

**MINUTES OF A REGULAR MEETING
OF THE AIRPORT COMMISSION**

1. CALL TO ORDER

The Torrance Airport Commission convened in a regular session on Thursday, September 11, 2008 at 7:02 p.m. in the West Annex meeting room at Torrance City Hall.

2. ROLL CALL

Present: Commissioners Dingman, Fitch, Gates, Phillips, and Chairperson Adams.

Absent: Commissioner Tymczyszyn.

Also Present: Facility Operations Manager Megerdichian.

MOTION: Commissioner Fitch moved to grant an excused absence to Commissioner Tymczyszyn for the September 11, 2008 meeting. The motion was seconded by Commissioner Gates; a voice vote reflected unanimous approval.

3. FLAG SALUTE

Chairperson Adams led the Pledge of Allegiance and a moment of silence in remembrance of the tragedy of September 11, 2001.

4. AFFIDAVIT OF AGENDA POSTING

MOTION: Commissioner Fitch, seconded by Commissioner Phillips, moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting; a voice vote reflected unanimous approval.

Facility Operations Manager Megerdichian explained the capabilities of the new sound and speaker system in the West Annex meeting room.

5. APPROVAL OF MINUTES OF AUGUST 14, 2008

Commissioner Gates suggested that the following clarification be added to Page 2, Item 7A, paragraph 3: “Chairperson Gates pointed out that there would only be taxiway Alpha available for aircraft traffic between east and west ends of the Airport, causing serious interference with operations; Facility Operations Manager Megerdichian stated he would relay that to the Project Manager.”

MOTION: Commissioner Fitch moved for the approval of the August 14, 2008 Airport Commission meeting minutes as amended. Commissioner Phillips seconded the motion; a voice vote reflected unanimous approval (absent Commissioner Tymczyszyn).

6. **ACTION ITEMS**

None.

7. **INFORMATION ITEMS**

7A. **AERONAUTICAL OPERATIONAL INFORMATION UNDER THE PURVIEW OF THE GENERAL SERVICES DEPARTMENT**

Chairperson Adams noted that the following reports for September 2008 were included in the agenda material: Hangar and Tiedown Rental Status, Ongoing Projects, September 2008 Meeting Room Schedule, and Hangar Waiting List.

Facility Operations Manager Megerdichian reported that one hangar vacancy occurred after printing of the report.

Referring to Pavement Rehabilitation in Report 2, Facility Operations Manager Megerdichian reported that all Airport tenants would be invited to a meeting on September 25, 2008 to explain what the project will entail and how it will affect them.

He reported that the new wrought iron fence being constructed around the FAA Tower will eventually tie into the Airport's security project.

Commissioner Fitch requested that size of hangar be added to Report 4, Applicants From Waiting List Who Received Hangars.

7B. **AERONAUTICAL OPERATIONAL INFORMATION UNDER THE PURVIEW OF THE PUBLIC WORKS DEPARTMENT**

Chairperson Adams noted that the following reports were included in supplemental material: Events Requiring Emergency Response and Airfield Operations Status.

Chairperson Adams noted the decrease in operational activity in August 2008.

7C. **LAND MANAGEMENT REPORT – AERONAUTICAL**

No report.

7D. **NOISE ABATEMENT REPORT- NONE**

Facility Operations Manager Megerdichian distributed supplemental correspondence from Deputy Community Development Director Cessna regarding the October 4, 2008 Noise Abatement Open House and the status of the system. He noted that Commissioners had the opportunity to tour the facility individually or as a group prior to the Open House.

Commissioner Fitch stated that she received a letter from a former Airport Commissioner who agrees with her that the Noise Abatement system is not 100% complete because it is not generating reports.

7E. SUB-COMMITTEE REPORTS

7E.1 STATE AND FED FUNDING

Commissioner Gates reported that the sub-committee met two weeks ago and that Facility Operations Manager Megerdichian has identified sections of the grant assurances list for Airport sponsors that the City may be concerned about.

7.E.2 POLICY CHANGE AND GA GROWTH

Has not met.

Facility Operations Manager Megerdichian stated that the jet fuel item would be considered by City Council in mid to late October 2008.

7E.3 MASTER PLAN

No report.

It was determined that additional sub-committee members would be selected in January 2009 when there is a full Commission.

8. ORAL COMMUNICATIONS

8A. Commissioner Fitch stated that she sent Facility Operations Manager Megerdichian a list of questions.

In response to her inquiries, Facility Operations Manager Megerdichian advised that the Zamperini Way project is in design and will go out for construction bid, that the Airport Annual Report will be on the consent calendar for the September 16, 2008 City Council meeting, and that he will be providing a budget overview to Commissioners in November 2008.

8B. Commissioner Fitch suggested a moment of silence in memory of former Councilmember/Educator Gene Drevno.

8C. Commissioner Fitch suggested updating the template for the Airport Commission Annual Report before next year's Annual Report is prepared.

8D. Chairperson Adams stated that the August 22, 2008 Commission Chairperson seminar was interesting.

8E. Commissioner Gates stated that there is interest at the Airport in putting together an emergency airlift plan.

Commissioner Fitch noted that Torrance Airport is the alternate Emergency Operations Center for the City.

8F. Commissioner Gates discussed the possibility of installing solar panels on the 500,000 square foot East T hangar surface area.

8G. Commissioner Gates stated that the Wings over Long Beach show in November 2008 is looking for volunteers.

8H. Commissioner Gates distributed the August 2008 newsletter put out by Hayward Executive Airport.

8I. Commissioner Phillips discussed clips that he saw of Senator McCain's airplane explosion.

8J. Don Clouch, West 238th Street, suggested that the Commission consider having a second Oral Communications at the beginning of its meetings.

Following a brief discussion, it was the consensus of Commissioners to add an Orals agenda item with time limitations listed following Approval of Minutes.

9. ADJOURNMENT

MOTION: At 7:54 p.m., Commissioner Fitch, seconded by Commissioner Phillips, moved to adjourn the meeting to Thursday, October 9, 2008 at 7:00 p.m., in the West Annex meeting room.

Approved as Submitted October 9, 2008 s/ Sue Herbers, City Clerk
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