

3. FLAG SALUTE

Commissioner Glass led the Pledge of Allegiance.

4. AFFIDAVIT OF AGENDA POSTING

MOTION: Commissioner Jacobsen, seconded by Commissioner Donnellan, moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting; a roll call vote reflected unanimous approval (absent Commissioner Hsiao).

5. APPROVAL OF MINUTES

5A. MINUTES OF NOVEMBER 12, 2015

MOTION: Commissioner Jacobsen moved to approve the Airport Commission meeting minutes of November 12, 2015 as presented. Commissioner Donnellan seconded the motion; a roll call vote reflected unanimous approval (absent Commissioner Hsiao, Chairperson Boyce abstaining).

6. ORAL COMMUNICATIONS #1 AND ANNOUNCEMENTS

6A. Chairperson Boyce welcomed Commissioners and audience members. He stated that he was saddened to learn of the passing of Sy Symons on January 3 and suggested that this meeting be adjourned in his honor.

6B. Commissioner Donnellan stated that he enjoyed serving with Mr. Symons on the Hangar Row Naming Committee and that he was very knowledgeable about the Airport.

6C. Facility Operations Manager Megerdichian stated that Mr. Symons was a wonderful person and will be missed.

6B. Jim Gates, Via Pasqual, Torrance Airport Association, stated that the public hearing regarding the Lexus expansion at the Hall of Records was postponed and that a new date has not been scheduled.

7. ACTION ITEMS

7A. COLLINGS FOUNDATION AIRCRAFT DISPLAY AT ZAMPERINI FIELD APRIL 22-26, 2016

Facility Operations Manager Megerdichian presented information about the Collings Foundation Wings of Freedom Tour hosted by the Western Museum of Flight and Torrance Airport Association on April 22-26, 2016. He requested that the Commission review and recommend:

1. The Collings Foundation display of a B-24 Liberator, B-17 Bomber, B-25 Mitchell, and P-51 Mustang at Zamperini Field on April 22-26, 2016.
2. The event be designated as a special exhibit under Section 46.8.10 of the Torrance Municipal Code which exempts such events from aircraft noise regulations.
3. The Collings Foundation be allowed to conduct flights for hire subject to Federal Aviation Administration guidelines; and
4. The City provide funding for this event in the amount of \$3,550.

He reported that the Collings Foundation last visited the Airport in May 2015. He stated that, along with the static display, there would be up to 33 flights for hire, noting the proposed flight schedule in Attachment B. He briefly reviewed the cost for ground tours, flights, and flight lessons, volunteers, noise abatement procedures, security, and parking.

In response to Commissioner Donnellan's inquiry, Manager Megerdichian advised that the funds for tours and flights most likely go toward aircraft maintenance and fuel.

Commissioner Orpe voiced his objection to the \$6 charge for active duty military and maintained that the fee should be waived; Mr. Gates stated that Torrance Airport Association negotiated the \$6 charge down from \$12 but that the Association may elect to cover the charge.

Facility Operations Manager Megerdichian assured Commissioner Jacobsen that volunteers would be briefed prior to the event and guided where to park.

Responding to Chairperson Boyce's inquiry regarding notification, Manager Megerdichian stated that there are no mass mailings for the community but that neighboring City officials are informed. He added that there would be banners, advertisement in the Daily Breeze, and that the automated voice mail would be changed.

Cindy Macha, Western Museum of Flight, offered to speak to the Collings Foundation about waiving fees for military personnel as they are a part of a Blue Star Museum campaign.

MOTION: Commissioner Jacobsen moved to concur with staff recommendation. Commissioner Glass seconded the motion; a roll call vote reflected unanimous approval (absent Commission Hsiao, Commissioner Orpe with reservation).

7B. NAMING OF EAST T HANGAR ROWS TO ENHANCE CHARACTER OF AIRPORT

Facility Operations Manager Megerdichian provided background and recommended that the Commission review and recommend the names of individual City owned hangar rows at the Airport to the Naming of Public Facilities Committee of the City Council. He stated that the Hangar Row Naming Committee met several times to review over 80 submissions. He noted that suggestions were grouped into an A, B, or C rating, with the names with an "A" rating being the ones which the Committee felt most met the criteria. He presented a list of 21 "A" recommendations to coincide with each hangar row, as well as two additional names, 1a and 1b, for the two City controlled vehicle entrance gates.

Commissioner Jacobsen related his observation that the names appear to be random and lack a system, with types of aircraft, individuals, and businesses in no particular order.

Manager Megerdichian explained that there would also be a numbering system 1-21 on the signage going west to east. He added that the purpose is not only for easier identification of rows but to add character, with people, aircraft, or businesses related to local aviation long-term history at the Airport.

Chairperson Boyce suggested making up a booklet with dates and information about the names that can be used as a reference

Responding to Commissioner Jacobsen's inquiries, Manager Megerdichian advised him that there are no cost estimates yet and that the proposed list has not been made available to the Airport community. He stated that the list could be displayed in the General Aviation Center and brought back at the February Commission meeting for public comment.

MOTION: Commissioner Donnellan moved to recommend as presented the names of individual City owned hangar rows at the Airport to the Naming of Public Facilities Committee of the City Council.

MOTION: Commissioner Jacobsen made a substitute motion to display the list of proposed names in the General Aviation Center for one month and to bring back staff's recommendation at the February 11, 2016 Commission meeting. The motion died due to a lack of a second.

MOTION: Commissioner Orpe seconded Commissioner Donnellan's original motion to recommend as presented the names of individual City owned hangar rows at the Airport to the Naming of Public Facilities Committee of the City Council. The motion passed on a 4-1 roll call vote (absent Commission Hsiao, Commissioner Jacobsen voting no).

8. INFORMATION ITEMS

8A. AERONAUTICAL OPERATIONAL INFORMATION UNDER THE PURVIEW OF THE GENERAL SERVICES DEPARTMENT

Chairperson Boyce noted that the following reports for December 2015 were included in agenda materials: Hangar and Tiedown Rental Status, Ongoing Projects, January Meeting Room Calendar, Hangar Waiting List, Events Requiring Emergency Response for November 2015, and Airfield Operations Status for November 2015.

Facility Operations Manager Megerdichian discussed a significant hangar fire that occurred in November 2015. He stated that the fire completely destroyed the aircraft and hangar, with structural, soot, and smoke damage to adjacent hangars. He noted that testing revealed high levels of mercury, zinc, and lead in the dust and soot and, as hangars become vacant, affected tenants are being moved into them. He stated that they are moving forward to appropriate funds to hire a professional abatement contractor and environmental consultant.

David Bentley, Rolling Hills, inquired about the cause of the fire and Facility Operations Manager Megerdichian responded that the Fire Department has not determined the cause.

9. ORAL COMMUNICATIONS #2

9A. Facility Operations Manager Megerdichian discussed a problem at the Airport with foxes being hunted and killed, presumably by coyotes.

9B. Mr. Bentley stated that the most recent Airport Master Plan, published in 1981, is no longer relevant.

Facility Operations Manager Megerdichian agreed that it should be updated. He stated that the Airport Commission looked into updating it a few years ago but shelved it to a later date.

10. ADJOURNMENT

MOTION: At 8:11 p.m., Commissioner Donnellan moved to adjourn this meeting in memory of Sy Symons to Thursday, February 11, 2016 at 7:00 p.m. at the West Annex Meeting Room, Torrance City Hall. Commissioner Glass seconded the motion and, hearing no objection, Chairperson Boyce so ordered.

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Approved as submitted February 11, 2016 s/ Rebecca Poirier, City Clerk
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