

September 12, 2013

**MINUTES OF A REGULAR MEETING  
OF THE AIRPORT COMMISSION**

**1. CALL TO ORDER**

The Torrance Airport Commission convened in a regular session on Thursday, September 12, 2013 at 7:00 p.m. in the West Annex meeting room at Torrance City Hall.

**2. ROLL CALL**

Present: Commissioners Donnellan, Hsiao, Jacobsen, Johnson, Orpe, and Chairperson Glass.

Absent: Commissioner Boyce.

Also Present: Facility Operations Manager Megerdichian and Business Manager Williams.

**MOTION:** Commissioner Donnellan moved to grant Commissioner Boyce an excused absence for the September 12, 2013 Commission meeting. Commissioner Hsiao seconded the motion; a voice vote reflected unanimous approval.

**3. FLAG SALUTE**

Councilmember Weideman led the Pledge of Allegiance.

**4. AFFIDAVIT OF AGENDA POSTING**

**MOTION:** Commissioner Jacobsen, seconded by Commissioner Hsiao, moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting; a voice vote reflected unanimous approval.

**5. APPROVAL OF MINUTES**

**5A. MINUTES OF AUGUST 8, 2013**

Commissioner Johnson noted the following clarification: Page 3, 9C. "Commissioner Johnson offered his observation that cars for sale are being parked in the lot occupied by the former farm..."

**MOTION:** Commissioner Johnson moved to approve the August 8, 2013 Commission meeting minutes as amended. Commissioner Jacobsen seconded the motion; a voice vote reflected unanimous approval (absent Commissioner Boyce).

**6. ORAL COMMUNICATIONS #1 AND ANNOUNCEMENTS**

The Commission welcomed guest Councilmember Weideman.

**7. ACTION ITEMS None.**

**8. INFORMATION ITEMS**

**8A. AERONAUTICAL OPERATIONAL INFORMATION UNDER THE PURVIEW OF THE GENERAL SERVICES DEPARTMENT**

Chairperson Glass noted that the following reports for September 2013 were included in agenda materials: Hangar and Tiedown Rental Status, Ongoing Projects, September Meeting Room Calendar, Hangar Waiting List, Events Requiring Emergency Response for July and August 2013, and Airfield Operations Status for July 2013.

Facility Operations Manager Megerdichian reported that there is currently one Small Type A hangar vacancy.

Referring to Report #2, he reported that the Airport Security Project redesign is 60% complete and that they have started identifying areas for contractors to store materials during construction. He discussed capital projects that have been submitted that include the entire roof and gutters as well as one hangar door on the executive hangar row.

Facility Operations Manager Megerdichian noted that the City is continuing its installation of cables, televisions, and data lines for the Alternate Emergency Operation Center (AEOC) at the General Aviation Center (GAC). He stated that it is a permanent installation and is redundant in case the primary EOC at the Police Department is damaged in an emergency. He added that the AEOC is being paid for by several departments and offered to bring back more information at a future Commission meeting.

He reported that the August incident in Report 5 turned out to be nothing wrong with the aircraft.

In response to Chairperson Glass's inquiry, Facility Operations Manager Megerdichian stated that the number of Operations depend on several factors that include weather, price of fuel, flight schools, and Robinson Helicopter.

**8B. NOISE ABATEMENT QUARTERLY REPORT**

Facility Operations Manager Megerdichian noted that the Noise Abatement Quarterly Report for April 1, 2013 to June 30, 2013 was included in agenda materials.

Commissioner Jacobsen commented on the high number of violations registered on Noise Monitor 5, and Facility Operations Manager Megerdichian explained that it all depends on the wind pattern and more take-offs toward the east.

**9. ORAL COMMUNICATIONS #2**

**9A.** Responding to Commissioner Jacobsen's request, Facility Operations Manager Megerdichian offered to bring back an update on the Western Museum of Flight.

**9B.** In response to Commissioner Jacobsen's inquiry, Facility Operations Manager Megerdichian stated that they are still waiting to hear the final word from the FAA before they can start testing the proposed helicopter routes. He stated that, once they know

what they are able to test, they will hold public meetings, conduct a noise analysis, and solicit input from residents and pilots.

**9C.** Facility Operations Manager Megerdichian announced a Chairperson training on September 26, 2013.

**10. ADJOURNMENT**

**MOTION:** At 7:24 p.m., Commissioner Jacobsen moved to adjourn the meeting to Thursday, October 10, 2013 in the West Annex meeting room at 7:00 p.m. Commissioner Donnellan seconded the motion and, hearing no objection, Chairperson Glass so ordered.

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Approved as amended October 10, 2013 s/ Sue Herbers, City Clerk
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