

**MINUTES OF A REGULAR MEETING
OF THE AIRPORT COMMISSION**

1. CALL TO ORDER

The Torrance Airport Commission convened in a regular session on Thursday, May 8, 2008 at 7:00 p.m. in the West Annex meeting room at Torrance City Hall.

2. ROLL CALL

Present: Commissioners Adams, Dingman, Fitch, Phillips, Rhilinger, Tymczynyn and Chairperson Gates.

Absent: None.

Also Present: Facility Operations Manager Megerdichian.

3. FLAG SALUTE

Commissioner Dingman led the Pledge of Allegiance.

4. AFFIDAVIT OF AGENDA POSTING

MOTION: Commissioner Rhilinger, seconded by Commissioner Fitch, moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting; a voice vote reflected unanimous approval.

5. APPROVAL OF MINUTES OF APRIL 10, 2008

MOTION: Commissioner Rhilinger moved for the approval of the April 10, 2008 Airport Commission meeting minutes as submitted. Commissioner Fitch seconded the motion; a voice vote reflected unanimous approval.

6. ACTION ITEMS

None.

7. INFORMATION ITEMS

7A. AERONAUTICAL OPERATIONAL INFORMATION UNDER THE PURVIEW OF THE GENERAL SERVICES DEPARTMENT

Chairperson Gates noted that the following reports for May 2008 were included in the agenda material: Hangar and Tiedown Rental Status, Ongoing Projects, May Meeting Room Schedule, and Hangar Waiting List.

In response to Commissioner Fitch's inquiry, Facility Operations Manager Megerdichian stated that the Noise Abatement System update is 100% complete, that an Open House is being planned, and that reports would be generated once staff has learned the nuances of the system.

Chairperson Gates stated that it was important to start receiving reports as soon as possible.

7B. AERONAUTICAL OPERATIONAL INFORMATION UNDER THE PURVIEW OF THE PUBLIC WORKS DEPARTMENT

Chairperson Gates noted that the following reports were included in supplemental material: Events Requiring Emergency Response and Airfield Operations Status.

Commissioner Fitch received clarification from staff that a touch and go is considered two operations and that there was no way to determine what percentage of operations they are.

7C. LAND MANAGEMENT REPORT – AERONAUTICAL

Chairperson Gates noted that a report from Land Management Team Chair Sunshine dated April 30, 2008 was included in the agenda material.

Facility Operations Manager Megerdichian reported that Robinson Helicopter, South Bay Mercedes, and the Civil Air Patrol have been given notice to vacate the East Parcel by July 31, 2008. He noted that the Civil Air Patrol is being moved into half a hangar and that \$35,000 was appropriated last week to renovate that hangar.

7D. INFORMATION RE: AIRPORT COMMISSION MEETING LOCATION

Facility Operations Manager Megerdichian distributed his Inter-Office Communication dated May 9, 2008 in response to a Commissioner's suggestion that the Airport Commission move its meetings to the General Aviation Center. He reviewed reasons why the Airport Commission meetings were moved to the West Annex meeting room in 1992 by City Council direction, noting that policy dictates that all Commissions meet at a location that is available to the community as a whole. He stated that it is staff's recommendation to not make any changes to the Commission meeting location.

Commissioner Tymczynsyn commented that direction from City Council was a recommendation, not a requirement, and that City Council members have changed. He stated that the West Annex meeting room was not effective in bringing community members to meetings due to its location and that most people who are affected by the Airport live by the Airport. He recommended that the Commission make a motion to recommend to City Council that the Airport Commission move its meetings back to the General Aviation Center.

Facility Operations Manager Megerdichian presented an option to have the Commission meet periodically at the Airport, noting that the West Annex meeting room is centralized and accessible to the entire City. He offered to place an action item on next month's agenda if there was concurrence by Commissioners.

A roll call vote reflected 4-3 opposition to placing an action item on the June 12, 2008 Commission agenda regarding a change of venue for Commission meetings.

Commissioner Fitch pointed out that she was unable to find anything in the Municipal Code regarding time and place of Commission meetings.

7.E SUB-COMMITTEE REPORTS

7E.1 STATE AND FED FUNDING

Facility Operations Manager Megerdichian stated that he would be bringing forward information to the Committee on May 14, 2008.

7.E.2 POLICY CHANGE AND GA GROWTH

Commissioner Adams reported that the Committee met, reviewed options, prepared responses to questions raised at the April 10, 2008 Commission meeting, and would present its recommendation at the June 12, 2008 Commission meeting.

Commissioner Tymczyszyn read and entered into material of record the Committee's responses to questions and issues raised by Commissioner Rhilinger at the April 10, 2008 Commission meeting.

Commissioner Rhilinger thanked the Committee for answering her questions and for clarifying the difference between FAA tower operations and what pilots consider a flight operation. She noted that the reason for her questions was because if she did not understand the Study Report then it was likely that many residents would not either. She stated that it was not her intention to suggest that the Committee was making "guesstimates" but that pilots may have been guessing about how many operations they have made or will make.

Commissioner Adams read and entered into record prepared responses to questions raised by Rae Thrasher, Joe Arciuch, and Michael Bedinger at the April 10, 2008 Commission meeting.

Commissioner Tymczyszyn stated that the Committee would make its formal recommendation regarding the jet fuel policy at the June 12, 2008 Commission meeting and requested that an action item be placed on the agenda; a voice vote reflected unanimous approval.

7E.3 MASTER PLAN

Commissioner Rhilinger reported that the subcommittee has not met.

Commissioner Tymczyszyn noted that updating the Master Plan would be a huge undertaking and recommended considering hiring outside consultants and how the Committee could best direct and assist them.

8. ORAL COMMUNICATIONS

8A. Commissioner Fitch announced an Annual Police Memorial ceremony on May 14, 2008 and a State of the City address by Mayor Scotto on May 15, 2008.

8B. Commissioner Fitch encouraged Commissioners to vote on June 3, 2008 and provided information regarding Measure T.

8C. Commissioner Fitch requested that staff provide copies of specific ordinances and resolutions regarding jets and jet fuel.

8D. Commissioner Tymczyszyn apologized for his absences at recent Commission meetings.

8E. Chairperson Gates stated that he has observed a number of people coming out of the Western Museum of Flight and wandering around on the tarmac in the operations area. He suggested controlling their access to ensure safety.

8F. Chairperson Gates offered the observation that trash bins were full on a Friday and received clarification from staff that trash pick-ups are Mondays and Thursdays.

8G. Facility Operations Manager Megerdichian announced the Armed Forces Day parade on May 17, 2008 and the City Yard Open House on June 7, 2008.

8H. Facility Operations Manager Megerdichian expressed appreciation to Commissioner Fitch for bringing in the concepts of the Zamperini Way sign.

8I. Frank Rizzardi, Carlow Road, representing Southwood Riviera Homeowners Association, stated that no more residents attended Commission meetings when they were held at the General Aviation Center. He also cautioned the State and Federal Funding Committee to look at what happened in Long Beach as an illustration of what happens when State or Federal funding is accepted.

8J. Don Clouch, West 238th Street, stated that the Policy Change and General Aviation Growth Committee has overstepped its bounds, that too much time has been wasted, and that he was opposed to changing the jet fuel policy at this time.

9. ADJOURNMENT

MOTION: At 8:32 p.m., Commissioner Fitch, seconded by Commissioner Rhilinger, moved to adjourn the meeting to Thursday, June 12, 2008 at 7:00 p.m., in the West Annex meeting room.

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| Approved as Amended June 12, 2008 s/ Sue Herbers, City Clerk |
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