

**MINUTES OF A REGULAR MEETING
OF THE AIRPORT COMMISSION**

1. CALL TO ORDER

The Torrance Airport Commission convened in a regular session on Thursday, November 9, 2006 at 7:00 p.m. in the West Annex meeting room at Torrance City Hall.

2. ROLL CALL

Present: Commissioners Dingman, Donnellan, Gates, Haddon, Ouwerkerk, Pyles, and Chairperson Tymczyszyn.

Absent: None.

Also Present: Facility Operations Manager Megerdichian.

3. FLAG SALUTE

Commissioner Gates led the Pledge of Allegiance.

4. AFFIDAVIT OF AGENDA POSTING

MOTION: Commissioner Dingman, seconded by Commissioner Donnellan moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting; a voice vote reflected unanimous approval.

5. APPROVAL OF MINUTES OF OCTOBER 12, 2006

MOTION: Commissioner Donnellan moved for the approval of the October 12, 2006 Airport Commission meeting minutes as submitted. Commissioner Haddon seconded the motion; a roll call vote reflected unanimous approval (with Commissioners Ouwerkerk and Pyles abstaining).

6. ACTION ITEMS

6A. RUNWAY REHABILITATION PROGRAM

None.

7. INFORMATION ITEMS

7A. AERONAUTICAL OPERATIONAL INFORMATION UNDER THE PURVIEW OF THE GENERAL SERVICES DEPARTMENT

Chairperson Tymczyszyn noted that the following reports for November 2006 were included in the agenda material: Hangar and Tiedown Rental Status, Ongoing Projects, November Meeting Room Schedule, and Hangar Waiting List.

Facility Operations Manager Megerdichian reported that the Airport Security Project was 60% completion of design and that Replacement of Airport Taxiway Conduit Wiring is complete, noting that staff is informally receiving estimates to complete an additional section of runway 29R. He advised that construction of two Executive Hangars is still scheduled for late November/early December 2006, noting that each hangar is 3,000 square feet and made of corrugated metal.

Responding to Commissioner Dingman's inquiry, he stated that there was no formal update on the noise abatement system.

7B. AERONAUTICAL OPERATIONAL INFORMATION UNDER THE PURVIEW OF THE PUBLIC WORKS DEPARTMENT

Chairperson Tymczyszyn noted that the following reports were included in the agenda material: Events Requiring Emergency Response and Airfield Operations Status.

Referring to Events Requiring Emergency Response, Chairperson Tymczyszyn stated that it would be helpful if aircraft types were included in the report.

In response to Chairperson Tymczyszyn's inquiry, Facility Operations Manager Megerdichian stated that Public Works Operations Chief Blyleven initiated the installation of a new 24" beacon installed on the tower.

Facility Operations Manager Megerdichian discussed the recent filming of a "CSI Miami" episode at the Great American hangar development, noting that it would be aired on November 27, 2006 and that filming fees are set up on the airfield.

7C. LAND MANAGEMENT REPORT – AERONAUTICAL

Chairperson Tymczyszyn noted that a report from Land Management Chairperson Sunshine was included in the agenda material.

Facility Operations Manager Megerdichian provided information about the license agreement with Western Museum of Flight for storage.

7D. REVIEW OF HANGAR WAITING LIST POLICIES

Facility Operations Manager Megerdichian provided background and analysis on the Hangar Waiting List application and policies approved by City Council in 1993. He further described the policies of the Hangar Tenant Transfer List approved by City Council in 2000 that benefits current tenants who wish to move into a different hangar of the same category.

In response to Commissioner Gates' inquiry, he stated that the Hangar Tenant Transfer List was not published.

Responding to Chairperson Tymczyszyn's inquiry, Facility Operations Manager Megerdichian explained that applicants are permitted one "pass-over."

When Commissioner Donnellan noted that there have been applicants on the waiting list since 1993, Facility Operations Manager Megerdichian explained that of the 339 hangars, only 15 are categorized as medium and 13 are categorized as executive. He added that a fee was instituted in 1993 to weed out applicants who were not serious and that the fee has not been adjusted.

Ed Pierce, Rolling Hills Estates, stated that he applied for a small or medium hangar, accepted a small hangar in 1993, and reapplied for a medium hangar in 1998 when he realized he was not still on the waiting list.

Facility Operations Manager Megerdichian explained that once a hangar is accepted, an applicant is removed from the waiting list.

Mr. Pierce questioned the use of drivers license numbers for identification purposes on the waiting list, noting that self policing would be possible if names were available.

Following a brief discussion, Facility Operations Manager Megerdichian was directed by consensus to look into the reason the use of drivers license numbers was approved and bring back a staff report for Commission review.

Mr. Pierce initiated a brief discussion on the purpose for the hangar waiting list fees and it was determined by consensus not to review the fee policy.

Commissioner Pyles suggested the possibility of having three waiting lists for the three size categories, having a five-year cut off, and use of a lottery.

8. ORAL COMMUNICATIONS

8A. Facility Operations Manager Megerdichian advised that Cal Trans conducted its annual inspection on November 6, 2006.

8B. Commissioners decided by consensus to go dark in December 2006.

8C. Commissioner Ouwerkerk welcomed the Western Museum of Flight to the Airport and suggested that the City consider utilizing the area east of the East Ts for the Museum. He suggested the possibility of making a recommendation to City Council to offer financial assistance for relocating the Museum.

Facility Operations Manager Megerdichian stated that the Museum was still organizing, that it was not open to the public yet, and that he did not know how long the Museum planned to stay in Torrance.

8D. Commissioner Gates distributed a newsletter from Haywood Airport as well as information about a new business jet.

8E. Commissioner Gates requested a status report on the Zamperini Way project.

8F. Commissioner Haddon noted that there was a good return on investment in building executive hangars, and questioned if there were plans to build more.

Facility Operations Manager Megerdichian advised that the third phase of the Flite Park development would have more hangars and that the City had no immediate plans to build more.

Commissioner Ouwerkerk suggested that the Airport Master Plan subcommittee look into the possibility of building more hangars.

9. ADJOURNMENT

MOTION: At 8:27 p.m., Commissioner Donnellan, seconded by Commissioner Haddon, moved to adjourn the meeting to Thursday, January 11, 2006 at 7:00 p.m., in the West Annex meeting room.

Approved as Submitted January 11, 2007 s/ Sue Herbers, City Clerk
